

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
Tuesday, December 15, 2020
Regular Meeting – 7:00 P.M.

Meeting Being Held Virtually
This Meeting is Being Recorded

MEETING CALLED TO ORDER:

Time: 7:01 P.M.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr	X		
Alex Clavijo	X		
Abigail Goff	X		
Anthony Puluse	X		
Bruce Reicher	X		
Tania Sanford	X		
Marco Totaro	X		
Louis B. Turco		X	Arrived at 7:11 p.m.
Michael Doyle	X		

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
And approximately 12 members of the public virtually

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

If you wish to make a comment or ask a question during the public portion of the meeting, you may submit the question by accessing the “Q&A” feature on the bottom of the Zoom screen or you may submit a question via our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us. When submitting questions via zoom or email please be sure to include your **first and last name, address, and email address followed by your question**. We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you’ve provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements

they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

November 17, 2020 – Regular Meeting – Public & Private

Minutes - Moved by Ms. Sanford, seconded by Ms. Goff

**Ayes - Mr. Carr, Mr. Clavijo, Ms. Goff, Ms. Sanford
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
Nays - None
Abstain - None
Absent - Mr. Turco

CORRESPONDENCE:

REPORTS:

- A. Student Council Representative's Report – Alison Perini – See attached report
- B. Superintendent’s Report - Richard A. Spirito

Mr. Spirito reported on the following items:

- NJSIAA updates – winter and spring sports timelines will be on district website
- Hour of Code
- Diversity Alliance Committee meeting
- QSAC self-assessment
- Snow days – 4 have been built into calendar
- Thanked Mr. Alkes for re-covering table in training room.
- Thanked Mr. Doyle; it was a pleasure working with him for the past 6 years
- Governor’s Educators of the Year Award recipients:
 - Mr. McMann – High school
 - Ms. Minero – Licoln Middle School
 - Ms. Mazzacca – Jefferson School
 - Ms. Drexler – Roosevelt School
 - Ms. Bajrami – Washington School
- Happy holidays and a healthy new year to all.

NEGOTIATIONS:

Alex Clavijo, Committee Chairperson

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Negotiations

recommends the following resolution:

N-1. WHEREAS, the Hawthorne Board of Education (hereinafter referred to as the “Board”) and the Hawthorne Administrator/Supervisors’ Association (hereinafter referred to as the “HASA”) have negotiated a successor collective negotiations agreement (hereinafter referred to as the “CNA”) for the 2021-2022, 2022-2023, 2023-2024, 2024-2025 and 2025-2026 school years; and

WHEREAS, the HASA has, by a majority vote of its membership, ratified the CNA.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the CNA for the 2021-2022, 2022-2023, 2023-2024, 2024-2025 and 2025-2026 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the HASA.

N-1- Moved by Mr. Clavijo, seconded by Mr. Puluse

- Ayes - Mr. Carr, Mr. Clavijo, Ms. Goff, Ms. Sanford
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
- Nays - None**
- Abstain - Mr. Turco**
- Absent - None**

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student placements from the State of New Jersey, Department of Children and Families into the Hawthorne Board of Education:

Item #	Action	SY Tuition	Additional Services	Grade Level	Student #	Dates of Term	Discussion
CI-2.	Approve	\$14,740.20	N/A	High School	Student (file #120120)	9/1/20-11/19/20	20/21 SY
CI-3.	Approve	\$13,996.80	N/A	Middle School	Student (file #120220)	9/1/20-11/19/20	20/21 SY
CI-4.	Approve	\$14,405.40	N/A	2nd Grade	Student (file #120320)	9/1/20-11/19/20	20/21 SY
CI-5.	Approve	\$14,405.40	N/A	4th Grade	Student (file #120420)	9/1/20-11/19/20	20/21 SY

CI-6. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Occupational Therapy services for Hawthorne resident student (file #120520) during the 2020-2021 school year at a rate not to exceed \$6,562.50.

CI-7. Approval of agreement with St. Clare’s Hospital to provide bedside instruction for

Hawthorne resident student (file #120620) at a rate of \$55.00 per hour.

- CI-8. Approval of agreement with New Pathways to provide bedside instruction for Hawthorne resident student (file #120720) at a rate of \$600 per week.
- CI-9. Approval of agreement with Learn Well to provide bedside instruction for Hawthorne resident student (file #120820) at a rate of \$51.00 per hour.
- CI-10. Approval of home instruction for Hawthorne resident pupil as follows:
 - a. Student (file #120820 – Instruction starting date: 12/7/2020
Home Instructors – Claire Gray, Sean Murphy, Hana Selimovic, Educere
 - b. Student (file #120920 – Instruction starting date: 12/14/2020
Home Instructors – Tyler Kneidl, Sean Murphy, Michele Phibbs, Cristina Redmerski
 - c. Student (file #121020) – Instruction starting date: 12/14/2020
Home Instructor –Educere
- CI-11. Adoption of the school calendar for the 2021-2022 school year, consistent with the schedule of dates contained in a report submitted under separate cover, a copy of which shall be incorporated as an integral part of this resolution and reported in the official minutes of this meeting.

