

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
 Tuesday, September 20, 2022
 Regular Meeting – 7:00 P.M.
 Board of Education Meeting Room

MEETING CALLED TO ORDER:

Time: 7:03 p.m.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr	x		
Alex Clavijo	x		
Jennifer Ehrentraut		x	
Alma Morel	x		
Anthony Puluse	x		
Bruce Reicher	x		
Jay Shortway	x		
Marco Totaro	x		
Abigail Goff	x		

Also Present: Richard A. Spirito, Superintendent of Schools
 Cheryl Ambrose, Business Administrator/Board Secretary
 And approximately 2 members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY: None

APPROVAL OF MINUTES:

August 16, 2022 – Regular Meeting - Public

August 24, 2022 – Special Meeting

Minutes – Moved by Mr. Clavijo, seconded by Mr. Puluse

**Ayes - Mr. Carr, Mr. Clavijo, Dr. Morel, Mr. Puluse,
Mr. Reicher, Mr. Shortway, Mr. Totaro, Ms. Goff**
Nays - None
Abstain - None
Absent - Ms. Ehrentraut

CORRESPONDENCE:

REPORTS:

A. Student Council Representative's Report – Mr. Spirito read the attached report prepared by Paul Duerr

B. Superintendent’s Report - Richard A. Spirito

- The school year is off to a great start – thank you to everyone for their efforts.
- Gian Paul Gonzales inspiring opening day speech.
- Welcome to all our new staff.
- Congratulations to Caroline Ferraro, Lisa Fleming, Susan Lochner, Carol Murphy, and Rachel Shea on achieving 25 years of service in our school community.
- Referendum update
- Back to School Nights – elementary schools were held last week, the schedules for the remaining are: LMS, Wednesday, Sept., 21st, HHS – Thursday, Sept. 22nd and Bear Cave - Tuesday, Sept. 29th
- Strategic Planning meetings will be held on Tuesday, Oct. 4, Tuesday, Oct. 11, and Tuesday, Nov. 1st.

CURRICULUM AND INSTRUCTION:

Bruce Reicher, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
LMS	Path – Grade 5	Sandy Hook	HPS	\$0.00	\$0.00
ELE	Path – Grade 4	Newark Museum	HPS	\$22.00	\$0.00
LMS	Network – Grade 8	Bergen Performing Arts Center	HPS	\$22.00	\$0.00
LMS	Arch 6-8	Demarest Farms	HPS	\$0.00	\$0.00
LMS	Arch 6-8	Conklin Farms	HPS	\$0.00	\$0.00
LMS	Arch 6-8	Shoprite of Wayne	HPS	\$0.00	\$0.00

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-2.	Chancellor Academy	\$428.27 per diem for 183 days \$78,373.41	N/A	N/A	Student (file# 090122)	9/6/22-6/23	22-23 SY

- CI-3. Approval of a contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for a Teacher of the Deaf for one (1) student for the 2022-2023 school year. Services will not to exceed \$495.00. Student (file# 090222)
- CI-4. Approval of contractual agreement with CCBH Inc. for home instruction services for students attending the Center for Children’s Behavioral Health at a rate of \$95.00 per hour, per student. Student (file# 090322)
- CI-5. Approval of consulting services agreement with James B. Harvey, from August 31, 2022 – June 30, 2023, to provide in district physical therapy services and indirect and administrative time at a rate of \$95.00 per hour; requested year-end annual and/or dismissal reports will be provided at a rate of \$120.00, and complete evaluations at a rate of \$400.00.
- CI-6. Approval of agreement with Bergen County Special Services School District for One to One Assistant for the 2022-2023 school year at a cost of \$49,500.00. Student (file# 090422)
- CI-7. Approval of agreement with Bergen County Special Services School District for One to One Assistant for the 2022-2023 school year at a cost of \$49,500.00. Student (file# 090522)

