



HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY



Tuesday, July 19, 2022
Regular Meeting – 7:00 P.M.
Board of Education Meeting Room

This Meeting is Being Recorded

MEMBERS OF THE BOARD
Abigail Goff, President
Alex Clavijo, Vice President

Joseph Carr
Jennifer Ehrentraut
Alma Morel
Anthony Puluse
Bruce Reicher
Jay Shortway
Marco Totaro

Richard A. Spirito, Superintendent of Schools
Cheryl Ambrose, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
August 16, 2022 at 7:00 P.M.



Absent								
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MOTION TO EXIT FROM PRIVATE SESSION:

Board of Education Roll Call Vote

	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

June 28, 2022 – Regular Meeting - Public & Private

Board of Education Roll Call Vote

	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

A. Superintendent’s Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:

Bruce Reicher, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. Approval of Field Trips

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
LMS	ARCH/Life Skills – ESY	Hawthorne Fire Department	HPS	\$0.00	\$0.00

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-2.	Holmstead School	\$359.00 per diem for 180 days \$64,620.00	N/A	N/A	Student (file # 070122)	9/7/22-6/23	22-23 SY
CI-3.	Chapel Hill Academy	\$384.00 per diem for 180 days \$69,120.00	N/A	N/A	Student (file # 070222)	9/7/22-6/23	22-23 SY
CI-4.	The CTC Academy, Inc.	\$457.75 per diem for 182 days \$83,310.50	N/A	\$457.75 per diem for 17 days \$7,781.75	Student (file # 070322)	7/14/22-6/23	22-23 SY

CI-5. WHEREAS, in response to a Request for Proposals for the provision of School Based Mental Health Services, the Hawthorne Board of Education awarded a contract at its August 17, 2021 Board of Education meeting to West Bergen Mental Healthcare for the term of one (1) year, with the option for two (2) one-year extensions pursuant to the competitive contracting process;

Now, therefore, be it resolved that the Board hereby approves the first one-year extension of the agreement with West Bergen Mental Healthcare to provide 2 full time therapists, 35 hours per week, for the period July 1, 2022 – June, 30, 2023 at a total cost of \$180,000.00. This initiative to be funded using ARP ESSER funds.

Nay									
Abstain									
Absent									

PERSONNEL:

Jennifer Ehrentraut, Chairperson

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Marisa Fusaro	Resign	Teacher of Italian	n/a	n/a	HHS	7/1/22	Last Day on Payroll 6/30/22	Resignation
P-2.	Jaclyn Mainiero	Resign	ELA Teacher	n/a	n/a	LMS	7/1/22	Last Day on Payroll 6/30/22	Resignation
P-3.	Amy Miller	Resign	Teacher of Science	n/a	n/a	HHS	7/1/22	Last Day on Payroll 6/30/22	Resignation
P-4.	Shannon Rodenberg	Resign	BSI Teacher/ Research and Writing Teacher	n/a	n/a	LMS	7/1/22	Last Day on Payroll 6/30/22	Resignation
P-5.	Keith Williams	Resign	Teacher of Music	n/a	n/a	HHS	7/1/22	Last Day on Payroll 6/30/22	Resignation
P-6.	Jennifer Basilone	Transfer	Alternative Program Coordinator	n/a	n/a	Alternative Program	9/1/22	6/30/23	Transfer from Guidance Counselor at LMS Alternative Program Coordinator to Fill a Vacancy
P-7.	Elizabeth Graber	Hire	Teacher of Music/Band	MA/7 pending receipt of transcript	\$61,605	HHS	9/1/22	6/30/23	To Fill a Vacancy Created by the Resignation of Keith Williams
P-8.	Kelly Iwaki	Hire	Teacher of Science	B+15/11	\$66,355	HHS	9/1/22	6/30/23	To Fill a Vacancy Created by the Resignation of Amy Miller
P-9.	Lindzi Johansmeyer	Hire	0.5 F.T.E. Physical Education Teacher	BA/1	\$27,882.50	RS	9/1/22	6/30/23	To Fill a Vacancy to Replace Noelle Albanese
P-10.	Kathleen Senituli	Hire	BSI Teacher/ Research and Writing Teacher	M+15/7	\$63,155	LMS	9/1/22	6/30/23	To Fill a Vacancy Created by the Resignation of Shannon Rodenberg
P-11.	Mathew Massahos	Summer Duty	One Day Summer Work	n/a	\$308.03 Per diem for One Day	LMS	7/2022	8/2022	Work with Nancy Schultz at Conquer Mathematics for Middle School Pacing Guides

