

BOARD OF EDUCATION
PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, Nov. 13, 2023

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:35pm by Jennifer Zimmerman.

II. ROLL CALL- Present Jennifer Zimmerman, Thomas Cazal, Margaret Parker and Dawn Frank. Absent Sherri Hampton.

III. PLEDGE OF ALLEGIANCE- The Pledge of Allegiance was led by Jennifer Zimmerman.

IV. ADOPTION OF AGENDA- Margaret Parker made a motion to approve the agenda. 2nd made by Dawn Frank. Motion passed 4-0.

V. INFORMATION ITEMS

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

VI. CALL TO THE PUBLIC- None

VII. ACTION ITEMS

A. Consent Agenda

- i. Approval of Minutes

Oct. 9, 2023 & Oct. 12, 2023

Margaret Parker made the motion to approve the above minutes. 2nd made by Thom Cazal. Motion passed 4-0.

B. New Business

- 1. Discussion/Consideration/Approval of Payroll Vouchers

#9 \$ 110,842.36

#10 \$ 108,941.12

#102 \$ 39,741.10

Dawn Frank made a motion to approve the above listed payroll vouchers. 2nd made by Thom Cazal. Motion passed 4-0.

- 2. Discussion/Consideration/Approval of Expense Vouchers

#2228 \$ 28,843.99

Thom Cazal made a motion to approve the above listed expense vouchers. 2nd made by Margaret Parker . Motion passed 4-0.

- 3. Discussion/Consideration/Approval of Textbook/Supplementary Materials Committee & Timeline

Thom Cazal made the motion to approve the textbooks/supplementary materials committee

and timeline as presented by the Superintendent. 2nd made by Dawn Frank. Motion passed 4-0.

4. Discussion/Consideration/Approval of Pay Increase/Minimum Wage 2024

Thom Cazal made a motion to approve an increase in pay for two cafeteria, one paraprofessional, and to increase the classified substitute hourly rate to address the 2024 Arizona minimum wage. 2nd made by Dawn Frank. Motion passed 4-0.

5. Discussion/Consideration/Approval of Joint Gila County Governing Boards Resolution Expressing Concern & Disapproval

Margaret Parker made the motion to not participate in the joint Gila county governing boards resolution expressing concern and disapproval as presented by the Superintendent. 2nd made by Thom Cazal. Motion passed 4-0.

6. Discussion/Consideration/Approval of 1st Reading Policies Advisories 748-762 & GME Policy

No action required

7. Discussion/Consideration/Approval of 1st Reading of PSESD Instructional Time Model

No action required

8. Discussion/Consideration/Approval of Travel Request

Student Travel

a. AAJHSC Leadership Conference; Mesa, AZ ; Nov.7, 2023; Student Council
Thom Cazal made a motion to approve/ratify travel for the Student Council to travel to Mesa, AZ to attend the AAJHSC State Leadership Conference on Nov. 7, 2023. 2nd made by Dawn Frank. Motion passed 4-0.

b. Herberger Theatre Center; Phoenix, AZ ; Dec. 5, 2023; 1st & 2nd Grade
Dawn Frank made a motion to approve the Superintendent's recommendation for the 1st & 2nd grade students to travel to Phoenix, AZ to experience the play Rudolph the Red Nosed Reindeer on Dec. 5, 2023. 2nd made by Margaret Parker. Motion passed 4-0.

c. AAJHSC 26th Annual Student Retreat -Phoenix Suns; Phoenix, AZ; Feb. 29, 2024; Student Council
Margaret Parker made a motion to approve travel for the Student Council to go to Phoenix, AZ to attend the AAJHSC Student Retreat/ Footprint Center on Feb. 29, 2024. 2nd made by Thom Cazal. Motion passed 4-0.

d. AAJHSC Annual State Convention; Scottsdale, AZ; May 2-3, 2024; Student Council
Dawn Frank made a motion to approve travel for the Student Council to travel to Scottsdale, AZ to attend the AAJHSC State Conference on May 2-3, 2024. 2nd made by Thom Cazal. Motion passed 4-0.

Staff Travel

a. AASBO Chart of Accounts Training; Mesa, AZ ; Nov.9, 2023; Aimee Manjarres Dawn Frank made a motion to approve/ratify Aimee Manjarres travel to the AASBO Chart of Accounts training in Mesa, AZ on Nov. 9, 2023. 2nd made by Margaret Parker. Motion passed 4-0.

b. Capturing Kids Hearts Training; Phoenix, AZ ; Nov.30- Dec. 1, 2023; Tammi Cannaliato Thom Cazel made a motion to approve Tammi Cannaliato to travel to the Capturing Kids Hearts training in Phoenix, AZ on Nov. 30- Dec. 1, 2023. 2nd made by Margaret Parker. Motion passed 4-0.

C. Personnel Actions*

1. Discussion/Consideration/Approval of Archery Coaches

Dawn Frank made a motion to approve the Superintendent's recommendation to approve Dean Pederson, Margaret Johnson & Andy Ward as archery coaches for the 2023-2024 season. 2nd made by Thom Cazel. Motion passed 3-0. Margaret Parker abstained.

2. Discussion/Consideration/Approval of Basketball Coaches

Margaret Parker made a motion to approve the Superintendent's recommendation to approve Gary Fishel, Don Lambert & Melissa McNeeley as basketball coaches for the 2023-2024 season. 2nd made by Dawn Frank. Motion passed 4-0.

3. Discussion/Consideration/Approval of Certified Substitutes

Dawn Frank made the motion to approve the Superintendent's recommendation that we approve the individuals listed above as certified substitutes for the 2023-2024 school year. 2nd made by Margaret Parker. Motion passed 4-0.

4. Discussion/Consideration/Approval of Resignation

Thom Cazel made a motion to approve the Superintendent's recommendation to accept Mr. Chris Brooks' letter of resignation effective Nov. 7, 2023. 2nd made by Dawn Frank. Motion passed 4-0.

D. Upcoming Conferences/Activities

- *Wed. Nov. 15, 2023; Family Thanksgiving Feast; 11:00am*
- *Fri. Dec. 15, 2023; Staff Christmas In-Service; 12:15pm*
- *Thur. Dec. 21, 2023; Christmas Extravaganza; 5:30pm*

E. Governing Board Member Updates

F. Future Meeting Dates/Items for Future Agendas - Dec. 11, 2023

G. Correspondence

H. ADJOURNMENT

Dawn Frank made the motion to adjourn at 6:44pm. 2nd made by Margaret Parker. Motion passed 4-0.