

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY

Tuesday, June 22, 2021
Regular Meeting – 7:00 P.M.
at Hawthorne High School

This Meeting is Being Recorded

MEMBERS OF THE BOARD

Alex Clavijo, President
Abigail Goff, Vice President

Joseph Carr
Jennifer Ehrentraut
Alma Morel
Anthony Puluse
Bruce Reicher
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
July 20, 2021 at 7:00 P.M.



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Abigail Goff			
Jennifer Ehrentaut			
Alma Morel			
Anthony Puluse			
Bruce Reicher			
Marco Totaro			
Louis B. Turco			
Alex Clavijo			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate. Persons participating via YouTube may submit questions through our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us which is available on our district website. When submitting questions via email please be sure to include your ***first and last name, address, and your question***. We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you've provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

CORRESPONDENCE:**REPORTS:**

A. Superintendent's Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-1.	St. Joseph's School for the Blind	\$460.12 per diem for 180 days \$82,821.60	N/A	\$460.12 per diem for 30 days \$13,803.60	Student (file# 260121)	7/1/21-6/22	21-22 SY
CI-2.	Item Removed						
CI-3.	Pillar Care Continuum – H.S.	\$418.98 per diem for 180 days \$75,416.40	\$215.00 per diem for 180 days \$38,700.00	\$418.98 per diem for 30 days \$12,569.40 and \$215.00 per diem for 30 days for an aide \$6,450.00	Student (file# 260321)	7/1/21-6/22	21-22 SY
CI-4.	The Felician School	\$334.91 per diem for 183 days \$61,288.53	N/A	\$334.91 per diem for 21 days \$7,033.11	Student (file# 260421)	7/1/21-6/22	21-22 SY
CI-5.	New Alliance Academy	\$436.50 per diem \$91,665.00	N/A	N/A	Student (file# 260521)	7/1/21-6/22	21-22 SY
CI-6.	New Alliance Academy	\$436.50 per diem for 20 days \$8,730.00	N/A	N/A	Student (file# 260521)	6/2/21-6/21	20-21 SY

CI-7. Approval of agreement with West Bergen Mental Healthcare, Ridgewood, NJ to provide 2 full time therapists for the period July 1, 2021 – June, 30, 2022 at a rate of \$14,500.00 per month funded through ESSER/ESSER II funds.

CI-8. BE IT RESOLVED that the Hawthorne Board of Education hereby authorizes the submission of the IDEA application for fiscal year 2022 and accepts the grant award of these funds upon the subsequent approval of the IDEA application in the following amounts:

IDEA Basic	\$551,071.00
IDEA Preschool	\$ 30,726.00
IDEA Non-Public - Basic	\$ 80,031.00

- CI-9. Approval of agreement with Delta-T group for the 2021-2022 school year to provide the following services:
- Educational / Psychological Evaluations
 - Para-professionals
- CI-10. Approval of agreement for shared services with Northern Region Educational Services for Speech Therapy Services during the 2021 ESY Program.
- CI-11. Approval of agreement for shared services with Northern Region Educational Services for Physical, Occupational, Speech, Psychological and Educational Evaluation services during the 2021-2022 school year.
- CI-12. Submission of Comprehensive Equity Plan Statement of Assurance 2021-2022, in accordance with Department of Education requirements which took effect September 1, 2019.
- CI-13. Submission of the LEA Plan for Safe Return to In-Person Instruction and Continuity of Services for the Hawthorne Public Schools, in compliance with Department of Education requirements, which will be submitted to the New Jersey Department of Education prior to the June 24, 2021 submission due date. This plan is to be periodically reviewed and revised, as appropriate, through September 23, 2023.
- CI-14. Approval of Job Descriptions for the following position:
- Non-Instructional School Aide

Board of Education Roll Call Vote

	Mr. <u>Carr</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Dr. <u>Morel</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mr. <u>Totaro</u>	Mr. <u>Turco</u>	Mr. <u>Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-15.	Patricia Turco	Retire	Senior Administrative Assistant	n/a	n/a	RS	9/1/21	Last Day on Payroll 8/31/21	Retirement

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-16.	Alana D'Alessandro	Hire	Speech Pathologist	M+30/5	\$62,950 *Actual salary to be determined at the conclusion of negotiations	JS/WS	8/31/21	6/30/21	To Fill a Vacancy
P-17.	Lorin Muir	Hire	LDTC	M+30/12A	\$81,220 *Actual salary to be determined at the conclusion of negotiations	HHS	8/31/21	6/30/22	To Fill a Vacancy Created by the Resignation of Marci Burwick
P-18.	Melissa Gill	Hire	Teacher of Spanish	MA/11	\$67,770 *Actual salary to be determined at the conclusion of negotiations	HHS	8/31/21	6/30/21	To Fill a Vacancy
P-19.	Kawaljit Kalsi	Hire	LDTC	M+45/12	\$78,170 *Actual salary to be determined at the conclusion of negotiations	JS	8/31/21	6/30/21	To Fill a Vacancy
P-20.	Item Removed								
P-21.	Olivia Wagner	Assign	Substitute Administrative Assistant	n/a	\$85 per diem No Benefits	District	8/23/21	6/30/22	Substitute Administrative Assistant
P-22.	Teresa Magna Davenport Diane Maher	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	2021-2022 SY	6/30/22	Chaperones for student (file #260621) for Band Activities

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-23. Adjustment of agenda item P-78. From the June 8th Board of Education meeting for approval of 2021 summer employment for the following guidance counselor for the allocated number days at their per diem rate:

Employee	Loc	Days
Jessica Tomarchio	Elem	5

- P-24. Approval for Bonnie Aschenbrand and Mathew Massahos to complete pacing guides for middle school to help close the learning gaps, without a loss to current grade level goals. Staff will be paid their hourly rate, as per the negotiated contract, out of ESSER/ESSER II funds.
- P-25. Approval for Laura Mazzacca and Sarah Knesevitch to complete pacing guides for second grade math to help close the learning gaps, without a loss to current grade level goals. Staff will be paid their hourly rate, as per the negotiated contract, out of ESSER/ESSER II funds.
- P-26. Approval for Amy Cunningham and Lisa Ruben to complete pacing guides for third grade math to help close the learning gaps, without a loss to current grade level goals. Staff will be paid their hourly rate, as per the negotiated contract, out of ESSER/ESSER II funds.
- P-27. Approval for Catherine Corry and Sharon Fisher to complete pacing guides for fourth grade math to help close the learning gaps, without a loss to current grade level goals. Staff will be paid their hourly rate, as per the negotiated contract, out of ESSER/ESSER II funds.
- P-28. Approval of summer curriculum work as listed on the report entitled, "Updated Curriculum Writing Mandates" as submitted by the Superintendent of Schools under separate cover.
- P-29. Approval of an adjustment to agenda item P-36 on the May 11, 2021 Board Agenda to include designation of funding at 100% ESSER/ESSER II funding.
- P-30. Approval of an adjustment to agenda item P-64 on the June 8, 2021 Board Agenda: Bonnie Aschenbrand and Gilda Galvin to include designation of funding at 100% ESSER/ESSER II funding.
- P-31. Appointment of Dawn Zagatta to serve as a substitute for the K-5 Summer Skills Program and the 6-12 Summer School Credit Recovery Program, to be paid out of ESSER/ESSER II.
- P-32. Adjustment of agenda item P-74 from the June 8, 2021 Board Meeting to the updated hours listed below for the Extended School Year Special Education Program, not to exceed hours per week listed, based on their hourly rates. The program runs July 6, 2021 through July 31, 2021. The contract is based on pending enrollments.

Employee	Position	Hours
Lisa Viggiano	Speech Therapist	Not to exceed 19 hrs/week

- P-33. Adjustment of agenda item P-75 from the June 8, 2021 Board Meeting to the updated hours listed below of the following child study team member and related service provider as listed below, to serve during the summer 2021, as follows, per their hourly rates:

Employee	Position	Hours
Lisa Viggiano	Speech Therapist	40

- P-34. Appointment of the following teachers as listed below, to work during the summer 2021, as follows, per their hourly rates:

Employee	Position	Hours
Kawalijit Kalsi	LDTC	12
Lorin Muir	LDTC	12
Justine Salvante	LDTC	40

- P-35. Appointment of the following persons to serve in the positions listed below, in the Extended School Year Special Education Program, not to exceed hours per week listed, based on their hourly rates. The program runs July 6, 2021 through July 31, 2021. These contracts are based on pending enrollments.

Employee	Position	Hours
Laura Tousignant	FT Para	5 hours per day M-Th, 3.5 hours on Friday
Kristen Sesko	PT ABA Para	5 hours per day M-Th, 3.5 hours on Friday

- P-36. Appointment of the following persons to serve in Eligibility, IEP and 504 meetings as needed in the summer of 2021.

Employee	Employee
Matthew Corvo	Michelle Lynch

- P-37. Appointment of the following staff to serve in the positions listed below for the 2021-2022 School Year in accordance with rates listed in Appendix D of the teachers' contract on file in the Board office.

Home Therapy
Mackenzie Friedman

- P-38. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2021-2022 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Kristie Payne		Lizette Perez		Cassidy Rodenberg
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- P-39. Appointment of the following persons to serve in the positions listed below, at any of the Hawthorne Public School Summer Programs as needed. The programs run June 22, 2021-July 29, 2021 with no school on July 5, 2021.

