

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
 Tuesday, July 21, 2020
 Regular Meeting – 7:00 P.M.
 Meeting Being Held Virtually
 This Meeting is Being Recorded

MEETING CALLED TO ORDER:

Time: 7:02

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr	X		
Alex Clavijo	X		
Abigail Goff	X		
Anthony Puluse	X		
Bruce Reicher	X		
Tania Sanford	X		
Marco Totaro	X		
Louis B. Turco	X		
Michael Doyle	X		

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately 22 members of the public virtually via Zoom and YouTube.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

If you wish to make a comment or ask a question during the public portion of the meeting, you may submit the question by accessing the “Q&A” feature on the bottom of the Zoom screen or you may submit a question via our Board of Education email address at HawthorneBOE@hawthorne.k12.nj.us which is available on our district website. When submitting questions via zoom or email please be sure to include your ***first and last name, address, and email address followed by your question.*** We will do our best to answer all questions in the order in which they are received. If for some reason we are unable to answer your question, someone from the district will respond using the email address you’ve provided.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light

of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

No one wished to speak

APPROVAL OF MINUTES:

June 9, 2020 – Regular Meeting – Public & Private
June 23, 2020 – Regular Meeting – Public & Private

Minutes - Moved by Mr. Carr, seconded by Ms. Sanford

- Ayes - Ms. Sanford, Mr. Turco, Mr. Carr, Mr. Clavijo, Ms. Goff
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
- Nays - None**
- Abstain - None**
- Absent - None**

CORRESPONDENCE: None

REPORTS:

A. Superintendent’s Report - Richard A. Spirito,

Mr. Spirito reported on the following items:

- Referendum projects update
- Restart Committee update
- Diversity Alliance Committee – meeting soon
- Alternative Program update
- Technology Department preparing all new devices for teachers and students for new school year.

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-1.	Shepard School	N/A	N/A	\$131.99 per diem for 30 days \$3,959.70 for an aide	Student (file # 070120)	7/1/20-7/30/20	20-21 SY
CI-2.	Bergen County Special Services	N/A	N/A	\$5,300.00 for ESY Program	Student (file # 070220)	7/6/20-7/31/20	20-21 SY
CI-3.	Bergen County Special Services	N/A	N/A	\$5,300.00 for ESY Program	Student (file # 070320)	7/6/20-7/31/20	20-21 SY
CI-4.	Bergen County Special Services	N/A	N/A	\$5,300.00 for ESY Program	Student (file # 070420)	7/6/20-7/31/20	20-21 SY
CI-5.	Bergen County Special Services – Autism Continuum	N/A	N/A	\$7,800.00 for ESY Program	Student (file # 070520)	6/29/20-8/7/20	20-21 SY
CI-6.	Bergen County Special Services – Autism Continuum	N/A	N/A	\$7,800.00 for ESY Program	Student (file # 070620)	6/29/20-8/7/20	20-21 SY
CI-7.	Shepard Preparatory High School	\$299.73 per diem for 183 days \$54,850.59	\$185.70 per diem for 183 days for an aide \$33,983.10	\$299.73 per diem for 30 days \$8,991.90 And \$185.70 per diem for an aide \$5,571.00	Student (file # 070720)	7/1/20-6/21	20-21 SY

