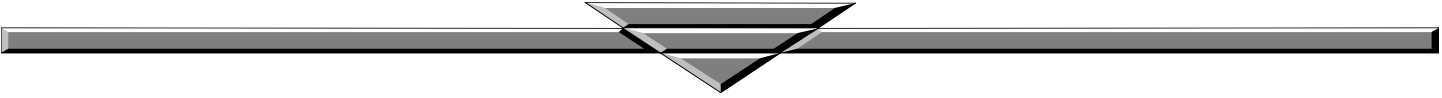


HAWTHORNE, NEW JERSEY



Tuesday, April 12, 2022
Work Session – 6:00 P.M.
Regular Meeting – 7:30 P.M.
Board of Education Meeting Room

This Meeting is Being Recorded

MEMBERS OF THE BOARD

Abigail Goff, President
Alex Clavijo, Vice President

Joseph Carr
Jennifer Ehrentraut
Alma Morel
Anthony Puluse
Bruce Reicher
Jay Shortway
Marco Totaro

Richard A. Spirito, Superintendent of Schools
Cheryl Ambrose, Business Administrator/Board Secretary



Next Meeting
Regular Meeting/Public Hearing on the 2022-2023 Budget
April 26, 2022 at 7:00 P.M.



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Jennifer Ehrentraut			
Alma Morel			
Anthony Puluse			
Bruce Reicher			
Jay Shortway			
Marco Totaro			
Abigail Goff			

Also Present: Richard A. Spirito, Superintendent of Schools
 Cheryl Ambrose, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

March 15, 2022 – Regular Meeting - Public & Private
 March 22, 2022 – Special Meeting

Board of Education Roll Call Vote

	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

WORK SESSION:

New Jersey School Boards Training Presented by Kathleen Helewa

- School Board Ethics
- Robert’s Rules of Order

REPORTS:

A. Student Council Representative's Report –Angela Natale

B. Superintendent’s Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:

Bruce Reicher, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	3/28/22	Broadcasting 2	Jefferson School	HPS	\$0.00	\$0.00
HHS	4/1/22	Broadcasting 2	Washington School	HPS	\$0.00	\$0.00
HHS	4/7/22	Broadcasting 2	Roosevelt School	HPS	\$0.00	\$0.00
JS/WS	4/25/22	Enrichment – Grade 5	HHS	HPS	\$0.00	\$0.00
RS	4/26/22	Enrichment – Grade 5	HHS	HPS	\$0.00	\$0.00
Elem	4/27/22	District Gr 5 Students & Staff	Hawthorne High School	HPS	\$0.00	\$0.00
HHS	4/27/22	Alternative Program	Laurelwood Arboretum	HPS	\$0.00	\$0.00
HHS	5/3/22	Enrichment – Network	PCTI	HPS	\$0.00	\$0.00
TH	5/13/22	Bear Cave Transition House	Van Saun Park	HPS	\$0.00	\$0.00
LMS	5/23/22	Enrichment – Network Gr 7/8	Hawthorne Pool/Bandshell	HPS	\$0.00	\$0.00
LMS	5/25/22	Enrichment – Network Gr 6	Hawthorne Pool/Bandshell	HPS	\$0.00	\$0.00

CI-2. Approval of homebound instruction agreement with Silvergate Prep at a rate of \$50 per hour for a total of 10 hours of instruction per week commencing March 15, 2022 for Hawthorne resident student (file #040122).

- CI-3. Approval of homebound instruction agreement with Silvergate Prep at a rate of \$50 per hour for a total of 10 hours of instruction per week commencing March 29, 2022 for Hawthorne resident student (file #040222).
- CI-4. Approval of homebound instruction agreement with Center for Children’s Behavioral Health at a rate of \$95 per hour for a total of 10 hours of instruction per week commencing March 15, 2022 – June 30, 2022 for Hawthorne resident student (file #040322).
- CI-5. Approval of agreement with Region V Council for Special Education/River Edge Board of Education for special education services during the 2022-2023 school year effective July 1, 2022 through June 30, 2023.
- CI-6. Approval of contractual agreement with Tri-County Behavioral Care, LLC to provide school clearance assessment services and or substance evaluation and treatment services during the 2022-2023 school year.
- CI-7. Approval of home instruction for Hawthorne resident pupil(s) as follows:
 - a. Student (file #040422) – Instruction starting date: 3/28/22
Home Instructor(s) – Educere
 - b. Student (file #040522) – Instruction starting date: 4/4/22
Home Instructor(s) – Educere
- CI-8. Approval of bedside instruction agreement with Saint Clare’s Hospital at a rate of \$55 per hour for a total of 10 hours of instruction per week commencing April 8, 2022 for Hawthorne resident student (file #040622).
- CI-9. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for augmentative/alternative communication ongoing services for Hawthorne resident student (file #040722) requiring this service during the 2021-2022 school year at a rate not to exceed \$330.00.
- CI-10. Approval of the following district summer school sessions:
 - Grades 6-12 Credit Recovery at Lincoln Middle School from June 20, 2022 through July 29, 2022 with no school on Monday July 4, 2022.
- CI-11. Approval of the revised school calendar for the 2021-2022 school year.

