

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
Tuesday, June 22, 2021
Regular Meeting – 7:00 P.M.
at Hawthorne High School

This Meeting is Being Recorded

MEETING CALLED TO ORDER:

Time: 7:05 P.M.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr	X		
Abigail Goff	X		
Jennifer Ehrentraut	X		
Alma Morel	X		
Anthony Puluse	X		
Bruce Reicher	X		
Marco Totaro	X		
Louis B. Turco	X		
Alex Clavijo	X		

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
And approximately 4 members of the public and 5 via YouTube

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate. Persons participating via YouTube may submit questions through our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us which is available on our district website. When submitting questions via email please be sure to include your ***first and last name, address, and your question***. We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you've provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light

of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY: None

CORRESPONDENCE: None

REPORTS:

A. Superintendent’s Report - Richard A. Spirito

Mr. Spirito reported on the following items:

- Congratulations to all our graduates
- Summer school for grades 6-12 has begun
- Diversity Committee meeting might need to be rescheduled
- Presentation by Dr. Trabona, Ms. Wegert and Ms. Pignatello on District plan Trauma Informed Schools

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-1.	St. Joseph’s School for the Blind	\$460.12 per diem for 180 days \$82,821.60	N/A	\$460.12 per diem for 30 days \$13,803.60	Student (file# 260121)	7/1/21-6/22	21-22 SY
CI-2.	Item Removed						
CI-3.	Pillar Care Continuum – H.S.	\$418.98 per diem for 180 days \$75,416.40	\$215.00 per diem for 180 days \$38,700.00	\$418.98 per diem for 30 days \$12,569.40 and \$215.00 per diem for 30 days for an aide \$6,450.00	Student (file# 260321)	7/1/21-6/22	21-22 SY
CI-	The Felician	\$334.91 per	N/A	\$334.91 per	Student (file#	7/1/21-	21-22

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
4.	School	diem for 183 days \$61,288.53		diem for 21 days \$7,033.11	260421)	6/22	SY
CI-5.	New Alliance Academy	\$436.50 per diem \$91,665.00	N/A	N/A	Student (file# 260521)	7/1/21-6/22	21-22 SY
CI-6.	New Alliance Academy	\$436.50 per diem for 20 days \$8,730.00	N/A	N/A	Student (file# 260521)	6/2/21-6/21	20-21 SY

CI-7. Approval of agreement with West Bergen Mental Healthcare, Ridgewood, NJ to provide 2 full time therapists for the period July 1, 2021 – June, 30, 2022 at a rate of \$14,500.00 per month funded through ESSER/ESSER II funds.

CI-8. BE IT RESOLVED that the Hawthorne Board of Education hereby authorizes the submission of the IDEA application for fiscal year 2022 and accepts the grant award of these funds upon the subsequent approval of the IDEA application in the following amounts:

IDEA Basic	\$551,071.00
IDEA Preschool	\$ 30,726.00
IDEA Non-Public - Basic	\$ 80,031.00

CI-9. Approval of agreement with Delta-T group for the 2021-2022 school year to provide the following services:

- Educational / Psychological Evaluations
- Para-professionals

CI-10. Approval of agreement for shared services with Northern Region Educational Services for Speech Therapy Services during the 2021 ESY Program.

CI-11. Approval of agreement for shared services with Northern Region Educational Services for Physical, Occupational, Speech, Psychological and Educational Evaluation services during the 2021-2022 school year.

CI-12. Submission of Comprehensive Equity Plan Statement of Assurance 2021-2022, in accordance with Department of Education requirements which took effect September 1, 2019.

CI-13. Submission of the LEA Plan for Safe Return to In-Person Instruction and Continuity of Services for the Hawthorne Public Schools, in compliance with Department of Education requirements, which will be submitted to the New Jersey Department of Education prior to the June 24, 2021 submission due date. This plan is to be periodically reviewed and revised, as appropriate, through September 23, 2023.

- CI-14. Approval of Job Descriptions for the following position:
- Non-Instructional School Aide

- CI-47. Approval of agreement with Mint Education Consulting to complete educational evaluations at a rate of \$750.00 per evaluation during the period July 6, 2021-August 31, 2021.