- CI-8. Approval of 2022–2023 agreement with the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired for Education Level 1 services at a cost of \$2,200.00. Student (file# 090622)
- CI-9. Approval of shared services agreement with Northern Region Educational Services Commission to provide Speech Therapy services, 12 hours per week, from September 19, 2022 – June 30, 2023 at a rate of \$95.00 per hour.
- CI-10. Approval of shared services agreement with Northern Region Educational Services Commission to provide Physical Therapy Evaluations at a rate of \$400.00 per evaluation for the 2022-2023 school year.
- CI-11. Approval of shared services agreement with Northern Region Educational Services Commission to provide Physical, Occupational, Speech, Psychological, Social, and Educational Evaluations at a rate of \$400.00 per evaluation for the 2022-2023 school year.
- CI-12. Approval of an Education Services Agreement with Educere to facilitate access to virtual education programs and courses and deliver its programs to identified Hawthorne students. Payment is on a per student, per program basis.
- CI-13. Approval of the district committees as per attached list. A list of these committees have been submitted under separate cover.
- CI-14. Approval and submission of the Emergency Virtual and Remote Instruction Plan for the 2022-2023 School Year in accordance with the Department of Education Requirements.
- CI-15. Approval and submission of the Updated Safe-Return Plan in accordance with the Department of Education Requirements.
- CI-16. Approval of home instruction for Hawthorne resident pupil as follows:
 - a. Student (file #090722) – Instruction starting date: 9/6/22
Home Instructor – Educere
- CI-17. Approval for use of FY 2023 Title I Funds to compensate the following employees:

Name	School	% Title	Title Funded	Title
Cassidy Rodenberg	WS	100%	\$57,565.00	I A
Melanie DeDios	LMS/WS	100%	\$63,705.00	I A
Daniel Dykstra	LMS	60%	\$52,899.00	I A
Kathleen Senituli	LMS	60%	\$37,893.00	I A
Claire Gray (0.6 FTE)	LMS	100%	\$36,399.00	I A
Tara Temprano	RS	100%	\$91,265.00	I A

CI-1-17 – Moved by Mr. Reicher, seconded by Mr. Carr

- Ayes - Mr. Clavijo, Dr. Morel, Mr. Puluse, Mr. Reicher, Mr. Shortway, Mr. Totaro, Mr. Carr, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Ms. Ehrentraut**

PERSONNEL:

Jennifer Ehrentraut, Chairperson

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Kristen Fischer	Leave of Absence	Paraprofessional	n/a	n/a	WS	9/1/22	1/2/23	9/1/22-10/6/22 using sick/personal days; 10/7/22-1/2/23 unpaid LOA
P-2.	Nicole Albert	Resign	Teacher of Students with Disabilities	n/a	n/a	LMS	10/18/22 or sooner based on filling the position	n/a	Resignation
P-3.	Alexandra Campisi	Resign	Teacher of Students with Disabilities	n/a	n/a	RS	9/23/22	Last Day on Payroll 9/23/22	Resignation
P-4.	Alexa Lombardi	Resign	BSI Teacher	n/a	n/a	WS	10/30/22 or sooner based on filling the position	n/a	Resignation
P-5.	Sarah Rodriguez	Resign	Teacher of Students with Disabilities	n/a	n/a	LMS	n/a	n/a	Ms. Rodriguez Never Worked in the District
P-6.	Christine Zakk	Resign	Guidance Counselor	n/a	n/a	HHS	10/18/22 or sooner based on filling the position	n/a	Resignation
P-7.	Alexander DeFrances	Resign	Paraprofessional	n/a	n/a	Bear Cave	9/22/22	Last Day on Payroll 9/21/22	Resignation
P-8.	Yolanda Buttacavoli	Resign	Non-Instructional Aide	n/a	n/a	RS	9/5/22	n/a	Resignation
P-9.	Cassidy Rodenberg	Adjust	BSI Teacher	B+15/3	\$57,565	WS	9/1/22	6/30/23	Adjustment in Degree
P-10.	Allison Banca-Ross	Adjust	From ESSER Position to Tenure Track Position - Guidance Counselor	n/a	n/a	HHS	9/21/22	6/30/23	Adjustment in Assignment to Fill a Vacancy Created by the Resignation of Christine Zakk
P-11.	Amanda Steen	Adjust	From ESSER Position to Tenure Track Position – Elementary School Teacher	n/a	n/a	RS	9/26/22	6/30/23	To Fill a Vacancy Created by the resignation of Alexandra Campisi