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-12.	William Munson	Hire	P/T Paraprofessional	n/a	\$18.26 per hour \$20.00 for ABA assignments Not to Exceed 5.75 Hours per day M-F	JS	9/1/22 Pending Criminal History Review	6/30/23	To Fill a Vacancy
P-13.	Shorena Gegeshidze	Hire	Non-Instructional Aides	n/a	\$13.51/per hour, 5 hours per day No Benefits	JS	9/6/22	6/21/23	Renewal of 1 Year Positions paid through ARP ESSER funds
P-14.	Kimberly Cupo	Decline	Non-Instructional Aide	n/a	n/a	RS	n/a	n/a	Declined 2022-2023 SY Contract
P-15.	Katherine Russo	Hire	Head Cheerleading Coach – Football	n/a	Stipend of \$4,600	HHS	2022-2023 Season	End of Season	To Fill a Vacancy
P-16.	Katherine Russo	Hire	Head Cheerleading Coach – Basketball	n/a	Stipend of \$3,849	HHS	2022-2023 Season	End of Season	To Fill a Vacancy
P-17.	Alexa Commarota	Hire	Assistant Cheerleading Coach – Football	n/a	Stipend of \$2,300	HHS	2022-2023 Season	End of Season	To Fill a Vacancy
P-18.	Alexa Commarota	Hire	Assistant Cheerleading Coach – Basketball	n/a	Stipend of \$2,100	HHS	2022-2023 Season	End of Season	To Fill a Vacancy
P-19.	Steven Hein	Volunteer	Volunteer Football Coach	n/a	n/a	HHS	2022-2023 Season	End of Season	Volunteer
P-20.	Sandra Ritchie	Rescind	Part Time Para	n/a	n/a	District	n/a	n/a	Agenda Item P-40. From June 28, 2022 agenda - rescinded
P-21.	Francine Laniado	Adjust	Part Time Para in ESY Program	n/a	n/a	District	7/5/22	7/29/22	Adjust from 2 days per week to up to 5 days per week
P-22.	Hila Sela	Extra Duty	Home Therapy	n/a	\$45.34 per hour	District	6/2022	6/30/23	Rate and Effective Date adjusted for Agenda Item P-38. From June 7, 2022

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-23. Appointment of the following persons to serve in the positions listed below, for the 2022-2023 School Year. This annual appointment is for the 2022-2023 school year only based on restricted federal funding available under the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ARP ESSER) Fund and shall not be renewed for the 2023-2024 school year.

Name	Position	Degree/Step	Salary	School	Effective Date	Reason	Account
Amanda Witschonke	BSI Teacher	BA/1	\$55,765	JS	9/1/22	American Rescue Plan (ARP ESSER)	ARP ESSER
Kimberly Palomino	Elementary Guidance	M+30/1	\$63,515	JS/WS	9/1/22	American Rescue Plan (ARP ESSER)	ARP ESSER
*John Passero	Adjust from Math Teacher from General Fund to Academic Coordinator	MA/16	\$93,065 inclusive of longevity	LMS	9/1/22	Replacement of Bonnie Aschenbrand American Rescue Plan (ARP ESSER)	ARP ESSER

P-24. Appointment of the following persons to serve in the listed below, for the 2022-2023 School Year. This annual appointment is for the 2022-2023 school year only based on vacancies created due to Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, and the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ARP ESSER) Fund and shall not be renewed for the 2023-2024 school year.

