HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY

Tuesday, December 15, 2020
Regular Meeting – 7:00 P.M.

Meeting Being Held Virtually
This Meeting is Being Recorded

MEMBERS OF THE BOARD
Michael Doyle, President
Alex Clavijo, Vice President

Joseph Carr
Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary

Next Meeting
Reorganization Meeting
January 5, 2021 at 7:00 P.M.
Virtual Meeting

Regular Meeting - Tentative
January 19, 2021 at 7:00 P.M.

MEETING CALLED TO ORDER: **Time**: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Marco Totaro			
Louis B. Turco			
Michael Doyle			

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

If you wish to make a comment or ask a question during the public portion of the meeting, you may submit the question by accessing the "Q&A" feature on the bottom of the Zoom screen or you may submit a question via our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us. When submitting questions via zoom or email please be sure to include your ***first and last name, address, and email address followed by your question***. We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you've provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

November 17, 2020 – Regular Meeting – Public & Private

Board of Education Roll Call Vote

	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

A. Student Council Representative's Report – Alison Perini

B. Superintendent's Report - Richard A. Spirito

NEGOTIATIONS: **Alex Clavijo, Committee Chairperson**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Negotiations recommends the following resolution:

N-1. WHEREAS, the Hawthorne Board of Education (hereinafter referred to as the "Board") and the Hawthorne Administrator/Supervisors' Association (hereinafter referred to as the "HASA") have negotiated a successor collective negotiations agreement (hereinafter referred to as the "CNA") for the 2021-2022, 2022-2023, 2023-2024, 2024-2025 and 2025-2026 school years; and

WHEREAS, the HASA has, by a majority vote of its membership, ratified the CNA.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the CNA for the 2021-2022, 2022-2023, 2023-2024, 2024-2025 and 2025-2026 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the HASA.

Board of Education Roll Call Vote

	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CURRICULUM AND INSTRUCTION: **Abigail Goff, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student placements from the State of New Jersey, Department of Children and Families into the Hawthorne Board of Education:

Item #	Action	SY Tuition	Additional Services	Grade Level	Student #	Dates of Term	Discussion
CI-2.	Approve	$14,740.20	N/A	High School	Student (file #120120)	9/1/20-11/19/20	20/21 SY
CI-3.	Approve	$13,996.80	N/A	Middle School	Student (file #120220)	9/1/20-11/19/20	20/21 SY
CI-4.	Approve	$14,405.40	N/A	2nd Grade	Student (file #120320)	9/1/20-11/19/20	20/21 SY
CI-5.	Approve	$14,405.40	N/A	4th Grade	Student (file #120420)	9/1/20-11/19/20	20/21 SY

CI-6. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Occupational Therapy services for Hawthorne resident student (file #120520) during the 2020-2021 school year at a rate not to exceed $6,562.50.

CI-7. Approval of agreement with St. Clare's Hospital to provide bedside instruction for Hawthorne resident student (file #120620) at a rate of $55.00 per hour.

CI-8. Approval of agreement with New Pathways to provide bedside instruction for Hawthorne resident student (file #120720) at a rate of $600 per week.

CI-9. Approval of agreement with Learn Well to provide bedside instruction for Hawthorne resident student (file #120820) at a rate of $51.00 per hour.

CI-10. Approval of home instruction for Hawthorne resident pupil as follows:

a. Student (file #120820 – Instruction starting date: 12/7/2020
Home Instructors – Claire Gray, Sean Murphy, Hana Selimovic, Educere

b. Student (file #120920 – Instruction starting date: 12/14/2020
Home Instructors – Tyler Kneidl, Sean Murphy, Michele Phibbs, Cristina Redmerski

c. Student (file #121020) – Instruction starting date: 12/14/2020
Home Instructor –Educere

CI-11. Adoption of the school calendar for the 2021-2022 school year, consistent with the schedule of dates contained in a report submitted under separate cover, a copy of which shall be incorporated as an integral part of this resolution and reported in the official minutes of this meeting.

Board of Education Roll Call Vote

	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL: **Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-12.	Danielle Padron	Hire	Long Term Substitute Teacher of Music	BA/1	$95/day while teacher is on payroll then $273/ day No Benefits	JS/WS	1/19/21	5/31/21 or the return of the regular teacher	To Fill a Vacancy Created by the Maternity Leave and Federal/State Family Leave of Absence of Kristen Balsam
P-13.	Jennifer Godfrey	Adjust	Basic Skills Teacher	BA/6	Pro-rated on the basis of an annual salary of $39,669	JS	12/16/20	6/30/21	Adjustment from 0.5 Full Time Equivalency (F.T.E.) to 0.7 F.T.E.
P-14.	Robert Finstra	Resign	Security Guard	n/a	n/a	WS	12/23/20	12/23/20	Resignation
P-15.	Jimmy Jimenez	Resign	Computer Technician	n/a	n/a	District	1/23/21	Last Day 1/22/21	Resignation
P-16.	Cristina Redmerski; Tyler Kneidl; Michele Phibbs	Extra Duty	Home Instructors	n/a	$35.94 per hour	District	12/14/20	6/30/21	Home Instructors

**** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.***

P-17. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2020-2021 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated $95.00 per full day, no benefits. Substitutes working a half day schedule shall receive $47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he is needed.

