HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY

Tuesday, July 21, 2020
Regular Meeting – 7:00 P.M.
Meeting Being Held Virtually
This Meeting is Being Recorded

MEMBERS OF THE BOARD
Michael Doyle, President
Alex Clavijo, Vice President

Joseph Carr
Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary

Next Meeting
Regular Meeting
August 18, 2020 at 7:00 P.M.

MEETING CALLED TO ORDER: **Time**: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Marco Totaro			
Louis B. Turco			
Michael Doyle			

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

If you wish to make a comment or ask a question during the public portion of the meeting, you may submit the question by accessing the "Q&A" feature on the bottom of the Zoom screen or you may submit a question via our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us which is available on our district website. When submitting questions via zoom or email please be sure to include your ***first and last name, address, and email address followed by your question***. We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you've provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

June 9, 2020 – Regular Meeting – Public & Private
June 23, 2020 – Regular Meeting – Public & Private

Board of Education Roll Call Vote

	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

A. Superintendent's Report - Richard A. Spirito,

CURRICULUM AND INSTRUCTION: Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-1.	Shepard School	N/A	N/A	$131.99 per diem for 30 days $3,959.70 for an aide	Student (file # 070120)	7/1/2/0-7/30//20	20-21 SY
CI-2.	Bergen County Special Services	N/A	N/A	$5,300.00 for ESY Program	Student (file # 070220)	7/6/20-7/31/20	20-21 SY
CI-3.	Bergen County Special Services	N/A	N/A	$5,300.00 for ESY Program	Student (file # 070320)	7/6/20-7/31/20	20-21 SY

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-4.	Bergen County Special Services	N/A	N/A	$5,300.00 for ESY Program	Student (file # 070420)	7/6/20-7/31/20	20-21 SY
CI-5.	Bergen County Special Services – Autism Continuum	N/A	N/A	$7,800.00 for ESY Program	Student (file # 070520)	6/29/20-8/7/20	20-21 SY
CI-6.	Bergen County Special Services – Autism Continuum	N/A	N/A	$7,800.00 for ESY Program	Student (file # 070620)	6/29/20-8/7/20	20-21 SY
CI-7.	Shepard Preparatory High School	$299.73 per diem for 183 days $54,850.59	$185.70 per diem for 183 days for an aide $33,983.10	$299.73 per diem for 30 days $8,991.90 And $185.70 per diem for an aide $5,571.00	Student (file # 070720)	7/1/20-6/21	20-21 SY
CI-8.	New Alliance Academy	$436.50 per diem for 195 days $85,117.50	N/A	N/A	Student (file # 070820)	8/26/20-6/21	20-21 SY
CI-9.	New Alliance Academy	$436.50 per diem for 195 days $85,117.50	N/A	N/A	Student (file # 070920)	8/26/20-6/21	20-21 SY
CI-10.	New Alliance Academy	$436.50 per diem for 195 days $85,117.50	N/A	N/A	Student (file # 071020)	8/26/20-6/21	20-21 SY
CI-11.	Chapel Hill Academy	$352.00 per diem for 180 days $63,360.00	N/A	$352.00 per diem for 30 days $10,560.00	Student (file # 071120)	7/6/20-6/21	20-21 SY

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-12.	Durand, Inc.	$376.97 per diem for 180 days $67,854.60	$180 per diem for 180 days $32,400.00 for an aide And $10,800.00 for a bus aide	$376.97 per diem for 28 days $10,555.16 And $180 per diem for 28 days for an ESY aide $5,040.00 And $1,680.00 for an ESY bus aide	Student (file # 071220)	7/6/20-6/21	20-21 SY
CI-13.	Durand, Inc.	$376.97 per diem for 180 days $67,854.60	$180 per diem for 180 days $32,400.00 for an aide And $16,200.00 for a bus aide	$376.97 per diem for 28 days $10,555.16 And $180 per diem for 28 days for an ESY aide $5,040.00 And $2,520.00 for an ESY bus aide	Student (file # 071320)	7/6/20-6/21	20-21 SY
CI-14.	The Felician School for Exceptional Children	$324.02 per diem for 183 days $59,295.66	N/A	$324.02 per diem for 22 days $7,128.44	Student (file # 071420)	7/1/20-6/21	20/21 SY

CI-15. Approval contracts for three (3) Hawthorne resident students (file #071520, #071620 and #071720) to receive Educational Level I services provided by the New Jersey Commission for the Blind and Visually Impaired, Newark, New Jersey, for the 2020-2021 school year, effective September 1, 2020, through June 30, 2021, at a cost of $2,100.00 per student. The student numbers are on file in the Hawthorne Board of Education office.

