



HAWTHORNE PUBLIC SCHOOLS  
HAWTHORNE, NEW JERSEY



Tuesday, December 14, 2021  
Regular Meeting – 7:00 P.M.  
Board of Education Meeting Room

This Meeting is Being Recorded

MEMBERS OF THE BOARD

Alex Clavijo, President  
Abigail Goff, Vice President

Joseph Carr  
Jennifer Ehrentraut  
Alma Morel  
Anthony Puluse  
Bruce Reicher  
Marco Totaro  
Louis B. Turco

Richard A. Spirito, Superintendent of Schools  
Cheryl Ambrose, Business Administrator/Board Secretary



Next Meeting  
Reorganization Meeting  
January 4, 2022 at 7:00 P.M.

Regular Meeting  
January 18, 2022 at 7:00 P.M.



**MEETING CALLED TO ORDER:**

**Time:** \_\_\_\_\_

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Abigail Goff			
Jennifer Ehretraut			
Alma Morel			
Anthony Puluse			
Bruce Reicher			
Marco Totaro			
Louis B. Turco			
Alex Clavijo			

Also Present: Richard A. Spirito, Superintendent of Schools  
 Cheryl Ambrose, Business Administrator/Board Secretary  
 And approximately \_\_\_\_\_ members of the public.

**FLAG SALUTE:**

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

**PUBLIC BE HEARD - AGENDA ITEMS ONLY:**

**APPROVAL OF MINUTES:**

November 16, 2021 – Regular Meeting - Public & Private

**Board of Education Roll Call Vote**

	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**CORRESPONDENCE:**

**REPORTS:**

- A. Student Council Representative's Report –Angela Natale
- B. Superintendent’s Report - Richard A. Spirito

**CURRICULUM AND INSTRUCTION:**

**Abigail Goff, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

**CI-1. Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

<b>School</b>	<b>Date</b>	<b>Group</b>	<b>Destination</b>	<b>Transportation</b>	<b>Cost Per Student</b>	<b>Outside Funding</b>
HHS	12/21/21	Band	LMS	HPS	\$0.00	n/a
LMS	12/22/21	LMS Student Council	Local Families/Lunch Out	HPS	\$0.00	n/a
HHS	1/12/22	Enrichment – Network	PCTI	HPS	\$0.00	n/a
LMS	1/13/22	Enrichment – Network Gr. 6	Haskell Public Schools	HPS	\$0.00	n/a
Elem	1/19/22	Enrichment – Path – Gr. 5	Newark Museum	HPS	\$15.00	n/a
LMS	1/21/22	Enrichment	Jefferson School PreK Class	HPS	\$0.00	n/a
Elem	1/25/22	Enrichment – Path – Gr. 5	School #1 Little Falls	HPS	\$0.00	n/a
HHS	3/26/22	Marching Band	Ringwood	HPS	\$0.00	n/a
LMS	6/3/22	8 <sup>th</sup> Grade Band	Allentown, PA	Jordan Bus	\$50.00	n/a

CI-2. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for additional (2 hours) teacher of the deaf services at a rate not to exceed \$1,980.00 for Hawthorne resident student (file #120121) requiring this service during the 2021-2022 school year.

CI-3. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division transition services at a rate not to exceed \$3,846.00 for Hawthorne resident student (file #120221) requiring this service during the 2021-2022 school year.

- CI-4. Approval of agreement with Lopez Therapy Services, LLC, to provide school-based out of district physical therapy services at a rate of \$72.00 per hour for Hawthorne resident students (file #120321 and #120421) requiring this service.
- CI-5. Approval of agreement with New Pathway Counseling to provide educational Instruction at a rate of \$600.00 per week for 6 weeks Commencing November 17, 2021 for Hawthorne resident student (file #120521).
- CI-6. Approval of Homebound Instruction Agreement with Silvergate Prep at a rate of \$50 per hour for a total of 10 hours of instruction per week commencing November 22, 2021 for Hawthorne resident student (file #120621).
- CI-7. Approval of home instruction for Hawthorne resident pupil(s) as follows:
  - a. Student (file #120721) – Instruction starting date: 11/17/21  
Home Instructors – Allison Happ, Alexandra Nicolaou, Andrea Napolitano, Donna Grape
  - b. Student (file #120821) – Instruction starting date: 12/4/21  
Home Instructors – Educere
- CI-8. Approval of home instruction for student(s) enrolled in the Hawthorne Alternative Program as follows:
  - a. Student (file #120921) — Instruction starting date: 11/12/21  
Home Instructor – Educere
- CI-9. Be it resolved that the Board establishes the following counseling rates for students received in the Alternative Program for the 2021-2022 school year. The rates will be \$125/session for individual counseling and \$65/session for group counseling.
- CI-10. Adoption of the school calendar for the 2022-2023 school year, consistent with the schedule of dates contained in a report submitted under separate cover, a copy of which shall be incorporated as an integral part of this resolution and reported in the official minutes of this meeting.