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-12.	Hana Selimovic	Adjust	From Advisor to Co-Advisor of HS TEEEM Club	n/a	Stipend of \$669	HHS	9/1/22	6/30/23	Adjustment from Full Advisor to Co-Advisor
P-13.	Alexandra Nicolaou	Extra Duty	TEEEM Co-Advisor	n/a	Stipend of \$669	HHS	9/1/22	6/30/23	Extra Duty Assignment
P-14.	Rita Klein-Poma	Hire	Teacher of Mathematics	MA/12	Pro-rated on the basis of an annual salary of \$72,105	LMS	60 Days from 9/20/22 or sooner	6/30/23	To Fill a Vacancy
P-15.	Kathryn Galarosa	Hire	0.5 F.T.E. Physical Therapist	BA/16	Pro-rated on the basis of an annual salary of \$43,732.50	District	9/21/22	6/30/23	To Fill a Vacancy
P-16.	Sarah Morgan	Hire	0.5 F.T.E. Physical Therapist	MA/16	Pro-rated on the basis of an annual salary of \$45,282.50	District	9/22/22	6/30/23	To Fill a Vacancy
P-17.	Steven Hein	Hire	Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$18,900 per year (5.75 hours per day/5 days per week) + ABA stipend if applicable	District	9/1/22	6/30/23	To Fill a Vacancy
P-18.	Rachel Louis	Hire	Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$15,120 per year (5.75 hours per day/ 4 days per week) + ABA stipend if applicable	District	9/8/22	6/30/23	To Fill a Vacancy
P-19.	Lauren Luccarelli	Hire	Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$18,900 per year (5.75 hours per day/5 days per week) + ABA stipend if applicable	District	Pending Criminal History Review and Certification	6/30/23	To Fill a Vacancy
P-20.	Cynthia Valentine	Hire	Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$18,900 per year (5.75 hours per day/5 days per week) + ABA stipend if applicable	District	Pending Criminal History Review and Certification	6/30/23	To Fill a Vacancy

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-21.	Chanoska Adames	Hire	Non-Instructional Aide	n/a	\$13.51 per hour No Benefits not to exceed 5 hours per day	WS	9/21/22	6/21/23	To Fill a Vacancy
P-22.	Jeanne Bruno; Katherin Montero	Hire	Non-Instructional Aide	n/a	\$13.51 per hour No Benefits not to exceed 5 hours per day	RS	Pending Criminal History Review	6/21/23	To Fill a Vacancy
P-23.	Deborah Clark	Hire	Non-Instructional Aide	n/a	\$13.51 per hour No Benefits not to exceed 5 hours per day	LMS	Pending Criminal History Review	6/21/23	To Fill a Vacancy
P-24.	Brandi Shortway	Hire	Bus Aide	n/a	\$14.45 per hour No Benefits	District	Pending Criminal History Review	6/21/23	To Fill a Vacancy
P-25.	Brianna Dockray; Marc Tracy; Albert Weisz; Mary Roca; Teresa Magna Davenport; Jean Estes; Amie Ingunza; Diane Maher; Kimberly Bednar; Debra Frega; Angela Aguero	Extra Duty	SACC Staff	n/a	\$25.19 per hour No Benefits	District	9/6/22	6/21/23	Staff for the SACC Program
P-26.	Rita Pinelli; Jill Verrone; Heather DiSerio; Matthew Spagnuolo; Tracy Della Pesca; Dawn Zagatta; Mackenzie Friedman; Jessica Tomarchio	Extra Duty	Substitute SACC Staff	n/a	\$25.19 per hour No Benefits	District	9/6/22	6/21/23	Substitute SACC Staff
P-27.	Jenna Schreiber; Amanda Cardenas; Kathleen Huffman; Michelle Lynch; Daniele Ferraro	Extra Duty	Detention Duty	n/a	\$33.66 per hour	LMS	9/6/22	6/30/23	Detention Duty
P-28.	Kimberly Bednar	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	9/16/22	n/a	For student (file #090822) for LMS Dance from 7-9 p.m.
P-29.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	9/16/22	n/a	For students (file #090922 and