CI-16. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Audiology services for Hawthorne resident students (file #071820, #071920, #072020, #072120, #072220, #072320, #072420, #072520, and, #072620,) requiring this service during the 2020-2021 school year at a rate not to exceed $8,460.00 (maximum of 45 hours during the 20-21 school year).

CI-17. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Assistive Technology Assessment services for Hawthorne resident student (file #072720) requiring this service during the 2020-2021 school year at a rate not to exceed $950.00.

CI-18. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Augmentative Communication Assessment services for Hawthorne resident student (file #072820) requiring this service during the 2020-2021 school year at a rate not to exceed $1,100.00.

CI-19. Approval of agreement with Hybridge Learning Group to provide the following services during the 2020-2021 school year for Hawthorne resident student (file #072920). ABA Therapy services should not exceed 12 hours per week, parent training should not exceed 1 hour per week:

Service	Rate
ABA Program Coordination /Supervision	$142.00/hour
Parent Training	$142.00/hour
Report Writing	$142.00/hour
Direct ABA Instruction (home/community)	$65.00/hour

CI-20. Submission of Comprehensive Equity Plan Statement of Assurance 2020-2021, in accordance with Department of Education requirements which took effect September 1, 2019.

Board of Education Roll Call Vote

	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Doyle	Mr. Carr
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL: **Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-21.	Tricia Aupperlee	Resign	BSI Teacher	n/a	n/a	LMS	7/1/20	Last Day 6/30/20	Resignation
P-22.	Brianna Cruz	Resign	Teacher of Mathematics	n/a	n/a	HHS	7/1/20	Last Day 6/30/20	Resignation
P-23.	Beth Solomon	Resign	Teacher of Students with Disabilities	n/a	n/a	LMS	7/1/20	Last Day 6/30/20	Resignation
P-24.	Jackie Passero	Extra Duty	Academic Coordinator	n/a	$409.10 per diem	RS	Summer 2020	n/a	Academic Coordinator Summer Work for 3 full days
P-25.	Douglas Kammerer	Extra Duty	Chaperone	n/a	$33.66 per hour	Out of District	7/8/20	n/a	Chaperone for student (file # 073020) for Emerson Graduation 6:00 p.m. to 8:00 p.m.

