

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY

Tuesday, May 12, 2020
Regular Meeting – 7:00 P.M.
Meeting Being Held Virtually
This Meeting is Being Recorded

MEMBERS OF THE BOARD

Michael Doyle, President
Alex Clavijo, Vice President

Joseph Carr
Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
June 9, 2020 at 7:00 P.M.



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Marco Totaro			
Louis B. Turco			
Michael Doyle			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

If you wish to make a comment or ask a question during the public portion of the meeting, you may submit the question by accessing the “Q&A” feature on the bottom of the Zoom screen or you may submit a question via our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us which is available on our district website. When submitting questions via zoom or email please be sure to include your ***first and last name, address, and email address followed by your question***. We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you’ve provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when asking questions. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to ask questions during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

April 16, 2020 – Regular Meeting – Public & Private

April 28, 2020 – Budget Presentation - Public

Board of Education Roll Call Vote

	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mrs. <u>Goff</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mrs. <u>Sanford</u>	Mr. <u>Totaro</u>	Mr. <u>Turco</u>	Mr. <u>Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:**REPORTS:**

- A. Student Council Representative's Report – Ava Tower
- B. Superintendent's Report - Richard A. Spirito,

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

- CI-1. WHEREAS, in response to the COVID-19 pandemic, the Governor has declared a state of emergency and a public health emergency, and ordered all schools closed for in-person instruction; and

WHEREAS, in response to the COVID-19 pandemic, the Legislature has revised N.J.S.A. 18A:7F-9 to permit the use of remote instruction to establish compliance with the 180 school day requirement during a public health emergency, subject to Board approval of a remote instruction program;

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the District's program of remote instruction to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 13, 2020, and implemented since the District's closure on March 16, 2020.
- CI-2. Approval of Health Related School Closure Plans for March 16, 2020 through June 16, 2020.
- CI-3. Approve the revised Calendar for the 2019-2020 school year.
- CI-4. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Assistive Technology services for Hawthorne resident student (file#050120) requiring this service during the 2019-2020 school year at a rate not to exceed \$950.00.

Board of Education Roll Call Vote

	<u>Mr. Clavijo</u>	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Doyle</u>	<u>Mr. Carr</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-5.	Richard Allen	Resign	Teacher of Chemistry and Physics	n/a	n/a	HHS	6/30/20	6/30/20	Resignation
P-6.	Sophie Baumann	Resign	Teacher of Social Studies	n/a	n/a	LMS	6/30/20	6/30/20	Resignation
P-7.	Franklin Ferrara	Resign	Teacher of Chemistry	n/a	n/a	HHS	6/30/20	6/30/20	Resignation
P-8.	Daniel Kim	Hire	Teacher of Mathematics	BA/1	\$54,450	HHS	8/31/20	6/30/21	To Fill a Vacancy

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-9. Renewal of Contracts – Administrators and Supervisors

Appointment of administrative and supervisory staff for the 2020-2021 school year as listed in reports entitled “Renewal of Administrator and Supervisor Contracts for the 2020-2021 School Year” dated May 12, 2020, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

P-10. Renewal of Contracts – Tenured and Non-Tenured Teachers

Appointment of certificated staff for the 2020-2021 school year as listed in reports entitled “Renewal of Tenured Teacher Contracts for the 2020-2021 School Year” and “Renewal of Non-Tenured Teacher Contracts for the 2020-2021 School Year” dated May 12, 2020, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

P-11. Renewal of Contracts – Paraprofessionals

Appointment of paraprofessional staff for the 2020-2021 school year as listed in report entitled “Renewal of Paraprofessionals Contracts for the 2020-2021 School Year” dated May 12, 2020, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

P-12. **Renewal of Contracts – Central Office Staff, Network Administrator, Computer Technician, Transition Coordinator, Director of SACC, Lunch and Bus Aides, Security Personnel, and Attendance Officers**

Appointment of staff for the 2020-2021 school year as listed in a reports entitled “Renewal of Central Office Staff Contracts for the 2020-2021 School Year” and “Renewal of Contracts for the 2020-2021 School Year” dated May 12, 2020, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contracts on file in the Board Office.

P-13. **Renewal of Contracts – Administrative Assistants**

Appointment of administrative assistants as listed in a report entitled “Renewal of Administrative Assistants Contracts for the 2020-2021 School Year”, dated May 12, 2020, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in Board Office.

P-14. **Renewal of Contracts – Custodians, Maintenance and Bus Drivers**

Appointment of custodians, maintenance and bus drivers as listed in reports entitled “Renewal of Custodial, Maintenance and Bus Driver Contracts for the 2020-2021 School Year”, dated May 12, 2020, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in Board Office.

P-15. Acceptance of Christopher Warner to complete his internship in Sports Administration from Arkansas State University - Jonesboro in the Hawthorne Public School District during the 2020-2021 school year under the supervision of Arthur Mazzacca.

Board of Education Roll Call Vote

	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-16. Acceptance of the Secretary’s and Treasurer’s Report for April 2020 and the Board Secretary certifies that no budgetary line item account has been over-expended and that sufficient funds are available to meet the District’s financial obligation.
- F-17. Approval to make the necessary transfers for the period April 1, 2020 through April 30, 2020, for the budget year 2019-2020 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-18. Approval of contract with Trinity 3 Technology through the TIPS Cooperative Contract for the purchase of chrome books for Hawthorne High School and Lincoln Middle School in the amount of \$423,950.

