

School Board Agenda
Kutztown Area School District
Monday, December 20, 2021 - 7:30 p.m.
Kutztown Area Middle School/Zoom/YouTube

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
 - a. [December 6, 2021 Board Reorganization Meeting](#)
 - b. [December 6, 2021 School Board Meeting](#)
4. [Treasurer's Report](#)
 - a. General Fund
5. Approval of Bills for Payment
 - a. Ratification - General Account (including Manual Checks) \$1,424,220.70
 - b. Approval - General Account \$878,572.02
 - c. Ratification - Construction Account \$7,411.05
 - d. Approval - Construction Account \$66,916.40
6. Communications and Reports
 - a. Superintendent's Report
 - i. Results of 2020-2021 Audit by Herbein + Company
 - ii. Budget Timeline Discussion
 - iii. [Health and Safety Plan Discussion](#)
 - b. Board Committee Reports
7. Public Comment on Agenda Items
8. New Business
 - a. Personnel
 - b. [KASD Health and Safety Plan Update](#)
 - c. District PayPal Account
 - d. [KASD Job Descriptions](#)
 - e. [Cedar Crest College Cooperative Agreement](#)
 - f. Policy Maintenance
 - g. New Course Proposal
 - h. [Field Trip](#)
 - i. [Curriculum Consultation Services](#)
 - j. Donation
 - k. Introduction of New Business by Board Members
9. Public Comment on Non-agenda Items
10. Informational Items
 - a. [BCTC JOC Briefs](#)
 - b. [BCTC JOC Minutes](#)
 - c. [Condensed III Board Summary Report](#)
 - d. [Cafeteria Fund Report](#)
11. Upcoming Public Meetings/Informative Dates

January 10	Policy and Curriculum Committee Meeting	6:00 PM	MS/Zoom
January 10	Facilities and Extra Curricular Committee Meeting	7:00 PM	MS/Zoom
January 18 (Tues)	Monthly School Board Meeting	7:30 PM	MS/Zoom
12. Adjournment

SCHOOL BOARD MEMBERS

Michelle R. Batz
Randy T. Burch
Alan J. Darion

Michael Hess
Caecilia M. Holt
Jason Koch

Dennis S. Ritter
Christian T. Temchatin, Superintendent (non-voting)
David J. Miller, Treasurer (non-member)

ITEM 8 NEW BUSINESS**a. PERSONNEL** - It is the recommendation of the administration that the Board of School Directors approve the following personnel items:

1. The acceptance of the resignation of Andrea Hart as Musical Director effective December 11, 2021.
2. The acceptance of the resignation of Megan Deitrich as Musical Choreographer effective December 17, 2021.
3. The approval of Linda Hege for translation services at a rate of \$27.00 per hour, retroactive to September 8, 2021.
4. The approval of the following coaches, advisors, and stipends for the 2021-2022 school year:

Larry Chester	Head Coach Track - BOYS/GIRLS	\$5,500.00
Samantha Fusco	Cheerleader (Winter HS Assistant)	\$1,100.00
Aaron Schwein	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Kathleen Silverman	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Ally Tama	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Skylar Miller	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Caleb Baukman	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Kelsey Yob	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Kirsten Paxson	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Amanda Potteiger	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Angela Corrado	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Neil Thomas	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Dr. Eric Johnson	Odyssey of the Mind	Volunteer
Beth Rumble	Swim Coach - Boys/Girls	Volunteer
Peter Clauss	Swim Coach - Boys/Girls	Volunteer
Allison Stoudt	Swim Coach - Boys/Girls	Volunteer
Tina Gammons	Swim Coach - Boys/Girls	Volunteer
LeAnne Zettlemoyer	All Schools Musical Director	\$2,572.00
Courtney Kellum	Musical Costumes Director	\$400.00
Jennifer Starkey	Musical Choreographer	\$719.00

All Personnel are Approved Pending Receipt of All Mandated Credentials

b. KASD HEALTH AND SAFETY PLAN UPDATE - It is recommended that the Board of School Directors approves the Phased School Opening Health & Safety Plan Update for submission to the Pennsylvania Department of Education as amended.**c. DISTRICT PAYPAL ACCOUNT**- It is the recommendation of the administration that the Board of School Directors approve the creation of a Kutztown Area School District PayPal account for sale of surplus items per Policy 706.1- Disposal of Surplus Items.**d. JOB DESCRIPTIONS** - It is the recommendation of the administration that the Board of School Directors approve updated job descriptions, per the attached.**e. CEDAR CREST COLLEGE COOPERATIVE AGREEMENT** - It is the recommendation of the administration that Board of School Directors Approve the cooperative agreement with Cedar Crest College for student practicum hours.**f. POLICY MAINTENANCE-**

1. It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the first reading of the following policies:

Policy [103.1 Nondiscrimination - Qualified Students With Disabilities](#)

Policy [113.4 Confidentiality of Special Education Students](#)

g. NEW COURSE PROPOSAL - It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the proposal for the new course, "History Through Sports".**h. Field Trip**- It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve a high school trip to Rome, Athens, and the Greek Islands in the summer of 2023 at an approximate student cost of \$4,810.00. The school district will not incur any costs for the trip.

- i. **CURRICULUM CONSULTATION SERVICES** - It is the recommendation of the administration that the Board of School Directors approve the Consulting Services Agreement with Dr. Diane Quinn per the attached.
- j. **DONATION**
 - 1. It is the recommendation of the administration that the Board of School Directors accept, with gratitude, the donation from Foliage Farm to Kutztown Area School District of eight trees for District property.
 - 2. It is the recommendation of the administration that the Board of School Directors accept, with gratitude, the donation from Kutztown Borough of mulch to Kutztown Area School District.
 - 3. It is the recommendation of the administration that the Board of School Directors accept, with gratitude, the donations from Lifetouch National School Studies in the amounts of \$150.00 and \$671.38 to the Kutztown Area Middle School.
- k. **INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS**