

**School Board Agenda**  
**Kutztown Area School District**  
Monday, March 20, 2023 - 7:30 p.m.  
Hi School/Zoom

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
  - a. [March 6, 2023 School Board Meeting](#)
4. [Treasurer's Report](#)
  - a. General Fund
5. Approval of Bills for Payment
  - a. Ratification - General Account (including Manual Checks) \$4,181,850.92
  - b. Approval - General Account \$1,210,671.30
6. Communications and Reports
  - a. Superintendent's Report
    - i. WSCM Presentation
    - ii. Spelling Bee Recognition
    - iii. [Special Education Plan](#)
  - b. Board Committee Reports
  - c. Student Representative Report
7. Public Comment on Agenda Items
8. New Business
  - a. Personnel
  - b. Book Donation
  - c. Kutztown Rifle Team
  - d. [2023-2024 Support Staff/Administration Holiday Calendar](#)
  - e. [St. Johns Daycare Contingency Agreement](#)
  - f. [Berks County Technology Center \(BCTC\) Budget 2023-2024](#)
  - g. [RACC Dual Enrollment](#)
  - h. [St. Luke's Sports Medicine Agreement](#)
  - i. CBIZ Insurance Services
  - j. [CSIU Computer Services](#)
  - k. [UPS Network](#)
  - l. Weiser Decisions
  - m. Introduction of New Business by Board Members
9. Public Comment on Non-agenda Items
10. Informational Items
  - a. [Condensed III Board Summary Report](#)
  - b. [Cafeteria Fund Report](#)
11. Upcoming Public Meetings/Informative Dates

March 27	Budget & Finance Committee Meeting	7:00 PM MS/Zoom
April 3	Workshop School Board Meeting	7:30 PM HS/Zoom
12. Adjournment

**ITEM 8 NEW BUSINESS**

- a. **PERSONNEL** - It is the recommendation of the administration that the Board of School Directors approve the following personnel items:
  1. The approval of Deborah Cameron as a part time substitute Custodian at Kutztown Area School District, effective on or after April 4, 2023, at a rate of \$13.15 per hour.
  2. The acceptance of the resignation of Darrell Engel as Assistant Boys Tennis Coach at Kutztown High School, effective March 17, 2023.
  3. The approval of a Medical Leave of Absence of employee #1786 beginning March 20, 2023 and ending on approximately August 14, 2023.
  4. The approval of the following coaches, advisors, and stipends for the 2022-2023 school year:

Samuel Schaeffer	Baseball	VOLUNTEER
Tim Vink	Basketball - Girls	VOLUNTEER
Brianna White	Cheerleader	VOLUNTEER
Asnawy Mohamad	Volleyball	VOLUNTEER
Darrell Engel	Spring Tennis - Boys (Asst. Coach)	VOLUNTEER
Melissa Keller	Spring Tennis - Boys (Asst. Coach)	\$2,260.00

**All Personnel are Approved Pending Receipt of All Mandated Credentials**

- b. **BOOK DONATION** - It is the recommendation of the administration that the Board of School Directors accept the generous donation to the Kutztown Elementary and Greenwich Elementary libraries of two copies of the book, *Courageous but not Contagious*, from Willow and Summer Arthur .
- c. **KUTZTOWN RIFLE TEAM** - It is the recommendation of the Extracurricular Committee that the Board of School Directors approve the Kutztown Area High School Rifle team joining the Northeast PA Rifle League (NEPARL).
- d. **2023-2024 SUPPORT STAFF/ADMINISTRATION HOLIDAY CALENDAR** - It is the recommendation of the administration that the Board of School Directors approve the 2023-2024 Support Staff/Administration Holiday Calendar per the attached.
- e. **ST. JOHNS DAYCARE CONTINGENCY AGREEMENT** - It is the recommendation of the administration that the Board of School Directors approve the St. Johns Daycare Contingency Agreement, [per the attached.](#)
- f. **BERKS COUNTY TECHNOLOGY CENTER (BCTC) BUDGET 2023-2024**- It is the recommendation of the administration that the Board of School Directors authorize the expenditures of the Berks Career & Technology Center’s General Program for the period July 1, 2023 to June 30, 2024, [per the attached.](#)
- g. **RACC DUAL ENROLLMENT** - It is the recommendation of the administration that the Board of School Directors approve the Dual Enrollment Agreement with Reading Area Community College (RACC) for the 2023-2024 school year, per the attached.
- h. **ST. LUKE’S SPORTS MEDICINE AGREEMENT** - It is the recommendation of the Extracurricular Committee that the Board of School Directors approve the St. Luke’s Sports Medicine Agreement [per the attached.](#)
- i. **CBIZ Insurance Services** - It is the recommendation of the administration that the Board of School Directors appoint CBIZ Insurance Services as the broker of record for the policies formerly serviced by Brown & Brown.
- j. **CSIU COMPUTER SERVICES** - It is the recommendation of the administration that the Board of School Directors approve the Central Susquehanna Intermediate Unit (CSIU) Computer Service Rates for the 2023-2024 school year per the [attached.](#)
- k. **UPS NETWORK** - It is the recommendation of the administration that the Board of School Directors approve the purchase of UPS devices at a cost of \$12,609.48 for KASD’s four school buildings and \$7,899.27 for our district office building, [per the attached.](#)
- l. **WEISER DECISIONS** - It is the recommendation of the administration that the Board of School Directors approve the Tuition Contract Agreement with Weiser “Decisions” School for a special education student effective the 2022-2023 school year at a cost of \$227.44 per day per student.
- m. **INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS**

SCHOOL BOARD MEMBERS

Michelle R. Batz  
Randy T. Burch  
Alan J. Darion  
Erin Engel

Michael Hess  
Caecilia M. Holt  
Jason Koch  
Jeremiah Light

Dennis S. Ritter  
Christian T. Temchatin, Superintendent (non-voting)  
Beth Ann Siteman Treasurer (non-member)  
Rikki DeVough, Secretary (non-member)  
James Mancuso, Solicitor (non-member)