

HAWTHORNE PUBLIC SCHOOL
HAWTHORNE, NEW JERSEY
 Tuesday, April 12, 2022
 Work Session – 6:00 P.M.
 Regular Meeting – 7:30 P.M.
 Board of Education Meeting Room

MEETING CALLED TO ORDER:

Time: 6:02 p.m.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr	X		
Alex Clavijo		X	
Jennifer Ehrentraut		X	
Alma Morel		X	
Anthony Puluse	X		
Bruce Reicher	X		
Jay Shortway	X		
Marco Totaro		X	
Abigail Goff	X		

Also Present: Richard A. Spirito, Superintendent of Schools
 Cheryl Ambrose, Business Administrator/Board Secretary
 And approximately 1 member of the public and 2 via YouTube

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

March 15, 2022 – Regular Meeting - Public & Private

March 22, 2022 – Special Meeting

Minutes – Moved by Mr. Carr, seconded by Mr. Shortway

Ayes - Mr. Shortway, Mr. Carr, Mr. Puluse, Mr. Reicher, Ms. Goff
Nays - None
Abstain - None
Absent - Mr. Clavijo, Ms. Ehrentraut, Dr. Morel, Mr. Totaro

CORRESPONDENCE:

WORK SESSION:

New Jersey School Boards Training Presented by Kathleen Helewa

- School Board Ethics
- Robert’s Rules of Order
- Updating Strategic Plan

REPORTS:

A. Student Council Representative's Report –Angela Natale – see attached report

B. Superintendent’s Report - Richard A. Spirito

Mr. Spirito reported on the following items:

- Washington School 5th grade Wax Museum – will be shared virtually
- Congratulation to the National Honor Society, Italian Honor Society and Spanish Honor Society inductees
- Spring sports update
- Educator of the Year will be honored on May agenda
- Partnership with Passaic County Community College – New Community College Opportunity Grant and the PCCC STEM grant provides high school students an opportunity to earn college credits
- High school spring production “High School Musical” will take place April 28 through May 1
- Middle school drama production will take place on Friday, May 6.
- Annual budget hearing scheduled for Tuesday, April 26 in Board meeting room.

CURRICULUM AND INSTRUCTION:

Bruce Reicher, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

- CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	3/28/22	Broadcasting 2	Jefferson School	HPS	\$0.00	\$0.00
HHS	4/1/22	Broadcasting 2	Washington School	HPS	\$0.00	\$0.00
HHS	4/7/22	Broadcasting 2	Roosevelt School	HPS	\$0.00	\$0.00
JS/WS	4/25/22	Enrichment – Grade 5	HHS	HPS	\$0.00	\$0.00
RS	4/26/22	Enrichment – Grade 5	HHS	HPS	\$0.00	\$0.00
Elem	4/27/22	District Gr 5 Students & Staff	Hawthorne High School	HPS	\$0.00	\$0.00
HHS	4/27/22	Alternative Program	Laurelwood Arboretum	HPS	\$0.00	\$0.00
HHS	5/3/22	Enrichment – Network	PCTI	HPS	\$0.00	\$0.00
TH	5/13/22	Bear Cave Transition House	Van Saun Park	HPS	\$0.00	\$0.00
LMS	5/23/22	Enrichment – Network Gr 7/8	Hawthorne Pool/Bandshell	HPS	\$0.00	\$0.00
LMS	5/25/22	Enrichment – Network Gr 6	Hawthorne Pool/Bandshell	HPS	\$0.00	\$0.00

- CI-2. Approval of homebound instruction agreement with Silvergate Prep at a rate of \$50 per hour for a total of 10 hours of instruction per week commencing March 15, 2022 for Hawthorne resident student (file #040122).
- CI-3. Approval of homebound instruction agreement with Silvergate Prep at a rate of \$50 per hour for a total of 10 hours of instruction per week commencing March 29, 2022 for Hawthorne resident student (file #040222).
- CI-4. Approval of homebound instruction agreement with Center for Children’s Behavioral Health at a rate of \$95 per hour for a total of 10 hours of instruction per week commencing March 15, 2022 – June 30, 2022 for Hawthorne resident student (file #040322).
- CI-5. Approval of agreement with Region V Council for Special Education/River Edge Board of Education for special education services during the 2022-2023 school year effective July 1, 2022 through June 30, 2023.
- CI-6. Approval of contractual agreement with Tri-County Behavioral Care, LLC to provide school clearance assessment services and or substance evaluation and treatment services during the 2022-2023 school year.
- CI-7. Approval of home instruction for Hawthorne resident pupil(s) as follows:
- Student (file #040422) – Instruction starting date: 3/28/22
Home Instructor(s) – Educere
 - Student (file #040522) – Instruction starting date: 4/4/22
Home Instructor(s) – Educere
- CI-8. Approval of bedside instruction agreement with Saint Clare’s Hospital at a rate of \$55 per hour for a total of 10 hours of instruction per week commencing April 8, 2022 for Hawthorne resident student (file #040622).
- CI-9. Approval of contractual agreement with Bergen County Special Services School District,

