



HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY




Tuesday, January 19, 2021
Executive Session – 6:00 P.M.
Regular Meeting – 7:00 P.M.

Meeting Being Held Virtually
This Meeting is Being Recorded


MEMBERS OF THE BOARD
Alex Clavijo, President
Abigail Goff, Vice President

Joseph Carr
Alma Morel
Anthony Puluse
Bruce Reicher
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
February 9, 2021 at 7:00 P.M.



MOTION TO EXIT FROM PRIVATE SESSION:

Board of Education Roll Call Vote

	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>
Motion								
Aye								
Nay								
Abstain								
Absent								

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

If you wish to make a comment or ask a question during the public portion of the meeting, you may submit the question by accessing the “Q&A” feature on the bottom of the Zoom screen or you may submit a question via our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us. When submitting questions via zoom or email please be sure to include your *first and last name, address, and email address followed by your question*. We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you’ve provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

December 15, 2020 – Regular Meeting – Public & Private

Board of Education Roll Call Vote

	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mrs. Goff</u>	<u>Mr. Clavijo</u>
Motion								
Aye								
Nay								
Abstain								
Absent								

CORRESPONDENCE:

PRESENTATIONS:

- 2019-2020 Audit – Mr. Swisher of Suplee, Clooney and Company

REPORTS:

- A. Student Council Representative's Report – Alison Perini
- B. Superintendent’s Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

- CI-1. Approval of Homebound Instruction Agreement with Silvergate Prep for Hawthorne resident student (file #010121) at a rate of \$50 per hour for a total of 10 hours of instruction per week commencing January 4, 2021.

Board of Education Roll Call Vote

	Mr. Puluse	Mr. Reicher	Mr. Totaro	Mr. Turco	Mr. Carr	Mrs. Goff	Dr. Morel	Mr. Clavijo
Motion								
Aye								
Nay								
Abstain								
Absent								

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-2.	Kristen Balsam	Adjust Leave	Teacher of Music	n/a	n/a	JS/WS	1/11/21	5/31/21	Adjustment of Leave Start Date
P-3.	Jaclyn Schluter	Adjust Leave	Teacher of Students with Disabilities - STEPS	n/a	n/a	WS	1/11/21	5/31/21	Adjustment of Leave Start Date
P-4.	Tyler Kneidl	Resign	Teacher of Science	n/a	n/a	HHS	3/15/21	Last Day 3/12/21	Resignation
P-5.	Theresa Whitty	Resign	Teacher of the Handicapped	n/a	n/a	HHS	12/22/20	Last Day sixty days or sooner	Resignation
P-6.	Danielle Padron	Decline	Long Term Substitute Teacher of Music	n/a	n/a	JS/WS	n/a	n/a	Declined Leave of Absence position covering Kristen Balsam
P-7.	Jillian Gonzalez	Resign	Part Time Para	n/a	n/a	JS	12/23/20	Last Day 12/22/20	Resignation
P-8.	Dana Bucci	Resign	Part Time Para	n/a	n/a	WS	1/18/21	Last Day 1/15/21	Resignation
P-9.	Jeffrey Vanderhook	Hire	School Security	n/a	\$25 per hour No Benefits	District	Upon Completion of Criminal History Review	6/30/21	School Security

CLAIMS:

Bruce Reicher

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-21. Approval of the January 2021 Bill List.

It is recommended that the Board approve the bill list for the month of January 2021.

Board of Education Roll Call Vote

	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Clavijo</u>
Motion								
Aye								
Nay								
Abstain								
Absent								

BUILDINGS AND GROUNDS:

Marco Totaro, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-22. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
Q1058	Allegro School	Castro Transportation	1	\$8,840.00 + \$265.20	12/3/20-1/29/21

BG-23. WHEREAS, the Hawthorne Board of Education advertised for bids for the Window Upgrades in Various Schools Project ("Project")

WHEREAS, on December 23, 2020, the Board received bids for the Project; and

WHEREAS, the purported low bidder, Premier Group Inc. ("Premier"), submitted a materially defective bid insofar as it failed to include a quality assurance information, including Bidder's Acknowledgment form and product data, as required by the Project specifications, as well as list an electrical subcontractor, which together are non-waivable material defects; and

WHEREAS, the next lowest bidder, D&E Window and Door, LLC ("D&E"), submitted a bid with a base bid price of \$2,776,000, together with Alternate No. 1 in the amount of \$318,000, and Alternate No. 2, in the amount of \$79,800, for a total contract sum of \$3,173,800; and

WHEREAS, D&E submitted a materially responsive bid and it is the Board's desire to award the contract for the project to D&E.

NOW, THEREFORE BE IT RESOLVED that the Board hereby reject's Premier's bid for being materially defective.

BE IT FURTHER RESOLVED that the Board hereby awards the contract for the Project to D&E for a total contract sum of \$3,173,800.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the

contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed contracts, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

BG-24. WHEREAS, the Hawthorne Board of Education (the “Board”) advertised for bids for the District-Wide Door Upgrades Project (“the Project”); and

WHEREAS, on December 15, 2020, the Board received bids for the Project; and

WHEREAS, Jersey Architectural Door & Supply, Inc. (“Jersey Architectural”) submitted the lowest bid for the Project with a base bid in the amount of \$520,217, together with Alternate No. 1 in the amount of \$19,591, Alternate No. 2 in the amount of \$44,192, Alternate No. 3 in the amount of \$105,217, Alternate No. 4 in the amount of \$34,442, and Alternate No. 5 in the amount of \$22,463 for a total contract sum of \$746,122; and

WHEREAS, the bid submitted by Jersey Architectural is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Jersey Architectural.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for the Project to Jersey Architectural, in the total contract sum of \$746,122.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed contracts, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Board of Education Roll Call Vote

	<u>Mr. Carr</u>	<u>Mrs. Goff</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>
Motion								
Aye								
Nay								
Abstain								
Absent								

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

Legislative

PCSBA

NJSBA.....

CHAIRPERSON

Joseph Carr

Alex Clavijo

Abigail Goff

ADDENDUM:

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-25.	Brianna Brislin	Appoint	Substitute Teacher in the SACC Program As Needed	n/a	\$25.19 Per Hour No Benefits	JS/RS/WS	Upon Completion of Criminal History Review	6/18/21 or Last Day for Students	Substitute Teacher in the School Age Child Care Program

- P-26. Approval of Tara Temprano to provide BSI Tier 3 Support and Teacher On Call homework support for the 2020-2021 school year at the rate of \$34.77 per hour. Funded by CARES Act and Title 1.