

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY

Tuesday, September 15, 2020
Regular Meeting – 7:00 P.M.

At Hawthorne High School
This Meeting is Being Recorded

MEMBERS OF THE BOARD

Michael Doyle, President
Alex Clavijo, Vice President

Joseph Carr
Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
October 20, 2020 at 7:00 P.M.



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Marco Totaro			
Louis B. Turco			
Michael Doyle			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate. Persons participating via youtube may submit questions through our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us which is available on our district website. When submitting questions via email please be sure to include your ***first and last name, address, and your question***. We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you've provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:**APPROVAL OF MINUTES:**

August 18, 2020 – Regular Meeting – Public & Private

Board of Education Roll Call Vote

	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:**REPORTS:**

A. Superintendent's Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:**Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

- CI-1. Approval of contractual agreement with Tri-County Behavioral Care, LLC to provide school clearance assessment services and or substance evaluation and treatment services during the 2020-2021 school year.
- CI-2. Approval of contractual agreement with West Bergen Mental Healthcare, Inc. to provide mental health assessment and clearances during the 2020-2021 school year.
- CI-3. Approval of renewal amendment to school physician and sports medicine services agreement with Columbia University, NY, NY to provide the services of School Medical Examiner to the Hawthorne Board of education for the period through June 30, 2021.
- CI-4. Approval and acceptance of 2020-2021 Non-Public Funding Aid as follows:

Non-Public Funding	St. Anthony	Hawthorne Christian Academy
Nursing	\$19,012.00	\$34,823.00
Textbooks	\$11,974.00	\$21,320.00

- CI-5. Approval for use of FY 2021 Title I Funds to compensate the following employees:

Patricia Wilson	Washington	100%	Funded by Title	\$58,220.00
Claudia Rossi	Washington	0.7	Funded by Title	\$38,640.00
Amanda Mohre	Roosevelt	100%	Funded by Title	\$54,450.00
Amanda Lembo	Roosevelt	0.8	Funded by Title	\$43,560.00
Daniel Dykstra	LMS	0.5	Funded by Title	\$41,860.00
Claire Gray	LMS	0.6	Funded by Title	\$35,460.00
Mary Fran Joyce	LMS	0.5	Funded by Title	\$27,225.00

- CI-6. BE IT RESOLVED that the Hawthorne Board of Education hereby authorizes the submission of the Revised ESEA Grant application for fiscal year 2021 and accepts the grant award of these funds:

Title IA		
Public	Washington School	\$122,322.00
	Roosevelt School	\$136,185.00
	Lincoln Middle School	\$145,971.00
	Homeless	\$ 100.00
	Total Public	\$404,578.00

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-7.	P.G. Chambers School	\$390.06 per diem for 180 days \$70,210.80	N/A	\$390.06 per diem for 30 days \$11,701.80	Student (file# 090120)	7/6/20-6/21	20/21 SY
CI-8.	Shepard Prep High School	N/A	\$141.31 per diem for 183 days for an aide \$25,859.73	N/A	Student (file# 090220)	9/2/20-6/21	20/21 SY
CI-9.	Bergen County Special Services	N/A	\$52,000 for one to one assistant	N/A	Student (file# 090320)	9/3/20-6/21	20/21 SY
CI-10.	ECLC of New Jersey	\$310.57 per diem for 180 days \$55,902.60	\$165.00 per diem for 180 days \$29,700.00	\$310.57 per diem for 20 days \$6,211.40 And \$165.00 per diem for 20 days for an aide \$3,300.00	Student (file# 090420)	7/6/20-6/21	20/21 SY

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student placement into the Hawthorne Board of Education per policy #5111.3:

Item #	Action	SY Tuition	Additional Services	Grade Level	Student #	Dates of Term	Discussion
CI-11.	Approve	\$14,741.00	N/A	Hawthorne High School	Student (file# 090520)	9/8/20-6/18/21	20/21 SY

Item #	Action	SY Tuition	Additional Services	Grade Level	Student #	Dates of Term	Discussion
CI-12.	Approve	\$27,114.00	N/A	STEPS Program	Student (file# 090620)	9/8/20-6/18-21	20/21 SY

Item #	Action	SY Tuition	Additional Services	Grade Level	Student #	Dates of Term	Discussion
CI-13.	Approve	\$177.21 per diem for 225 days \$39,872.25	N/A	N/A	Student (file# 090720)	7/1/20-6/21	20/21 SY

- ### ***Board of Education Roll Call Vote***

[illegible]

