

School Board Agenda
Kutztown Area School District
Monday, July 20, 2020 - 7:30 p.m.
Kutztown Area Middle School/Zoom

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
 - a. June 15, 2020 School Board Meeting
4. Treasurer's Report
 - a. General Fund
5. Approval of Bills for Payment
 - a. Ratification - General Account
 - i. 2019-20 School Year \$293,369.58
 - ii. 2020-21 School Year \$220,676.09
 - iii. Manual Checks \$5,500,680.59
 - b. Approval - General Account \$1,285,686.22
 - c. Ratification - Construction Account \$10,875.00
 - d. Approval - Construction Account \$14,009.72
6. Communications and Reports
 - a. Superintendent's Report
 - i. Math 180 Presentation
 - ii. KASD 2020-2021 School Year
 - iii. Public Comment
 - b. Board Committee Reports
7. New Business
 - a. Personnel
 - b. Policy Maintenance
 - c. Updated Job Descriptions
 - d. Conference Request
 - e. Student Device Purchase
 - f. Employee Assistance Program
 - g. Liability Insurance
 - h. KATA Memorandum of Understanding
 - i. Student Accident Insurance
 - j. Lunch Price Increase
 - k. Agreement for Audit Services
 - l. New Story Agreement
 - m. Donations
 - n. Interpreting and Translation Services Rate Sheet
 - o. School-Based Access Program
 - p. Math 180**
 - q. Introduction of New Business by Board Members
 - r. Public Comment
8. Informational Items
 - a. Condensed III Board Summary Report
 - b. Cafeteria Fund Report
 - c. Student Activity Reports
9. Upcoming Public Meetings/Informative Dates

August 3	Workshop School Board Meeting	7:30 PM	HS Library
August 10	Policy & Curriculum Committee Meeting	6:00 PM	HS Library
August 10	Facilities/ECC Committee Meeting	7:00 PM	HS Library
August 17	School Board Meeting	7:30 PM	HS Library
10. Adjournment

ITEM 7 NEW BUSINESS

a. PERSONNEL

It is the recommendation of the administration that the Board of School Directors approve the following personnel items:

1. The approval of the resignation of Julia A. Hummel, Licensed Practical Nurse (LPN) at Kutztown Elementary School effective the end of the 2019-2020 school year.
2. The approval of the resignation of employee #392, per the attached.
3. The approval of Dr. Edward Myers as Director of Educational Technology effective July 21, 2020 at a salary of \$118,000. Employee shall be compensated per the Act 93 agreement under the definition of a 12-month administrator.
4. The approval of Richard Laubenstein as Supervisor of Facilities and Operations effective on or after July 21, 2020 at a salary of \$80,000.
5. The approval of Victoria K. Gillan as an elementary learning support teacher at Kutztown Elementary School, effective August 11, 2020, at a salary of \$52,504 per Bachelor's Degree, Step 1, of the KATA/KASD collective bargaining agreement.
6. The approval of Katie Hess as 1st Grade Teacher at Kutztown Elementary School effective August 11, 2020, at a salary of \$86,796 per Masters' Degree +48, Step 9, of the KATA/KASD collective bargaining agreement.
7. The approval of Lauren Frey as a Long Term Substitute 1st Grade Teacher at Kutztown Elementary School for the 2020-2021 school year, effective August 11, 2020, at a salary of \$52,504 per Bachelor's Degree, Step 1, of the KATA/KASD collective bargaining agreement.
8. The approval of the following resource persons/mentors and stipends for the 2020-2021 school year:

Beth Hartz	for Victoria Gillan (mentor/elementary learning support)	\$600.00
Leslee Saylor	for Katie Hess (resource/elementary teacher)	\$300.00
9. The approval of the following coaches/extra duty positions and stipends for the 2020-2021 school year:

Isaac Mengel	Soccer - Boys (HS V Assistant)	\$2,620.00
Tia Muller	Fall Tennis - Girls	Volunteer
Michael Hoare	Golf (HS Head Coach)	\$3,000.00
Bernard Boyle	Golf (HS Assistant)	\$2,000.00
10. The approval of employee #1959 to take a Family Medical Leave (FMLA) commencing approximately September 7, 2020 and returning on December 1, 2020.
11. The approval of employee #78 to take a Family Medical Leave (FMLA) commencing on the first teacher work day of the 2020-2021 school year and extending 170 teacher work days.
12. The acceptance, with regret, of the resignation due to the retirement of Deborah Kenney as an elementary teacher at Kutztown Elementary School, effective the 171st teacher work day of the 2020-2021 school year.
13. The approval of employee #555 to take a Family Medical Leave (FMLA) commencing approximately July 28, 2020 and returning on January 4, 2021.
14. The approval of Shelby Schwoyer to continue her role as library aide at an hourly rate of \$11.10 through June 30, 2020 and \$11.30 from July 1, 2020 through the remainder of the summer.
15. The approval of Martha Bergman as a ESY Substitute Teacher for the 2020 Extended School Year Program (ESY) at an hourly rate of \$27.00/hr per the KATA Agreement.