Name	Position	Degree/Step	Salary	School	Effective Date	Reason	Account
Sarah Rodriguez	Special Education	BA/1	\$55,765	LMS	9/1/22	Replacement of Kristen Segreto (ARP ESSER)	General Fund

P-25. Approval of the following staff to do Summer Curriculum Writing at the contracted rate:
 Laura Mazzacca – not to exceed 30 hours – K-5 Social Studies Phase 2
 Sarah Knesevitch – not to exceed 30 hours – K-5 Social Studies Phase 2
 *Kelly Iwaki – not to exceed 30 hours – Chemistry

P-26. Approval for the following staff members to plan and deliver workshops at the contractual stipends of \$100.00 to plan the workshops and \$100.00 to deliver the workshops during New Teacher Orientation in August.

Brian Innis		
Christine Zakk		

P-27. Approval for the following staff members to plan and deliver workshops at the contractual stipends of \$100.00 to plan the workshops and \$100.00 to deliver the workshops on September 1, 2022 and September 2, 2022.

Carrie Connelly		*Jackie Passero
Ginelle Grunfelder		*Lisa Searls
Kristen Segreto		*Carrie Parker
Patricia Wilson		
Irene Yetter		

P-28. Approval of Part Time Para appointments for the 2022-2023 school year not to exceed 5.75 hours per day 5 days per week as per attached list as submitted by the Superintendent of Schools under separate cover.

P-29. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2022-2023 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job

qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Juanisha Francis		* Amanda Bartlett		*Richard DeLillo
*Matthew Travia				

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-30.	Keshia Golding-Cooper	Hire	Director of Guidance	n/a	Pro-rated on the basis of an annual salary of \$118,000	District	8/15/22	6/30/23	To Fill a Vacancy Created by the Resignation of Christine Wegert
*P-31.	Matthew Travia	Hire	Long Term Substitute Teacher	n/a	\$279.00 per diem	LMS	10/3/22	12/23/22	To Fill a Vacancy Created by the Paternity Leave of Daniele Ferrara
*P-32.	Amanda Bartlett	Hire	Elementary School Teacher/BSI	BA/3	\$56,015 pending state certification	WS	9/1/22	6/30/23	To Fill a Vacancy to be Paid out of Title I Funds
*P-33.	Joshua Kalmikoff	Hire	ELA Teacher	BA/7	\$58,505	LMS	9/1/22	6/30/23	To Fill a Vacancy Created by the Resignation of Jaclyn Mainiero
*P-34.	Mariam Nassery	Hire	Teacher of English	BA/3	\$56,015	HHS	9/1/22	6/30/23	To Fill a Vacancy Created by the Resignation of Michelle Chakansky
*P-35.	Anthony Mainiero	Adjusted Leave	Teacher of Students with Disabilities	n/a	n/a	LMS	9/1/22	6/30/23	Adjustment of Paternity Leave to a Full Year Leave
*P-36.	Michelle Cardiello	Resign	Teacher of Students with Disabilities	n/a	n/a	WS	7/1/22	Last Day on Payroll 6/30/22	Resignation
*P-37.	Gianfranco Lobaton	Resign	Part Time Para	n/a	n/a	District	9/1/22	n/a	Resignation for the 2022-2023 School Year as a PT Para. Mr. Lobaton will remain on as a Substitute for the 2022-2023 School Year
*P-38.	Elizabeth Graber	Hire	Band Director	n/a	Stipend of \$ 5,837.00	HHS	2022-2023 Season	End of Season	To Fill a Vacancy
*P-39.	Alana D'Alessandro	Adjust	Speech Therapist in the ESY Program	n/a	\$47.87/ hour	District	7/5/22	7/29/22	Adjustment to Agenda Item P-29. on the 6/7/22 Agenda from not to exceed 11 hours per week to not to

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
									exceed 13 hours per week
*P-40.	Alana D'Alessandro	Adjust	Speech Therapist for Child Study Team Services	n/a	\$47.87/hour	District	7/5/22	8/31/22	Adjustment to Agenda Item P-30. on the 6/7/22 Agenda from 18 hours to 32-35 hours

*P-41. The Board of Education approves an increase, effective September 1, 2022, in the per diem rate for teacher substitutes and part time paraprofessionals, from \$95 per day to \$105 per day. (ABA part time paraprofessionals, from \$105 to \$115 per day.)

