

**MEIGS LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
To be held at the  
CENTRAL OFFICE BUILDING  
Wednesday, April 12, 2023, at 6:30 P.M.**

**1. CALL TO ORDER: Mrs. Hawley, Board President**

**Time: 6:32 P.M.**

**2. ROLL CALL: Mr. Roy W. Johnson, Treasurer/CFO**

Mrs. Heather Hawley Yes, Mr. Roger Abbott Yes, Mr. Tony Hawk Yes,  
Mrs. Barbara Musser Yes, and Mr. Ryan Mahr Yes.

**3. Pledge of Allegiance led by Mrs. Hawley.**

**4. Invocation led by Silent.**

**5. Mr. Mahr moved, seconded by Mrs. Musser that we approve the minutes of the March 22, 2023, Regular Meeting as submitted.**

117-23 Vote: Mr. Mahr Yes; Mr. Hawk Yes; Mrs. Musser Yes; Mr. Abbott Yes; and Mrs. Hawley Yes. Motion Carried.

**6. Additions to the Agenda:**

Treasurer's Reports and Recommendations: Item's E, F, & G

Superintendent's Reports and Recommendations: Item #'s: 18, 19, 20, & 21

**7. Student Achievement Liaison:**

N/A

**8. Superintendent's Report / Principals' Report / Supervisors' Report:**

Mr. Scot Gheen, Superintendent, discussed the Academic Banquet scheduled for May 4, 2023. He advised there will be a mental health summit for students in all three county schools on May 12, 2023, from 8:30 a.m. to 1:00 p.m. Mr. Gheen distributed the 2023-2024 school year calendar. He provided an update on the new turf field – core samples have been completed. Student of the Month awards for April 2023 will be distributed at the April 26, 2023, board meeting. Mr. Gheen discussed the graduation list with the board members. To conclude, he informed the board members of the current list of open positions and transfers within the district.

**9. Communication:**

A. Written Communication

N/A

B. Public Participation

N/A

**10. Old Business:**

Pictures are continuing to be delivered to the best of Mr. Gheen's knowledge.

Mrs. Barbara Musser discussed a plaque for Mr. Dingess.

**11. New Business:**

Mrs. Musser asked about preschool enrollment and English Learning funding from the state.

**12. Treasurer's Reports and Recommendations:**

- A. Mr. Mahr moved, seconded by Mr. Abbott that we approve the financial report for the month of March 2023 as submitted.

118-23 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion Carried.

- B. Mr. Mahr moved, seconded by Mr. Abbott that we approve the bills (expenditures) for payment for the month of March 2023.

119-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion Carried.

- C. Mr. Mahr moved, seconded by Mr. Abbott that we approve Auditor of State LGS to compile FY 23 financial statements. The agreement will not exceed \$16,125.

120-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

- D. Mr. Mahr moved, seconded by Mr. Abbott that we approve the payment of an invoice in Accordance with ORC 5705.41 (d) A, Then and Now Invoice, invoice dated 3/29/2023, in the Amount of \$14,206.40. This is an invoice for records scanning and retention for SCView.

121-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.

- E. Mr. Mahr moved, seconded by Mr. Abbott that we accept the following donation to MHS Drama Club.

Bernadette Anderson \$500.00

122-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion Carried.

- F. Mr. Mahr moved, seconded by Mr. Abbott that we approve re-enrollment in the Ohio SchoolComp Group Retrospective Rating Program for the policy year 1/1/2024-12/31/2024. Annual Fee is \$825.

123-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

- G. Mr. Mahr moved, seconded by Mr. Abbott that we approve to write off uncollected debt in amount of \$100 (Hollie Stanley – Football Seat Sales 2022) and make necessary adjustments to clear from the district financial ledger.

124-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.

### 13. Superintendent's Reports and Recommendations:

#### A. Personnel

- 1) Mr. Hawk moved, seconded by Mrs. Musser that we accept the resignation of Rick Ash, Meigs High School, Calculus Teacher, for retirement purposes, effective June 1, 2023.

