

**MEIGS LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA
To be held at the
CENTRAL OFFICE BUILDING
Wednesday, January 11, 2023, at 6:30 P.M.**

1. CALL TO ORDER: Mrs. Hawley, Board President

Time: 6:41 P.M.

2. ROLL CALL: Mr. Roy W. Johnson, Treasurer/CFO

Mrs. Heather Hawley Yes, Mr. Roger Abbott Yes, Mr. Tony Hawk Yes,
Mrs. Barbara Musser Yes, and Mr. Ryan Mahr Yes.

3. Mrs. Musser moved, seconded by Mr. Mahr that we approve the minutes of the December 7, 2022, Regular Meeting as submitted.

11-23 Vote: Mr. Mahr Yes; Mr. Hawk Yes; Mrs. Musser Yes; Mr. Abbott Yes; and Mrs. Hawley Yes. Motion Carried.

6. Additions to the Agenda:

Treasurer's Reports and Recommendations: Item J

Superintendent's Report and Recommendations: Item #'s 11, 12, 13, 14, 15, & 16

Board Items: Item A

7. Student Achievement Liaison:

N/A

8. Superintendent's Report / Principals' Report / Supervisors' Report:

Mr. Mark Corbitt, Director of Operations, advised that we may not need a jack for elevator at Meigs High School. He reported ten motors on the elevator. Shout out to the Meigs Local School District Maintenance Crew. Mr. Corbitt finished by stating the door for Meigs High School should be arriving and fixed within a few weeks.

Mr. Joey Ellis, Transportation Supervisor, reported two buses were inspected over Christmas break. He also advised one new bus driver taking test for bus endorsement.

Mr. Kevin Musser, Athletic Director, stated that there have been two game cancellations due to calamity so far. He also discussed Hudl program.

Mrs. Chrissy Musser, Food Service Director, advised that the food service audits have went well with no issues. She finished with discussing the food service report.

Mr. Scot Gheen, Superintendent, spoke about the Motz agreement. He discussed the list of upgrades and purchases in recent years. He went on to discuss the Department of Energy grant for rural schools. Mr. Gheen gave personnel updates. He advised Student of the Month awards would be handed out during the next board meeting at Meigs Middle School. Mr. Gheen finished up with advising that environmental inspections are completed.

9. Communication:

A. Written Communication
N/A

B. Public Participation
N/A

10. Old Business:

N/A

11. New Business:

N/A

12. Treasurer's Reports and Recommendations:

A. Mr. Mahr moved, seconded by Mr. Abbott that we approve the financial report for the month of December 2022 as submitted.

12-23 Vote: Mr. Hawk Yes; Mrs. Musser Yes; Mr. Abbott Yes; Mr. Mahr Yes; and Mrs. Hawley Yes. Motion Carried.

B. Mr. Mahr moved, seconded by Mr. Abbott that we approve the bills (expenditures) for payment for the month of December 2022.

13-23 Vote: Mrs. Musser Yes; Mr. Abbott Yes; Mr. Mahr Yes; Mr. Hawk Yes; and Mrs. Hawley Yes. Motion Carried.

C. Mr. Mahr moved, seconded by Mr. Abbott that we approve the following issued credit cards via PNC Bank (Visa) and per Board Policy 6423 and HB 312:

<u>Employee</u>	<u>Card Limit</u>
Roy Johnson	\$125,000
Scot Gheen	\$5,000
Debra Drake	\$5,000
Mark Corbitt	\$1,000
Joseph Ellis	\$1,000

14-23 Vote: Mr. Abbott Yes; Mr. Mahr Yes; Mr. Hawk Yes; Mrs. Musser Yes; and Mrs. Hawley Yes. Motion Carried.

D. Mr. Mahr moved, seconded by Mr. Abbott that we approve membership to the Ohio School Board Association (\$7,042) and subscriptions: Briefcase (\$150) and School Management News (\$210).