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/Account
									file# 091022) for LMS Dance from 7-9 p.m.
P-30.	Christina Martin	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	9/16/22	n/a	For students (file #091122 and file #091222) for LMS Dance from 7-9 p.m.
P-31.	Faiza Jatkar	Extra Duty	Chaperone	n/a	\$20.00 per hour	LMS	9/16/22	n/a	For student (file #091322) for LMS Dance from 7-9 p.m.
P-32.	Cynthia Dockray; Scott Crimmel; Joseph Letterese; Hana Selimovic; Christopher Torsiello; Theresa DiGeronimo; Theresa Magna Davenport	Extra Duty	AM and PM Library/ Detention Duty	n/a	\$33.66 per hour	HHS	9/6/22	6/30/23	AM and PM Library/Detention Duty
P-33.	Alyssa Schlossberg; Matt Trejos; Philip Schneider; Joshua Kabrel; Irene Villano; Thomas Cannon; Osvaldo Duran; Brian Innis	Extra Duty	Lunch Duty	n/a	\$26.08 per lunch period	HHS	9/6/22	6/30/23	Lunch Duty
P-34.	Ashley Baber; Catherine Corry; Lucia Dolin; Osvaldo Duran; Allison Happ; Anthony Iannone; Laura Mazzacca; Carol Murphy; Nicole Rosoline; Danielle Sico; Matthew Spagnuolo; Jennifer Trentacosta Amanda Witschonke; Danielle Sico; Kelly Iwaki; Steven Johnson; Sara Gustafson	Extra Duty	Home Instructors	n/a	\$35.94 per hour	District	9/6/22	6/30/23	Home Instructors
P-35.	Michelle Lynch;	Extra Duty	Chaperones	n/a	\$33.66 per hour	LMS	9/6/22	6/30/23	Chaperones for LMS Activities

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
	Amanda Cardenas; Tyler Ten Kate; Lucy Dolin; Jonelle Genberg; Amie Ingunza Kathleen Huffman; Stephanie Donatello; Monica Moss; Erin Harney; Kimberly Bednar; Kristine Blau; Joshua Kalmikoff; Jenna Schreiber; Kathleen Senituili Patricia Devries								

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-36. Approval for the following members of the instructional staff, having satisfied the academic requirements of a higher category on the Teachers' Salary Guide, be approved for reclassification in accordance with their advanced academic training and that their annual salary for the 2022-2023 school year be adjusted to coincide with their new positions on the 2022-2023 salary guide as listed below, retroactive as of September 1, 2022.

Name	School	New Classification	New Salary Inclusive of Longevity
James Hurley	HHS	MA	\$63,705.00
Claudia Rossi	WS	MA	\$61,605.00
Kristen Segreto	Elem	M+15	\$92,115.00
Sarah Tode	RS	M+45	\$72,005.00

P-37. Appointment of the following persons to serve in the positions listed below, for the 2022-2023 School Year. This annual appointment is for the 2022-2023 school year only based on restricted federal funding available under the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Fund and shall not be renewed for the 2023-2024 school year.

Name	Position	Degree/ Step	Salary	School	Effective Date	Reason	Account
Natasha Saavedra	Guidance Counselor	M+30/1	\$63,515	LMS	9/21/22 Pending Criminal History Review	Replacement of Allison Banca-Ross American Rescue Plan (ARP ESSER)	ARP ESSER

P-38. Appointment of the following persons to serve in the listed below, for the 2022-2023 School Year. This annual appointment is for the 2022-2023 school year only based on vacancies created due to Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, and the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Fund and shall not be renewed for the 2023-2024 school year.