125-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

- 2) Mr. Hawk moved, seconded by Mrs. Musser that we accept the resignation of Kathy Sargent, Meigs High School, Geometry Teacher, for retirement purposes, effective June 1, 2023.

126-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.

- 3) Mr. Hawk moved, seconded by Mrs. Musser that we accept the resignation of Lindsey Doudna, Meigs Middle School, 7<sup>th</sup> grade Math Teacher, effective August 11, 2023.

127-23 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion Carried.

- 4) Mr. Hawk moved, seconded by Mrs. Musser that we accept the resignation of Alyssa Andrews, Meigs Intermediate School, 5<sup>th</sup> grade Math Teacher, effective May 26, 2023.

128-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion Carried.

- 5) Mr. Hawk moved, seconded by Mrs. Musser that we accept the resignation of Tracy Erwin, Meigs Intermediate School, Personal Assistant, effective April 11, 2023.

129-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

- 6) Mr. Hawk moved, seconded by Mrs. Musser that we hire Audrey Tracy as a substitute teacher, as approved by the Athens-Meigs Education Service Center, for the remainder of the 2022-2023 school year, pending completion of all administrative requirements.

130-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.

- 7) Mr. Hawk moved, seconded by Mrs. Musser that we approve the FMLA request of Lindsay Patterson, retroactive to March 15, 2023, to approximately May 15, 2023.

131-23           Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ;  
and Mrs. Hawley Yes . Motion Carried.

- 8) Mr. Hawk moved, seconded by Mrs. Musser that we non-renew all 2022-2023 supplemental contracts effective the conclusion of the 2022-2023 school year.

132-23           Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ;  
and Mrs. Hawley Yes . Motion Carried.

- 9) Mr. Hawk moved, seconded by Mrs. Musser that we approve to pay the following an administrative fee from the OSHAA for the hosting of high school girl’s sectional basketball tournament.

                  Kevin Musser   \$215  
                  Aaron Oliphant   \$215

133-23           Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ;  
and Mrs. Hawley Yes . Motion Carried.

- 10) Mr. Hawk moved, seconded by Mrs. Musser that we re-hire the following certified personnel on one-year contracts for the 2023-2024 school year, pending completion of all administrative requirements.

<b><u>MHS</u></b>	<b><u>MMS</u></b>	<b><u>MIS</u></b>	<b><u>MPS</u></b>
Jillianne Davis	Brent Bissell	Amy Cremeans	Kari Putman
Dylan Haynes	Christina Eddy	Madison Hensley	
Michael Scyoc	Trystan Peyton	Kelsie Keesee	
		Laura Pullins	
		Kaitlin Ramirez	
		Benjamin Stairs	
		Abbygale Young	

134-23           Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ;  
and Mrs. Hawley Yes . Motion Carried.

- 11) Mr. Hawk moved, seconded by Mrs. Musser that we re-hire the following certified personnel on three-year contracts commencing the 2023-2024 school year, pending completion of all administrative requirements.

<b><u>MHS</u></b>	<b><u>MMS</u></b>	<b><u>MIS</u></b>	<b><u>MPS</u></b>
N/A	N/A	Linzie Causey	Jessica Sokkarie
		Heidi Mullins	

135-23           Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ;  
and Mrs. Hawley Yes . Motion Carried.

- 12) Mr. Hawk moved, seconded by Mrs. Musser that we re-hire the following certified personnel on five-year contracts commencing the 2023-2024 school year, pending completion of all administrative requirements.

