

# Titan Tower Application Form: Google Folder

Create a folder in your Google Drive titled:  
Last Name, First Name: 2024 Titan Tower Application Documents

Upload the following documents to your 2024 Titan Tower Application Documents:

1. 3 letters of recommendation
  - a. Non-OCHS Staff Member (no family member or peer)
  - b. OCHS Certificated Staff Member (teacher, counselor, administrator)
  - c. OCHS Staff Member (custodian, secretary, cafeteria worker)
2. High School Transcript
3. Community Service Verification Form(s)
4. School Service Verification Form(s)
5. Extracurricular Participation Verification Letter(s)
  - a. See your coach, athletic director, and/or club advisor
6. Titan Tower Personal Statement
7. Share folder with [lopez-v@kcusd.com](mailto:lopez-v@kcusd.com)
  - a. Paste the link in the Titan Tower Application form

All necessary documents are posted on the OCHS website. Go to the Students tab and select Titan Towers to download all documents and complete the Google Application.