



HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY




Tuesday, April 27, 2021
Regular Meeting including
Budget Presentation – 7:00 P.M.
at Hawthorne High School

This Meeting is Being Recorded


MEMBERS OF THE BOARD
Alex Clavijo, President
Abigail Goff, Vice President

Joseph Carr
Jennifer Ehrentraut
Alma Morel
Anthony Puluse
Bruce Reicher
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
May 11, 2021 at 7:00 P.M.



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Abigail Goff			
Jennifer Ehretraut			
Alma Morel			
Anthony Puluse			
Bruce Reicher			
Marco Totaro			
Louis B. Turco			
Alex Clavijo			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate. Persons participating via YouTube may submit questions through our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us which is available on our district website. When submitting questions via email please be sure to include your **first and last name, address, and your question**. We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you’ve provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

March 9, 2021 – Special Meeting – Public
 March 16, 2021 – Regular Meeting – Public & Private

Board of Education Roll Call Vote

	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

BUDGET PRESENTATION: 2021-2022 Budget Power Point Presentation by Mr. Spirito

FINANCE AND ADMINISTRATION:

Louis B. Turco, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-1. APPROVAL OF BUDGET FOR THE 2021-2022 SCHOOL YEAR

The Board of Education of Hawthorne hereby adopts the following budget for 2021-2022 school year:

The budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Expenditures

General Current Expense	\$44,421,134
Special Revenue Fund	1,178,708
Repayment of Debt	<u>1,974,370</u>

Total Expenditures **\$47,574,212**

Revenue

Budgeted Fund Balance	\$ 216,172
Local Tax Levy	
Current	40,173,635
Debt Service	1,467,229
Misc. Revenue	40,250
Medicaid Reimbursement	88,718
State Aid	
Current (includes extraordinary aid)	3,902,359
Debt Service	507,141
Special Revenue Fund	1,178,708

Total Revenue **\$47,574,212**

Be it further resolved, that the district’s general tax requirements to support the 2021-2022 budget, as stipulated by the Hawthorne Board of Education Finance Committee and Hawthorne Borough Municipal Officials, as follows:

General Fund:	\$40,173,635
Debt Service:	<u>1,467,229</u>
Total:	\$41,640,864

Board of Education Roll Call Vote

	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

REPORTS:

- A. Student Council Representative's Report – Alison Perini
- B. Superintendent’s Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-2.	Lakeview Learning Center	\$475.87 per diem for 58 days \$27,600.46	N/A	N/A	Student (file #040121)	3/22/21-6/21	20-21 SY

- CI-3. Approval of agreement with Learn Well to provide bedside instruction for Hawthorne resident student (file #040221) at a rate of \$51.00 per hour commencing March 19, 2021.
- CI-4. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Assistive Technology Assessment services for Hawthorne resident student (file #040321) requiring this service during the 2020-2021 school year at a rate not to exceed \$330.00.
- CI-5. Approval of agreement with Elite Staffing of USA, LLC, for services during the 2020-2021 school year at a rate of \$75.00 per hour for special education teacher.

- CI-6. Approval of the revised Calendar for the 2020-2021 school year.
- CI-7. Approval of Job Descriptions for the following positions:
 - Supervisor of Science and Math 6-12
 - Supervisor of Humanities 6-12
 - Multisensory Reading Instructor
 - Summer School Principal

Board of Education Roll Call Vote

	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-8.	Krista Hascup	Leave	Art and Enrichment Teacher	n/a	n/a	RS	6/3/21	6/1/22	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act followed by Child Rearing Leave
P-9.	Jenna Schreiber	Leave	Science Teacher	n/a	n/a	LMS	6/7/21	11/29/21	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act
P-10.	Cristina Redmerski	Leave	English Teacher	n/a	n/a	HHS	9/1/21	11/19/21	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act
P-11.	Chelsea Perrone	Leave	4 th Grade Teacher	n/a	n/a	RS	9/7/21	12/31/21	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-12.	Mabel Vazquez	Resign	Part Time Para	n/a	n/a	WS	4/20/21	Last Day 4/20/21	Resignation
P-13.	Nicole Tienken	Resign	Elementary World Language Teacher	n/a	n/a	Elem	6/4/21	Last Day 6/4/21	Resignation
P-14.	Marci Burwick	Resign	LDTC	n/a	n/a	HHS	6/11/21	Last Day 6/11/21	Resignation
P-15.	Callie Keyzer	Hire	Substitute Secretary	n/a	\$85 per diem No Benefits	District	4/28/21	6/30/21	Substitute Position
P-16.	Bailey Hansen	Hire	Math Teacher	BA/2	\$54,700	HHS	8/31/21	6/30/22	To Fill a Vacancy Created by the Resignation of Daniel Kim
P-17.	Rita Pinelli	Retire	Paraprofessional	n/a	n/a	RS	7/1/21	Last Day 6/30/21	Retirement
P-18.	Patricia Stapleton	Retire	Senior Administrative Assistant	n/a	n/a	Special Programs	7/1/21	Last Day 6/30/21	Retirement
P-19.	Mary Ann Lopez; Breda Snee; Jeffrey Kolk; Garrett Postolakis; Jennifer Roncinski; Amanda Cardenas; Tyler Ten Kate; Todd Kenny; Daniele Ferraro; Damani Hamlet	Extra Duty	Chaperones	n/a	\$33.66 per hour	LMS	4/28/21	6/30/21	Chaperone for students for LMS Events
P-20.	Joseph Walker	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	20-21 Season	End of Season	Chaperone for student (file #040421) for Track
P-21.	Teresa Magna Davenport	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	4/30/21 5/20/21	n/a	Chaperone for student (file #040521) for Bearchella and Spring Concert
P-22.	Matthew Trejos	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	5/20/21	5/20/21	Chaperone for students (file #040621, #040721, and #040821) for Spring Concert
P-23.	Lorena Arias Batista; Eric Logan	Summer Hire	Summer Computer Technicians	n/a	\$14.00 per hour not to exceed \$4,000 for the group	District	7/1/21	8/31/21	Summer Help for the Technology Department

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

CLAIMS:

Joseph Carr

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-28. Approval of the April 2021 Bill List.

