

School Board Agenda
Kutztown Area School District
Tuesday, February 22, 2022 - 7:30 p.m.
Middle School/Zoom

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
 - a. [February 7, 2022 School Board Meeting](#)
4. [Treasurer's Report](#)
 - a. General Fund
5. Approval of Bills for Payment
 - a. Ratification - General Account (including Manual Checks) \$5,389,289.25
 - b. Approval - General Account \$1,193,616.92
 - c. Ratification - Construction Account \$1,420.00
 - d. Approval - Construction Account \$81,019.53
6. Communications and Reports
 - a. Superintendent's Report
 - i. Future City
 - b. Student Representative Report
 - c. Board Committee Reports
7. Public Comment on Agenda Items
8. New Business
 - a. Personnel
 - b. Policy Maintenance
 - c. [Assistant Superintendent Contract Extension](#)
 - d. [2022-2023 Support Staff/Administration Holiday Schedule](#)
 - e. Conference Request
 - f. [EI Associates- Feasibility Study](#)
 - g. Van Purchase
 - h. [Guardian Boiler Loop Service Contract](#)
 - i. [Crowdstrike Server Protection Agreement](#)
 - j. [Diversified Refrigeration Service Agreements](#)
 - k. Donation
 - l. Introduction of New Business by Board Members
9. Public Comment on Non-agenda Items
10. Informational Items
 - a. [Condensed III Board Summary Report](#)
 - b. [Cafeteria Fund Report](#)
11. Upcoming Public Meetings/Informative Dates

March 7	Workshop School Board Meeting	7:30 PM MS/Zoom
March 14	Policy/Curriculum Committee Meeting	6:00 PM MS/Zoom
March 14	Facilities/Extra-curricular Committee Meeting	7:00 PM MS/Zoom
12. Adjournment

ITEM 7 NEW BUSINESS

a. PERSONNEL

It is the recommendation of the administration that the Board of School Directors approve the following personnel items:

1. The acceptance, with regret, of the retirement of Mr. David Miller, Business Administrator, effective June 30, 2022.
2. The approval of the following Eshelman bus/van drivers for the 2021-2022 school year effective immediately:
Melissa M. Kopicz Carl D. Whittenberg
3. The acceptance, with regret, of the resignation due to retirement of Elaine F. Stoudt, Custodian at Kutztown High School, effective May 27, 2022.
4. The approval of Tammy Haring as a long-term substitute at Kutztown Area High School as a special education teacher retroactive to February 9, 2022 until approximately April 29, 2022 at Bachelor's, Step 1, of the KATA/KASD contract.
5. The approval of Janelle Loeb as a long-term substitute at Kutztown Area Middle School as an 7th grade reading teacher retroactive to February 4, 2022 through April 8, 2022 at Bachelor's, Step 1, of the KATA/KASD contract.
6. The approval of Nicole DeLong, retroactive to January 17, 2022 as needed for lesson planning, at the curriculum rate of \$27.00 per hour per the KATA collective bargaining agreement.
7. The approval of Shelby Schwoyer as a substitute teacher for the 2021-2022 school year retroactive to August 24, 2021, at her current daily rate.
8. The approval of Mathias Warmkessel as a part-time substitute custodian effective February 14, 2022 at a rate of \$11.00 per hour.
9. The approval of [placeholder] as Help Desk Technician at a rate of [placeholder] on or after February 22, 2022.
10. The approval of the following coaches, advisors, and stipends for the 2021-2022 school year:

Antaun Lloyd, Jr	Spring Track/Field (KU Intern for MS/HS)	VOLUNTEER
Tamaj Coleman	Spring Track/Field (KU Intern for MS/HS)	VOLUNTEER
Khalif Holliday	Spring Track/Field (KU Intern for MS/HS)	VOLUNTEER
Richard Herbst	Spring Tennis - Boys	VOLUNTEER
Kelley Neyhart	Spring Track/Field Coach	VOLUNTEER
Caleb Baukman	Spring Track/Field Coach	VOLUNTEER
Amanda Potteiger	Spring Track/Field Coach	VOLUNTEER
Ally Tama	Spring Track/Field Coach	VOLUNTEER
Angela Corrado	Spring Track/Field Coach	VOLUNTEER
Skylar Miller	Spring Track/Field Coach	VOLUNTEER
Harrison Beil	Volleyball Coach	VOLUNTEER
Shelby Brett	Spring Track/Field HS Assistant Coach	\$2520
Kelsey Yob	Spring Track/Field HS Assistant Coach	\$2300
Michael Aboulhouda	Spring Track/Field HS Assistant Coach	\$2320
Kathleen Silverman	Spring Track/Field HS Assistant Coach	\$2300
Kirsten Paxson	Spring Track/Field MS Head Coach	\$2680
Neil Thomas	Spring Track/Field MS Assistant Coach	\$2300

All Personnel are Approved Pending Receipt of All Mandated Credentials

- b. POLICY MAINTENANCE** - It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the first reading of the following:

- i. Policy 101 - [Mission Statement](#)
- ii. Policy 201 - [Admission of Students](#)
- iii. Policy 610 - [Purchases Subject to Bid/Quotation](#)
- iv. Policy 611 - [Purchases Budgeted](#)

- c. ASSISTANT SUPERINTENDENT CONTRACT EXTENSION**- It is the recommendation of the Administration that the Board of School Directors approved the contract extension for Dr. Steven Leever as Assistant Superintendent for a term of four years, effective October 23, 2022, at a salary of \$150,000, subject to the terms and conditions of the attached contract.

- d. **2022-2023 SUPPORT STAFF/ADMINISTRATION HOLIDAY SCHEDULE** - It is the recommendation of the administration that the Board of School Directors approve the 2022-2023 Support Staff/Administration Holiday Schedule per the attached.
- e. **CONFERENCE REQUEST** - It is the recommendation of the administration that the Board of School Directors approve the conference request for employee #2103 to attend the Pennsylvania Federal Programs Coordinators (PAFPC) Annual Conference in Seven Springs, PA on April 3-6, 2022 at a cost of \$1,433.64.
- f. **EI ASSOCIATES FEASIBILITY STUDY**- It is the recommendation of the Facilities Committee that the Board of School Directors approve the proposal from EI Associates to conduct a feasibility study including all Kutztown Area School District buildings for a cost of \$7,500, per the attached.
- g. **VAN PURCHASE**- It is the recommendation of the Facilities Committee that the Board of School Directors approve the purchase of a new van at a cost not to exceed \$60,000, when one becomes available from an approved vendor.
- h. **GUARDIAN BOILER LOOP SERVICE CONTRACT** - It is the recommendation of the Facilities Committee that the Board of School Directors approve the 1 year service agreement with Guardian CSC per the attached.
- i. **CROWDSTRIKE SERVER PROTECTION AGREEMENT** - It is the recommendation of the administration that the Board of School Directors approve the contract with CrowdStrike to provide server protection, per the attached.
- j. **DIVERSIFIED REFRIGERATION SERVICE AGREEMENTS** - It is the recommendation of the Facilities Committee that the Board of School Directors approve the 5 year service agreements with Diversified Refrigeration per the attached.
- k. **DONATION** - It is the recommendation of the administration that the Board of School Directors accept, with gratitude, the donation from Violins of Hope to Kutztown High School in the amount of \$500 to be used to further curriculum development, classroom resources, and educational materials for Holocaust and anti-hate education during the 2021-2022 school year .

I. INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS

Michelle R. Batz
Randy T. Burch
Alan J. Darion
Erin Engel

SCHOOL BOARD MEMBERS
Michael Hess
Caecilia M. Holt
Jason Koch
Jeremiah Light

Dennis S. Ritter
Christian T. Temchatin, Superintendent (non-voting)
David J. Miller, Treasurer (non-member)
Rikki DeVough, Secretary (non-member)
James Mancuso, Solicitor (non-member)