Name	Position	Degree/ Step	Salary	School	Effective Date	Reason	Account
Sara Gustafson	Adjustment in assignment from Part Time Para to Special Education Teacher	BA/1	Pro-rated on the basis of an annual salary of \$55,765	RS	9/26/22	Replacement of Chelsea Perrone (ESSER)	General Fund
Brandon Soden	From Long Term Substitute to Teacher of Students with Disabilities	BA/2	Pro-rated on the basis of an annual salary of \$56,015	LMS	9/21/22	Replacement of Kristen Segreto (ESSER)	General Fund

P-39. Approval for the following staff members to plan and deliver workshops at the contractual stipends of \$100.00 to plan the workshops and \$100.00 to deliver the workshops on October 10, 2022 and/or November 8, 2022.

Tonya Barnes		*Megan Parks
Jackie Passero		

P-40. Appointment of the persons listed in the reports entitled “Extra-Duty Assignments School Year 2022-2023” and “Extra-Duty Coaching Assignments – School Year 2022-2023” dated September 20, 2022, as submitted by the Superintendent of Schools under separate cover.

P-41. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2022-2023 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$105.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$52.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when

he/she/they is/are needed.

George Kirchner	Kristen Macchio	Danielle Popis
Suzanne Van Housen		

P-42. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2022-2023 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Erin Hestvik	WPU	Intern	Media Specialist	Theresa DiGironimo	HHS

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-43	Robyn Crawford	Adjust	From Part Time Para to Paraprofessional	PARA /I	Pro-rated on the basis of an annual salary of \$33,476 plus ABA stipend if applicable	WS	9/21/22	6/30/23	To Fill a Vacancy
*P-44	Hila Sela	Hire	Paraprofessional	PARA /I	Pro-rated on the basis of an annual salary of \$33,476 plus ABA stipend if applicable	WS	10/19/22	6/30/23	To Fill a Vacancy

PI-1-44 – Moved by Mr. Totaro, seconded by Mr. Shortway

- Ayes - Dr. Morel, Mr. Puluse, Mr. Reicher, Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo, Ms. Goff**
- Nays - None**
- Abstain - Mr. Carr – P-26 only**
- Absent - Ms. Ehrentraut**

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

DONATIONS:

- A. The acceptance of a donation of various school supplies valued at \$1,024.94 from Paul Duerr and his family for Hawthorne High School.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Acceptance of the Secretary's and Treasurer's Report for July 2022 and August 2022, and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-2. Approval to make the necessary transfers for the period July 1, 2022 through July 31, 2022, and August 1, 2022 through August 31, 2022 for the budget year 2022-2023 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-3. Approval of travel to events for Board members and employees in compliance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-4. Approval of an agreement with New Jersey School Boards Association for strategic planning services at a cost of \$4,000.00.
- F-5. Approval of legal services agreement with Cornell, Merlino, McKeever & Osborne, LLC to serve as special counsel for the 2022-20223 school year, at a rate of \$170.00 per hour.
- F-6. Approval of the proposal in the amount of \$23,000.00 from SIS Works (formerly known as Hands-On Tech) for the 2022-223 school year to provide State and Federal Reporting services, including validation of student data, and preparation and submission of required reports including NJ Smart Data Submission, ASSA, DRTRS, Realtime Rollovers and Frontline Rollovers.
- F-7. Approval of the 2022-2023 school year Nonpublic School Nursing Services Agreement with Northern Region Educational Services Commission for Hawthorne Christian Academy at a cost of \$44,912.00 and St. Anthony’s School at a cost of \$20,832.00.
- F-8. Approval to participate in National Cooperative Purchasing Alliance (NCPA) during the 2022-2023 school year.
- *F-9. Approval of the agreement with Accurate Language Services to provide translation and interpretation services for community members during the district Strategic Planning meetings. The cost of services is \$105 per hour, with a two hour minimum, plus travel expenses.

F-1-9 – Moved by Mr. Clavijo, seconded by Mr. Puluse

- Ayes - Dr. Morel, Mr. Puluse, Mr. Reicher, Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Mr. Ehrentraut**

CLAIMS:

Alma Morel

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-1. Approval of the September 2022 Bill List.

It is recommended that the Board approve the bill list for the month of September 2022.