Amanda Gilbert				

Board of Education Roll Call Vote

	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION: **Alex Clavijo, Chairperson**

ACCEPTANCE OF DONATIONS:

A. Acceptance of a donation of $1,000.00 to Hawthorne High School from Columbia Bank to be used to improve instructional uses in the one to one program. This donation was processed through the Hawthorne High School internal account.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-18. Acceptance of the Secretary's and Treasurer's Report for November 2020, and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation

F-19. Approval to make the necessary transfers for the period November 1, 2020 through November 30, 2020, for the budget year 2020-2021 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

F-20. Approval to participate in TIPS (Trinity 3 Technology) during the 2020-2021 school year.

F-21. Approval of contract with Trinity 3 Technology through the TIPS Cooperative Contract for the purchase of chrome books in the amount of $135,000.00.

F-22. Be it resolved that the Hawthorne Board of Education hereby authorizes the submission of the Cares Emergency Relief Grant amendment and accepts the grant award of $83,188.00 upon the subsequent approval of the Cares Emergency Relief Grant amendment.

A-23. Upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves the New Jersey Quality Single Accountability Continuum District Performance Review (NJQSAC DPR) for the 2020-2021 state monitoring.

Board of Education Roll Call Vote

	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS: **Joseph Carr**

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-24. Approval of the December 2020 Bill List.

It is recommended that the Board approve the bill list for the month of December 2020.

Board of Education Roll Call Vote

	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

BUILDINGS AND GROUNDS: **Anthony Puluse, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-25. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Roller Hockey Rink	Monday –Thursday 12/16/20 – 4/30/21 Saturdays and Sundays 1/2/21 – 4/30/21 Weekdays 4:30 p.m. to 9:30 p.m. Saturdays 9:00 a.m. to 9:30 p.m. Sundays noon to 9:30 p.m.	**Hawthorne Board of Recreation** Roller Hockey Practice and Games *Must abide by NJSIAA regulations

BG-26. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
964	Evergreen Program at Leonia	Omar Trans.	1	$25,545.00 + 766.35	11/2/20-June 2021
965	Allegro School	Omar Trans	1	$34,560.00 + 1,036.80	11/2/20-June 2021
969	Sage Day School	Omar Trans.	1	$21,470.00 + 644.10	11/4/20-June 2021
1004	Bear Cave School	Tasneem Trans.	1	$22,101.00 + 663.03	11/12/20-June 2021
1020	West Brook School – Visions	Jersey Kids	1	$36,400.00 + 1,092.00	11/2/20–June 2021
1026	Hawthorne High School	Omar Trans.	1	$25,239.00 + 757.17	11/12/20-June 2021
1033	Roosevelt School	NJ Trans.	1	$17,538.00 + 526.14	11/12/20-June 2021

BG-27. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
891	Lakeview Learning Center	Safe Guard Trans.	1	$13,230.00 + 396.90	10/26/20-June 2021
909	Washington South BCSS	Jersey Kids	2	$29,845.65 + 895.27	10/21/20-June 2021

Board of Education Roll Call Vote

	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE	CHAIRPERSON
Finance & Administration	Alex Clavijo
NJSBA	Alex Clavijo
Referendum	Michael Doyle
Curriculum & Instruction	Abigail Goff
Policy	Abigail Goff
HEF/SEPAC/PTOs	Anthony Puluse
Buildings & Grounds	Anthony Puluse
Legislative	Tania Sanford
Council Liaison	Marco Totaro
PCSBA	Louis B. Turco

PUBLIC BE HEARD:

- *As a reminder: When submitting questions or comments via email please be sure to include your **first and last name, address, and your question**. Thank you.*

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

NEW BUSINESS:

OLD BUSINESS:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law
2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiations related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds

6. Protection of public safety and property and/or investigations of possible violations or violations of law
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. Specific prospective or current employees unless all who could be adversely affected request an open session
9. Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO EXIT FROM PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO ADJOURN:

Board of Education Roll Call Vote

	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

ADDENDUM:

PERSONNEL: Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-28.	Maria Courtney	Leave	Administrative Assistant	n/a	In accordance with EFMLEA	LMS	12/8/20	12/21/20	FFCRA/EFMLEA Leave
P-29.	Jonelle Genberg	Leave	Teacher of Physical Education	n/a	In accordance with EFMLEA	LMS	12/11/20	12/23/20	FFCRA/EFMLEA Leave