




HAWTHORNE, NEW JERSEY



Tuesday, January 18, 2022
Regular Meeting – 7:00 P.M.
Hawthorne High School


This Meeting is Being Recorded

MEMBERS OF THE BOARD


Abigail Goff, President
Alex Clavijo, Vice President

Joseph Carr
Jennifer Ehrentraut
Alma Morel
Anthony Puluse
Bruce Reicher
Jay Shortway
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Cheryl Ambrose, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
February 15, 2022 at 7:00 P.M.



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Jennifer Ehrentraut			
Alma Morel			
Anthony Puluse			
Bruce Reicher			
Jay Shortway			
Louis B. Turco			
Abigail Goff			

Also Present: Richard A. Spirito, Superintendent of Schools
 Cheryl Ambrose, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

December 14, 2021 – Regular Meeting - Public & Private

Board of Education Roll Call Vote

	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Turco</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

- A. Student Council Representative's Report –Angela Natale
- B. Superintendent’s Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:

Bruce Reicher, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	12/13/21– 5/20/22	ARCH Life Skills	Trips to Walgreens	Going with Bear Cave	\$0.00	n/a
HHS	2/2/22	Enrichment – Networks	PCTI	HPS	\$0.00	n/a
LMS	2/9/22	Enrichment – Network Gr 8	Haledon Public Schools	HPS	\$0.00	n/a
LMS	2/14/22	Enrichment – Network Gr 6	JP Hollard Charter School	HPS	\$0.00	n/a

CI-2. Approval of the NJDOE English Language Learner Three Year Plan and subsequent submission to the New Jersey Department of Education.

CI-3. Approval of the following staff members to provide BSI Tier 3 Support and Teacher On Call homework support for the 21-22 school year at the rate of \$34.77 per hour. Funded by ESSER II, ESSER III and Title 1.

Noelle Albanese	Allison Happ	Jaclyn Mainiero
Jenny Charles	Sarah Knesevitch	Amy Nathanson
Kayse Daniel	Alexis Kreismer	Mary Roca
Katie Diorio	Alexa Lombardi	Matthew Spagnuolo
Claire Gray	Ewelina Maxwell	Erica Torres

CI-4. Approval of agreement with Premier Sports Medicine of NJ, LLC. To provide one (1) athletic trainer for the period January 10, 2022 through Friday, January 14, 2022 at a rate of \$60.00 per hour.

- CI-5. Approval of a contractual agreement with Bergen County Special Services for the provision of educational services for non-public school students through ARP IDEA funding. The term of this agreement shall be in effect for the 2021-2023 school year.
- CI-6. Approval of agreement with 247 Healthcare Solutions, LLC, for substitute nursing services commencing January 10, 2022 through January 10, 2023 at an hourly rate of \$65.00 for an LPN. These services would need to be provided in the event that the district cannot find a regular sub through the calling service.

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-7.	North Jersey Elks Development Disabilities Agency	\$409.58 per diem for 127 days \$52,016.66	\$141.75 per diem for 127 days \$18,002.25 for an aide	N/A	Student (file #010122)	12/6/21-6/22	21-22 SY
CI-8.	Sage Alliance	\$369.77 per diem for 103 days \$38,086.31	N/A	N/A	Student (file #010222)	1/11/22-6/22	21-22 SY
CI-9.	Haledon Public School	\$12,337.00	N/A	N/A	Student (file #010322)	9/7/21-6/1/22	21/22 SY

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student placement from the Department of Children and Families into the Hawthorne Board of Education:

Item #	Action	SY Tuition	Additional Services	Grade Level	Student #	Dates of Term	Discussion
CI-.10.	Approve	\$5,573.31	N/A	LLD Program	Student (file #010422)	9/1/21-10/26/21	21-22 SY

- CI-11. Approval of home instruction for Hawthorne resident pupil(s) as follows:
 - a. Student (file #010522) – Instruction starting date: 12/20/21
Home Instructor – Donna Grape
 - b. Student (file #010622) – Instruction starting date: 1/5/22
Home Instructor – Educere
 - c. Student (file #010722) – Instruction starting date: 1/6/22
Home Instructors – John DiLonardo, Laura Sciortino, Donna Grape, Hana Selimovic, Philip Schneider
 - d. Student (file #010822) – Instruction starting date: 1/10/22
Home Instructor – Educere

- CI-12. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Augmentative Communication Assessment services for Hawthorne resident student (file #010922) requiring this service during the 2021-2022 school year at a rate not to exceed \$1,100.00.
- CI-13. Approval of contract with Aspire Counseling Center, Pompton Plains, NJ for home instruction services for Hawthorne resident student (file #011022) at a rate of \$600.00 per week for 8 weeks commencing January 3, 2022.

