


HAWTHORNE, NEW JERSEY



Tuesday, May 10, 2022  
Regular Meeting – 7:00 P.M.  
Hawthorne High School Auditorium


This Meeting is Being Recorded

MEMBERS OF THE BOARD


Abigail Goff, President  
Alex Clavijo, Vice President

Joseph Carr  
Jennifer Ehrentraut  
Alma Morel  
Anthony Puluse  
Bruce Reicher  
Jay Shortway  
Marco Totaro

Richard A. Spirito, Superintendent of Schools  
Cheryl Ambrose, Business Administrator/Board Secretary



Next Meeting  
Regular Meeting  
June 7, 2022 at 7:00 P.M.



**MEETING CALLED TO ORDER:**

**Time:** \_\_\_\_\_

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Jennifer Ehrentraut			
Alma Morel			
Anthony Puluse			
Bruce Reicher			
Jay Shortway			
Marco Totaro			
Abigail Goff			

Also Present: Richard A. Spirito, Superintendent of Schools  
 Cheryl Ambrose, Business Administrator/Board Secretary  
 And approximately \_\_\_\_\_ members of the public.

**FLAG SALUTE:**

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

**PUBLIC BE HEARD - AGENDA ITEMS ONLY:**

**APPROVAL OF MINUTES:**

April 12, 2022 – Regular Meeting - Public & Private  
 April 26, 2022 – Regular Meeting and Public Hearing on 2022-2023 Budget

**Board of Education Roll Call Vote**

	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**CORRESPONDENCE:**

**REPORTS:**

- A. Student Council Representative's Report –Angela Natale
- B. Superintendent’s Report - Richard A. Spirito
  - NJCSS – Mr. Hank Bitten, Executive Director

**TEACHER RECOGNITION:**

The Governor’s Educator of the Year Program was developed for the purpose of acknowledging teachers who exhibit outstanding performance. The rationale for this program is based on the premise that teaching excellence is one of the most significant factors impacting student achievement and the quality of public schools. Further, acknowledging excellence encourages teachers to continue to strive towards that goal.

The Hawthorne Board of Education hereby recognizes the following recipients for the 2021-2022 Governor’s Educator of the Year Program.

*Hawthorne High School: **Danielle Russo, Art Teacher***

*Hawthorne High School: **Christine Zakk, Educational Services Professional of the Year***

*Lincoln Middle School: **Tyler TenKate, Science Teacher***

*Lincoln Middle School: **Jennifer Basilone, Educational Services Professional of the Year***

*Jefferson School: **Kimberly Crecca Pre-School Teacher of Students with Disabilities***

*Roosevelt School: **Erica Len, L/LD Teacher of Students with Disabilities***

*Washington School: **Sarah O’Hara, 1<sup>st</sup> Grade Teacher***

**CURRICULUM AND INSTRUCTION:**

**Bruce Reicher, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	5/13/22	Hawthorne High School Chamber & Concert Choirs	Passaic County Community College – Wanaque Campus	HPS	\$0.00	\$0.00
HHS	5/14/22	Broadcasting 2	LMS	HPS	\$0.00	\$0.00
HHS	5/17/22	Highschool Band	LMS	HPS	\$0.00	\$0.00
HHS	5/20/22	ARCH, Bear Cubs	Dave & Busters	HPS	\$30.00	\$0.00
TH	6/8/22; 6/9/22 - Raindate	Bear Cave/Transition House	Manasquan	HPS	\$0.00	\$0.00
LMS	6/10/22	5 <sup>th</sup> Grade JS/RS/WS	LMS	HPS	\$0.00	\$0.00

CI-2. Approval of Letter of Agreement for Shared Services with Northern Region Educational Services Commission for Physical Therapy Services during the 2022-2023 school year at a rate of \$95.00 per hour.

CI-3. Approval of Professional Development Agreement with Brainspring to provide on-site professional development service June 20, 2022 through June 24, 2022 for 15 participants at a rate of \$1,135.00 per participant for a total cost of \$17,025.00.

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-4.	Sage Alliance	N/A	N/A	\$4,175.00	Student (file #040122)	June 27,2022 – July 29, 2022	ESY Program
CI-5.	Cornerstone Day School	\$424.75 per diem for 192 days \$81,552.00	N/A	\$424.75 per diem for 28 days \$11,893.00	Student (file #040222)	July 11, 2022- June, 2023	22-23 SY
CI-6.	Cornerstone Day School	\$424.75 per diem for 192 days \$81,552.00	N/A	\$424.75 per diem for 28 days \$11,893.00	Student (file #040322)	July 11, 2022- June, 2023	22-23 SY
CI-7.	Cornerstone Day School	\$424.75 per diem for 192 days \$81,552.00	N/A	\$424.75 per diem for 28 days \$11,893.00	Student (file #040422)	July 11, 2022- June, 2023	22-23 SY
CI-8.	Ringwood Board of Education – R.E.A.L.M.	\$60,211.00	\$25,352.00 for an Aide	N/A	Student (file #040522)	September 1, 2022 – June, 2023	22-23 SY