CL-1 – Moved by Dr. Morel, seconded by Mr. Shortway

**Ayes - Mr. Puluse, Mr. Reicher, Mr. Shortway, Mr. Totaro, Mr. Carr,
Mr. Clavijo, Dr. Morel, Ms. Goff**

Nays - None

Abstain - None

Absent - Ms. Ehrentraut

BUILDINGS AND GROUNDS:

Joseph Carr, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-1. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
High School Field	Monday – Friday 9/21/22 – 11/30/22* 6:00 p.m. to 8:30 p.m. *Must Coordinate with Athletic Director	<u>Hawthorne Cubs Football</u> Practice/Scrimmage

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Any Room	Fridays 9/16/22, 10/7/22, 11/4/22, 1/13/23 5:30 p.m. to 7:30 p.m.	<u>Daisy/Brownie Troop</u> Girl Scout Meetings
Gymnasium	Friday, November 18, 2022 6:30 p.m. to 8:30 p.m.	<u>Hawthorne Soccer Association</u> End of Season Party

BG-2. Award of a transportation contract to the Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
810	Midland Park (Ship Program)	American Star Trans	2	\$43,508.08 + \$1,305.24	9/6/22 – 6/23
947	PG Chambers	Jets Transportation	1	\$74,428.20 + \$2,232.85	9/6/22 – 6/23

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
2064	Allegro School	Jersey Kids Transportation	1	\$60,534.00 + \$1,816.02	9/8/22 – 6/23
2150	Hawthorne H.S.	Omar Transportation	1	\$22,012.20 + \$660.37	9/6/22 – 6/23
2154	Bergen Common College	Tasneem Transportation	1	\$52,830.00 + \$1,584.90	9/1/22 – 6/23
2323	Sage Day School	R & May Transportation	1	\$28,432.89 + \$852.99	9/1/22 – 6/23
2511	Chancellor Academy	Jersey Kids	1	\$13,380.00 + \$401.40	9/6/22 6/23
2520	Chapel Hill Academy	York Transportation	1	\$25,080.00 + \$752.40	6/7/22 – 6/23
2528	ECLC	Jordan Transportation	1	\$25,050.00 + \$751.50	9/6/22 – 6/23
2535	Forum School	Omar Transportation	1	\$50,400.00 + \$1,512.00	9/6/22 - 6/23
2536	Godwin School	Aldin Transportation	1	\$17,148.00 + \$514.44	9/6/22 – 6/23
2541	Highland School – HIP Program BCSS	York Transportation	1	\$219.00 + \$6.57	9/6/22 – 6/23
2543	Holmstead School	Joshua Tours	1	\$25,740.00 + \$772.20	9/7/22 – 6/23
2556	Gramon/Glenview/ New Beginnings	Jersey Kids Transportation	1	\$13,527.54 + \$405.83	9/7/22 – 6/23
2566	Felician School	Omar Transportation	1	\$23,460.00 + \$703.80	9/7/22 – 6/23
2559	New Alliance	Omar Transportation	1	\$14,400.00 + \$432.00	8/29/22 – 6/23
2571	Cornerstone Day School	Omar Transportation	3	\$72,000.00 + \$2,160.00	9/6/22 – 6/23
2576	NJEDDA Elementary	Jersey Kids Transportation	1	\$28,200.00 + \$846.00	9/6/22 – 6/23
2597	Roosevelt Elementary School – Hawthorne	Omar Transportation	1	\$54,000.00 + \$1,620.00	9/6/22 – 6/23

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
2603	Shepard School – Morristown	Jersey Kids Transportation	3	\$60,314.40 + \$1,809.44	9/1/22 – 6/23
2608	Career Crossroads – BCSS/Visions	Omar Transportation	1	\$81,000.00 + \$2,430.00	9/6/22 – 6/23
2618	Washington South – BCSS	Jersey Kids Transportation	3	\$72,759.60 + \$2,182.80	9/6/22 – 6/23
PC52	PCTVS	First Student	1-54 passenger bus	\$69,951.60 + \$2,098.55	9/7/22 – 6/23
PC62	PCTVS	First Student	1-54 passenger bus	\$69,951.60 + \$2,098.55	9/7/22 – 6/23
Q2706	Chancellor Academy	American Star	1	\$1,332.00 + \$39.96	9/6/22 – 9/9/22