CI-2-11 - Moved by Ms. Goff, seconded by Mr. Totaro

- Ayes - Mr. Carr, Mr. Turco, Mr. Clavijo, Ms. Goff, Ms. Sanford
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
- Nays - None**
- Abstain - None**
- Absent - None**

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-12.	Danielle Padron	Hire	Long Term Substitute Teacher of Music	BA/1	\$95/day while teacher is on payroll then \$273/day No Benefits	JS/WS	1/19/21	5/31/21 or the return of the regular teacher	To Fill a Vacancy Created by the Maternity Leave and Federal/State Family Leave of Absence of Kristen Balsam
P-13.	Jennifer Godfrey	Adjust	Basic Skills Teacher	BA/6	Pro-rated on the basis of an annual salary of \$39,669	JS	12/16/20	6/30/21	Adjustment from 0.5 Full Time Equivalency (F.T.E.) to 0.7 F.T.E.
P-14.		Resign	Security Guard	n/a	n/a	WS	12/23/20	12/23/20	Resignation

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
	Robert Finstra								
P-15.	Jimmy Jimenez	Resign	Computer Technician	n/a	n/a	District	1/23/21	Last Day 1/22/21	Resignation
P-16.	Cristina Redmerski; Tyler Kneidl; Michele Phibbs	Extra Duty	Home Instructors	n/a	\$35.94 per hour	District	12/14/20	6/30/21	Home Instructors

* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.

P-17. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2020-2021 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he is needed.

Amanda Gilbert			
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Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-28.	Maria Courtney	Leave	Administrative Assistant	n/a	In accordance with EFMLEA	LMS	12/8/20	12/21/20	FFCRA/EFMLEA Leave
P-29.	Jonelle Genberg	Leave	Teacher of Physical Education	n/a	In accordance with EFMLEA	LMS	12/11/20	12/23/20	FFCRA/EFMLEA Leave

P-12-17, P-28-29 - Moved by Ms. Goff, seconded by Mr. Carr

- Ayes - Mr. Carr, Mr. Turco, Mr. Clavijo, Ms. Goff, Ms. Sanford**
- Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
- Nays - None**
- Abstain - None**
- Absent - None**

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of a donation of \$1,000.00 to Hawthorne High School from Columbia Bank to be used to improve instructional uses in the one to one program. This donation was processed through the Hawthorne High School internal account.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-18. Acceptance of the Secretary's and Treasurer's Report for November 2020, and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation
- F-19. Approval to make the necessary transfers for the period November 1, 2020 through November 30, 2020, for the budget year 2020-2021 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-20. Approval to participate in TIPS (Trinity 3 Technology) during the 2020-2021 school year.
- F-21. Approval of contract with Trinity 3 Technology through the TIPS Cooperative Contract for the purchase of chrome books in the amount of \$135,000.00.
- F-22. Be it resolved that the Hawthorne Board of Education hereby authorizes the submission of the Cares Emergency Relief Grant amendment and accepts the grant award of \$83,188.00 upon the subsequent approval of the Cares Emergency Relief Grant amendment.
- A-23. Upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves the New Jersey Quality Single Accountability Continuum District Performance Review (NJQSAC DPR) for the 2020-2021 state monitoring.

F-18-22, A-23 - Moved by Mr. Clavijo, seconded by Ms. Sanford

- Ayes - Mr. Carr, Mr. Turco, Mr. Clavijo, Ms. Goff, Ms. Sanford
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
- Nays - None**
- Abstain - None**
- Absent - None**

CLAIMS:

Joseph Carr

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

- CL-24. Approval of the December 2020 Bill List.

It is recommended that the Board approve the bill list for the month of December 2020.

CL-24 - Moved by Mr. Carr, seconded by Mr. Totaro

- Ayes - Mr. Carr, Mr. Turco*, Mr. Clavijo, Ms. Goff, Ms. Sanford
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
- Nays - None**
- Abstain - None**
- Absent - None**

***Mr. Turco with reservation on vendor # 2892 and #2875**

BUILDINGS AND GROUNDS:

Anthony Puluse, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-25. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Roller Hockey Rink	Monday –Thursday 12/16/20 – 4/30/21 Saturdays and Sundays 1/2/21 – 4/30/21 Weekdays 4:30 p.m. to 9:30 p.m. Saturdays 9:00 a.m. to 9:30 p.m. Sundays noon to 9:30 p.m.	<u>Hawthorne Board of Recreation</u> Roller Hockey Practice and Games *Must abide by NJSIAA regulations

