

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY

Tuesday, November 17, 2020
Regular Meeting – 7:00 P.M.

Meeting Being Held Virtually
This Meeting is Being Recorded

MEMBERS OF THE BOARD

Michael Doyle, President
Alex Clavijo, Vice President

Joseph Carr
Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
December 15, 2020 at 7:00 P.M.



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Marco Totaro			
Louis B. Turco			
Michael Doyle			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

If you wish to make a comment or ask a question during the public portion of the meeting, you may submit the question by accessing the “Q&A” feature on the bottom of the Zoom screen or you may submit a question via our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us which is available on our district website. When submitting questions via zoom or email please be sure to include your ***first and last name, address, and email address followed by your question.*** We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you’ve provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:**APPROVAL OF MINUTES:**

October 20, 2020 – Regular Meeting – Public & Private

Board of Education Roll Call Vote

	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:**REPORTS:**

- A. Student Council Representative's Report – Alison Perini
 B. Superintendent's Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:**Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	<u>School</u>	<u>SY Tuition</u>	<u>Additional Services</u>	<u>ESY Tuition</u>	<u>Student #</u>	<u>Dates of Term</u>	<u>Discussion</u>
CI-1.	Lakeview Learning Center	\$475.87 per diem for 149 days \$70,904.63	N/A	N/A	Student (file #110120)	10/26/20-6/21	20/21 SY

- CI-2. Approval of revised (additional 2 hours of service) contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Teacher of the Deaf services during the 2020-2021 school year at a rate not to exceed \$6,270.00 for student (file #110220).
- CI-3. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Educational Evaluation services during the 2020-2021 school year at a rate not to exceed \$790.00 per evaluation for the following students (file #110320, #110420, #110520, #110620, #110720, #110820, #110920, #111020, #111120, #111220, #111820, #111920, and #112020).
- CI-4. Approval of agreement with St. Clare's Hospital to provide bedside instruction for Hawthorne resident students (file #111320, file #111420 and file #111520) at a rate of \$55.00 per hour.
- CI-5. Approval of Homebound Instruction Agreement with Silvergate Prep for Hawthorne resident student (file #111620) at a rate of \$50 per hour for a total of 10 hours of instruction per week.

- CI-6. Approval of contract with Freda Glick for Bilingual Speech/Language Services for the 2020-2021 school year at a rate of \$450.00 per evaluation.
- CI-7. Approval for Daniel Kim to plan and deliver workshops during Professional Development days at the contractual stipends of \$100.00 to plan the workshops and \$100.00 to present the workshops.
- CI-8. Approval of Sarah Knesevitch and Mary Roca to provide BSI Tier 3 Support and Teacher On Call homework support for the 20-21 school year at the of \$34.77 per hour. Funded by CARES Act and Title 1.

Board of Education Roll Call Vote

	<u>Mr. Clavijo</u>	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-9.	Jenny Charles	Hire	Elementary School Teacher	BA/1	Pro-rated on the basis of an annual salary of \$54,450	RS	12/1/2020 Contingent Upon Completion of Criminal History Review and NJ Certification	6/30/21	To Fill a Vacancy Created by the Retirement of Kimberly Feehan-Ponte
P-10.	Jany Hernandez	Resign	School Psychologist	n/a	n/a	HHS	12/31/20	12/31/20 Last Day on Payroll	Resignation
P-11.	Lisa Viggiano	Extra Duty	Speech Therapist	n/a	\$45.34 per hour	District	11/1/20	6/30/21	To Deliver Additional Speech Therapy Support Funded by the CARES Act
P-12.	Diane Maher; Rita Pinelli	Extra Duty	Alternate Chaperones	n/a	\$33.66 per hour	HHS	11/18/20	6/18/21	Alternate Chaperones for student (file #111720) for High School Band Practice
P-13.	Robyn Crawford	Adjust	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	10/27/20	6/18/21	Adjustment from Substitute Only to Part Time Para