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-8.	New Alliance Academy	\$436.50 per diem for 195 days \$85,117.50	N/A	N/A	Student (file # 070820)	8/26/20-6/21	20-21 SY
CI-9.	New Alliance Academy	\$436.50 per diem for 195 days \$85,117.50	N/A	N/A	Student (file # 070920)	8/26/20-6/21	20-21 SY
CI-10.	New Alliance Academy	\$436.50 per diem for 195 days \$85,117.50	N/A	N/A	Student (file # 071020)	8/26/20-6/21	20-21 SY
CI-11.	Chapel Hill Academy	\$352.00 per diem for 180 days \$63,360.00	N/A	\$352.00 per diem for 30 days \$10,560.00	Student (file # 071120)	7/6/20-6/21	20-21 SY
CI-12.	Durand, Inc.	\$376.97 per diem for 180 days \$67,854.60	\$180 per diem for 180 days \$32,400.00 for an aide And \$10,800.00 for a bus aide	\$376.97 per diem for 28 days \$10,555.16 And \$180 per diem for 28 days for an ESY aide \$5,040.00 And \$1,680.00 for an ESY bus aide	Student (file # 071220)	7/6/20-6/21	20-21 SY
CI-13.	Durand, Inc.	\$376.97 per diem for 180 days \$67,854.60	\$180 per diem for 180 days \$32,400.00 for an aide And \$16,200.00 for a bus aide	\$376.97 per diem for 28 days \$10,555.16 And \$180 per diem for 28 days for an ESY aide \$5,040.00 And \$2,520.00 for an ESY bus aide	Student (file # 071320)	7/6/20-6/21	20-21 SY

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-14.	The Felician School for Exceptional Children	\$324.02 per diem for 183 days \$59,295.66	N/A	\$324.02 per diem for 22 days \$7,128.44	Student (file # 071420)	7/1/20-6/21	20/21 SY

CI-15. Approval contracts for three (3) Hawthorne resident students (file #071520, #071620 and #071720) to receive Educational Level I services provided by the New Jersey Commission for the Blind and Visually Impaired, Newark, New Jersey, for the 2020-2021 school year, effective September 1, 2020, through June 30, 2021, at a cost of \$2,100.00 per student. The student numbers are on file in the Hawthorne Board of Education office.

CI-16. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Audiology services for Hawthorne resident students (file #071820, #071920, #072020, #072120, #072220, #072320, #072420, #072520, and, #072620,) requiring this service during the 2020-2021 school year at a rate not to exceed \$8,460.00 (maximum of 45 hours during the 20-21 school year).

CI-17. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Assistive Technology Assessment services for Hawthorne resident student (file #072720) requiring this service during the 2020-2021 school year at a rate not to exceed \$950.00.

CI-18. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Augmentative Communication Assessment services for Hawthorne resident student (file #072820) requiring this service during the 2020-2021 school year at a rate not to exceed \$1,100.00.

CI-19. Approval of agreement with Hybrid Learning Group to provide the following services during the 2020-2021 school year for Hawthorne resident student (file #072920). ABA Therapy services should not exceed 12 hours per week, parent training should not exceed 1 hour per week:

Service	Rate
ABA Program Coordination /Supervision	\$142.00/hour
Parent Training	\$142.00/hour
Report Writing	\$142.00/hour
Direct ABA Instruction (home/community)	\$65.00/hour

CI-20. Submission of Comprehensive Equity Plan Statement of Assurance 2020-2021, in accordance with Department of Education requirements which took effect September 1, 2019.

CI-1-20 - Moved by Ms. Goff, seconded by Mr. Clavijo

**Ayes - Ms. Sanford, Mr. Turco, Mr. Carr, Mr. Clavijo, Ms. Goff
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**

Nays - None

Abstain - None

Absent - None

PERSONNEL:**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-21.	Tricia Aupperlee	Resign	BSI Teacher	n/a	n/a	LMS	7/1/20	Last Day 6/30/20	Resignation
P-22.	Brianna Cruz	Resign	Teacher of Mathematics	n/a	n/a	HHS	7/1/20	Last Day 6/30/20	Resignation
P-23.	Beth Solomon	Resign	Teacher of Students with Disabilities	n/a	n/a	LMS	7/1/20	Last Day 6/30/20	Resignation
P-24.	Jackie Passero	Extra Duty	Academic Coordinator	n/a	\$409.10 per Diem	RS	Summer 2020	n/a	Academic Coordinator Summer Work for 3 full days
P-25.	Douglas Kammerer	Extra Duty	Chaperone	n/a	\$33.66 per hour	Out of District	7/8/20	n/a	Chaperone for student (file # 073020) for Emerson Graduation 6:00 p.m. to 8:00 p.m.
P-26.	Michelle Phibbs	Extra Duty	Teacher of Mathematics	n/a	\$337.60/day	HHS	6/17/20	6/26/20	To Attend Virtual Meetings (8 days)
P-27.	Amanda Bushoven	Adjust	Teacher of Students with Disabilities	BA/6	\$56,670	RS	8/31/20	6/30/21	From 0.5 F.T.E. to 1.0 F.T.E.
P-28.	Lauren Calton	Adjust	Teacher of Students with Disabilities	MA/1	\$57,550	LMS	8/31/20	6/30/21	Adjustment from Long Term Substitute to Regular Teacher To Fill a Vacancy Created by the Resignation of Beth Solomon
P-29.	Brian Haines	Hire	Teacher of Physical and Health Education	BA/2	\$54,700	LMS	8/31/20	6/30/21	To Fill a Vacancy Created by the Transfer of Angelo Guarnieri
P-30.	Tyler Kneidl	Hire	Teacher of Physics	B+15/12A	\$75,020	HHS	8/31/20	6/30/21	To Fill a Vacancy
P-31.	Amanda Mohre	Hire	0.5 F.T.E. Teacher of Students with Disabilities	BA/1	\$27,225	RS	8/31/20	6/30/21	To Fill a Vacancy Created by the Adjustment in Assignment of Amanda Bushoven
P-32.	Matthew Wagner	Adjust	Long Term Substitute	BA/1	\$95/day while	LMS	8/31/20	11/30/20 or the	To Fill a Vacancy Created by the

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
			Research and Writing and BSI Teacher		teacher is on payroll then \$273/day No Benefits			Return of the Regular Teacher	Maternity Leave, Federal/State Family Leave of Absence and Child Rearing Leave of Erica Torres
P-33.	Carol Savage	Retire	Administrative Assistant	n/a	n/a	HHS/RS	8/1/20	Last Day 7/31/20	Retirement
P-34.	Jennifer Mejia	Adjust	Administrative Assistant	n/a	n/a	HHS	7/1/20	6/30/21	Transfer from Board Office to High School
P-35.	Kathleen Keyzer	Adjust	Confidential Senior Administrative Assistant	n/a	Pro-rated on the basis of an annual salary of \$48,000	CO	8/1/20	6/30/21	To Fill a Vacancy Created by the Retirement of Anna Convertino
P-36.	Balvina Romero	Hire	Night Custodian	CUST /2	Pro-rated on the basis of an annual salary of \$36,791 inclusive of the night stipend	HHS	8/1/20	6/20/21	To Fill a Vacancy Created by the Retirement of Ennio Margarucci

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-37. Approval of the following nurses for COVID-19 Restart and Recovery work as listed below:

Employee	COVID-19 Documents & Procedures	COVID – 19 Meeting & Trainings
Anne Hanrahan	\$34.77 per hour	\$76.31 per hour
Katherine Lonergan	\$34.77 per hour	\$54.68 per hour
Margaret Tamburro	\$34.77 per hour	\$52.00 per hour

P-38. Approval of additional hours during the summer 2020, as follows:

Employee	Position	Hours	Hourly Rate
Megan Parks	Behaviorist	12	\$49.29
Margaret Rainey	Speech Therapist	16	\$64.68
Kerri Oetting	Speech Therapist	24	\$39.31
Jennifer Roncinske	Teacher	35	\$39.52
Jaclyn Schluter	Teacher	3	\$43.19
Kerri Casey	Teacher	2	\$47.85
Camille Ellerbrook	Paraprofessional	2	\$23.48
Gianfranco Lobaton	Part Time Para	2	\$18.26
Rachel Louis	Part Time Para	2	\$18.26

P-39. Appointment of the following persons to serve in meetings as needed in the summer 2020.