**Board of Education Roll Call Vote**

	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**PERSONNEL:**

**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

<b>Item #</b>	<b>Name</b>	<b>Action</b>	<b>Position</b>	<b>Degree /Step</b>	<b>Salary</b>	<b>School</b>	<b>Effective Date</b>	<b>Notice Date or Ending Date</b>	<b>Reason/ Account</b>
P-11.	Jaclyn Mainiero	Leave	Language Arts Teacher	n/a	n/a	LMS	3/28/22	5/20/22	Approval of Maternity Leave

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-12.	Jaclyn Mainiero	Leave	Language Arts Teacher	n/a	n/a	LMS	9/1/22	11/28/22	Approval of Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act
P-13.	Alexis Vivona	Leave	Math Teacher	n/a	n/a	LMS	3/28/22	6/30/22	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act followed by Child Rearing Leave
P-14.	Emma Kolenovic	Hire	School Psychologist	M+30/11	Pro-rated on the basis of an annual salary of \$72,540	HHS	Upon Receipt of NJ Teacher Certificate and Upon Completion of Criminal History Review	6/30/22	To Fill a Vacancy Created by the Resignation of Anthony Cali
P-15.	Wilbania Torres	Adjust	Spanish Teacher	BA/5	Pro-rated on the basis of an annual salary of \$56,850	HHS	Upon Receipt of NJ Teacher Certificate	6/30/22	To Fill a Vacancy Created by the Resignation of Thomas Prudente
P-16.	Melissa Gill	Resign	Spanish Teacher	n/a	n/a	HHS	60 Days from Notice Date	Last Day on Payroll 2/4/22	Resignation
P-17.	Jessica Brown	Adjust	Paraprofessional	Para	Pro-rated on the basis of an annual salary of \$32,501	JS	12/15/21	6/30/22	From Part Time Para to Full Time Paraprofessional
P-18.	Mona Kaghdo	Adjust	Paraprofessional	Para	Pro-rated on the basis of an annual salary of \$32,501	JS	12/15/21	6/30/22	From Part Time Para to Full Time Paraprofessional
P-19.	Lizette Perez	Adjust	Paraprofessional	Para	Pro-rated on the basis of an annual salary of \$32,501	JS	12/15/21	6/30/22	From Part Time Para to Full Time Paraprofessional
P-20.	Sunny Sotar	Adjust	Paraprofessional	Para	Pro-rated on the basis of an annual salary of \$32,501	JS	12/15/21	6/30/22	From Part Time Para to Full Time Paraprofessional
P-21.	Catherine Reidy; Jacob Rodas	Hire	Part Time Paras	n/a	\$16.52 per hour not to exceed 5.75 hours per day No	District	12/15/21 Pending Completion of Criminal History Review	6/17/22	Part Time Paras