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-26.	Michelle Phibbs	Extra Duty	Teacher of Mathematics	n/a	$337.60/day	HHS	6/17/20	6/26/20	To Attend Virtual Meetings (8 days)
P-27.	Amanda Bushoven	Adjust	Teacher of Students with Disabilities	BA/6	$56,670	RS	8/31/20	6/30/21	From 0.5 F.T.E. to 1.0 F.T.E.
P-28.	Lauren Calton	Adjust	Teacher of Students with Disabilities	MA/1	$57,550	LMS	8/31/20	6/30/21	Adjustment from Long Term Substitute to Regular Teacher To Fill a Vacancy Created by the Resignation of Beth Solomon
P-29.	Brian Haines	Hire	Teacher of Physical and Health Education	BA/2	$54,700	LMS	8/31/20	6/30/21	To Fill a Vacancy Created by the Transfer of Angelo Guarnieri
P-30.	Tyler Kneidl	Hire	Teacher of Physics	B+15/ 12A	$75,020	HHS	8/31/20	6/30/21	To Fill a Vacancy
P-31.	Amanda Mohre	Hire	0.5 F.T.E. Teacher of Students with Disabilities	BA/1	$27,225	RS	8/31/20	6/30/21	To Fill a Vacancy Created by the Adjustment in Assignment of Amanda Bushoven
P-32.	Matthew Wagner	Adjust	Long Term Substitute Research and Writing and BSI Teacher	BA/1	$95/day while teacher is on payroll then $273/ day No Benefits	LMS	8/31/20	11/30/20 or the Return of the Regular Teacher	To Fill a Vacancy Created by the Maternity Leave, Federal/State Family Leave of Absence and Child Rearing Leave of Erica Torres
P-33.	Carol Savage	Retire	Administrative Assistant	n/a	n/a	HHS/RS	8/1/20	Last Day 7/31/20	Retirement
P-34.	Jennifer Mejia	Adjust	Administrative Assistant	n/a	n/a	HHS	7/1/20	6/30/21	Transfer from Board Office to High School
P-35.	Kathleen Keyzer	Adjust	Confidential Senior Administrative Assistant	n/a	Pro-rated on the basis of an annual salary of $48,000	CO	8/1/20	6/30/21	To Fill a Vacancy Created by the Retirement of Anna Convertino
P-36.	Balvina Romero	Hire	Night Custodian	CUST /2	Pro-rated on the basis of an annual salary of $36,791 inclusive of the night stipend	HHS	8/1/20	6/20/21	To Fill a Vacancy Created by the Retirement of Ennio Margarucci

**** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures***.

P-37. Approval of the following nurses for COVID-19 Restart and Recovery work as listed below:

Employee	COVID-19 Documents & Procedures	COVID – 19 Meeting & Trainings
Anne Hanrahan	$34.77 per hour	$76.31 per hour
Katherine Lonergan	$34.77 per hour	$54.68 per hour
Margaret Tamburro	$34.77 per hour	$52.00 per hour

P-38. Approval of additional hours during the summer 2020, as follows:

Employee	Position	Hours	Hourly Rate
Megan Parks	Behaviorist	12	$49.29
Margaret Rainey	Speech Therapist	16	$64.68
Kerri Oetting	Speech Therapist	24	$39.31
Jennifer Roncinske	Teacher	35	$39.52
Jaclyn Schluter	Teacher	3	$43.19
Kerri Casey	Teacher	2	$47.85
Camille Ellerbrook	Paraprofessional	2	$23.48
Gianfranco Lobaton	Part Time Para	2	$18.26
Rachel Louis	Part Time Para	2	$18.26

P-39. Appointment of the following persons to serve in meetings as needed in the summer 2020.

Employee		Hourly Rate
Philip Dacchille	Teacher	$41.74
Cristina Redmerski	Teacher	$44.39
Alyssa Schlossberg	Teacher	$61.89
Christine Zakk	Guidance Counselor	$47.26
Anthony Rose	Part Time Para	$16.52

P-40. Approval of update to agenda item P-20. from the June 23, 2020 Board of Education meeting to include Kerri Casey as a Coordinator for July and August 2020 in accordance with rates listed in Appendix D of the teachers' contract on file in the Board office.

Home Therapy @ $45.34 per hour
Tonya Barnes
Michelle Cardiello
Leona Patmos
Teresa Magna Davenport
Camille Ellerbrook
Elizabeth Farkas
Diane Maher
Allison Runz
Amy Phiefer

Coordinator @ $90.67 per hour
Tonya Barnes
Michelle Cardiello
Kerri Casey
Erika Len
Megan Parks
Carrie Parker
Dana Janots

P-41. Appointment of the following staff to serve in the positions listed below for the 2020-2021 school year in accordance with rates listed in Appendix D of the teachers' contract on file in the Board office.