- BG-26. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
964	Evergreen Program at Leonia	Omar Trans.	1	\$25,545.00 + 766.35	11/2/20-June 2021
965	Allegro School	Omar Trans	1	\$34,560.00 + 1,036.80	11/2/20-June 2021
969	Sage Day School	Omar Trans.	1	\$21,470.00 + 644.10	11/4/20-June 2021
1004	Bear Cave School	Tasneem Trans.	1	\$22,101.00 + 663.03	11/12/20-June 2021
1020	West Brook School – Visions	Jersey Kids	1	\$36,400.00 + 1,092.00	11/2/20–June 2021
1026	Hawthorne High School	Omar Trans.	1	\$25,239.00 + 757.17	11/12/20-June 2021
1033	Roosevelt School	NJ Trans.	1	\$17,538.00 + 526.14	11/12/20-June 2021

- BG-27. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
891	Lakeview Learning Center	Safe Guard Trans.	1	\$13,230.00 + 396.90	10/26/20-June 2021
909	Washington South BCSS	Jersey Kids	2	\$29,845.65 + 895.27	10/21/20-June 2021

BG-25-27 - Moved by Mr. Puluse, seconded by Ms. Goff

**Ayes - Mr. Carr, Mr. Turco*, Mr. Clavijo, Ms. Goff, Ms. Sanford
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**

Nays - None

Abstain - None

Absent - None

***Mr. Turco with reservation on BG-26-27**

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Finance & Administration Alex Clavijo

Mr. Clavijo reported on the following items:

- Auditor presented to the committee; due date for CAFR is extended
- FEMA submission

NJSBA..... Alex Clavijo

No Report

Referendum Michael Doyle

No Report

Curriculum & Instruction Abigail Goff

Ms. Goff reported on the following items:

- QSAC – Self Assessment
- TREPS, Capstone projects
- 2021-2022 Calendar

Policy..... Abigail Goff

No Report

HEF/SEPAC/PTOs..... Anthony Puluse

Mr. Puluse stated that “Wheel of Education” event is ongoing,

Buildings & Grounds..... Anthony Puluse

Mr. Puluse reported on the following items:

- PSE&G increased pressure at Roosevelt school
- High school passed plumbing inspection
- Middle school plumbers finishing gas lines
- Air purifiers are installed at all schools
- Referendum projects update

Legislative Tania Sanford

Ms. Sanford reported on the following items:

- Extend time to file audits
- QSAC Relief
- Diversity inclusion instruction
- Discipline data reporting
- Sun screen policy
- Anti-bullying law review
- Extended learning time

Council Liaison Marco Totaro

No Report

PCSBA Louis B. Turco

No Report

PUBLIC BE HEARD: None

- *As a reminder: When submitting questions or comments via email please be sure to include your first and last name, address, and your question. Thank you.*

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

Mr. Reicher thanked administration for the afternoon snow day; he also thanked Mr. Doyle for his service as Board member and stated it was a pleasure working with him.

Ms. Sanford thanked administration for the half snow day and offered her congratulations to Mr. Doyle stating it was a pleasure working with him on the Board.

Mr. Clavijo wished everyone a happy and healthy holiday. He thanked Mr. Doyle for his honorable service and wished him well.

Ms. Goff wished everyone a happy holiday and healthy new year. She wished Mr. Doyle the best of luck and thanked him for his hard work.

Mr. Carr offered his congratulations to the Governor’s Educator Award recipients. He wished a happy holiday season to all and thanked Mr. Doyle for his leadership and service on the board.

Mr. Totaro offered his congratulations to Governor’s Educator Award recipients. He thanked Mr. Doyle for his hard work and wished everyone a happy holiday season.

Mr. Puluse also thanked administration for the half snow day. He also stated he enjoyed working with Mr. Doyle and wished him well.

Mr. Turco wished everyone a happy holiday and healthy new year. He stated Mr. Doyle was an honest and trustworthy board member and a pleasure to work with.

Mr. Doyle thanked family, friends and community for supporting him during the election. He stated he is sad that he will not be able to continue to serve on the Board, but offered his congratulations to Dr. Morel, Mr. Puluse and Mr. Carr. He thanked the entire Board for all their hard work and wished everyone

a happy holiday season.

NEW BUSINESS: None

OLD BUSINESS:

Mr. Turco suggested a residency check re-registration

Mr. Doyle suggested a board members' social media policy should be implemented and employees' social media policy should be reviewed as well.

MOTION TO ADJOURN:

At 8:08 p.m. Mr. Totaro moved the board adjourn, seconded by Mr. Clavijo

**Ayes - Ms. Sanford, Mr. Totaro, Mr. Clavijo, Ms. Goff, Mr. Carr
Mr. Reicher, Mr. Turco, Mr. Puluse, Mr. Doyle**

Nays - None

Abstain - None

Absent - None

Respectfully submitted,

Trude Engle
Board Secretary