Educational Enterprises Division for augmentative/alternative communication ongoing services for Hawthorne resident student (file #040722) requiring this service during the 2021-2022 school year at a rate not to exceed \$330.00.

CI-10. Approval of the following district summer school sessions:

- Grades 6-12 Credit Recovery at Lincoln Middle School from June 20, 2022 through July 29, 2022 with no school on Monday July 4, 2022.

CI-11. Approval of the revised school calendar for the 2021-2022 school year.

CI-1-11 – Moved by Mr. Reicher, seconded by Mr. Puluse

Ayes - Mr. Shortway, Mr. Carr, Mr. Puluse, Mr. Reicher, Ms. Goff

Nays - None

Abstain - None

Absent - Mr. Clavijo, Ms. Ehrentraut, Dr. Morel, Mr. Totaro

PERSONNEL:

Jennifer Ehrentraut, Chairperson

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/Account
P-1.	Shannon Rodenberg	Adjust	BSI/ Research & Writing Teacher	M+30/5 Pending Verification of transcripts	Pro-rated on the basis of an annual salary of \$64,600	LMS	4/25/22	6/30/22	To Fill a Vacancy Created by the Resignation of Erica Torres. 0.5 F.T.E. (BSI) of this position is paid through Title I funds
P-2.	Patricia Irvine	Retire	Teacher of the Handicapped	n/a	n/a	HHS	7/1/22	Last Day on Payroll 6/30/22	Retirement
P-3.	Katherine Lonergan	Transfer	School Nurse	n/a	n/a	JS	9/1/22	6/30/23	To Fill a Vacancy Created by the Retirement of Anne Hanrahan
P-4.	Alexis Vivona	Adjust	Teacher of Students with Disabilities/ Math Teacher	n/a	n/a	LMS	3/21/22	6/30/22	Adjustment to Exit Date for Maternity Leave
P-5.	Anthony Iannone	Adjust	Long Term Substitute Teacher	n/a	\$95/day while teacher is on payroll then \$276/day No Benefits	LMS	3/18/22	6/17/22	Adjustment of Start Date
P-6.	Kathleen Senituli	Hire	Long Term Substitute Teacher	n/a	\$95/day while teacher is on payroll then \$276/day No Benefits	LMS	4/13/22 Pending Completion of Criminal History Review	6/17/22	To Fill a Vacancy Created by the Maternity Leave of Jaclyn Mainiero
P-7.	Kaitlyn Mould	Hire	Long Term Substitute Teacher	n/a	\$95/day No Benefits	RS	4/25/22 Pending Completion	6/17/22	To Fill a Vacancy Created by the Maternity Leave

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
							of Criminal History Review		of Jennifer Jarotski
P-8.	Matthew Wagner	Extra Duty	Wellness Club Advisor	n/a	Stipend of \$669	LMS	4/13/22	6/17/22	Wellness Club Advisor
P-9.	Kristine Blau; Somiya Predeep	Extra Duty	Chaperones	n/a	\$33.66 per hour	LMS	3/18/22	3/18/22	Chaperones for students (file #040822, #040922 and #041022) for the LMS Dance
P-10.	Jeri Lowe	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	3/18/22	3/18/22	Chaperone for student (file #041122) for the LMS Dance
P-11.	Amie Ingunza	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	3/18/22	3/18/22	Chaperone for student (file #041222) for the LMS Dance
P-12.	Amie Ingunza	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	3/30/22	3/30/22	Chaperone for student (file# 041222) for Intramurals
P-13.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	3/31/22	3/31/22	Chaperone for student (file# 041222) for Intramurals
P-14.	Barbara Mulvey	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	4/13/22	4/13/22	Chaperone for student (file# 041322) for Kickball
P-15.	Theresa Alvarez	Volunteer	Volunteer Flag Football Coach	n/a	n/a	HHS	2021-22 Season	End of Season	Volunteer Coach
P-16.	Lucy Atanasio	Appoint	Substitute SACC Teacher	n/a	\$25.19 Per hour No Benefits	JS/RS/WS	4/13/22	6/17/22	Substitute SACC Teacher
P-17.	Richard Patmos	Retire	Head Custodian	n/a	n/a	JS	7/1/22	Last Day on Payroll 6/30/22	Retirement