- F-19. Approval of Delta Dental insurance contract with a 0% increase for the 2020-2021 fiscal year and a 0% increase for the 2021-2022 fiscal year.
- F-20. Approval of Vision Service Plan (VSP) insurance contract with a 0% increase for the 2020-2021 fiscal year and a 0% increase for the 2021-2022 fiscal year.
- A-21. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2019-2020: HHS-1 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-22. WHEREAS, formal disciplinary proceedings were initiated against a student whose name is on file (hereinafter referred to as the "Student") with the Hawthorne Board of Education (hereinafter referred to as the "Board"), regarding allegations that, on or about October 17, 2019, Student emailed a teacher a swastika symbol that caused the teacher serious emotional distress, possessed inappropriate images and communications on the Hawthorne School District's server and attempted to email vulgar, threatening and obscene images to several of his teachers that were captured by the District's content filter, in violation of Board Policy Nos. 5610 (Suspension), 5600 (Pupil Discipline/Code of Conduct), 5751 (Sexual Harassment), 2361 (Acceptable Use of Computer Networks/Computers and Resources), 8465 (Hate Crimes and Bias Related Acts) and N.J.S.A. 18A:37-2 (Causes for Suspension or Expulsion of Pupils).

WHEREAS, on or about November 13, 2019, Student's parents were provided with notice of a disciplinary hearing to be held before the Board on November 19, 2019 and of their right to be represented by counsel, to present evidence and witnesses on behalf of the Student, to cross-examine any and all witnesses presented by the Board, and to have a translator present at the Board's expense; and

WHEREAS, on or about November 15, 2019, the attorney representing the Student and the Student's parents contacted the attorney representing the Board to discuss the charges and the November 19, 2019 disciplinary hearing; and

WHEREAS, the Student and the Student's parents do not contest the charges against the Student, have waived their right to appear before the Board, and have agreed to accept disciplinary action; and

WHEREAS, the Student and the Student's parents have acknowledged and do not challenge the Child Study Team's findings in the Manifestation Determination; and

WHEREAS, the Board has considered all of the evidence, the Student's academic, attendance, and disciplinary records, the Manifestation Determination Report, Board Policy and Regulation Nos. 5610 (Suspension), 5600 (Pupil Discipline/Code of Conduct), 5751 (Sexual Harassment), 2361 (Acceptable Use of Computer Networks/Computers and Resources), 8465 (Hate Crimes and Bias Related Acts) and N.J.S.A. 18A:37-2 (Causes for Suspension or Expulsion of Pupils).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby determines that, based upon a preponderance of the competent and credible evidence, on or about October 17, 2019, Student emailed a teacher a swastika symbol that caused the teacher serious emotional distress, possessed inappropriate images and communications on the Hawthorne School District's server and attempted to email vulgar, threatening and obscene images to several of his teachers that were

- Board of Education Roll Call Vote**

[illegible]

Marco Totaro

CL-23. Approval of the May 2020 Bill List.

Board of Education Roll Call Vote

[illegible]

Anthony Puluse, Chairperson

BG-25. Approval of the following paid lunch meal prices for the 2020-2021 School Year:

School	2019-2020	2020-2021
High School	\$2.85	\$3.00
Middle School	\$2.75	\$2.90
Elementary Schools	\$2.65	\$2.80
Student Milk	\$1.00	\$1.00

[illegible]

POLICY:**Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-26. Second Reading and Adoption of the following Policies and Regulations:

Policy/Reg #	Title
P 1581	- Domestic Violence (M) (Revised)
R 1581	- Domestic Violence (M) (New)
P 2422	- Health and Physical Education (M) (Revised)
P 5330	- Administration of Medication (M) (Revised)
R 5330	- Administration of Medication (M) (Revised)
P 7243	- Supervision of Construction (M) (Revised)
P 8220	- School Day (M) (Revised)
P 8462	- Reporting Potentially Missing or Abused Children (M) (Revised)

Board of Education Roll Call Vote

	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:**COMMITTEE****CHAIRPERSON**

Finance & Administration	Alex Clavijo
NJSBA.....	Alex Clavijo
Referendum	Michael Doyle
Curriculum & Instruction	Abigail Goff
Policy.....	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Buildings & Grounds.....	Anthony Puluse
Legislative	Tania Sanford
Council Liaison	Marco Totaro
PCSBA	Louis B. Turco

PUBLIC BE HEARD:

- *As a reminder: When submitting questions via zoom or email please be sure to include your **first and last name, address, and email address followed by your question.** Thank you.*
- *Questions will be answered in the order in which they are received.*

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**NEW BUSINESS:**

PRIVATE SESSION:

ADDENDUM:**PERSONNEL:****Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-27.	Patricia Hook	Retirement	Elementary School Teacher – 1 st Grade	n/a	n/a	RS	7/1/20	6/30/20	Retirement
P-28.	Alexandra Nicolaou	Hire	Teacher of Social Studies	MA/2	\$57,800	HHS	8/31/20	6/30/21	To Fill a Vacancy Created by the Retirement of Christopher Ward
P-29.	Hana Selimovic	Hire	Teacher of Biology	BA/1	\$54,450	HHS	8/31/20	6/30/21	To Fill a Vacancy

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*