<u>MHS</u>	<u>MMS</u>	<u>MIS</u>	<u>MPS</u>
Scott Brinker	Kimberly Barrett	Tanisha McKinney	Samantha Barr
Lori Carter	Joshua Eddy		Michelle Hawkins
Tom Cremeans	Elizabeth Massie		Sarah Lee
Sandra Holcomb	Christopher Derek Miller		Megan McAllister
Michael Kennedy	Hayley Burke		Bobbi Owen
David Kight			Paula Roush
Erin Lisle			Amanda Miller
Garrett Riffle			Kimberly Wolfe
Hannah Thompson			
Teresa Jarrell			

- 136-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion Carried.
- 13) Mr. Hawk moved, seconded by Mrs. Musser that we approve the Intermittent FMLA request of Mary Arnold, retroactive to March 27, 2023.
- 137-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.
- 14) Mr. Hawk moved, seconded by Mrs. Musser that we approve the FMLA request of Robert Vance, retroactive to March 18, 2023.
- 138-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.
- 15) Mr. Hawk moved, seconded by Mrs. Musser that we approve the FMLA request of Kelsie Keese, starting on May 1, 2023, and ending on May 26, 2023.
- 139-23 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion Carried.
- 16) Mr. Hawk moved, seconded by Mrs. Musser that we approve the transfer of Calee Pickens to Meigs High School, 9<sup>th</sup> grade Science Teacher, effective the 2023-2024 school year, pending completion of all administrative requirements.
- 140-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion Carried.
- 17) Mr. Hawk moved, seconded by Mrs. Musser that we approve the transfer of Amie Buffington, to Meigs Middle School and Meigs High School, School Nurse, effective the 2023-2024 school year, pending completion of all administrative requirements.
- 141-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

- 18) Mr. Hawk moved, seconded by Mrs. Musser that we approve the transfer of Laura Pullins to Meigs Intermediate School, 5<sup>th</sup> Grade Math Teacher, effective the 2023-2024 school year, pending completion of (4-5) endorsement, and all administrative requirements.

142-23 Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion Carried.

- 19) Mr. Hawk moved, seconded by Mrs. Musser that we approve the transfer of Michael Scyoc, to Meigs High School, 9<sup>th</sup> -12<sup>th</sup> Social Studies Teacher, effective the 2023-2024 school year, pending completion of all administrative requirements.

143-23 Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

- 20) Mr. Hawk moved, seconded by Mrs. Musser that we hire Hayley Lathey as a long-term Substitute, Spanish Teacher at Meigs High School, for the 2023-2024 school year, pending completion of all Ohio Department of Education licensure requirements, and all administrative requirements.

144-23 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.

- 21) Mr. Hawk moved, seconded by Mrs. Musser that we hire Craig Knight as a long-term substitute, 9<sup>th</sup> -12<sup>th</sup> Algebra I & II Teacher at Meigs High School, for the 2023-2024 school year, pending completion of all Ohio Department of Education licensure requirements, and all administrative requirements.

145-23 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion Carried.

#### 14. Board Items:

- A. Mr. Mahr moved, seconded by Mr. Abbott that we adopt the following Board of Education new/updated/revised/deleted bylaws/ policies/forms/administrative guidelines, as recommended by NEOLA:

### **BYLAWS AND POLICIES:**

<b><u>Bylaw 0131.1</u></b>	<b><u>Technical Corrections</u></b>	<b><u>(Revised)</u></b>
<b><u>Policy 2114</u></b>	<b><u>Meeting State Performance Indicators</u></b>	<b><u>(Revised)</u></b>
<b><u>Policy 2271</u></b>	<b><u>College Credit Plus Program</u></b>	<b><u>(Revised)</u></b>
<b><u>Policy 2412</u></b>	<b><u>Homebound Instruction Program</u></b>	<b><u>(Revised)</u></b>
<b><u>Policy 3120.09/4120.09</u></b>	<b><u>Volunteers</u></b>	<b><u>(Rescind)</u></b>
<b><u>Policy 8120</u></b>	<b><u>Volunteers</u></b>	<b><u>(Replacement/Revised)</u></b>
<b><u>Policy 5310</u></b>	<b><u>Health Services</u></b>	<b><u>(Revised)</u></b>
<b><u>Policy 5460</u></b>	<b><u>Graduation Requirements</u></b>	<b><u>(Revised)</u></b>
<b><u>Policy 5610</u></b>	<b><u>Removal, Suspension, Expulsion, and Permanent Exclusion of Students</u></b>	<b><u>(Revised)</u></b>