Home Therapy @ $45.34 per hour
Tonya Barnes
Michelle Cardiello
Leona Patmos
Teresa Magna Davenport
Camille Ellerbrook
Elizabeth Farkas
Diane Maher
Allison Runz
Amy Phiefer

Coordinator @ $90.67 per hour
Tonya Barnes
Michelle Cardiello
Kerri Casey
Erika Len
Megan Parks
Carrie Parker
Dana Janots

P-42. WHEREAS, the Hawthorne Board of Education ("Board") is desirous of appointing those coaches listed in the attachment for the 2020 fall sports season: and

WHEREAS, said coaches are desirous of accepting their respective appointments for the 2020 fall sports season provided, however, that if at the discretion of the Board, or by a directive or order issued by the New Jersey State Interscholastic Athletic Association ("NJISAA") or by the State Government that the 2020 fall sports season be suspended, restricted, or prohibited, said appointments shall be rescinded; and

WHEREAS, if the appointments are rescinded, the coaches shall be paid a prorated amount of their stipends, if any, for services performed.

NOW THEREFORE BE IT RESOLVED that the Board hereby appoints the coaches listed in the attachment for the 2020 fall sports season.

BE IT FURTHER RESOLVED that the appointments of these coaches are contingent upon a 2020 fall sports season occurring.

BE IT FURTHER RESOLVED that if the Board, or NJISAA or the State suspends, restricts, or prohibits the 2020 fall sports season, these appointments shall be rescinded and the coaches shall be paid a prorated amount of their stipend, if any, for services actually rendered.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and Business Administrator/Board Secretary to execute all documents necessary to effectuate the intent of this Resolution.

Board of Education Roll Call Vote

	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION: **Alex Clavijo, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-43. Acceptance of the Secretary's and Treasurer's Report for June 2020 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.

F-44. Approval to make the necessary transfers for the period June 1, 2020 through June 30, 2020, for the budget year 2019-2020 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

Board of Education Roll Call Vote

	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS: **Alex Clavijo**

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-45. Approval of the July 2020 Bill List.

It is recommended that the Board approve the bill list for the month of July 2020.

Board of Education Roll Call Vote

	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY: **Abigail Goff, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-46. First Reading of the following Policies and Regulations:

Policy		Title
P 1648	-	Restart and Recovery Plan
P 1649	-	Ederal Families First Coronavirus (COVID-19) Response Act
P 2431.3	-	Heat Participation Policy for Student-Athlete Safety
P 2622	-	Student Assessment
P&R 5111	-	Eligibility of Resident/Nonresident Students
P&R 5200	-	Attendance
P&R 5320	-	Immunization
P&R 5330.04	-	Administering an Opioid Antidote
P 5610	-	Suspension
R 5610	-	Suspension Procedures
P 5620	-	Expulsion

Policy		Title
P&R 8320	-	Personnel Records

Board of Education Roll Call Vote

	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE	CHAIRPERSON
Finance & Administration	Alex Clavijo
NJSBA	Alex Clavijo
Referendum	Michael Doyle
Curriculum & Instruction	Abigail Goff
Policy	Abigail Goff
HEF/SEPAC/PTOs	Anthony Puluse
Buildings & Grounds	Anthony Puluse
Legislative	Tania Sanford
Council Liaison	Marco Totaro
PCSBA	Louis B. Turco

PUBLIC BE HEARD:

- *As a reminder: When submitting questions or comments via zoom or email please be sure to include your **first and last name, address, and email address followed by your question**. Thank you.*
- *Questions will be answered in the order in which they are received.*

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

NEW BUSINESS:

OLD BUSINESS:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1) A matter rendered confidential by federal or state law
2) A matter in which release of information would impair the right to receive government funds
3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4) A collective bargaining agreement and/or negotiations related to it
5) A matter involving the purchase, lease or acquisition of real property with public funds
6) Protection of public safety and property and/or investigations of possible violations or violations of law

7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8) Specific prospective or current employees unless all who could be adversely affected request an open session
9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists

MOTION TO GO INTO PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO EXIT FROM PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO ADJOURN:

Board of Education Roll Call Vote

	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

ADDENDUM:

PERSONNEL: **Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-47.	Courtney Lawler	Hire	Athletic Trainer	n/a	Pro-rated on the basis of an annual salary of $57,550	District	7/22/20 or Upon Completion of the Criminal History Review	6/30/21	To Fill a Vacancy
P-48.	Lucy Atanasio	Resign	Part Time Para	n/a	n/a	WS	8/1/20	7/31/20	Resignation

**** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures***.