

**School Board Agenda**  
**Kutztown Area School District**  
Tuesday, January 18, 2022 - 7:30 p.m.  
Middle School/Zoom

***January is School Board Director Recognition Month***

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
  - a. [December 20, 2020 School Board Meeting](#)
4. [Treasurer's Report](#)
  - a. General Fund
5. Approval of Bills for Payment
  - a. Ratification - General Account (including Manual Checks) \$2,737,940.06
  - b. Approval - General Account \$1,085,305.34
  - c. Approval - Construction Account \$334,094.91
6. Communications and Reports
  - a. Superintendent's Report
    - i. Policy 011- Principles of Leadership and Governance
    - ii. Initial 2022-23 Budget Presentation
    - iii. [2022-2023 District Calendar Preview](#)
    - iv. Discussion of Review Committee decision of the book, Gender Queer
    - v. Board Committee Reports
7. Public Comment on Agenda Items
8. New Business
  - a. Personnel
  - b. Policy Maintenance
  - c. Accelerated Budget Opt-Out Resolution
  - d. [Kutztown Borough Police MOU](#)
  - e. [Support Staff Compensation](#)
  - f. PA K12 COVID Test to Stay Program
  - g. [Kutztown Area High School Course of Study](#)
  - h. [Job Descriptions](#)
  - i. Donations
  - j. Introduction of New Business by Board Members
9. Public Comment on Non-agenda Items
10. Informational Items
  - a. [Student Enrollment Summary - December 2021](#)
  - b. [Condensed III Board Summary Report](#)
  - c. [Cafeteria Fund Report](#)
  - d. Student Activity Reports- [High School](#) and [Middle School](#)
11. Upcoming Public Meetings/Informative Dates

February 7	Workshop School Board Meeting	7:30 PM MS/Zoom
February 14	Policy/Curriculum Committee Meeting	6:00 PM MS/Zoom
February 14	Facilities/Extra-Curricular Committee Meeting	7:00 PM MS/Zoom
12. Adjournment

## ITEM 8 NEW BUSINESS

### a. PERSONNEL

It is the recommendation of the administration that the Board of School Directors approve the following personnel items:

1. The approval of Christina Ilustre as a substitute nurse for the 2021-2022 school year, retroactive to September 1, 2021 at a rate of \$22.00 per hour.
2. The approval of Marilyn Barlip as part time general cafeteria employee at Kutztown Elementary School at a rate of \$10.00/hr, effective on or after January 19, 2022.
3. The approval of Laura Giannantonio as a substitute virtual teacher for the 2021-2022 school year, retroactive to September 1, 2021 at a rate of \$27.00 per hour.
4. The approval of [placeholder] as a 7th grade reading teacher at Kutztown Area Middle School per KATA bargaining agreement.
5. The acceptance, with regret, of the resignation of Tiffani Stine, Cafeteria at Kutztown Elementary School , effective January 14, 2022.
6. The acceptance, with regret, of the resignation of Tiffani Devos Little, special education paraeducator at Kutztown Elementary school, effective January 3, 2022.
7. The acceptance, with regret, of the resignation of Brian J. Antonio, Help Desk Technician, effective January 14, 2022.
8. The acceptance, with regret, of the resignation of Richard Erikson, Custodian at Kutztown Area Middle School , effective January 4, 2022.
9. The approval of an unpaid leave for employee #2028 commencing on February 8, 2022 through approximately March 8, 2022.
10. The approval of the following coaches, advisors, and stipends for the 2021-2022 school year:

Daniel Stemko	Head Coach Volleyball	\$2,930.00
Isaac Mengel	Volleyball HS Assistant	\$2,930.00
Sadie Doss	Volleyball (KU Intern)	VOLUNTEER
Shawna Oswald	Greenwich Elem Patrol Advisor	\$773.00
Kevin Fretz	Kutztown Elem Patrol Advisor	\$788.00
Jenna Ziegler	Kutztown Elem Patrol Advisor	\$788.00
Katie Hess	Kutztown Elementary Technology Liaison	\$1,000.00
Aaron Ashman	Middle School Technology Liaison	\$1,000.00
Christopher Simmons	High School Technology Liaison	\$1,000.00
Pam Ashman	Greenwich Elementary Technology Liaison	\$1,000.00

***All Personnel are Approved Pending Receipt of All Mandated Credentials***

### b. POLICY MAINTENANCE

1. It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the second reading and adoption of the following policies:

[Policy 103.1 Nondiscrimination - Qualified Students With Disabilities](#)

[Policy 113.4 Confidentiality of Special Education Students](#)

2. It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the first reading of the following policies:

[Policy 916 - Volunteers](#)

[Policy 236.1 - Threat Assessment](#)

- c. **ACCELERATED BUDGET OPT-OUT RESOLUTION-** It is the recommendation of the Administration that the Board of School Directors approve the Accelerated Budget Opt-Out Resolution 2022-2023, per the attached.

- d. **KUTZTOWN BOROUGH POLICE MOU** - It is the recommendation of the administration that the Board of School Directors approve the Intergovernmental Agreement with the Kutztown Borough Police to enforce civil violations under 75 Pa. C.S. § 3345.1 regarding bus stop arm violations, per the attached.

- e. **SUPPORT STAFF COMPENSATION** - It is the recommendation of the administration that the Board of School Directors approve targeted support staff salary increases effective January 19, 2022, per the attached.
- f. **PA K12 COVID TEST TO STAY PROGRAM** - It is the recommendation of the administration that the Board of School Directors approve participation in the Pennsylvania Department of Health/Concentric Test to Stay Program to provide free optional COVID-19 antigen tests for Kutztown Area School District families. When a student or staff member is determined to be a close contact of a positive COVID-19 case or is demonstrating COVID-19 symptoms, families will have the option to access testing.
- g. **KUTZTOWN AREA HIGH SCHOOL COURSE OF STUDY-** It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the Kutztown Area High School Course of Study for the 2022-2023 school year, per the attached.
- h. **JOB DESCRIPTIONS** - It is the recommendation of the administration that the Board of School Directors approve updated job descriptions, per the attached.
- i. **DONATIONS**
1. It is the recommendation of the administration that the Board of School Directors accept, with gratitude, the donations from Lifetouch National School Studios in the amounts of \$150 and \$506.67 to the Greenwich-Lenhartsville Elementary School to be used for student activities, programs, and field trips.
  2. It is the recommendation of the administration that the Board of School Directors accept, with gratitude, the donation of \$2,000 from Gary Smith, KAHS Alumni-Class of 1974 to the Kutztown Area High School for use towards travel for educational purposes for junior or senior students. Mr. Smith will continue to donate \$1,000 on a yearly basis.
- j. **INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS**

SCHOOL BOARD MEMBERS

Michelle R. Batz  
Randy T. Burch  
Alan J. Darion

Michael Hess  
Caecilia M. Holt  
Jason Koch

Dennis S. Ritter  
Christian T. Temchatin, Superintendent (non-voting)  
David J. Miller, Treasurer (non-member)  
James Mancuso, Solicitor (non-member)