All Personnel are Approved Pending Receipt of All Mandated Credentials

- b. **POLICY MAINTENANCE-** It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the second reading and approval of the following policy:
 1. Policy 626 - Federal Fiscal Compliance
- c. **UPDATED JOB DESCRIPTIONS-** It is the recommendation of the administration that the Board of School Directors approve the updated job description for the Director of Educational Technology and Supervisor of Facilities and Operations, per the attached.
- d. **CONFERENCE REQUEST** - It is the recommendation of the administration that the Board of School Directors approve the request for employee #365 and #602 to participate in Orton Gillingham Training from July 20-24, 2020, at a cost of \$1,275.00 each.
- e. **STUDENT DEVICE PURCHASE** - It is the recommendation of the administration that the Board of School Directors approved of the follow purchases of electronic devices for elementary students:
 - i. Apple Inc.- 110 iPad bundles for a total cost of \$36,184.50
 - ii. CDW- 140 Chromebook 11 G8 - Education Edition - 11.6" - Celeron with Google Chrome Management Console License at a total cost of \$33,738.60.

- f. **EMPLOYEE ASSISTANCE PROGRAM** - It is the recommendation of the administration that the Board of School Directors approve the contract with Inroads at Family Guidance Center to offer the Employee Assistance Program for the period of July 1, 2019 to June 30, 2020 for an approximate cost of \$2,255.00 administrative fee and \$70.00 per hour for each counseling session.
- g. **LIABILITY INSURANCE** - It is the recommendation of the administration that the Board of School Directors approve the renewal of the liability insurance package from Brown & Brown Insurance for a one-year period beginning July 1, 2020 at a cost of \$106,212.00.
- h. **MEMORANDUM OF UNDERSTANDING** - It is the recommendation of the administration that the Board of School Directors approve the Memorandum of Understanding (MOU) with the Kutztown Area Teachers' Association effective July 21, 2020 through June 30, 2022, per the attached.
- i. **STUDENT ACCIDENT INSURANCE** - It is the recommendation of the administration that the Board of School Directors approve the renewal of the Student Accident Insurance with Bollinger Specialty Group for a one-year period beginning on August 17, 2020 at a cost of \$12,722.00.
- j. **LUNCH PRICE INCREASE** - It is the recommendation of the administration that the Board of School Directors approve increasing the lunch price for elementary lunches from \$2.75 to \$2.80, and increasing the lunch prices for secondary lunches from \$3.00 to \$3.05 This is to comply with Federal guidelines.
- k. **AGREEMENT FOR AUDIT SERVICES** - it is the recommendation of the Administration that the Board of School Directors approve the agreement with Herbein + Associates to provide annual audit services to the District for the years ending 6/30/20 through June 30, 2020 per the attached agreement.
- l. **NEW STORY AGREEMENT** - It is the recommendation of the administration that the Board of School Directors approve the tuition agreement with New Story Schools and Services in Reading, PA for a special education student at a cost of \$380.00 per enrolled day for the 2020-2021 school year, per the attached.
- m. **DONATIONS** - It is the recommendation of the administration that the Board of School Directors accept the following donations to Greenwich-Lenhartsville Elementary School to use for field trips and special programs:
- i. \$200.00 from the American Heart Association for the Kids Heart Challenge
 - ii. \$426.38 from Giant/Martins A+ Rewards Program
- n. **INTERPRETING AND TRANSLATION SERVICES** - It is the recommendation of the administration that the Board of School Directors approve the agreement with Karina Tejada, Margielene Soriano, Lissette Soriano and Ileana Almarante to provide Spanish translation services, per the attached.
- o. **SCHOOL-BASED ACCESS PROGRAM** - It is the recommendation of the administration that the Board of School Directors approve the Pennsylvania School-Based ACCESS Program (SBAP) Local Education Agreement to Participate for the 2020-2021 school year, per the attached.
- p. **MATH 180 PROGRAM** - It is the recommendation of the Administration that the Board of School Directors approve the purchase of MATH 180 for use from 7/15/20 to 7/15/21 from Houghton Mifflin Harcourt for \$14,987.94, per the attached.
- q. **INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS**
- r. **PUBLIC COMMENT**

SCHOOL BOARD MEMBERS

Karl Nolte, President
 Randy T. Burch, Vice President
 Alan J. Darion
 Michael Hess

Caecilia M. Holt
 Eric Johnson
 Dennis S. Ritter
 James Shrawder

Charles Shurr
 Christian T. Temchatin, Superintendent (non-voting)
 David J. Miller, Treasurer (non-member)
 Rikki L. DeVough, Secretary (non-member)