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-18. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2021-2022 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Erika Murray	Catelin Reyes	Julia Vandereems
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Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-19	Megan Graziano	Resign	Supervisor of Science and Mathematics	n/a	n/a	District	6/30/22	Last Day on Payroll 6/30/22	Resignation

P-1-P-18 – Moved by Ms. Goff, seconded by Mr. Carr

- Ayes - Mr. Shortway, Mr. Carr, Mr. Puluse, Mr. Reicher, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Mr. Clavijo, Ms. Ehrentraut, Dr. Morel, Mr. Totaro**

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-2. Be it Resolved, the Hawthorne Board of Education authorizes joining the Region I Consortium for the American Rescue Plan Education for Homeless Children and Youth (ARP-HCY II) program, and further approves the Memorandum of Agreement with Bergen County Special Services School District as the lead agency.
- F-3. Be it Resolved, that the Hawthorne Board of Education hereby authorizes the submission of the American Rescue Plan Homeless Children and Youth (ARP HCY II) application for Fiscal Year 2022, and accepts the grant award of these funds upon the subsequent approval of the FY 2022 ARP-HCY II Application.
- F-4. Be it Resolved that the Hawthorne Board of Education approves the E-Rate Customer Purchase Agreement with CDW Government, Contract #2578630 effective April 1, 2022 for the 2022-2023 funding year (#ESCNJ18/19-03).
- A-1. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: HHS-8 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-2. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-9 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-3. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-10 and authorizes the Superintendent to notify the parents of the

Board’s decision.

- A-4. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-11 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-5. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-12 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-6. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-13 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-7. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-14 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-8. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-15 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-9. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-16 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-10. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: Jefferson-1 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-11. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: Roosevelt-2 and authorizes the Superintendent to notify the parents of the Board’s decision.

F-1-F-4, A-1 – A-11– Moved by Mr. Puluse, seconded by Mr. Carr

- Ayes - Mr. Shortway, Mr. Carr, Mr. Puluse, Mr. Reicher, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Mr. Clavijo, Ms. Ehrentraut, Dr. Morel, Mr. Totaro**

CLAIMS:

Abigail Goff

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-1. Approval of the April 2022 Bill List.

It is recommended that the Board approve the bill list for the month of April 2022.

CL-1 – Moved by Ms. Goff, seconded by Mr. Shortway

- Ayes - Mr. Shortway, Mr. Carr, Mr. Puluse, Mr. Reicher, Ms. Goff**
- Nays - None**

Abstain - None
Absent - Mr. Clavijo, Ms. Ehrentraut, Dr. Morel, Mr. Totaro

BUILDINGS AND GROUNDS:

Joseph Carr, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-1. Report of the Completion of the School Bus Emergency Evacuation Drills as follows:

School	Location	Date	School Principal
High School	Parmelee Avenue	April 7, 2022	Mr. De Maio
Lincoln Middle School	Hawthorne Avenue	April 5, 2022	Mrs. Devor
Jefferson School	Goffle Hill Road	April 6, 2022	Dr. Droske
Roosevelt School	Roosevelt Avenue	April 8, 2022	Mr. Pisacane
Washington School	Mohawk Avenue	April 4, 2022	Mrs. Spinelli
Transition House	Lafayette Avenue	April 6, 2022	Mrs. Forshay

BG-2. Be it resolved that the Hawthorne Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC for the food service operation for 2022-2023.

The FSMC shall receive, in addition to the costs of operation, an administrative /management fee of \$0.2114 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.21 14 will be multiplied by total meals.

BG-3. Approval of 2022-2023 contract for Participation in Cooperative Transportation with Gloucester County Special Services School District for the 2022-2023 school year.