CI-1-14, CI-47 – Moved by Ms. Goff, seconded by Mr. Carr

**Ayes - Mr. Totaro, Mr. Clavijo, Mr. Carr, Ms. Goff, Ms. Ehrentraut
Mr. Puluse, Dr. Morel, Mr. Reicher, Mr. Turco***

Nays - None

Abstain - None

Absent - None

***Mr. Turco with reservation on CI-10-11**

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-15.	Patricia Turco	Retire	Senior Administrative Assistant	n/a	n/a	RS	9/1/21	Last Day on Payroll 8/31/21	Retirement
P-16.	Alana D'Alessandro	Hire	Speech Pathologist	M+30/5	\$62,950 *Actual salary to be determined at the conclusion of negotiations	JS/WS	8/31/21	6/30/21	To Fill a Vacancy
P-17.	Lorin Muir	Hire	LDTC	M+30/12A	\$81,220 *Actual salary to be determined at the conclusion of negotiations	HHS	8/31/21	6/30/22	To Fill a Vacancy Created by the Resignation of Marci Burwick
P-18.	Melissa Gill	Hire	Teacher of Spanish	MA/11	\$67,770 *Actual salary to be determined at the conclusion of negotiations	HHS	8/31/21	6/30/21	To Fill a Vacancy
P-19.	Kawaljit Kalsi	Hire	LDTC	M+45/12	\$78,170 *Actual salary to be determined at the conclusion	JS	8/31/21	6/30/21	To Fill a Vacancy

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
					of negotiations				
P-20.	Item Removed								
P-21.	Olivia Wagner	Assign	Substitute Administrative Assistant	n/a	\$85 per diem No Benefits	District	8/23/21	6/30/22	Substitute Administrative Assistant
P-22.	Teresa Magna Davenport Diane Maher	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	2021-2022 SY	6/30/22	Chaperones for student (file #260621) for Band Activities

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-23. Adjustment of agenda item P-78. From the June 8th Board of Education meeting for approval of 2021 summer employment for the following guidance counselor for the allocated number days at their per diem rate:

Employee	Loc	Days
Jessica Tomarchio	Elem	5

- P-24. Approval for Bonnie Aschenbrand and Mathew Massahos to complete pacing guides for middle school to help close the learning gaps, without a loss to current grade level goals. Staff will be paid their hourly rate, as per the negotiated contract, out of ESSER/ESSER II funds.
- P-25. Approval for Laura Mazzacca and Sarah Knesevitch to complete pacing guides for second grade math to help close the learning gaps, without a loss to current grade level goals. Staff will be paid their hourly rate, as per the negotiated contract, out of ESSER/ESSER II funds.
- P-26. Approval for Amy Cunningham and Lisa Ruben to complete pacing guides for third grade math to help close the learning gaps, without a loss to current grade level goals. Staff will be paid their hourly rate, as per the negotiated contract, out of ESSER/ESSER II funds.
- P-27. Approval for Catherine Corry and Sharon Fisher to complete pacing guides for fourth grade math to help close the learning gaps, without a loss to current grade level goals. Staff will be paid their hourly rate, as per the negotiated contract, out of ESSER/ESSER II funds.
- P-28. Approval of summer curriculum work as listed on the report entitled, "Updated Curriculum Writing Mandates" as submitted by the Superintendent of Schools under separate cover.

- P-29. Approval of an adjustment to agenda item P-36 on the May 11, 2021 Board Agenda to include designation of funding at 100% ESSER/ESSER II funding.
- P-30. Approval of an adjustment to agenda item P-64 on the June 8, 2021 Board Agenda: Bonnie Aschenbrand and Gilda Galvin to include designation of funding at 100% ESSER/ESSER II funding.
- P-31. Appointment of Dawn Zagatta to serve as a substitute for the K-5 Summer Skills Program and the 6-12 Summer School Credit Recovery Program, to be paid out of ESSER/ESSER II.
- P-32. Adjustment of agenda item P-74 from the June 8, 2021 Board Meeting to the updated hours listed below for the Extended School Year Special Education Program, not to exceed hours per week listed, based on their hourly rates. The program runs July 6, 2021 through July 31, 2021. The contract is based on pending enrollments.

Employee	Position	Hours
Lisa Viggiano	Speech Therapist	Not to exceed 19 hrs/week

- P-33. Adjustment of agenda item P-75 from the June 8, 2021 Board Meeting to the updated hours listed below of the following child study team member and related service provider as listed below, to serve during the summer 2021, as follows, per their hourly rates:

Employee	Position	Hours
Lisa Viggiano	Speech Therapist	40

- P-34. Appointment of the following teachers as listed below, to work during the summer 2021, as follows, per their hourly rates:

Employee	Position	Hours
Kawalijit Kalsi	LDTC	12
Lorin Muir	LDTC	12
Justine Salvante	LDTC	40

- P-35. Appointment of the following persons to serve in the positions listed below, in the Extended School Year Special Education Program, not to exceed hours per week listed, based on their hourly rates. The program runs July 6, 2021 through July 31, 2021. These contracts are based on pending enrollments.