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-9.	Ringwood Board of Education – R.E.A.L.M.	\$60,211.00	\$25,352.00 for an Aide	N/A	Student (file #040622)	September 1, 2022 – June, 2023	22-23 SY
CI-10.	The Forum School	\$411.51 per diem for 35 days \$14,402.85	\$150.70 per diem for 35 days for an aide \$5,274.50	N/A	Student (file #040722)	May 2, 2022 – June, 2022	21-22 SY

**Board of Education Roll Call Vote**

	Mr. Clavijo	Ms. Ehrentraut	Dr. Morel	Mr. Puluse	Mr. Reicher	Mr. Shortway	Mr. Totaro	Mr. Carr	Mrs. Goff
Motion									
Aye									
Nay									
Abstain									
Absent									

**PERSONNEL:**

**Jennifer Ehrentraut, Chairperson**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Kanika Chopra	Resign	Supervisor of Humanities	n/a	n/a	District	7/1/22	Last Day on Payroll 6/30/22	Resignation
P-2.	Lesley Bressler	Resign	Research and Exploration Teacher	n/a	n/a	JS/WS	7/1/22	Last Day on Payroll 6/30/22	Resignation
P-3.	Hilda Vega	Resign	Part Time Para	n/a	n/a	LMS	5/12/22	Last Day on Payroll 5/11/22	Resignation
P-4.	Ryan Putz	Resign	Part Time Para	n/a	n/a	JS	5/20/22	Last Day on Payroll 5/20/22	Resignation
P-5.	Hayley Hyams	Resign	Part Time Para	n/a	n/a	WS	5/27/22	Last Day on Payroll 5/27/22	Resignation

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-6.	Jillian Gonzalez	Resign	Part Time Para	n/a	n/a	JS	6/11/22	Last Day on Payroll 6/10/22	Resignation
P-7.	Kaitlyn Mould	Decline	Long Term Substitute	n/a	n/a	RS	n/a	n/a	Declined Position offered on 4/12/22 Board Meeting Agenda
P-8.	Denise DeMarco	Adjust	From Part Time Para to Long Term Substitute	n/a	At current rate of pay	RS	4/28/22	6/17/22	To Fill a Vacancy Created by the Maternity Leave of Jennifer Jarotski
P-9.	Ariadna Giraldo	Hire	Part Time Para	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	Pending Clearance of Criminal History Review	6/17/22	Part Time Para
P-10.	Julie Schmidberger	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	5/25/22	n/a	Chaperone for student (file #050822) Band at the Hoboken Parade
P-11.	Lizette Perez	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	6/2/22	n/a	Chaperone for student (file #050822) for Senior Prom
P-12.	Megan Parks	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	6/2/22	n/a	Chaperone for student (file #050822) for trip to Dorney Park
P-13.	Matthew Trejos	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	6/2022	n/a	Chaperone for student (file #050922) for Senior Activities
P-14.	Matthew Trejos	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	5/13/22	n/a	Chaperone for student (file #050922) for Field Trip
P-15.	Izabela Shakjir	Hire	Bus Aide	n/a	\$14.02 per hour No Benefits	District	Pending Clearance of Criminal History Review	6/30/22	Hire
P-16.	Brittnee Shortway	Hire	Substitute Bus Aide	n/a	\$14.02 per hour No Benefits	District	Pending Clearance of Criminal History Review	6/30/22	Hire
*P-17.	Yolanda Buttacavoli	Resign	Part Time Administrative Assistant	n/a	n/a	RS	7/1/22	Last Day on Payroll 6/30/22	Resignation

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-18. Approval of the following staff members for Spring Curriculum Writing to be completed between May 11 2022 and June 30, 2022 at the contractual rate of \$34.77 per hour.

Employee	Subject	Hours
Jackie Passero	K-5 Health	not to exceed 45 hours
Amy Phiefer	K-5 PE	not to exceed 45 hours
Stephanie Donatello	Grade 6 Science	not to exceed 30 hours
Tyler Ten Kate	Grade 7 Science	not to exceed 30 hours
Amanda Cardenas	Grade 8 science	not to exceed 30 hours
Allison Banca-Ross	6-8 Health	not to exceed 60 hours
Marisa Fusaro	9-12 World Language (Italian)	not to exceed 60 hours
Philip Dachille	9-12 World Language (Italian)	not to exceed 60 hours
Rachel Ambrogio	3 D Art	not to exceed 30 hours
Julie Waldron	Elementary Science Phase 1	not to exceed 30 hours
Kayse Daniel	Elementary Science Phase 1	not to exceed 30 hours
Laura Mazzacca	Elementary Social Studies Phase 1	not to exceed 30 hours
Sarah Knesevitch	Elementary Social Studies Phase 1	not to exceed 30 hours
Daniele Ferraro	Grade 8 Social Studies	not to exceed 30 hours
Anthony Mainiero	Grade 6 Social Studies	not to exceed 30 hours
*Kaitlyn Casapulla	Grade 7 Social Studies	not to exceed 30 hours
*Daniele Ferraro	Grade 7 Social Studies	not to exceed 30 hours

- P-19. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2021-2022 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Jessica Calderon			
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- P-20. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2022-2023 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Grace Mariani	Seton Hall	Intern	Elementary	Amy Cunningham	JS

P-21. **Renewal of Contracts – Administrators and Supervisors**

Appointment of administrative and supervisory staff for the 2022-2023 school year as listed in reports entitled “Renewal of Administrator and Supervisor Contracts for the 2022-2023 School Year” dated May 10, 2022, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.