BG-3. Award of a transportation contract to the New Jersey Department of Children and Families, PO Box 710, Trenton, NJ, for transportation of one Hawthorne student to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
	DCF Regional School, Passaic Campus, Totowa		1	\$75.00 per day	9/22 – 6/23

*BG-4. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Roller Rink	Monday – Sunday 10/1/22 – 4/30/23* Saturdays: 9:00 a.m. to 9:30 p.m. Sundays: 12:00 p.m. to 9:30 p.m. M-F: 4:30 p.m. to 9:30 p.m.	<u>Hawthorne Roller Hockey</u> Practice and Games *Note Date Exemptions: Not Available During Football Games

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Gym	Friday, October 28, 2022 6:30 p.m. to 8:00 p.m.	<u>Hawthorne Board of Recreation</u> Mayor’s Halloween Parade

BG-1-4 – Moved by Mr. Carr, seconded by Dr. Morel

**Ayes - Mr. Reicher, Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo,
Dr. Morel, Mr. Puluse, Ms. Goff**

Nays - None

Abstain - None

Absent - Ms. Ehrentraut

POLICY:**Alma Morel, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-1. Second Reading and Adoption of the following Policies and Regulations:

Policy/Reg.	Title
P0143.2	- High School Student Representative to the Board of Education (Revised)
P0163	- Quorum (Revised)
P1511	- Board of Education Website Accessibility (Revised)
P2415	- Every Student Succeeds Act (Revised)
P&R2432	- School Sponsored Publications (Abolished)
P3216	- Dress and Grooming (Revised)
P3270	- Professional Responsibilities (Revised)
R3270	- Lesson Plans and Plan Books (Revised)
P4216	- Dress and Grooming (New)
P&R5513	- Care of School Property (Revised)
P5517	- School District Issued Student Identification Cards (Revised)
P5722	- Student Journalism (New)

PO-2. First Reading-of the following Policies:

Policy/Reg.	Title
P0142	- Board Member Qualifications, Prohibited Acts, and Code of Ethics (Revised)
P0144	- Board Member Orientation and Training (Revised)
P0152	- Board Officers (Revised)
P1620	- Administrative Employment Contracts (Revised)
P1648.13	- School employee Vaccination Requirements (Abolished)
P2270	- Religion in Schools (Revised)
P2421	- Career and Technical Education (Adoption)
P2431.3	Heat Participation Policy for Student - Athlete Safety (Revised)
P2464	- Gifted and Talented Students (Revised)
P2480	- Alternative Education Programs (Revised)
P5200	- Attendance (Revised)
P5330.04	- Administering an Opioid Antidote (Revised)
P5330.05	- Seizure Action Plan (Adoption)
P5610	- Suspension (Revised)
P5620	- Expulsion (Revised)
P6440	- Cooperative Purchasing (Revised)
P6470-01	- Electronic Funds Transfer and Claimant Certification (Adoption)
P7510	- Use of School Facilities (Revised)
P8210	- School Year (Revised)
P8320	- Personnel Records (Revised)

PO-1-2 – Moved by Dr. Morel, seconded by Mr. Clavijo

- Ayes - Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo, Dr. Morel, Mr. Puluse, Mr. Reicher, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Ms. Ehrentraut**

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Buildings & Grounds..... Joseph Carr

Met on September 13, 2022

- Jefferson Drainage
- New High School Moveable Bleachers
- Construction Update – Science, Band and Art room renovations
- High School Auditorium Update
- Elevator project preliminary discussions

Legislative Joseph Carr

- Working Class Families’ Anti-Hunger Act P.L. 2022, c.104
- Expanding meal programs and eligibility

Finance & Administration Alex Clavijo

Met on September 13, 2022

- ARP ESSER funds – anticipate using approximately \$2 million of the \$2.98 million award this school year towards Orton Gillingham reading teachers, BSI teachers, Guidance Counselors, and mental health consulting services. Will not be pursuing HVAC projects using these funds at this time.
- Budgeting for the next school year will preliminarily begin in November. Discussed projected SEHBP increase & upcoming contract negotiations

PCSBA Jennifer Ehrentraut

Mr. Totaro reported in Ms. Ehrentraut’s absence.