Employee	Position	Hours
Laura Tousignant	FT Para	5 hours per day M-Th, 3.5 hours on Friday
Kristen Sesko	PT ABA Para	5 hours per day M-Th, 3.5 hours on Friday

- P-36. Appointment of the following persons to serve in Eligibility, IEP and 504 meetings as needed in the summer of 2021.

Employee	Employee
Matthew Corvo	Michelle Lynch

- P-37. Appointment of the following staff to serve in the positions listed below for the 2021-2022 School Year in accordance with rates listed in Appendix D of the teachers’ contract on file in the Board office.

Home Therapy
Mackenzie Friedman

- P-38. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2021-2022 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Kristie Payne		Lizette Perez		Cassidy Rodenberg
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- P-39. Appointment of the following persons to serve in the positions listed below, at any of the Hawthorne Public School Summer Programs as needed. The programs run June 22, 2021-July 29, 2021 with no school on July 5, 2021.

Employee	Position	Hourly Rate	Account
Vincent Affinito	Security	\$26.00	ESSER, ESSER II
James Carrone	Security	\$26.00	ESSER, ESSER II
James Garrison	Security	\$26.00	ESSER, ESSER II
Jeffrey Huntington	Security	\$26.00	ESSER, ESSER II
Paul Laurencot	Security	\$26.00	ESSER, ESSER II
Jeffrey Vanderhook	Security	\$26.00	ESSER, ESSER II
Scott Verrone	Security	\$26.00	ESSER, ESSER II
Robert Bracco	Substitute Security	\$26.00	ESSER, ESSER II
Ryan Dockray	Substitute Security	\$26.00	ESSER, ESSER II
Michael Zimmer	Substitute Security	\$26.00	ESSER, ESSER II

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-48.	Daniel Huntsinger	Retire	Teacher of Music	n/a	n/a	LMS	8/18/21	n/a	Retirement
P-49.	Katherine Lyness	Resign	Teacher of Social Studies	n/a	n/a	HHS	6/30/21	n/a	Resignation
P-50.	Amanda Cardenas	Leave	Science Teacher	n/a	n/a	LMS	10/29/21	3/21/22	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act followed by Child Rearing Leave
P-51.	Danielle Just	Hire	Physical Education Teacher	MA/10	\$65,670 *Actual salary to be determined at the conclusion of negotiations	HHS	8/31/21	6/30/22	To Fill a Vacancy Created by the Retirement of Jaclyn Peene
P-52.	Danielle Just	Extra Duty	Girls Tennis Coach	n/a	\$4,600 Stipend	HHS	2021-2022 Season	End of Season	Extra Duty Assignment
P-53.	Evan Clancy	Volunteer	Summer Computer Help	n/a	n/a	District	7/1/21	8/31/21	Volunteer Summer Help Technology Department
P-54.	Andreina Vilorio	Hire	Part Time Custodian 20 Hours/Week	n/a	\$13.00/hr No Benefits	CO/ Old TH	7/1/21 Pending Return of Criminal History Review	6/30/22	New Hire

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-55. Appointment of the following person to serve in the position listed below, for the 2021 – 2022 School Year. This annual appointment is for the 2021-2022 school year only based on restricted federal funding available under the CARES EMERGENCY RELIEF GRANT and CRRSA ESSER and shall not be renewed for the 2022-2023 school year.

Name	Position	Degree/ Step	Salary	School	Effective Date	Reason	Account
Justine Webb	Teacher of English/ Teacher of Students with Disabilities	BA/1	\$54,450 *Actual salary to be determined at the conclusion of negotiations	LMS	8/31/2021	CARES EMERGENCY RELIEF GRANT	100% ESSER, ESSER II

Name	Position	Degree/ Step	Salary	School	Effective Date	Reason	Account
Breanna Broesler	District BSI	MA/2	\$57,800 *Actual salary to be determined at the conclusion of negotiations	District	8/31/2021	CARES EMERGENCY RELIEF GRANT	100% ESSER, ESSER II

P-56. Appointment of the following person to serve in the positions listed below, in the Extended School Year Special Education Program, not to exceed hours per week listed, based on their hourly rates. The program runs July 6, 2021 through July 31, 2021. This contract is based on pending enrollments and completion of criminal history review and NJ certification requirements.