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-14.	Daniel Whalen	Adjust	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	11/5/20	6/18/21	Adjustment from Substitute Only to Part Time Para
P-15.	Ashley Edson	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	Upon Completion of Criminal History Review and Substitute Certification	6/18/21	Part Time Para
P-16.	Jennifer Schnell	Adjust	Part Time Para	n/a	n/a	JS	10/26/20	10/23/20 Last Day on Payroll as PT Para	Adjustment from Part Time Para to Substitute Only for the District
P-17.	Leah Turner	Resign	Part Time Para	n/a	n/a	WS	11/9/20	11/6/20 Last Day on Payroll	Resignation
P-18.	Ernesto Gencarelli	Resign	Night Custodian	n/a	n/a	HHS	10/29/20	10/29/20	Resignation
P-19.	Blerim Izetoski	Adjust	Night Custodian	NCust /3	\$37,491 inclusive of night stipend	HHS	11/9/20	6/30/21	To Fill a Vacancy Created by the Resignation of Ernest Gencarelli
P-20.	Merima Bajramoski	Adjust	Custodian	NCust /1	Pro-rated on the Basis of an Annual Salary of \$36,091 inclusive of night stipend	RS	11/18/20	6/30/21	To Fill a Vacancy Created by the Adjustment in Assignment of Blerim Izetoski
P-21.	Lori Lodato	Hire	Substitute Administrative Assistant	n/a	\$85 per diem	District	11/18/20	6/30/21	Substitute

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-22. WHEREAS, the Hawthorne Board of Education ("Board") is desirous of appointing those coaches listed in the attachment for the 2020 winter sports season: and

WHEREAS, said coaches are desirous of accepting their respective appointments for the 2020 winter sports season provided, however, that if at the discretion of the Board, or by a directive or order issued by the New Jersey State Interscholastic Athletic Association ("NJISAA") or by the State Government that the 2020 winter sports season be suspended, restricted, or prohibited, said appointments shall be rescinded; and

WHEREAS, if the appointments are rescinded, the coaches shall be paid a prorated amount of their stipends, if any, for services performed.

NOW THEREFORE BE IT RESOLVED that the Board hereby appoints the coaches listed in the attachment for the 2020 winter sports season.

BE IT FURTHER RESOLVED that the appointments of these coaches are contingent upon a 2020 winter sports season occurring.

BE IT FURTHER RESOLVED that if the Board, or NJISAA or the State suspends, restricts, or prohibits the 2020 winter sports season, these appointments shall be rescinded and the coaches shall be paid a prorated amount of their stipend, if any, for services actually rendered.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and Business Administrator/Board Secretary to execute all documents necessary to effectuate the intent of this Resolution.

- P-23. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2020-2021 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he is needed.

Amy Brenna		Tanina Habib		Christine Rea-Briskin
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Board of Education Roll Call Vote

	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of a donation of dictionaries to the third grade students valued at \$648 from the Hawthorne Rotary.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-24. Acceptance of the Secretary's and Treasurer's Report for October 2020, and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-25. Approval to make the necessary transfers for the period October 1, 2020 through October 31, 2020, for the budget year 2020-2021 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

- F-26. Be it resolved that the Hawthorne Board of Education hereby authorizes the submission of the School Security Grant application and accepts the grant award of these funds upon the subsequent approval of the grant application.
- F-27. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-28. Acceptance of the carryover funds for IDEA grants in the following amounts:

IDEA BASIC	
Hawthorne Public Schools	\$88,504.00
IDEA PRE-SCHOOL	
Hawthorne Public Schools	\$495.00

- F-29. Acceptance of the carryover funds for Title grants in the following amounts:

Title IA	
Hawthorne Public Schools	\$10,010.00
TITLE IIA	
Hawthorne Public Schools	\$545.00
St. Anthony's	\$51.00
HCA	\$95.00
TITLE III	
Hawthorne Public Schools	\$ 11,003.00
TITLE III – Immigrant	
Hawthorne Public Schools	\$4,393.00
TITLE IV	
Hawthorne Public Schools	\$133.00
St. Anthony's	\$13.00
HCA	\$23.00

- A-30. Approval to dispose of obsolete/non-working computer equipment per attached list which will be remain integral part of the minutes.

Board of Education Roll Call Vote

	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mrs. <u>Sanford</u>	Mr. <u>Totaro</u>	Mr. <u>Turco</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mrs. <u>Goff</u>	Mr. <u>Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS:

Michael Doyle

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

- CL-31. Approval of the November 2020 Bill List.

It is recommended that the Board approve the bill list for the month of November 2020.