Board of Education Roll Call Vote

	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Jennifer Ehrentraut, Chairperson

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Shannon Rodenberg	Adjust	BSI/ Research & Writing Teacher	M+30/5 Pending Verification of transcripts	Pro-rated on the basis of an annual salary of \$64,600	LMS	4/25/22	6/30/22	To Fill a Vacancy Created by the Resignation of Erica Torres. 0.5 F.T.E. (BSI) of this position is paid through Title I funds
P-2.	Patricia Irvine	Retire	Teacher of the Handicapped	n/a	n/a	HHS	7/1/22	Last Day on Payroll 6/30/22	Retirement
P-3.	Katherine Lonergan	Transfer	School Nurse	n/a	n/a	JS	9/1/22	6/30/23	To Fill a Vacancy Created by the Retirement of Anne Hanrahan
P-4.	Alexis Vivona	Adjust	Teacher of Students with Disabilities/ Math Teacher	n/a	n/a	LMS	3/21/22	6/30/22	Adjustment to Exit Date for Maternity Leave
P-5.	Anthony Iannone	Adjust	Long Term Substitute Teacher	n/a	\$95/day while teacher is on payroll then \$276/day No Benefits	LMS	3/18/22	6/17/22	Adjustment of Start Date
P-6.	Kathleen Senituli	Hire	Long Term Substitute Teacher	n/a	\$95/day while teacher is on payroll then \$276/day No Benefits	LMS	4/13/22 Pending Completion of Criminal History Review	6/17/22	To Fill a Vacancy Created by the Maternity Leave of Jaclyn Mainiero
P-7.	Kaitlyn Mould	Hire	Long Term Substitute Teacher	n/a	\$95/day No Benefits	RS	4/25/22 Pending Completion of Criminal History Review	6/17/22	To Fill a Vacancy Created by the Maternity Leave of Jennifer Jarotski
P-8.	Matthew Wagner	Extra Duty	Wellness Club Advisor	n/a	Stipend of \$669	LMS	4/13/22	6/17/22	Wellness Club Advisor
P-9.	Kristine Blau; Somiya Predeep	Extra Duty	Chaperones	n/a	\$33.66 per hour	LMS	3/18/22	3/18/22	Chaperones for students (file #040822, #040922 and #041022) for the LMS Dance
P-10.	Jeri Lowe	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	3/18/22	3/18/22	Chaperone for student (file #041122) for the LMS Dance
P-11.	Amie Ingunza	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	3/18/22	3/18/22	Chaperone for student (file #041222) for the LMS Dance
P-12.	Amie Ingunza	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	3/30/22	3/30/22	Chaperone for student (file# 041222) for Intramurals
P-13.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	3/31/22	3/31/22	Chaperone for student (file# 041222) for Intramurals

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-14.	Barbara Mulvey	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	4/13/22	4/13/22	Chaperone for student (file# 041322) for Kickball
P-15.	Theresa Alvarez	Volunteer	Volunteer Flag Football Coach	n/a	n/a	HHS	2021-22 Season	End of Season	Volunteer Coach
P-16.	Lucy Atanasio	Appoint	Substitute SACC Teacher	n/a	\$25.19 Per hour No Benefits	JS/RS/WS	4/13/22	6/17/22	Substitute SACC Teacher
P-17.	Richard Patmos	Retire	Head Custodian	n/a	n/a	JS	7/1/22	Last Day on Payroll 6/30/22	Retirement

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-18. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2021-2022 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Erika Murray	Catelin Reyes	Julia Vandereems
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Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-19	Megan Graziano	Resign	Supervisor of Science and Mathematics	n/a	n/a	District	6/30/22	Last Day on Payroll 6/30/22	Resignation

Board of Education Roll Call Vote

	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and

Administration recommends the following resolutions:

- F-1. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-2. Be it Resolved, the Hawthorne Board of Education authorizes joining the Region I Consortium for the American Rescue Plan Education for Homeless Children and Youth (ARP-HCY II) program, and further approves the Memorandum of Agreement with Bergen County Special Services School District as the lead agency.
- F-3. Be it Resolved, that the Hawthorne Board of Education hereby authorizes the submission of the American Rescue Plan Homeless Children and Youth (ARP HCY II) application for Fiscal Year 2022, and accepts the grant award of these funds upon the subsequent approval of the FY 2022 ARP-HCY II Application.
- F-4. Be it Resolved that the Hawthorne Board of Education approves the E-Rate Customer Purchase Agreement with CDW Government, Contract #2578630 effective April 1, 2022 for the 2022-2023 funding year (#ESCNJ18/19-03).
- A-1. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: HHS-8 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-2. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-9 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-3. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-10 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-4. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-11 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-5. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-12 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-6. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-13 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-7. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-14 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-8. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-15 and authorizes the Superintendent to notify the parents of the Board's decision.

- A-9. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-16 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-10. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: Jefferson-1 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-11. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: Roosevelt-2 and authorizes the Superintendent to notify the parents of the Board’s decision.

Board of Education Roll Call Vote

	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS:

Abigail Goff

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

- CL-1. Approval of the April 2022 Bill List.

It is recommended that the Board approve the bill list for the month of April 2022.

Board of Education Roll Call Vote

	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

BUILDINGS AND GROUNDS:

Joseph Carr, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-1. Report of the Completion of the School Bus Emergency Evacuation Drills as follows:

School	Location	Date	School Principal
High School	Parmelee Avenue	April 7, 2022	Mr. De Maio
Lincoln Middle School	Hawthorne Avenue	April 5, 2022	Mrs. Devor
Jefferson School	Goffle Hill Road	April 6, 2022	Dr. Droske
Roosevelt School	Roosevelt Avenue	April 8, 2022	Mr. Pisacane
Washington School	Mohawk Avenue	April 4, 2022	Mrs. Spinelli
Transition House	Lafayette Avenue	April 6, 2022	Mrs. Forshay

BG-2. Be it resolved that the Hawthorne Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC for the food service operation for 2022-2023.

The FSMC shall receive, in addition to the costs of operation, an administrative /management fee of \$0.2114 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.2114 will be multiplied by total meals.

BG-3. Approval of 2022-2023 contract for Participation in Cooperative Transportation with Gloucester County Special Services School District for the 2022-2023 school year.

BG-4. Approval of change order #01 in the amount of \$5,456.85 awarded to Jersey Architectural Door for district wide door replacement at various schools.

BG-5. Be it resolved, that the Hawthorne Board of Education approves the Annual District Summary Progress Report completed and submitted by the District Wellness Policy Coordinator for the 2021-2022 school year.

BG-6. Approval of 2022-2023 contract for Participation in Joint Transportation Agreement with Sussex County Regional Transportation Cooperative for the 2022-2023 school year.

Board of Education Roll Call Vote

	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY:

Alma Morel, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-1. Second Reading and Adoption of the following Policies and Regulations:

Policy/Reg.	Title
P1648.11	- The Road Forward COVID-19 - Health and Safety
P&R 0155	- Board Committees

PO-2. Abolishment of the following Policies and Regulations:

Policy/Reg.	Title
P1522	- School Level Planning

Policy/Reg.		Title
P&R2414	-	Programs and Services for Students in High Poverty and n High Need School Districts
P2461	-	Special Education Receiving Schools
P3244	-	In Service Training
P4211	-	Attendance
P5464	-	Early Graduation
P5512-02	-	Cyber Bullying

Board of Education Roll Call Vote

	Mr. <u>Shortway</u>	Mr. <u>Totaro</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Ms. <u>Ehrentraut</u>	Dr. <u>Morel</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mrs. <u>Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Buildings & Grounds.....	Joseph Carr
Legislative	Joseph Carr
Council Liaison	Alex Clavijo
Finance & Administration	Alex Clavijo
PCSBA	Jennifer Ehrentraut
NJSBA.....	Abigail Goff
Policy.....	Alma Morel
HEF/SEPAC/PTOs.....	Anthony Puluse
Curriculum & Instruction	Bruce Reicher

PUBLIC BE HEARD:

At this time, members of the public may ask questions or make comments on educational issues or school matters.

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

NEW BUSINESS:

OLD BUSINESS:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law
2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiations related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds
6. Protection of public safety and property and/or investigations of possible violations or violations of law