<b>Policy 6325</b>	<b>Procurement - Federal Grants/Funds</b>	<b>(Revised)</b>
<b>Policy 8390</b>	<b>Animals on District Property</b>	<b>(Revised)</b>
<b>Policy 8400</b>	<b>School Safety</b>	<b>(Revised)</b>
<b>Policy 8420</b>	<b>Emergency Situations at Schools</b>	<b>(Revised)</b>
<b>Policy 8462</b>	<b>Student Abuse and Neglect</b>	<b>(Revised)</b>
<b>Policy 7540</b>	<b>Technology</b>	<b>(Revised)</b>
<b>Policy 7540.01</b>	<b>Technology Privacy</b>	<b>(Revised)</b>
<b>Policy 7540.02</b>	<b>Web Accessibility, Content, Apps, and Services</b>	<b>(Revised)</b>
<b>Policy 7540.03</b>	<b>Student Technology Acceptable Use and Safety</b>	<b>(Revised)</b>
<b>Policy 7540.04</b>	<b>Staff Technology Acceptable Use and Safety</b>	<b>(Revised)</b>
<b>Policy 8300</b>	<b>Continuity of Organizational Operations Plan</b>	<b>(Revised)</b>
<b>Policy 8305</b>	<b>Information Security</b>	<b>(Revised)</b>
<b>Policy 9700.01</b>	<b>Advertising and Commercial Activities</b>	<b>(Revised)</b>
<b>Policy 1615</b>	<b>Use of Tobacco by Administrators</b>	<b>(Revised)</b>
<b>Policy 3215</b>	<b>Use of Tobacco by Professional Staff</b>	<b>(Revised)</b>
<b>Policy 4215</b>	<b>Use of Tobacco by Classified Staff</b>	<b>(Revised)</b>
<b>Policy 5512</b>	<b>Use of Tobacco</b>	<b>(Revised)</b>
<b>Policy 7434</b>	<b>Use of Tobacco on School Premises</b>	<b>(Revised)</b>
<b>Policy 9160</b>	<b>Public Attendance at School Events</b>	<b>(Revised)</b>

### **ADMINISTRATIVE GUIDELINES:**

<b>AG 2271</b>	<b>College Credit Plus Program</b>	<b>(Revised)</b>
<b>AG 2412</b>	<b>Homebound Instruction</b>	<b>(Revised)</b>
<b>AG 2623D</b>	<b>Standards Relative to the Ethical Use of Assessments by Staff and Students</b>	<b>(Revised)</b>
<b>AG 4120.09</b>	<b>Use of Unpaid Volunteer Aides</b>	<b>(Rescind)</b>
<b>AG 5460A</b>	<b>Criteria for Awarding the Diploma with Honors</b>	<b>(Replacement)</b>
<b>AG 5460B</b>	<b>Criteria for Credit Flexibility Plan</b>	<b>(Replacement)</b>
<b>AG 5460D</b>	<b>Diploma Seals</b>	<b>(Revised)</b>
<b>AG 8400A</b>	<b>Threat Assessment and Intervention (NTAC)</b>	<b>(Replacement)</b>
<b>AG 8400A</b>	<b>Threat Assessment and Intervention (CSTAG)</b>	<b>(Replacement)</b>
<b>AG 8420</b>	<b>Emergency Procedures</b>	<b>(Revised)</b>
<b>AG 8420A</b>	<b>Severe Weather and Tornadoes</b>	<b>(Revised)</b>
<b>AG 7540</b>	<b>Computer Technology and Networks</b>	<b>(Revised)</b>
<b>AG 7540A</b>	<b>Staff and Student Training Regarding the Internet</b>	<b>(Revised)</b>
<b>AG 7540.02</b>	<b>Web Content and Functionality Specifications</b>	<b>(Revised)</b>
<b>AG 7540.03</b>	<b>Student Technology Acceptable Use and Safety</b>	<b>(Revised)</b>
<b>AG 7540.04</b>	<b>Staff Technology Acceptable Use and Safety</b>	<b>(Revised)</b>
<b>AG 8300</b>	<b>Continuity of Organizational Operations Plan</b>	<b>(Revised)</b>
<b>AG 8305</b>	<b>Collection, Classification, Retention, Access, and Security of District Data/Information</b>	<b>(Revised)</b>
<b>AG 8305A</b>	<b>Information Security Responsibilities</b>	<b>(Revised)</b>
<b>AG 8305B</b>	<b>Information Security Incident Management</b>	<b>(Revised)</b>
<b>AG 8305C</b>	<b>Notification Information Security Incident</b>	<b>(Revised)</b>
<b>AG 8315</b>	<b>Litigation Hold Procedure</b>	<b>(Revised)</b>
<b>AG 5500A</b>	<b>Student Conduct in School</b>	<b>(Revised)</b>