Board of Education Roll Call Vote

	Mr. <u>Clavijo</u>	Ms. <u>Ehrentraut</u>	Dr. <u>Morel</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mr. <u>Shortway</u>	Mr. <u>Turco</u>	Mr. <u>Carr</u>	Mrs. <u>Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Jennifer Ehrentraut, Chairperson

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-14.	Joe Higgins	Hire	Supervisor of Buildings and Grounds	n/a	Pro-rated on the basis of an annual salary of \$115,000	District	Pending Completion of Criminal History Review	6/30/22	To Fill a Vacancy Created by the Resignation of Scott Chamberlin
P-15.	Erin Harney	Hire	Guidance	M+15/9	Pro-rated on the basis of an annual salary of \$65,240	LMS	Pending Completion of Criminal History Review	6/30/22	ESSER II Funded
P-16.	Jaclyn Mainiero	Adjust	Language Arts Teacher	n/a	n/a	LMS	3/28/22	11/28/22	Adjustment of Dates for Maternity Leave
P-17.	Shannon Rodenberg	Hire	Long Term Substitute Teacher	n/a	\$95/day while teacher is on payroll then \$276/day No Benefits	LMS	3/28/22 Pending Completion of Criminal History Review	6/17/22	To Fill a Vacancy Created by the Maternity Leave of Jaclyn Mainiero
P-18.	Michelle Lamberty-Benites	Adjust	Paraprofessional	Para	Pro-rated on the basis of an annual salary of \$32,501	JS	1/19/22	6/30/22	From Part Time Para to Full Time Paraprofessional
P-19.	Sowmiyalakshmi Pradeep	Adjust	Paraprofessional	Para	Pro-rated on the basis of an annual salary of \$32,501	JS	1/19/22	6/30/22	From Part Time Para to Full Time Paraprofessional

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-20.	Alvaro Chaljub	Resign	Part Time Para	n/a	n/a	HHS	12/23/21	Last Day on Payroll 12/23/21	Resignation as Part Time Para. Mr. Chaljub will remain on as a Substitute
P-21.	Melissa Gill	Extra Duty	Spanish Club Advisor 1 st Half of Year	n/a	Stipend of \$669	HHS	9/2021	1/2022	Extra Duty Club
P-22.	Oswaldo Duran	Extra Duty	Spanish Club Advisor 2nd Half of Year	n/a	Stipend of \$669	HHS	2/2022	6/2022	Extra Duty Club
P-23.	Melissa Gill	Extra Duty	Spanish Honor Society Advisor 1 st Half of Year	n/a	Stipend of \$973	HHS	9/2021	1/2022	Extra Duty Club
P-24.	Oswaldo Duran	Extra Duty	Spanish Honor Society Advisor 2 nd Half of Year	n/a	Stipend of \$973	HHS	2/2022	6/2022	Extra Duty Club
P-25.	Teresa Magna Davenport	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	1/2022	6/2022	Chaperone for student (file #0122) for Jazz Band
P-26.	Linda Houtsma	Resign	Bus Aide	n/a	n/a	District	12/16/21	12/16/21	Resignation

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-27. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2021-2022 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Sandra Butler	Wendy Madara
Sydney Bavaro	Tamara Samiz

P-28. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2021-2022 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Souha ElDana	Seton Hall	Clinical Experience	Pre School	Erin McKeon	JS
Jillian Gonzalez	MSU	Practicum	School Psychologist	Jennifer Arcuri	LMS
Catherine Harkins	Seton Hall	Clinical Experience	English	Christina Redmerski	HHS
Brooke Sachau	WPU	Clinical Experience	Athletic Trainer	Courtney Lawler	HHS

Board of Education Roll Call Vote

	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Louis B. Turco, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-29. Acceptance of the Secretary's and Treasurer's Report for December 2021 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation

- F-30. Approval to make the necessary transfers for the period December 1, 2021 through December 31, 2021, for the budget year 2021-2022 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

- F-31. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.