Board of Education Roll Call Vote

	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Acceptance of the Secretary's and Treasurer's Report for June 2022 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-2. Approval to make the necessary transfers for the period June 1, 2022 through June 30, 2022, for the budget year 2021/2022 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-3. Approval of travel to events for Board members and employees in compliance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-4. Approval of the proposal in the amount of \$23,000.00 from Hands-On Tech, LLC for the 2022-223 school year to provide State Reporting services, including validation of student data, and preparation and submission of required reports including NJ Smart Data Submission, ASSA, DRTRS, Realtime Rollovers and Frontline Rollovers.
- F-5. Approval of shared service agreement with CJ Pride for employee recruitment at a cost of \$2,000.00, plus a \$300.00 fee for incurred expenses for the 2022-2023 school year.

- F-6. Approval of the renewal of the Summer Savings Plan for school year 2022-2023 and make the Plan available to all permanent ten-month employees of the Board. The Board will withhold from Plan participants 10% of their 10-month salary and longevity, if applicable, from each of their 20 semi-monthly paychecks and disburse the withheld funds no later than August 15, 2023.
- F-7. Approval of the renewal agreement for the 2022-2023 with Realtime Information Technology, Inc. for the Student Information System, Special Education Management/IEP writer; RTI Module; 504 Student Manager; Food Services Management/POS; Notification/Alert System; and e-signature at a total annual cost of \$52,698.76.
- F-8. Approval of the renewal agreement for the 2022-2023 school year with Frontline Technologies Group LLC (dba Frontline Education) for the Employee Evaluation Management system, Applicant Tracking system, and Absence & Substitute Management Subscription at a total cost of \$21,006.63 per year.
- F-9. Authorizes the submission of the ESEA Grant application for fiscal year 2023 and accepts the grant award of these funds upon the subsequent approval of the ESEA grant application in the following amounts:

Title IA		
Public Allocation	Washington Elementary School	\$154,833
	Roosevelt Elementary School	\$195,818
	Lincoln Middle School	\$148,001
	Homeless Reserve	\$ 800
	LEA Parent & Family Engagement	\$ 5,045
	Total	\$504,497
Title IIA		
Public Allocation		\$66,820
Non Public Allocation	Hawthorne Christian Academy	\$12,679
	St. Anthony’s School	\$ 5,883
	Total	\$85,382
Title III		
Public Allocation		\$10,764
Non Public Allocation	Hawthorne Christian Academy	\$ 610
	Total	\$11,374
Title III Immigrant		
Public Allocation		\$9,627
	Total	\$9,627
Title IV Part A		
Public Allocation		\$23,431
Non Public Allocation	Hawthorne Christian Academy	\$ 4,446

	St. Anthony’s School	\$ 2,063
	Total	\$29,940

- A-1. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-30 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-2. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-31 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-3. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: RS-4 and authorizes the Superintendent to notify the parents of the Board’s decision.

Board of Education Roll Call Vote

	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS:

Alex Clavijo

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

- CL-1. Approval of the July 2022 Bill List.

It is recommended that the Board approve the bill list for the month of July 2022.

Board of Education Roll Call Vote

	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY:

Alma Morel, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

- PO-1. First Reading of the following Policies and Regulations:

Policy/Reg.	Title
P2415.50	- Title I School Parent & Family Engagement (New)
P2415.04	- Title I District-Wide Parent and Family Engagement