PCSBA met on Monday, September 12, 2022

Next meeting November 14

Nominations

Some additional upcoming legislative initiatives:

- Required Threat Assessment Teams P.L 2022, c.83
- NJGPA Field Test P.L. 2022, c.60 - class of 2023 are waived from the State’s graduation assessment requirements
- Electric School Bus Grant Program P.L. 2022, c.86

Discussion of Staffing shortage initiatives

NJSBA..... Abigail Goff

- Workshop is October 24-26th. This is the last week to register
- Reminder – annual training for board members must be completed by the end of the calendar year

Policy..... Alma Morel
No report

HEF/SEPAC/PTOs..... Anthony Puluse
• Ed foundation events in planning stage
• Lincoln Middle School & Roosevelt PTOs holding give back programs
• Marching Band – Taste Pizza give back this week
• Storytime at the Library
• Encourage everyone to get involved in PTOs

Curriculum & Instruction Bruce Reicher
No report

Council Liaison Marco Totaro
Met September 7, 2022
• Saturday September 24 is Hawthorne Day

PUBLIC BE HEARD:

At this time, members of the public may ask questions or make comments on educational issues or school matters.

Erica Mulkey – sad to see resignations. Inquired about Guidance replacement at the high school. Encouraged to see new paraprofessional hires. Congratulations to those teachers achieving 25 years of service

Danilo Ramirez –Thanked everyone for the support of the Hawthorne Hispanic Heritage month. The Hispanic Heritage Celebration will be held by the Hawthorne Memorial Pool October 8, 2022 from 1:30 p.m. - 4:30 p.m.

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

Mr. Puluse recognized those teachers’ dedication in achieving 25 year of service and for everything all staff has done over these past few challenging years.

Mr. Totaro encouraged everyone to get involved in the Strategic Planning process to incorporate the concerns and priorities of the community.

Mr. Clavijo stated that it was great to see the positive energy of the opening day events. He’s excited for the community to come back into the buildings and see the referendum upgrades.

Mr. Reicher echoed the importance of participating in the strategic planning process.

Mrs. Goff thanked everyone for being a vital piece of the district. Will send an invitation to the staff to attend the strategic planning events. Realize that October 11th conflicts with a Taste of Hawthorne. We have some flexibility in adjusting the time to 6pm on October 11th.

NEW BUSINESS:

Dr. Morel joined the NJ School Boards Association’s legislative committee. She spoke about a new bill that is pending which proposes a later start time for high school. Dr. Morel anticipates a domino effect of financial and logistical concerns. Changing school times presents a challenge not only in the morning for potential transportation conflicts but also adds time in the afternoon which will conflict with middle and elementary schools, as well as the athletic schedule. Dr. Morel expressed concern that this would constitute an unfunded mandate.

The Board discussed the SEHBP premium increase 15.1%.

Mr. Clavijo spoke about the Lions Club and Rotary Club golf outing. Thanked everyone who is involved in planning Hawthorne Day.

Mrs. Goff mentioned questions to the Board candidates from the Hawthorne Teachers Association, indicating a possible endorsement. An endorsement precludes a board member from participating in negotiations and possibly grievances.

Mrs. Goff advocated for obtaining police presence for school events like the middle school dance.

Mrs. Goff thanked her fellow board members for their service.

OLD BUSINESS:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law
2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiation related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds
6. Protection of public safety and property and/or investigations of possible violations or violations of law
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. Specific prospective or current employees unless all who could be adversely affected request an open session
9. Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION: N/A

MOTION TO EXIT FROM PRIVATE SESSION: N/A

MOTION TO ADJOURN:

At 8:42p.m. Mr. Carr moved the board adjourn, seconded by Mr. Totaro

Ayes	-	Mr. Clavijo, Dr. Morel, Mr. Puluse, Mr. Reicher, Mr. Shortway, Mr. Totaro, Mr. Carr, Ms. Goff
Nays	-	None
Abstain	-	None
Absent	-	Ms. Ehrentraut

Respectfully submitted,

Cheryl Ambrose
Board Secretary