

School Board Agenda
Kutztown Area School District
Monday, May 15, 2023 - 7:30 p.m.
High School/Zoom

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
 - a. [May 1, 2023 School Board Meeting](#)
4. [Treasurer's Report](#)
 - a. General Fund
5. Approval of Bills for Payment
 - a. Ratification - General Account (including Manual Checks) \$3,247,390.90
 - b. Approval - General Account \$1,088,621.10
 - c. Approval - Construction Account \$226,543.09
6. Communications and Reports
 - a. Superintendent's Report
 - b. Board Committee Reports
 - c. Student Representative Report
7. Public Comment on Agenda Items
8. New Business
 - a. Personnel
 - b. [Proposed Final Budget](#)
 - c. [Administration & Act 93 Compensation](#)
 - d. Policy Maintenance
 - e. [2023 Summer Programs](#)
 - f. Appointment of School Board Treasurer
 - g. Compensation of School Board Secretary
 - h. [Postage](#) Meter Renewal
 - i. [Kutztown University Affiliation Agreement](#)
 - j. [Shared Transportation Agreement](#)
 - k. [IMR Digital](#)
 - l. Donation
 - m. Introduction of New Business by Board Members
9. Public Comment on Non-agenda Items
10. Informational Items
 - a. [Condensed III Board Summary Report](#)
 - b. [Cafeteria Fund Report](#)
 - c. [April 2023 Student Enrollment](#)
 - d. [BCTC JOC Briefs](#)
 - e. [BCTC JOC Minutes](#)
11. Upcoming Public Meetings/Informative Dates

May 22	Budget & Finance Committee Meeting	7:00 PM	MS/Zoom
June 5	Workshop School Board Meeting	7:30 PM	HS/Zoom
June 12	Policy & Curriculum Committee Meeting	6:00 PM	HS/Zoom
June 12	Facilities & ECC Committee Meeting	7:00 PM	HS/Zoom
12. Adjournment

ITEM 8 NEW BUSINESS

a. PERSONNEL- It is the recommendation of the administration that the Board of School Directors approve the following personnel items:

1. The approval of a intermittent Family Medical Leave (FMLA) for employee #609 commencing on May 11, 2023 and ending approximately May 31, 2023.
2. The approval of the following coaches/extra duty positions and stipends for the 2022-2023 school year:

Matt Smereski	Basketball - HS Boys	VOLUNTEER
Jackson Baker	Basketball - HS Boys	VOLUNTEER
3. The approval of the following custodial/maintenance help for summer 2023 at a rate of \$14.00 per hour:

Rebecca Batz	Lismarie Burgos Trillo	Michelle Fister
Emily Graff	Tyler Opperman	Nolan Pearce
Dillon Smith		

All Personnel are Approved Pending Receipt of All Mandated Credentials

b. PROPOSED FINAL BUDGET - It is the recommendation of the administration that the Board of School Directors approve a Proposed Final Budget for the 2023-2024 school year with revenues of \$36,565,784 and expenditures of \$37,111,594 supported by Real Estate Tax of 29.9543 mils; Per Capita Tax, Sec. 679 (\$5.00); Per Capita Tax, Act 511 (\$5.00); Local Services Tax (\$5.00); Earned Income Tax (0.5%); Real Estate Transfer Tax (0.5%); and Amusement Tax (5%).

c. ADMINISTRATION & ACT 93 COMPENSATION- It is the recommendation of the Negotiations Committee that the Board of School Directors approve the four (4) year agreement with the Kutztown Area School District Supervisors/Administrators effective July 1, 2023 through June 30, 2027, [per the attached](#).

d. POLICY MAINTENANCE - It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the first reading of the following policies:

- a. [Policy 903 Public Participation in Board Meeting](#)
- b. [Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability](#)

e. 2023 SUMMER PROGRAMS - It is the recommendation of the administration that the Board of School Directors approve the staffing for the 2023 summer programs, [per the attached](#).

f. APPOINTMENT OF SCHOOL BOARD TREASURER - It is the recommendation of the administration that the Board of School Directors appoint Elizabeth Ann Siteman as treasurer to the Kutztown Area Board of School Directors for the 2023-2024 school year at a stipend of \$1,050.00 (same rate as previous years).

g. COMPENSATION OF SCHOOL BOARD SECRETARY - It is the recommendation of the administration that the Board of School Directors approve a \$2,500 stipend for Rikki L. DeVough as secretary to the Kutztown Area Board of School Directors for the 2023-2024 school year (same rate as previous years.) Mrs. DeVough was appointed through June 30, 2025.

h. POSTAGE METER RENEWAL- It is the recommendation of the administration that the Board of School Directors approve the renewal of the postage meter lease contract, [per the attached](#).

i. KUTZTOWN UNIVERSITY AFFILIATION AGREEMENT - It is the recommendation of the administration that the Board of School Directors approved the Affiliation Agreement with Kutztown University to support the teacher preparation program for not more than a five-year period, [per the attached](#).

- j. **SHARED TRANSPORTATION AGREEMENT** - It is the recommendation of the administration that the Board of School Directors approve the Agreement for Shared Transportation Costs with the Northwestern Lehigh School District, [per the attached](#).
- k. **IMR DIGITAL** - It is the recommendation of the administration that the Board of School Directors approve the service of IMR Digital to scan special education student files, [per the attached](#).
- l. **DONATION** - It is the recommendation of the administration that the Board of School Directors accept, with gratitude, a donation from the American Heart Association to Greenwich Elementary School in the amount of \$100 to fund field trips and special student projects.
- m. **INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS**

Michelle R. Batz
 Randy T. Burch
 Alan J. Darion
 Erin M. Engel

SCHOOL BOARD MEMBERS

Michael Hess
 Caecilia M. Holt
 Jason B. Koch
 Jeremiah F. Light

Dennis S. Ritter
 Christian T. Temchatin, Superintendent (non-voting)
 Beth Ann Siteman, Treasurer (non-member)
 Rikki L.C. DeVough, Secretary (non-member)
 James E. Mancuso, Solicitor (non-member)