Employee		Hourly Rate
Philip Dacchille	Teacher	\$41.74
Cristina Redmerski	Teacher	\$44.39
Alyssa Schlossberg	Teacher	\$61.89
Christine Zakk	Guidance Counselor	\$47.26
Anthony Rose	Part Time Para	\$16.52

- P-40. Approval of update to agenda item P-20. from the June 23, 2020 Board of Education meeting to include Kerri Casey as a Coordinator for July and August 2020 in accordance with rates listed in Appendix D of the teachers’ contract on file in the Board office.

Home Therapy @ \$45.34 per hour	Coordinator @ \$90.67 per hour
Tonya Barnes	Tonya Barnes
Michelle Cardiello	Michelle Cardiello
Leona Patmos	Kerri Casey
Teresa Magna Davenport	Erika Len
Camille Ellerbrook	Megan Parks
Elizabeth Farkas	Carrie Parker
Diane Maher	Dana Janots
Allison Runz	
Amy Phiefer	

- P-41. Appointment of the following staff to serve in the positions listed below for the 2020-2021 school year in accordance with rates listed in Appendix D of the teachers’ contract on file in the Board office.

Home Therapy @ \$45.34 per hour	Coordinator @ \$90.67 per hour
Tonya Barnes	Tonya Barnes
Michelle Cardiello	Michelle Cardiello
Leona Patmos	Kerri Casey
Teresa Magna Davenport	Erika Len
Camille Ellerbrook	Megan Parks
Elizabeth Farkas	Carrie Parker
Diane Maher	Dana Janots
Allison Runz	
Amy Phiefer	

- P-42. WHEREAS, the Hawthorne Board of Education ("Board") is desirous of appointing those coaches listed in the attachment for the 2020 fall sports season: and

WHEREAS, said coaches are desirous of accepting their respective appointments for the 2020 fall sports season provided, however, that if at the discretion of the Board, or by a directive or order issued by the New Jersey State Interscholastic Athletic Association ("NJISAA") or by the State Government that the 2020 fall sports season be suspended, restricted, or prohibited, said appointments shall be rescinded; and

WHEREAS, if the appointments are rescinded, the coaches shall be paid a prorated amount of their stipends, if any, for services performed.

NOW THEREFORE BE IT RESOLVED that the Board hereby appoints the coaches listed in the attachment for the 2020 fall sports season.

BE IT FURTHER RESOLVED that the appointments of these coaches are contingent upon a 2020 fall sports season occurring.

BE IT FURTHER RESOLVED that if the Board, or NJISAA or the State suspends, restricts, or prohibits the 2020 fall sports season, these appointments shall be rescinded and the coaches shall be paid a prorated amount of their stipend, if any, for services actually rendered.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and Business Administrator/Board Secretary to execute all documents necessary to effectuate the intent of this Resolution.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-47.	Courtney Lawler	Hire	Athletic Trainer	n/a	Pro-rated on the basis of an annual salary of \$57,550	District	7/22/20 or Upon Completion of the Criminal History Review	6/30/21	To Fill a Vacancy
P-48.	Lucy Atanasio	Resign	Part Time Para	n/a	n/a	WS	8/1/20	7/31/20	Resignation

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-21-42, P-47-48 - Moved by Ms. Goff, seconded by Mr. Totaro

**Ayes - Ms. Sanford, Mr. Turco, Mr. Carr, Mr. Clavijo, Ms. Goff
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**

Nays - None

Abstain - None

Absent - None

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-43. Acceptance of the Secretary's and Treasurer's Report for June 2020 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.

F-44. Approval to make the necessary transfers for the period June 1, 2020 through June 30, 2020, for the budget year 2019-2020 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

F-43-44 - Moved by Mr. Clavijo, seconded by Ms. Sanford

**Ayes - Ms. Sanford, Mr. Turco, Mr. Carr, Mr. Clavijo, Ms. Goff
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
Nays - None
Abstain - None
Absent - None

CLAIMS:

Alex Clavijo

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-45. Approval of the July 2020 Bill List.

It is recommended that the Board approve the bill list for the month of July 2020.