PERSONNEL:**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-21.	Samuel Kalb	Hire	Teacher of the Handicapped	B+15/2	Pro-rated on the basis of an annual salary of \$56,250	LMS	Upon Completion of Criminal History Review	6/30/21	To Fill a Vacancy Created by the Retirement of Celeste Kirk
P-22.	Nicole D'Ascoli	Hire	0.4 F.T.E. Physical Education Teacher	BA/1	Pro-rated on the basis of an annual salary of \$21,780	District	9/16/20	6/30/21	To Fill a Vacancy funded by CARES Act funds.
P-23.	Matthew Wagner	Adjust	From LTS to Regular Teacher of Students with Disabilities	BA/1	Pro-rated on the basis of an annual salary of \$54,450	LMS	10/1/20	6/30/21	To Fill a Vacancy Created by the Retirement of Rae Strasevich
P-24.	Claire Gray	Adjust	Correction in Degree from M+30 to M+15	M+15/1	0.6 F.T.E. = \$35,460	LMS	8/31/20	6/30/21	To Correct Placement on Salary Guide
P-25.	Erica Torres	Adjust	Teacher of Research & Writing/BSI	n/a	n/a	LMS	10/5/20	6/30/21	Returning Early from Approved Maternity Leave
P-26.	Teresa Magna Davenport	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	9/20	6/21	Chaperone for student (file #090820) for High School Band
P-27.	Theresa Alvarez	Hire	Administrative Assistant	n/a	Pro-Rated on the basis of an annual salary of \$36,500	HHS	9/16/20	6/30/21	To Fill a Vacancy Created by the Resignation of Jennifer Mejia
P-28.	Amy Pollick	Hire	Administrative Assistant	n/a	Pro-Rated on the basis of an annual salary of \$36,000	HHS	Upon Completion of Criminal History Review	6/30/21	To Fill a Vacancy Created by the Adjustment in Assignment of Kathleen Keyzer
P-29.	Leslie Cornejo	Hire	Part Time Paras Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	9/8/20	6/18/21	Part Time Para Appointment
P-30.	Robyn Crawford	Adjust	Part Time Para	n/a	n/a	District	9/2/20	Last Day on Payroll 9/1/20	Adjustment from Part Time Para to Substitute Only
P-31.	Callie Keyzer	Adjust	Part Time Para	n/a	n/a	District	9/2/20	Last Day on Payroll 9/1/20	Adjustment from Part Time Para to Substitute Only

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-32.	Jenna Litvak	Resign	Part Time Para	n/a	n/a	District	9/2/20	Last Day on Payroll 9/1/20	Resignation
P-33.	Jennifer Novegrod	Resign	Part Time Para	n/a	n/a	District	9/2/20	Last Day on Payroll 9/1/20	Resignation
P-34.	Debra Pang	Adjust	Part Time Para	n/a	n/a	District	9/2/20	Last Day on Payroll 9/1/20	Adjustment from Part Time Para to Substitute Only
P-35.	Anthony Rose	Adjust	Part Time Para	n/a	n/a	District	9/2/20	Last Day on Payroll 9/1/20	Adjustment from Part Time Para to Substitute Only
P-36.	Suzanne Hesse; Debra Frega; Jill Verrone; Marc Tracy; Brianna Dockray; Hilda Vega; Mary Roca; Rita Pinelli; Callie Keyzer; Francesca Lupo; Jean Estes; Christine Bishoff; Amie Ingunza; Amy Phiefer; Suzanne Kozlowski; Dana Scherer	Appoint	Associate Teachers in the SACC Program	n/a	\$25.19 Per hour No Benefits	JS/RS/WS	9/8/20	6/18/21 or Last Day for Students	Associate Teachers in the School Age Child Care Program
P-37.	Kristen Fischer; Albert Weisz	Appoint	Substitute Teachers in the SACC Program As Needed	n/a	\$25.19 Per hour No Benefits	JS/RS/WS	9/8/20	6/18/21 or Last Day for Students	Substitute Teachers in the School Age Child Care Program
P-38.	Michael Zimmer	Hire	Substitute School Security	n/a	\$25 per hour No Benefits	District	9/16/20	6/30/20	Substitute School Security Personnel Appointment
P-39.	Merima Bajramoski	Hire	Bus Aide	n/a	\$14.02 per hour No Benefits	District	9/16/20	6/18/21 or Last Day for Students	Bus Aide

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-40. Appointment of the persons listed in the report entitled “Extra-Duty Assignments – School Year 2020-2021” dated September 15, 2020, as submitted by the Superintendent of Schools under separate cover.

- P-41. Approval for the following members of the instructional staff, having satisfied the academic requirements of a higher category on the Teachers' Salary Guide, be approved for reclassification in accordance with their advanced academic training and that their annual salary for the 2020-2021 school year be adjusted to coincide with their new positions on the 2020-2021 salary guide as listed below, retroactive as of August 31, 2020.

Name	School	New Classification	New Salary Inclusive of Longevity
Daria Kotlarchuk	HHS	MA	\$76,570.00
Ewelina Maxwell	RS	MA	\$59,770.00
Christopher Warner	HHS	M+15	\$91,815.00

- P-42. Approval of the following persons to serve as substitute teachers in the Hawthorne Public School District for the 2020-2021 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that they remain on call to serve as daily substitute teachers as the need may arise for which they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of these individuals is subject to the determination of the administration as to when they are needed.