**FINANCE AND ADMINISTRATION:**

**Alex Clavijo, Chairperson**

**DONATIONS:**

- A. The acceptance of a donation of 110,000 popsicle sticks valued at approximately \$5,500.00 from Armour Products of Hawthorne for use by the Art and STEM classes at Lincoln Middle School.
- B. Acceptance of the donation from Passaic County Community College, valued at \$25,818.55, of classroom improvements to the High School STEM lab, including 75-inch BRAVIA 4K Ultra HD HDR Professional Displays, PTZ cameras, TLC Pro Touch Panel System, and AirMedia Presentation System.

Additionally, acceptance of the Passaic County Community College donation, valued at \$10,000.00, toward equipment including Galaxy tablets, graphing calculators, Boss Laser, and Dremel 3D printer.

The Board of Education expresses its sincere gratitude for this generous donation.

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Acceptance of the Secretary's and Treasurer's Report for April, 2022 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation
- F-2. Approval to make the necessary transfers for the period April 1, 2022 through April 30, 2022, for the budget year 2021-2022 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-3. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-4. Approval of Delta Dental insurance contract with a 3% increase for the period July 1, 2022 through June 30, 2024 and a 0% increase for the period July 1, 2023-June 30, 2024.
- F-5. Approval of Vision Service Plan (VSP) insurance contract with a 0% increase for the 48-month period, July 1, 2022 through June 30, 2026.
- F-6. Approval of agreement with Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ 08505 for the 2022-2023 school year to conduct disclosure review and survey in connection with the SEC's Municipalities Continuing Disclosure Cooperation initiative at an annual cost of \$1,100.00 per attached agreement which will remain an integral part of this resolution.
- F-7. Be it resolved that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves voiding the following prior year Athletic Account checks:

Check Number	Amount	Date of Issue
9650	\$ 60.00	4/30/2019
9651	\$ 60.00	4/30/2019
10062	\$133.00	1/31/2020
10272	\$ 86.00	3/31/2021
10273	\$ 86.00	3/31/2021
10375	\$ 75.00	3/31/2021

- F-8. Be it resolved that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves voiding the following prior year Cafeteria Account checks:

Check Number	Amount	Date of Issue
84253	\$297.00	6/30/2021
84342	\$ 30.00	6/30/2021

- F-9. Be it resolved that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves voiding the following prior year Payroll Account checks:

Check Number	Amount	Date of Issue
97978	\$ 85.82	1/15/2019
98021	\$706.81	2/28/2019
98048	\$172.27	3/31/2019
98323	\$ 18.05	2/28/2020

- A-1. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: HHS-9 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-2. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: HHS-10 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-3. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: HHS-11 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-4. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-17 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-5. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-18 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-6. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-19 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-7. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-20 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-8. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-21 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-9. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-22 and authorizes the Superintendent to notify the parents of the Board’s decision.

- A-10. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-23 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-11. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-24 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-12. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-25 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-13. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: JS-2 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-14. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: RS-3 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-15. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: WS-3 and authorizes the Superintendent to notify the parents of the Board’s decision.

**Board of Education Roll Call Vote**

	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**CLAIMS:**

**Bruce Reicher**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

- CL-1. Approval of the May 2022 Bill List.

It is recommended that the Board approve the bill list for the month of May 2022.

**Board of Education Roll Call Vote**

	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**BUILDINGS AND GROUNDS:**

**Joseph Carr, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:



**COMMITTEE AND LIAISON REPORTS:**

**COMMITTEE**

**CHAIRPERSON**

Buildings & Grounds.....	Joseph Carr
Legislative .....	Joseph Carr
Council Liaison .....	Alex Clavijo
Finance & Administration .....	Alex Clavijo
PCSBA .....	Jennifer Ehrentraut
NJSBA.....	Abigail Goff
Policy.....	Alma Morel
HEF/SEPAC/PTOs.....	Anthony Puluse
Curriculum & Instruction .....	Bruce Reicher

**PUBLIC BE HEARD:**

At this time, members of the public may ask questions or make comments on educational issues or school matters.

**GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**

**NEW BUSINESS:**

**OLD BUSINESS:**

**PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law
2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiations related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds
6. Protection of public safety and property and/or investigations of possible violations or violations of law
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. Specific prospective or current employees unless all who could be adversely affected request an open session
9. Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