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
					Benefits				
P-22.	Mary Kate Castellvi	Resign	Part Time Para	n/a	n/a	JS	12/23/21	Last Day as PT Para 12/23/21	Resignation as Part Time Para. Ms. Castellvi will remain on as a Substitute
P-23.	Lindsay De Groff	Resign	Part Time Para	n/a	n/a	JS	12/3/21	Last Day as PT Para 12/3/21	Resignation as Part Time Para. Ms. De Groff will remain on as a Substitute
P-24.	Roxanne Hammond	Resign	Part Time Para	n/a	n/a	RS	11/18/21	Last Day on Payroll 11/17/21	Resignation
P-25.	Victoria Leonard	Resign	Part Time Para	n/a	n/a	JS	11/18/21	Last Day as PT Para 11/18/21	Resignation as Part Time Para. Ms. Leonard will remain on as a Substitute
P-26.	Rita Pinelli	Appoint	Substitute SACC Teacher	n/a	\$25.19 Per hour No Benefits	JS/RS/WS	3/1/22	6/17/22 or Last Day for Students	Substitute SACC Teacher
P-27.	Jaclyn Mainiero	Extra Duty	Health/Wellness Club Advisor	n/a	Stipend of \$669	LMS	12/2021	3/2022	Extra Duty Club
P-28.	Amy Nathanson	Extra Duty	Book Club Advisor	n/a	Stipend of \$1,338	LMS	12/2021	5/2022	Extra Duty Club
P-29.	Kristen Balsam	Extra Duty	LMS Drama Club Advisor	n/a	Stipend of \$1,338	LMS	1/2022	5/2022	Extra Duty Club
P-30.	Stephen DeFrances	Extra Duty	Chess Club Advisor	n/a	Stipend of \$1,338	HHS	12/2021	6/2022	Extra Duty Club
P-31.	Tyler Ten Kate	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	12/9/21	12/9/21	Chaperone for student (file #121021) for HS Holiday Dance
P-32.	Teresa Magna Davenport Diane Maher	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	2021-2022 Spring Musical	2021-2022 Spring Musical	Chaperone for student (file #121021) for Spring Musical
P-33.	Julie Schmidberger	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	12/9/21	12/9/21	Chaperone for student (file #121121) for HS Holiday Dance
P-34.	Wendy Fowler	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	12/13/21	12/13/21	Chaperone for student (file #121221) for LMS Winter Concert
P-35.	Callie Keyzer, Gianfranco Lobaton, Rachel Louis, Denise DeMarco	Extra Duty	Bus Aides	n/a	\$14.02 per hour	RS	12/6/21	1/31/22	Bus Aides
P-36.	Kenneth Schroll	Adjust	Head Custodian LMS	HCUS TMS/ 11	no change in salary	LMS	1/3/22	6/30/22	To Fill a Vacancy Created by the Retirement of Gwendolyn Rave
P-37.	Lejla Rakip	Adjust	Bus Aide	n/a	\$14.02 per	District	12/3/21	6/17/22	



**FINANCE AND ADMINISTRATION:**

**Louis B. Turco, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-41. Acceptance of the Secretary's and Treasurer's Report for November, 2021 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation
- F-42. Approval to make the necessary transfers for the period November 1, 2021 through November 30, 2021, for the budget year 2021-2022 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-43. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-44. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves the Final Application for payment in the amount of \$52,519.65 for the media center, art and music room project at Jefferson Elementary School, NJ State project #2100-090-19-1000.
- F-45. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves Application #7 for payment in the amount of \$632,521.63 for the District-wide Window Upgrade project NJ State project #31-2100-050-19-1000.
- F-46. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves Application #4 for payment in the amount of \$141,610.00 for the Auditorium, server room and HVAC upgrades at Hawthorne High School; NJ State project #31-2100-050-19-1000.
- A-47. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: HHS-3 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-48. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-1 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-49. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: LMS-2 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-50. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2021-2022: WS-2 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-51. Approval to dispose of obsolete/non-working computer/technology equipment per attached list which will remain an integral part of the minutes.



**Board of Education Roll Call Vote**

	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**CLAIMS:**

**Joseph Carr**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

- CL-52. Approval of the December 2021 Bill List.  
It is recommended that the Board approve the bill list for the month of December 2021.

**Board of Education Roll Call Vote**

	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**BUILDINGS AND GROUNDS:**

**Marco Totaro, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-53. Approval of change order #2 in the amount of \$880 awarded to Howard Storer for the Jefferson Elementary School Media Center and Art Room Project. This change order is a credit back to the project.
- BG-54. Approval of the submission of a Waiver Application to the New Jersey Department of Education, to waive the insurance requirements of N.J.A.C. 6A:27-1.6 for parents providing transportation for the 2021-2022 school year.
- BG-55. Approval of a Parent Transportation Contract to transport their own student to the Peter Cooper School, Ringwood, New Jersey from December 2021-June 2022 in the Total Contract Amount of \$7,050. Reimbursement of transportation will be made in monthly installments.
- BG-56. Award of a transportation contract to the Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
2154	Bergen Community College	Tasneem Trans.	1	\$43,776.00 + \$1,751.04 surcharge	11/8/21-June 2022
Q2227	Hewitt School	Omar Trans	1	\$3,600.00 + \$144.00 surcharge	11/15/21-11/24/21
Q2228	Peter Cooper School	Omar Trans	1	\$5,400.00 + \$192.00 Surcharge	11/15/21-11/29/21
Q2315	NJEDDA	Omar Trans.	1	\$14,040.00 + \$421.20 surcharge	11/29/21-1/28/22