Board of Education Roll Call Vote

	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY:**Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-32. Second Reading and Adoption of the following Policies and Regulations:

Policy/Regs.	Title
P 1620	- Administrative Employment Contracts
P 2431	- Athletic Competition
R 2431.1	- Emergency Procedures for Sports and Other Athletic Activity
P 2464	- Gifted and Talented Students
P & R 5330.05	- Seizure Action Plan
P 6440	- Cooperative Purchasing
P & R 6470.01	- Electronic Funds Transfer and Claimant Certification
P & R 7440	- School District Security
P 7450	- Property Inventory
P & R 7510	- Use of School Facilities
P 8420	- Emergency and Crisis Situations
P 8561	- Procurement Procedures for School Nutrition Programs
P 1648	- Restart and Recovery Plan
P 1648.02	- Remote Learning Options for Families
P 1648.03	- Restart and Recovery Plan – Full-Time Remote Instruction

Board of Education Roll Call Vote

	<u>Mrs. Sanford</u>	<u>Mr. Totaro</u>	<u>Mr. Turco</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

BUILDINGS AND GROUNDS:**Anthony Puluse, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-33. Approval of the completion of health and safety evaluation of school buildings Checklist Statement of Assurance for the 2020-2021 school year.

- BG-34. Report of the Completion of the School Bus Emergency Evacuation Drill originally scheduled for October 29-30, 2020, but due to the school closure from October 29th – November 11th, the evacuation drills occurred on Thursday, November 12th and Friday, November 13th, 2020 as follows:

School	Location	School Principal
High School	Parmelee Avenue	Mr. De Maio
Lincoln Middle School	Hawthorne Avenue	Mrs. Devor
Jefferson School	Goffle Hill Road	Mr. Droske
Roosevelt School	Roosevelt Avenue	Mr. Pisacane
Washington School	Mohawk Avenue	Mrs. Spinelli
Transition House	Lafayette Avenue	Mrs. Forshay

- BG-35. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
Q1026	Hawthorne High School	Tasneem Trans.	1	\$2,496.00 + 474.88 surcharge	10/15/20-10/30/20
Q1027	Christopher Columbus School	Tasneem Trans.	1	\$890.00 + 26.70	10/15/20-10/30/20
Q1033	Roosevelt School Hawthorne	Tasneem Trans.	1	\$2,136.00 + 464.08	10/15/20-10/30/20

Board of Education Roll Call Vote

	Mr. Totaro	Mr. Turco	Mr. Carr	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

Finance & Administration	Alex Clavijo
NJSBA.....	Alex Clavijo
Referendum	Michael Doyle
Curriculum & Instruction	Abigail Goff
Policy.....	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Buildings & Grounds.....	Anthony Puluse
Legislative	Tania Sanford
Council Liaison	Marco Totaro
PCSBA	Louis B. Turco

CHAIRPERSON

PUBLIC BE HEARD:

- As a reminder: When submitting questions or comments via email please be sure to include your **first and last name, address, and your question**. Thank you.

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

[illegible]

Board of Education Roll Call Vote

[illegible]

ADDENDUM:**CURRICULUM AND INSTRUCTION:****Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-36. Approval of agreement with Delta-T group for the 2020-2021 school year to provide the following services:

- Educational / Psychological Evaluations
- Para-professionals

PERSONNEL:**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-37.	Kristine Blau	Adjust	Full Time Paraprofessional	Para	Pro-rated on the basis of an annual salary of \$31,493 plus ABA stipend	LMS	11/18/20	6/30/21	To Fill a Vacancy
P-38.	Marci Burwick	Hire	LDTC	M+15/10	Pro-rated on the basis of an annual salary of \$67,220	HHS	1/1/21	6/30/21	To Fill a Vacancy Created by the Resignation of Jany Hernandez
P-39.	Amanda Gilbert	Hire	Long Term Substitute Elementary School Teacher	BA/1	\$95/day while teacher is on payroll then \$273/day No Benefits	LMS	1/11/21 Contingent Upon Completion of Criminal History Review and NJ Certification	6/2/21 or the return of the regular teacher	To Fill a Vacancy Created by the Leave of Absence of Sarah Knesevitch

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-40. Approval of Matt Small to work in the following positions for the 2020-2021 school year: score keeper, ticket collector, ticket seller, site manager, security.