Employee	Position	Hourly Rate	Account
Vincent Affinito	Security	\$26.00	ESSER, ESSER II
James Carrone	Security	\$26.00	ESSER, ESSER II

Employee	Position	Hourly Rate	Account
James Garrison	Security	\$26.00	ESSER, ESSER II
Jeffrey Huntington	Security	\$26.00	ESSER, ESSER II
Paul Laurencot	Security	\$26.00	ESSER, ESSER II
Jeffrey Vanderhook	Security	\$26.00	ESSER, ESSER II
Scott Verrone	Security	\$26.00	ESSER, ESSER II
Robert Bracco	Substitute Security	\$26.00	ESSER, ESSER II
Ryan Dockray	Substitute Security	\$26.00	ESSER, ESSER II
Michael Zimmer	Substitute Security	\$26.00	ESSER, ESSER II

Board of Education Roll Call Vote

	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Dr. <u>Morel</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mr. <u>Totaro</u>	Mr. <u>Turco</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:**Louis B. Turco, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-40. Approval to participate with BuyBoard -National Purchasing Cooperative for the 2020-2021 and 2021-2022 school year.
- F-41. Award of contract with Automated Logic through BuyBoard-National Purchasing Cooperative bid #631-20 for Building automation and temperature control system in the amount of \$67,880
- A-42. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2020-2021: LMS-1 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-43. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2020-2021: LMS-2 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-44. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2020-2021: LMS-3 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-45. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2020-2021: LMS-4 and authorizes the Superintendent to notify the parents of the Board's decision.

Board of Education Roll Call Vote

	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS:**Jennifer Ehrentraut***In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

CL-46. Approval of the June 2021 Bill List.

It is recommended that the Board approve the bill list for the month of June 2021.

Board of Education Roll Call Vote

	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:**COMMITTEE****CHAIRPERSON**

Legislative	Joseph Carr
PCSBA	Alex Clavijo
NJSBA.....	Abigail Goff
Curriculum & Instruction	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Buildings & Grounds.....	Marco Totaro
Council Liaison	Marco Totaro
Policy.....	Marco Totaro
Finance & Administration	Louis B. Turco

PUBLIC BE HEARD:

- *As a reminder: When submitting questions or comments via email please be sure to include your first and last name, address, and your question. Thank you.*

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**NEW BUSINESS:****OLD BUSINESS:****PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law

2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiations related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds
6. Protection of public safety and property and/or investigations of possible violations or violations of law
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. Specific prospective or current employees unless all who could be adversely affected request an open session
9. Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

Board of Education Roll Call Vote

[illegible]

MOTION TO EXIT FROM PRIVATE SESSION:

Board of Education Roll Call Vote

	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO ADJOURN:

Board of Education Roll Call Vote

[illegible]

ADDENDUM:**CURRICULUM AND INSTRUCTION:****Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

- CI-47. Approval of agreement with Mint Education Consulting to complete educational evaluations at a rate of \$750.00 per evaluation during the period July 6, 2021-August 31, 2021.

PERSONNEL:**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-48.	Daniel Huntsinger	Retire	Teacher of Music	n/a	n/a	LMS	8/18/21	n/a	Retirement
P-49.	Katherine Lyness	Resign	Teacher of Social Studies	n/a	n/a	HHS	6/30/21	n/a	Resignation
P-50.	Amanda Cardenas	Leave	Science Teacher	n/a	n/a	LMS	10/29/21	3/21/22	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act followed by Child Rearing Leave
P-51.	Danielle Just	Hire	Physical Education Teacher	MA/10	\$65,670 *Actual salary to be determined at the conclusion of negotiations	HHS	8/31/21	6/30/22	To Fill a Vacancy Created by the Retirement of Jaclyn Peene
P-52.	Danielle Just	Extra Duty	Girls Tennis Coach	n/a	\$4,600 Stipend	HHS	2021-2022 Season	End of Season	Extra Duty Assignment
P-53.	Evan Clancy	Volunteer	Summer Computer Help	n/a	n/a	District	7/1/21	8/31/21	Volunteer Summer Help Technology Department
P-54.	Andreina Vilorio	Hire	Part Time Custodian 20 Hours/Week	n/a	\$13.00/hr No Benefits	CO/ Old TH	7/1/21 Pending Return of Criminal History Review	6/30/22	New Hire

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-55. Appointment of the following person to serve in the position listed below, for the 2021 – 2022 School Year. This annual appointment is for the 2021-2022 school year only based on restricted federal funding available under the CARES EMERGENCY RELIEF GRANT and CRRSA ESSER and shall not be renewed for the 2022-2023 school year.

Name	Position	Degree/Step	Salary	School	Effective Date	Reason	Account
Justine Webb	Teacher of English/ Teacher of Students with Disabilities	BA/1	\$54,450 *Actual salary to be determined at the conclusion of negotiations	LMS	8/31/2021	CARES EMERGENCY RELIEF GRANT	100% ESSER, ESSER II
Breanna Broesler	District BSI	MA/2	\$57,800 *Actual salary to be determined at the conclusion of negotiations	District	8/31/2021	CARES EMERGENCY RELIEF GRANT	100% ESSER, ESSER II

- P-56. Appointment of the following person to serve in the positions listed below, in the Extended School Year Special Education Program, not to exceed hours per week listed, based on their hourly rates. The program runs July 6, 2021 through July 31, 2021. This contract is based on pending enrollments and completion of criminal history review and NJ certification requirements.

Employee	Position	Hours
Tiffany Mendez	PT Para	5 hours per day M-Th, 3.5 hours on Friday

- P-57. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2021-2022 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Tiffany Mendez		Katherine Russo		
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FINANCE AND ADMINISTRATION:

Louis B. Turco, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