15-23 Vote: Mr. Mahr Yes; Mr. Hawk Yes; Mrs. Musser Yes; Mr. Abbott Yes; and Mrs. Hawley Yes. Motion Carried.

- E. Mr. Mahr moved, seconded by Mr. Abbott that we approve renewing membership to the OSBA Legal Assistance Fund for 2023 in the amount of \$250.
- 16-23 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion Carried.
- F. Mr. Mahr moved, seconded by Mr. Abbott that we approve obtaining Board President Position Bond from Reed and Baur Insurance. Bond amount will be \$20,000 for CY 2023.
- 17-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion Carried.
- G. Mr. Mahr moved, seconded by Mr. Abbott that we approve the payment for OHSAA – SEDAB Volleyball tournament manager fees to Kevin Musser and Aaron Oliphant (\$173 each). This is a reimbursement from SEDAB for hosting sectional tournament.
- 18-23 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion Carried.
- H. Mr. Mahr moved, seconded by Mr. Abbott that we approve contract extension with Millhuff-Stang for annual audit services for the period of FY 23 – FY 25. Estimated fees are FY 23 (\$19,404), FY 24 (\$19,712) and FY 25 (\$20,020).
- 19-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.
- I. Mr. Mahr moved, seconded by Mr. Abbott that we approve a Purchased Services Agreement (PSA) for tech support services with Caleb Ogdin under the direction of Matt Simpson. Expenses are not to exceed \$5,000 for period from January 1, 2023, to May 31, 2023.
- 20-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes and Mrs. Hawley Yes . Motion Carried.
- J) Mr. Mahr moved, seconded by Mr. Abbott that we accept federal P-EBT administration Funds (CFDA 10.649) and deposit into Fund/SCC 006-9222. The award was \$3,135.
- 21-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.

13. Superintendent's Reports and Recommendations:

A. Personnel

- 1) Mr. Hawk moved, seconded by Mrs. Musser that we hire Melissa Queen as a Personal Assistant for the remainder of the 2022-2023 school year, retroactive to December 12, 2022, pending completion of all administrative requirements.
- 22-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

- 2) Mr. Hawk moved, seconded by Mrs. Musser that we hire Phyllis Johnson as a substitute secretary for the remainder of the 2022-2023 school year, pending completion of all administrative requirements.

23-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ;
and Mrs. Hawley Yes . Motion Carried.

- 3) Mr. Hawk moved, seconded by Mrs. Musser that we hire Jamie Casey as a substitute personal assistant for the remainder of the 2022-2023 school year, pending completion of all administrative requirements.

24-23 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ;
and Mrs. Hawley Yes . Motion Carried.

- 4) Mr. Hawk moved, seconded by Mrs. Musser we approve the FMLA request of Cynthia Enright, retroactive from November 22, 2022, to January 23, 2023.

25-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ;
and Mrs. Hawley Yes . Motion Carried.

- 5) Mr. Hawk moved, seconded by Mrs. Musser that we accept the resignation of Cathy Lentes, Assistant to the School's Psychologist, for retirement purposes, effective July 1, 2023.

26-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ;
and Mrs. Hawley Yes . Motion Carried.

- 6) Mr. Hawk moved, seconded by Mrs. Musser that we hire Daniel Thomas as the Meigs Archery Coordinator for the 2022-2023 season, pending completion of all administrative requirements.

27-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ;
and Mrs. Hawley Yes . Motion Carried.

- 7) Mr. Hawk moved, seconded by Mrs. Musser that we hire Tara Roark as a substitute personal assistant, as approved by the Athens-Meigs Educational Service Center, for the remainder of the 2022-2023 school year, pending completion of all administrative requirements.

28-23 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ;
and Mrs. Hawley Yes . Motion Carried.

- 8) Mr. Hawk moved, seconded by Mrs. Musser that we hire Megan Hendrix a temporary intervention tutor at Meigs Primary School for the remainder of the 2022-2023 school year, per ESSER funding and pending completion of all administrative requirements.