Lesoine, Victoria		Lobaton, Paolo		Riveria, Richard
-------------------	--	----------------	--	------------------

Board of Education Roll Call Vote

	Mrs. <u>Goff</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mrs. <u>Sanford</u>	Mr. <u>Totaro</u>	Mr. <u>Turco</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of a donation of \$1,400.00 from Alexander and Nicole Violette to Roosevelt Elementary School to assist during the Covid-19 pandemic. These funds were processed through the Roosevelt School Student Activities Account.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-43. Acceptance of the Secretary's and Treasurer's Report for August 2020, and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation
- F-44. Approval to make the necessary transfers for the period August 1, 2020 through August 31, 2020, for the budget year 2020-2021 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

- F-45. REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF HAWTHORNE IN THE COUNTY OF PASSAIC, NEW JERSEY PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING SCHOOL BONDS DATED FEBRUARY 1, 2011, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$5,476,000 AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,400,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS OF THE BOARD TO EFFECT SUCH REFUNDING

WHEREAS, on February 1, 2011, The Board of Education of the Borough of Hawthorne in the County of Passaic, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$5,476,000 aggregate principal amount of tax-exempt School Bonds dated February 1, 2011 (the “2011 School Bonds”); and

WHEREAS, the Board has determined that the current interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding School Bonds”) to refund all or a portion of the \$2,251,000 aggregate principal amount of the outstanding 2011 School Bonds maturing on February 1 in the years 2022 through 2026, inclusive (the “Refunded Bonds”); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$2,400,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF EDUCATION OF THE BOROUGH OF HAWTHORNE IN THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board is hereby authorized to refund all or a portion of the \$2,251,000 aggregate principal amount of outstanding 2011 School Bonds maturing on February 1 in the years 2022 through 2026, inclusive. The Refunded Bonds may be paid/redeemed on and after February 1, 2021, at a redemption price equal to par, plus accrued interest to the date of redemption.

Section 2. In order to finance the cost of the purpose set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$2,400,000 aggregate principal amount of Refunding School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62.

Section 3. An aggregate amount not exceeding \$85,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance thereof, including, but not limited to, bond insurance premiums, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

Section 4. The purpose of the issuance of the Refunding School Bonds is to realize net present value interest cost savings for property taxpayers residing in the School District (“net” meaning savings after payment of all costs of issuance of the Refunding School Bonds). Applicable State requirements mandate that such net present value interest cost

Section 7. This Refunding Bond Ordinance shall take effect upon final adoption hereof.

	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mrs. Goff</u>	<u>Mr. Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

It is recommended that the Board approve the bill list for the month of September 2020.

[illegible]

POLICY:**Abigail Goff, Chairperson**PO-47. BYLAW 0169.02 Board Member Use of Social Networks (*For Discussion Only*)**COMMITTEE AND LIAISON REPORTS:****COMMITTEE****CHAIRPERSON**

Finance & Administration	Alex Clavijo
NJSBA.....	Alex Clavijo
Referendum	Michael Doyle
Curriculum & Instruction	Abigail Goff
Policy.....	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Buildings & Grounds.....	Anthony Puluse
Legislative	Tania Sanford
Council Liaison	Marco Totaro
PCSBA	Louis B. Turco

PUBLIC BE HEARD:

- *As a reminder: When submitting questions or comments via email please be sure to include your first and last name, address, and your question. Thank you.*

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**NEW BUSINESS:****OLD BUSINESS:****PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

Board of Education Roll Call Vote

[illegible]

Board of Education Roll Call Vote

[illegible]

Board of Education Roll Call Vote

[illegible]

ADDENDUM:**CURRICULUM AND INSTRUCTION:****Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-48. Approval of agreement with The Doctor's Office, Midland Park, NJ to provide 8 panel drug testing for \$125.00 per test.

CI-49. Approval of contractual agreement with Mint Education Consulting to provide LDTC services four days per week at a rate not to exceed \$11,318.40 per month for the period September 1, 2020 through June, 2021 for a total cost of \$113,184.00.

PERSONNEL:**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-50.	Kathleen Keyzer	Extra Duty	Administrative Assistant	n/a	\$42.86 per hour	Central Office	7/2020	9/2020	Overtime for Covering the Busing/CST Administrative Assistant Position
P-51.	Glenna Gray	Hire	Interim Teacher of ESL	MA/1	Pro-rated on the Basis of an Annual Salary of \$57,550	LMS/ HHS	Upon Completion of Criminal History Review	6/30/21	To Fill a Vacancy Created by the Leave of Mariana Da Silva
P-52.	Janna Mamaeva	Adjust	Part Time Para	n/a	n/a	District	9/2/20	Last Day on Payroll 9/1/20	Adjustment from Part Time Para to Substitute Only
P-53.	Daisy Gomez	Adjust	Part Time Para	n/a	n/a	District	9/2/20	Last Day on Payroll 9/1/20	Adjustment from Part Time Para to Substitute Only
P-54.	Manal Taha	Resign	Part Time Para	n/a	n/a	District	9/2/20	Last Day on Payroll 9/1/20	Resignation
P-55.	Susan Lochner; Karen Munsen	Extra Duty	ELL Morning/ Afternoon Assistance	n/a	\$34.77 per hour	JS	9/16/20	6/18/21	ELL Assistance Program Funded by Title III – Immigrant, Title III