BG-4. Approval of change order #01 in the amount of \$5,456.85 awarded to Jersey Architectural Door for district wide door replacement at various schools.

BG-5. Be it resolved, that the Hawthorne Board of Education approves the Annual District Summary Progress Report completed and submitted by the District Wellness Policy Coordinator for the 2021-2022 school year.

BG-6. Approval of 2022-2023 contract for Participation in Joint Transportation Agreement with Sussex County Regional Transportation Cooperative for the 2022-2023 school year.

BG-1-6 – Moved by Mr. Carr, seconded by Mr. Puluse

Ayes - Mr. Shortway, Mr. Carr, Mr. Puluse, Mr. Reicher, Ms. Goff
Nays - None
Abstain - None

Absent - Mr. Clavijo, Ms. Ehrentraut, Dr. Morel, Mr. Totaro

POLICY:

Alma Morel, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-1. Second Reading and Adoption of the following Policies and Regulations:

Policy/Reg.		Title
P1648.11	-	The Road Forward COVID-19 - Health and Safety
P&R 0155	-	Board Committees

PO-2. Abolishment of the following Policies and Regulations:

Policy/Reg.		Title
P1522	-	School Level Planning
P&R2414	-	Programs and Services for Students in High Poverty and n High Need School Districts
P2461	-	Special Education Receiving Schools
P3244	-	In Service Training
P4211	-	Attendance
P5464	-	Early Graduation
P5512-02	-	Cyber Bullying

PO-1-2 – Moved by Mr. Shortway, seconded by Mr. Puluse

Ayes - Mr. Shortway, Mr. Carr, Mr. Puluse, Mr. Reicher, Ms. Goff
Nays - None
Abstain - None
Absent - Mr. Clavijo, Ms. Ehrentraut, Dr. Morel, Mr. Totaro

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Buildings & Grounds..... Joseph Carr

Mr. Carr reported on the following items:

- Window replacements at Roosevelt and Jefferson schools are complete.
- Jefferson gym floor to be refinished over spring break.
- Playgrounds have been inspected.

Legislative Joseph Carr

Mr. Carr reported on the following items:

- Teaching candidate eligibility changes
- Remembering September 11
- Military impact aid
- Federal grant reporting

Council Liaison Alex Clavijo

No Report

Finance & Administration Alex Clavijo
No Report

PCSBA Jennifer Ehrentraut
No Report

NJSBA..... Abigail Goff
Ms. Goff commented that Midland Park defeated referendum project for a turf field.

Policy..... Alma Morel
No Report

HEF/SEPAC/PTOs..... Anthony Puluse
Mr. Puluse reported on the following items:

- HEF Fundraisers; April 30 pictures in Goffle Brook Park and May event at Board and Brush in Ramsey
- SEPAC – April 21 event; “Who will care for my loved one?”

Curriculum & Instruction Bruce Reicher
Mr. Reicher reported on the following items:

- More pro-active approach; year-round revisions
- Pacing guides
- Mystery Science
- Standards-based report cards
- K-12 health and PE update
- Senior experience program through Bergen County Special Services
- Summer program; rising senior college prep
- 6-12 credit recover program

PUBLIC BE HEARD:

At this time, members of the public may ask questions or make comments on educational issues or school matters.

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

- Mr. Puluse; rising senior program August 3 and August 4
- Revised school calendar due to remaining inclement weather days. School closures on Tuesday, May 31 and Tuesday, June 7

NEW BUSINESS:

- Ms. Goff invited everyone to the first home game of the new flag football team on April 27.

OLD BUSINESS:

- Mr. Reicher commented on the Honor Society’s induction program. He also encouraged everyone to consider taking advantage of the Passaic County Community College Program. He commented that the September 11th remembrance in curriculum is important since students in grades k-12 were not alive during that event.

MOTION TO ADJOURN:

At 8:08 p.m. Mr. Carr moved the board adjourn, seconded by Mr. Puluse

Ayes - Mr. Shortway, Mr. Carr, Mr. Puluse, Mr. Reicher, Ms. Goff

Nays - None

Abstain - None

Absent - Mr. Clavijo, Ms. Ehrentraut, Dr. Morel, Mr. Totaro

Respectfully submitted,

Cheryl Ambrose
Board Secretary