Employee	Position	Hours
Tiffany Mendez	PT Para	5 hours per day M-Th, 3.5 hours on Friday

P-57. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2021-2022 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Tiffany Mendez		Katherine Russo		
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P-15-39, P-48-57 – Moved by Ms. Goff, seconded by Mr. Totaro

**Ayes - Mr. Totaro, Mr. Clavijo, Mr. Carr, Ms. Goff, Ms. Ehrentraut
Mr. Puluse, Dr. Morel, Mr. Reicher, Mr. Turco***

Nays - None

Abstain - Mr. Puluse on P-22

Absent - None

***Mr. Turco recuse on P15, P51, P52**

FINANCE AND ADMINISTRATION:

Louis B. Turco, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-40. Approval to participate with BuyBoard -National Purchasing Cooperative for the 2020-2021 and 2021-2022 school year.

- F-41. Award of contract with Automated Logic through BuyBoard-National Purchasing Cooperative bid #631-20 for Building automation and temperature control system in the amount of \$67,880
- A-42. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2020-2021: LMS-1 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-43. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2020-2021: LMS-2 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-44. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2020-2021: LMS-3 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-45. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2020-2021: LMS-4 and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-58. The board approves a non-financial agreement between the Passaic County Workforce Development Center and the Hawthorne Public Schools from July 6, 2021, through August 20, 2021.

F-40-41, A-42-45, A-58 – Moved by Mr. Turco, seconded by Mr. Puluse

- Ayes - Mr. Totaro, Mr. Clavijo, Mr. Carr, Ms. Goff, Ms. Ehrentraut
Mr. Puluse, Dr. Morel, Mr. Reicher, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

BUILDINGS AND GROUNDS:

Marco Totaro, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-59. Approval of change orders 1-6 in the amount of \$20,875.47 awarded to D&E Window and Door LLC for district wide window upgrades.

BG-59 – Moved by Mr. Totaro, seconded by Ms. Goff

- Ayes - Mr. Totaro, Mr. Clavijo, Mr. Carr, Ms. Goff, Ms. Ehrentraut
Mr. Puluse, Dr. Morel, Mr. Reicher, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

CLAIMS:

Jennifer Ehrentraut

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-46. Approval of the June 2021 Bill List.

It is recommended that the Board approve the bill list for the month of June 2021.

CL-46 – Moved by Ms. Ehrentraut, seconded by Mr. Turco

- Ayes - Mr. Totaro, Mr. Clavijo, Mr. Carr, Ms. Goff, Ms. Ehrentraut
Mr. Puluse, Dr. Morel, Mr. Reicher, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Legislative Joseph Carr
No Report

PCSBA Alex Clavijo
No Report

NJSBA..... Abigail Goff
Ms. Goff reminded board members to complete their superintendent evaluation.

Curriculum & Instruction Abigail Goff
No Report

HEF/SEPAC/PTOs..... Anthony Puluse
No Report

Buildings & Grounds..... Marco Totaro
No Report

Council Liaison Marco Totaro
No Report

Policy..... Marco Totaro
Mr. Totaro commented that the committee is still working on the social media policy and post natal policy.

Finance & Administration..... Louis B. Turco
No Report

PUBLIC BE HEARD: None

- *As a reminder: When submitting questions or comments via email please be sure to include your first and last name, address, and your question. Thank you.*

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

- Mr. Totaro read the following statement:

As stated by Henry Ford, Coming together is a beginning, keeping together is progress; working together is success.

It is evident that our District as a whole including parents, students, teachers, administrators and staff came together to overcome the challenges faced by the COVID-19 pandemic.

We look forward to the upcoming school year and the continued progress our District is making as well as all the enhancements provided by the referendum.

Lastly, I would like to again wish Ms. Engle success in her future endeavors and want to thank you personally for all your efforts, participation and cooperation on making our District what it is today.

Hope everyone enjoys their summer.

- Ms. Goff commented on the wonderful graduation ceremonies
- Mr. Clavijo congratulated Mr. Spirito as being recognized as Passaic County Superintendent of the Year.

MOTION TO ADJOURN:

At 8:00 p.m. Mr. Turco moved the board adjourn, seconded by Ms. Goff

Ayes	-	Mr. Totaro, Mr. Clavijo, Mr. Carr, Mr. Goff
		Mr. Reicher, Mr. Puluse, Dr. Morel
Nays	-	None
Abstain	-	None
Absent	-	None

Respectfully submitted,

Trude Engle,
Board Secretary