- F-32. WHEREAS, Hawthorne Board of Education is a member of the Northeast School Board Insurance Group (NESBIG).
 WHEREAS, the bylaws of the NESBIG require that each Board appoint a Risk Management Consultant to perform various professional services pursuant to agreement attached hereto; and
 WHEREAS, the bylaws for NESBIG indicate a minimum fee equal to 6% of the Board’s assessment which expenditures represent reasonable compensation for the services required and is included in the Board’s assessment and
 WHEREAS, the Board authorizes NESBIG to pay this amount directly to the Risk Management Consultant; and
 WHEREAS, the judgmental nature of the Risk Management Consultant’s duties renders comparative bidding impractical;
 NOW THEREFORE BE IT RESOLVED by the Hawthorne Board of Education that The Vozza Agency is hereby appointed Risk Management Consultant in accordance with The Fund’s bylaws for the period of July 1, 2022 to July 2025; and
 BE IT FURTHER RESOLVED that the Board Secretary and Business Administrator are hereby authorized and directed to execute the Consultant’s agreement annexed hereto.

- F-33. Approval of consulting service agreement with Educational Consortium for Telecommunications Savings for the 2022-2023 school year.

- A-34. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: HHS-4 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-35. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: RS-1 and authorizes the Superintendent to notify the parents of the Board’s decision.

Board of Education Roll Call Vote

	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS:

Alma Morel

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

- CL-36. Approval of the January 2022 Bill List.
It is recommended that the Board approve the bill list for the month of January 2022.

Board of Education Roll Call Vote

	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

- Buildings & Grounds..... Joseph Carr
- Legislative Joseph Carr
- Council Liaison Alex Clavijo
- PCSBA Jennifer Ehrentraut
- NJSBA..... Abigail Goff
- Policy..... Alma Morel
- HEF/SEPAC/PTOs..... Anthony Puluse
- Curriculum & Instruction Bruce Reicher
- Finance & Administration..... Louis B. Turco

PUBLIC BE HEARD:

- *As a reminder: When submitting questions or comments via email please be sure to include your **first and last name, address, and your question.** Thank you.*

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

ADDENDA:

CURRICULUM AND INSTRUCTION:

Bruce Reicher, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-37. Approval of home instruction for Hawthorne resident pupil(s) as follows:

- a. Student (file #011222) – Instruction starting date: 3/1/22
Home Instructor – Georgia Margariti, Noelle Albanese

PERSONNEL:

Jennifer Ehrentraut, Chairperson

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-38.	Mona Kaghdo	Resign	Paraprofessional	n/a	n/a	JS	1/28/22	Last Day on Payroll 1/28/22	Resignation
P-39.	Luis Martinez	Resign	Interim Teacher of Science	n/a	n/a	LMS	3/18/22	Last Day on Payroll 3/18/22	Resignation
P-40.	Michelle Chakansky; Steven Johnson	Extra Duty	After School Math and ELA Portfolio Support	n/a	\$34.77 per hour	HHS	1/19/22	6/30/22	Mr. Johnson - After School Math and Ms. Chakansky - ELA Portfolio Support

BUILDINGS AND GROUNDS:

Joseph Carr, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-41. Adjustment to dates on agenda item BG-56. from the October 19, 2021 agenda for the Hawthorne Boys & Girls Club to use the gymnasium at Lincoln Middle School for Youth Basketball to include the dates of Tuesday-Friday, March 15, 2022 – March 18, 2022.

BG-42. WHEREAS, the Hawthorne Board of Education (the “Board”) advertised for bids for the District Wide Fire Alarm Upgrades at Various Schools Project (“the Project”); and

WHEREAS, on January 13, 2022, the Board received bids for the Project; and

WHEREAS, Signal Electric Corporation (“Signal”) submitted the lowest bid for the Project with a base bid in the amount of \$1,183,000, together with Alternate No. 1, Alternate No. 2, and Alternate No. 3, for a total contract sum of \$1,183,000; and

WHEREAS, the bid submitted by Signal is responsive to the requirements in the specifications for the project and the Board is desirous of awarding the contract for the

Project to Signal as the lowest responsive bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for the Project to Signal, in the total contract sum of \$1,183,000.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

BG-43. WHEREAS, the Hawthorne Board of Education (the “Board”) advertised for bids for the Art, Band, and Science Interior Renovations at Hawthorne High School Project (“the Project”); and

WHEREAS, on January 13, 2022, the Board received bids for the Project; and

WHEREAS, Howard C. Storer, LLC (“Howard C. Storer”) submitted the lowest bid for the Project with a base bid in the amount of \$1,385,000, together with Alternate No. 1 in the amount of \$39,000, Alternate No. 2 in the amount of \$24,000, and Alternate No. 5 in the amount of \$210,000, for a total contract sum of \$1,658,000; and

WHEREAS, the bid submitted by Howard C. Storer is responsive to the requirements in the specifications for the project and the Board is desirous of awarding the contract for the Project to Howard C. Storer as the lowest responsive bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for the Project to Howard C. Storer, in the total contract sum of \$1,658,000.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.