BG-57. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

**HAWTHORNE HIGH SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Gym, Cafeteria, Locker Rooms, Weight Room	Tuesday, December 28, 2021 Wednesday, December 29, 2021 8:00 a.m. to 5:00 p.m.	<b><u>Hawthorne Athletic Booster Club</u></b> High School Basketball Tournament
Gym, Locker Rooms, All Cafeterias	Saturday, February 5, 2022 6:30 a.m. to 5:00 p.m.	<b><u>Hawthorne Athletic Booster Club</u></b> High School JV Wrestling Tournament

**ROOSEVELT SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Gym	Saturdays 1/22/22 – 3/26/22 10:00 a.m. to 12:00 p.m.	<b><u>Hawthorne Soccer Association</u></b> Soccer Training

**Board of Education Roll Call Vote**

	<b>Mr. <u>Reicher</u></b>	<b>Mr. <u>Totaro</u></b>	<b>Mr. <u>Turco</u></b>	<b>Mr. <u>Carr</u></b>	<b>Ms. <u>Ehrentraut</u></b>	<b>Mrs. <u>Goff</u></b>	<b>Dr. <u>Morel</u></b>	<b>Mr. <u>Puluse</u></b>	<b>Mr. <u>Clavijo</u></b>
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**COMMITTEE AND LIAISON REPORTS:**

**COMMITTEE**

**CHAIRPERSON**

Legislative .....	Joseph Carr
PCSBA .....	Alex Clavijo
NJSBA.....	Abigail Goff
Curriculum & Instruction .....	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Buildings & Grounds.....	Marco Totaro
Council Liaison .....	Marco Totaro
Policy.....	Marco Totaro
Finance & Administration .....	Louis B. Turco

**PUBLIC BE HEARD:**

- *As a reminder: When submitting questions or comments via email please be sure to include your first and last name, address, and your question. Thank you.*

**GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**

**NEW BUSINESS:**

**OLD BUSINESS:**



<b>Abstain</b>									
<b>Absent</b>									

**ADDENDUM:**

**CURRICULUM AND INSTRUCTION:**

**Abigail Goff, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

**CI-58. Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	2021-22 SY	Work Based Learning and Community Based Instruction (HS ARCH Life Skills)	Walgreens and Food Shopping	HPS	\$0.00	n/a

**CI-59. Approval of Homebound Instruction Agreement with Silvergate Prep at a rate of \$50 per hour for a total of 10 hours of instruction per week commencing November 24, 2021 for Hawthorne resident student (file #121321).**

**PERSONNEL:**

**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-60.	Scott Chamberlin	Resign	Supervisor of Buildings and Grounds	n/a	n/a	District	2/14/22	Last Day on Payroll 2/11/22	
P-61.	Kevin Mantel	Hire	Teacher of Students with Disabilities/ Math	BA/11	Pro-rated on the basis of an annual salary of \$64,790	HHS	12/15/21 Pending Completion of Criminal History Review	6/30/22	To Fill a Vacancy Created by the Resignation of Rosemary Miller
P-62.	Chelsea Perrone	Leave	Teacher of Students with Disabilities	n/a	n/a	RS	1/3/22	6/30/22	Extension of Unpaid Child Rearing Leave

**FINANCE AND ADMINISTRATION:**

**Louis B. Turco, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-63. Be it resolved that the Board of Education authorizes the School Business Administrator to submit to the NJ Department of Education the American Rescue Plan LEA Certification of Exception from Local Maintenance of Equity Requirements

**BUILDINGS AND GROUNDS:**

**Marco Totaro, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-64. Award of a transportation contract to the Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
2299	Hewitt School – Ringwood	J&W Financial	1	\$62,230.00 + \$1,866.90 surcharge	12/6/21 – June 2022