CL-45 - Moved by Mr. Clavijo, seconded by Mr. Carr

**Ayes - Ms. Sanford, Mr. Turco, Mr. Carr, Mr. Clavijo, Ms. Goff
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
Nays - None
Abstain - None
Absent - None

POLICY:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-46. First Reading of the following Policies and Regulations:

Policy	Title
P 1648	- Restart and Recovery Plan
P 1649	- Ederal Families First Coronavirus (COVID-19) Response Act
P 2431.3	- Heat Participation Policy for Student-Athlete Safety
P 2622	- Student Assessment
P&R 5111	- Eligibility of Resident/Nonresident Students
P&R 5200	- Attendance
P&R 5320	- Immunization
P&R 5330.04	- Administering an Opioid Antidote
P 5610	- Suspension
R 5610	- Suspension Procedures
P 5620	- Expulsion
P&R 8320	- Personnel Records

P-46 - Moved by Ms. Goff, seconded by Ms. Sanford

- Ayes - Ms. Sanford, Mr. Turco, Mr. Carr, Mr. Clavijo, Ms. Goff
Mr. Reicher, Mr. Puluse, Mr. Doyle, Mr. Totaro**
- Nays - None**
- Abstain - None**
- Absent - None**

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Finance & Administration Alex Clavijo

Mr. Clavijo reported on the following items:

- 19-20 Audit – has not started
- Business office closing out purchase orders for 19-20
- PPE and CARES funding
- 2019-2020 budget year-end surplus figures will not be available until after audit is completed.

NJSBA..... Alex Clavijo

No Report

Referendum Michael Doyle

No Report

Curriculum & Instruction Abigail Goff

Ms. Goff asked about bench mark tests.

Policy..... Abigail Goff

No Report

HEF/SEPAC/PTOs..... Anthony Puluse

No Report

Buildings & Grounds..... Anthony Puluse

Mr. Puluse reported on the following items:

- New flagpoles have been installed at Washington and Lincoln schools
- Gym floor at Washington is almost complete
- Elevator
- Jefferson – leaky pumps repaired
- New lifts – waiting for state inspection
- Summer cleaning on-going.

Legislative Tania Sanford

Ms. Sanford reported that physicals for fall athletics are delayed. She also reported that the State is to borrow money due to loss of revenues.

Council Liaison Marco Totaro
No Report

PCSBA Louis B. Turco
No Report

PUBLIC BE HEARD:

- *As a reminder: When submitting questions or comments via zoom or email please be sure to include your **first and last name, address, and email address followed by your question.** Thank you.*
- *Questions will be answered in the order in which they are received.*

Ms. Morel questioned the Restart Policy, 20-21 tuition rates, and professional development attended by Mr. Verrone.

Mr. Riley asked if there are currently known savings for the school district this year as a result of the Chapter 78 Relief bill signed by Governor Murphy on July 1.

Ms. Morel asked if there was a discussion regarding email sent requesting adopting resolution commitment to social justice

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

Ms. Goff thanked everyone involved on the Restart Committee.

Ms. Sanford congratulated all 2020 graduates.

Mr. Clavijo thanked everyone for their hard work this summer

Mr. Turco, Mr. Totaro, and Mr. Carr offered there congratulations to 2020 graduates.

Mr. Totaro commented that he is looking forward to being part of the Restart Committee

Mr. Doyle thanked Mr. Spirito and the administrative staff for all their hard work.

NEW BUSINESS:

Mr. Reicher offered his congratulations on the video of live graduations.

Ms. Goff thanked Mr. Spirito, Ms. Pignatello and Dr. Trabona for making the hard decision regarding the alternative program.

MOTION TO ADJOURN:

At 7:44 p.m. Mr. Doyle moved the board adjourn, seconded by Ms. Goff

**Ayes - Ms. Sanford, Mr. Totaro, Mr. Clavijo, Ms. Goff, Mr. Carr
Mr. Reicher, Mr. Turco, Mr. Puluse, Mr. Doyle**

Nays - None

Abstain - None

Absent - None

Respectfully submitted,

Trude Engle
Board Secretary