29-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ;
and Mrs. Hawley Yes . Motion Carried.

- 9) Mr. Hawk moved, seconded by Mrs. Musser that we approve the FMLA request of Alyssa Andrews, beginning approximately on March 6, 2023, and ending approximately on May 1, 2023.

30-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

- 10) Mr. Hawk moved, seconded by Mrs. Musser that we hire Shelley Howerly as a substitute personal assistant for the remainder of the 2022-2023 school year, pending completion of all administrative requirements.

31-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.

- 11) Mr. Hawk moved, seconded by Mrs. Musser that we hire Lane Cullums as a substitute teacher, as approved by the Athens- Meigs Education Service Center, for the remainder of the 2022-2023 school year, pending completion of all administrative requirements.

32-23 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion Carried.

- 12) Mr. Hawk moved, seconded by Mrs. Musser that we the following as a substitute bus drivers for the remainder of the 2022-2023 school year, pending completion of all administrative requirements.

Bill Cremeans
Jarrett Otworth

33-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion Carried.

- 13) Mr. Hawk moved, seconded by Mrs. Musser that we hire Michael Scyoc as a tutor for a Meigs High School student for the remainder of the 2022-2023 school year, or as needed, per ESSER funding at a rate of \$25.00 per hour, pending completion of all administrative requirements.

34-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

- 14) Mr. Hawk moved, seconded by Mrs. Musser that we award Michelle Shuler an extra bus route for student transport, for the remainder of the 2022-2023 school year, effective January 11, 2023, pending completion of all administrative requirements.

35-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.

- 15) Mr. Hawk moved, seconded by Mrs. Musser that we approve issuing payment to the following staff for administrative work done through the P-EBT Grant (006-9222):

Chrissy Musser	\$1,250
Billi Arnott	\$1,460

36-23 Vote: Mr. Hawk Yes; Mrs. Musser Yes; Mr. Abbott Yes; Mr. Mahr Yes; and Mrs. Hawley Yes. Motion Carried.

- 16) Mr. Hawk moved, seconded by Mrs. Musser that we approve a “Bridge” Contract for Shawn Bush, as Special Education Coordinator, effective January 23, 2023, pending completion of all administrative requirements.

37-23 Vote: Mrs. Musser Yes; Mr. Abbott Yes; Mr. Mahr Yes; Mr. Hawk Yes; and Mrs. Hawley Yes. Motion Carried.

14. Board Items:

- A. Mr. Mahr moved, seconded by Mrs. Musser that we agree to amend Meigs High School Handbook for class honor determination as follows: effective with the class of 2023 through 2025 determination for valedictorian(s) only will be based on total unweighted GPA. If student(s) receive all A’s in classes taken at Meigs High School, CCP and other approved district curriculum/courses. Class ranking will still be calculated by weighted GPA to the ten-thousands place (four decimals) for classes of 2023 through 2025.

38-23 Vote: Mr. Abbott Yes; Mr. Mahr Yes; Mr. Hawk Yes; Mrs. Musser Yes; and Mrs. Hawley Yes. Motion Carried.

17. Mr. Hawk moved, seconded by Mr. Abbott that we set Wednesday, January 25, 2023
Week Day and Date
Meigs Middle School, at 6:30 P.M., for the next regular meeting of the Meigs Local Board of
Location Time
Education.

Vote: Mr. Mahr Yes; Mr. Hawk Yes; Mrs. Musser Yes; Mr. Abbott Yes; and Mrs. Hawley Yes. Motion Carried.

18. Mrs. Musser moved, seconded by Mr. Abbott to adjourn this meeting at 9:22 P.M.

Vote: Mr. Hawk Yes; Mrs. Musser Yes; Mr. Abbott Yes; Mr. Mahr Yes; and Mrs. Hawley Yes. Motion Carried.

ATTESTED

Heather B. Hawley, President

Roy W. Johnson, Treasurer