It is recommended that the Board approve the bill list for the month of April 2021.

Board of Education Roll Call Vote

	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

BUILDINGS AND GROUNDS:

Marco Totaro, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-29. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Roller Hockey Rink	5/1/21 – 6/1/21 M-F 7:00 p.m. to 9:00 p.m. Sat & Sun 12:00 p.m. to 6:00 p.m.	<u>Hawthorne Board of Recreation</u> Hawthorne Youth Lacrosse Practice
High School Field	5/2/21 – 8/22/21 Sundays 8:00 a.m. to 12:00 p.m.	<u>Hawthorne Chico’s</u> Games
Cafeteria	Tuesday, June 8, 2021 Tuesday, November 2, 2021 5:00 a.m. to 9:00 p.m.	<u>Borough of Hawthorne</u> Elections
High School Field	9/12/21 – 11/21/21 Sundays 12:00 p.m. – 6:00 p.m.	<u>Hawthorne Soccer Association</u> Games

LINCOLN MIDDLE SCHOOL:

Facilities	Date and Times	Applicant
Cafeteria	Tuesday, June 8, 2021 Tuesday, November 2, 2021 5:00 a.m. to 9:00 p.m.	<u>Borough of Hawthorne</u> Elections

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Gym	Tuesday, June 8, 2021 Tuesday, November 2, 2021 5:00 a.m. to 9:00 p.m.	<u>Borough of Hawthorne</u> Elections

POLICY:

Marco Totaro, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-37. Second Reading and Adoption of the following Policies and Regulations:

Policy/Regs.	Title
P 1643	- Family Leave
P 3431.1	- Family Leave (Abolished)
P 4431.1	- Family Leave (Abolished)
P 3431.3	- New Jersey Family Leave Insurance Program (Abolished)
P 4431.3	New Jersey Family Leave Insurance Program (Abolished)
P & R 5330.01	- Administration of Medical Cannabis
P 7425	- Lead Testing of Water in Schools
R 7425	- Lead Testing of Water in Schools
P 2415	- Every Student Succeeds Act
P 2415.01	- Academic Standards, Academic Assessments, and Accountability (Abolished)
P 2415.02	- Title I – Fiscal Responsibilities
P 2415.03	- Highly Qualified Teachers (Abolished)
P & R 2415.20	- Every Student Succeeds Act Complaints
P 9713	- Recruitment by Special Interest Groups

Board of Education Roll Call Vote

	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Legislative	Joseph Carr
PCSBA	Alex Clavijo
NJSBA.....	Abigail Goff
Curriculum & Instruction	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Buildings & Grounds.....	Marco Totaro
Council Liaison	Marco Totaro
Policy.....	Marco Totaro
Finance & Administration.....	Louis B. Turco

PUBLIC BE HEARD:

- *As a reminder: When submitting questions or comments via email please be sure to include your first and last name, address, and your question. Thank you.*

ADDENDUM:**PERSONNEL:****Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-38.	Trude Engle	Resign	School Business Administrator/ Board Secretary	n/a	n/a	District	6/30/21	Last Day on Payroll 6/30/21	Resignation
P-39.	Alexandra Campisi	Leave	Teacher of the Handicapped	n/a	n/a	RS	9/1/21	11/24/21	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act
P-40.	Victoria Resnick	Resign	SAC/Guidance Counselor	n/a	n/a	LMS /HHS	6/30/21	6/30/21	Resignation

ACTION ITEMS:**BUILDINGS AND GROUNDS:****Marco Totaro, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-41. WHEREAS, the Hawthorne Board of Education (the “Board”) advertised for bids for Auditorium Server Room HVAC Upgrades at the Hawthorne High School Project (“the Project”);

WHEREAS, on April 9, 2021, the Board received bids for the Project;

WHEREAS, EACM Corp. (“EACM”) submitted the lowest bid for the Project in the amount of \$877,000; and

WHEREAS, the bid submitted by EACM is responsive to the requirements in the specifications and the Board is desirous of awarding the contract for the Project to EACM as the lowest responsive bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for the Project to EACM, in the total contract sum of \$877,000.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

BG-42. WHEREAS, the Hawthorne Board of Education (“the Board”) advertised for bids for Roof Replacements at Washington Elementary School, Lincoln Middle School and Hawthorne High School (“Project”);

WHEREAS, on April 15, 2021, the Board received bids for the Project;

WHEREAS, the purported lowest bid for this Project was submitted by Mak Group, LLC (“Mak”) with a base bid in the amount of \$1,183,758;

WHEREAS, on April 15, 2021, Mak advised the Board that it made an error in its bid submission for the Project and, therefore, requested to be permitted to withdraw its bid; and

WHEREAS, Mak has provided evidence of its error and the Architect has determined that there is a legitimate basis to allow Mak to withdraw its bid;

WHEREAS, the next lowest responsible bid was submitted by Laumar Roofing Co., Inc. (“Laumar”) with a base bid in the amount of \$1,310,000; and

WHEREAS, the bid submitted by Laumar is responsive in all material respects and is lowest responsive bidder for the Project.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby permits Mak to withdraw its bid for the Project due to an error in its bid calculation.

BE IT FURTHER RESOLVED that the Board awards the contract for the Project to Laumar for a total contract sum of \$1,310,000.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.