**FORMS:**

<b><u>Form 5610 F1</u></b>	<b><u>Notification of Emergency Removal</u></b>	<b><u>(Replacement)</u></b>
<b><u>Form 5610 F2</u></b>	<b><u>Notice of Intent to Suspend</u></b>	<b><u>(Replacement)</u></b>
<b><u>Form 5610 F3</u></b>	<b><u>Notice of Suspension</u></b>	<b><u>(Replacement)</u></b>
<b><u>Form 5610 F6</u></b>	<b><u>Notice of Intention to Expel</u></b>	<b><u>(Replacement)</u></b>
<b><u>Form 5610 F7</u></b>	<b><u>Notice of Expulsion</u></b>	<b><u>(Replacement)</u></b>
<b><u>Form 7540.03 F1</u></b>	<b><u>Student Technology Acceptable Use and Safety Agreement</u></b>	<b><u>(Replacement)</u></b>
<b><u>Form 7540.04 F1</u></b>	<b><u>Staff Technology Acceptable Use and Safety Agreement</u></b>	<b><u>(Replacement)</u></b>

- 146-23      Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.
- B. Mr. Mahr moved, seconded by Mr. Abbott that we approve the overnight field trip request from Jennifer Dunn, Meigs High School, Vo-Ag Instructor, for thirteen (13) students to attend the Ohio FFA State Convention in Columbus, OH departing on May 4, 2023, and returning on May 5, 2023.
- 147-23      Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; and Mrs. Hawley Yes . Motion Carried.
- C. Mr. Mahr moved, seconded by Mr. Abbott that we adopt the proposed school calendar for the 2023-2024 school year as presented.
- 148-23      Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion Carried.
- D. Mr. Mahr moved, seconded by Mr. Abbott that we approve the uncompensated leave request from Melissa Priddy, Meigs Elementary Custodian, retroactive to April 6, 2023 and lasting through the end of the calendar year.
- 149-23      Vote: Mrs. Musser Yes ; Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion Carried.
- E. Mr. Mahr moved, seconded by Mr. Abbott that we approve the donation of the old high school basketball scoreboards to the Rutland Civic Center.
- 150-23      Vote: Mr. Abbott Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion Carried.

15. Mr. Hawk moved, seconded by Mr. Abbott that we set Wednesday, April 26, 2023  
*Week Day and Date*  
Meigs Middle School, at 6:30 P.M., for the next regular meeting of the Meigs Local Board of  
*Location Time*  
Education.

Vote: Mr. Mahr Yes; Mr. Hawk Yes; Mrs. Musser Yes; Mr. Abbott Yes;  
and Mrs. Hawley Yes. Motion Carried.

16. Mr. Mahr moved, seconded by Mrs. Musser to adjourn this meeting at 8:30 P.M.

Vote: Mr. Hawk Yes; Mrs. Musser Yes; Mr. Abbott Yes; Mr. Mahr Yes;  
and Mrs. Hawley Yes. Motion Carried.

ATTESTED

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Heather B. Hawley, President

Roy W. Johnson, Treasurer