HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY

Tuesday, July 16, 2019
Regular Meeting – 7:00 P.M.
At the Board of Education Meeting Room
This Meeting is Being Recorded

MEMBERS OF THE BOARD
Michael Doyle, President
Alex Clavijo, Vice President

Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Mike Sciarra
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary

Next Meeting
Regular Meeting
August 20, 2019 at 7:00 P.M.
Board of Education Meeting Room

MEETING CALLED TO ORDER: **Time**: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Mike Sciarra			
Marco Totaro			
Louis B. Turco			
Michael Doyle			

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

June 25, 2019 – Regular Meeting – Public & Private

Board of Education Roll Call Vote

	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

A. Superintendent's Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION: **Abigail Goff, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
TH	9/20/19	Transition House Students	Masker Orchards Warwick, NY	n/a	$14.83	

CI-2. Approval of the unrecognized title of Coordinator of Student Activities for the 2019-2020 school year.

CI-3. Approval of the unrecognized title of Academic Coordinator for the 2019-2020 school year.

CI-4. Approval of the unrecognized title of Transition Coordinator for the 2019-2020 school year.

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-5.	Holmstead School	$315.47 per diem for 180 days $56,784.60	N/A	N/A	(Student File #070119)	9/4/19-6/30	19/20 SY

CI-6. Approval of agreement with J and B therapy for services during the 2019/2029 school year for Hawthorne resident student at the following rates:

Service	Rate
Occupational and/or Speech Therapy	$88.50/hour
Physical Therapy	$88.50/hour
Home Instruction	$65.00

Student (file # 070219)

CI-7. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Audiological Services for Hawthorne resident students requiring this service during the 2019/2020 school year at a rate not to exceed $5,640.00.

CI-8. Approval of job description for Instructional Coach position.

CI-9. Approval of home instruction for Hawthorne resident pupil as follows:

a. Student (file #070319) – Instruction for the month of: June
Home Instructors – Educere

b. Student (file #070419) – Instruction for the month of: June
Home Instructors – Educere

c. Student (file #070519) – Instruction starting date: 6/27/19
Home Instructors – Educere

d. Student (file #070619) – Instruction for the month of June
Home Instructors – Educere

Board of Education Roll Call Vote

	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanfor	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL: **Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-10.	Wendy Post	Adjust	Teacher of the Handicapped	MA/5	$58,295	LMS	9/1/19	6/30/20	Adjustment in Degree Status

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-11.	Danielle Maurer	Hire	Long Term Substitute Second Grade Teacher	BA/1	$95/day while teacher is on payroll then $272/day no Benefits	WS	9/3/19	2/28/20 or return of the regular teacher	To fill a Vacancy Created by Maternity Leave of Tracy Tobiassen
P-12.	Megan Robbie	Appoint	Instructional Coach	MA/6	$58,295	District	9/1/19	6/30/20	New Position Instructional Coach funded thru Title II
P-13.	Brianna Blauner	Hire	BSI	BA/1	$54,445	WS	9/3/19	6/30/20	Funded thru Title I to replace Megan Robbie moved to Instructional Coach
P-14.	Jackie Passero	Summer Hire	Administrative work	n/a	$385.10 per diem	RS	7/1/19	8/31/19	3 days over the summer
P-15.	Lesley Bressler	Hire	Teacher Research & Exploration	MA/8	$61,470	JS/WS	9/1/2019	6/30/20	To Fill a Vacancy created by resignation of Rose Tomasini
P-16.	Alexis Vivona	Appoint	Long Term Substitute Teacher of Science	BA/1	$95/day while teacher is on payroll then $272/day No Benefits	LMS	9/20/19	Upon the Return of the Regular Teacher	To Fill a Vacancy Created by the Maternity Leave, Federal/State Family Leave of Absence and Child Rearing Leave of Jenna Schreiber
P-17.	Holden Scholl	Summer Hire	Summer Computer Technician	n/a	$10 per hour not to exceed 400 hours for the group	District	7/1/19	8/31/19	Summer Help for Technology Department
P-18.	Demir Ferdi	Hire	Part Time Custodian	n/a	$13.00 per hour No Benefits	WS	9/1/19	6/30/20	Hire
P-19	Romero Rohert	Hire	Substitute Custodian	n/a	$13.00 per hour No Benefits	District	Upon completion of criminal history	6/30/20	Hire
P-20.	Joanna Grunde-Allen	Resign	Students with Disabilities P3	n/a	n/a	JS	6/30/19	6/30/19	Resignation
P-21.	Joy Segreto	Resign	School Nurse	n/a	n/a	HS	6/30/19	6/30/19	Resignation
P-22.	Christina Perla	Resign	LDTC	n/a	n/a	HS	7/10/19	7/10/19	Resignation
P-23.	Barbara Mulvey Theresa Davenport Matthew Corvo Katie Huffman	Summer Hire	Para Chaperone	n/a	$33.66 per hour	LMS	8/12/19	8/16/19	Para/Chaperones for Leadership Camp

**** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.***

P-24. Approval of the following persons to serve as substitute teachers in the Hawthorne Public School District for the 2019-2020 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that they remain on call to serve as daily substitute teachers as the need may arise for which they will be compensated $95.00 per full day, no benefits. Substitutes working a half day schedule shall receive $47.50, no benefits. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of these individuals is subject to the determination of the administration as to when they are needed.

Victoria Balzano		Silvana Prell		

Board of Education Roll Call Vote

	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION: **Tania Sanford, Chairperson**

ACCEPTANCE OF DONATIONS:

A. Acceptance of donation of $1,500.00 from Municipal Alliance for the 7th Grade Field Trip. These funds were processed through the Lincoln Middle School Student Activities Account.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-25. Acceptance of the Secretary's and Treasurer's Report for June 2019.

F-26. Approval to make the necessary transfers for the period June 1, 2019 through June 30, 2019, for the budget year 2018/2019 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

F-27. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution

A-28. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: WS-2, and authorizes the Superintendent to notify the parents of the Board's decision.

A-29. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: LMS-9, and authorizes the Superintendent to notify the parents of the Board's decision.

A-30. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: LMS-10, and authorizes the Superintendent to notify the parents of the Board's decision.

A-31. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: LMS-11, and authorizes the Superintendent to notify the parents of the Board's decision.

Board of Education Roll Call Vote

	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS: **Alex Clavijo**

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-32. Approval of the July 2019 Bill List.

It is recommended that the Board approve the bill list for the month of July 2019.

Board of Education Roll Call Vote

	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE	CHAIRPERSON
Negotiations	Alex Clavijo
Referendum	Michael Doyle
Curriculum & Instruction	Abigail Goff
Policy	Abigail Goff
HEF/SEPAC/PTOs	Anthony Puluse
Family Engagement	Anthony Puluse
Buildings & Grounds	Mike Sciarra
NJSBA	Mike Sciarra
Finance & Administration	Tania Sanford
Legislative	Tania Sanford
Council Liaison	Marco Totaro
PCSBA	Louis B. Turco

PUBLIC BE HEARD:

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

NEW BUSINESS:

OLD BUSINESS:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1) A matter rendered confidential by federal or state law
2) A matter in which release of information would impair the right to receive government funds
3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4) A collective bargaining agreement and/or negotiations related to it
5) A matter involving the purchase, lease or acquisition of real property with public funds
6) Protection of public safety and property and/or investigations of possible violations or violations of law
7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8) Specific prospective or current employees unless all who could be adversely affected request an open session
9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:
Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO EXIT FROM PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO ADJOURN:

Board of Education Roll Call Vote

	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

ADDENDUM:

PERSONNEL: **Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-33.	Jade Greppo	Hire	Teacher of Students with Disabilities	MA/6	$58,295	JS	9/1/19	6/30/20	To Fill a Vacancy created by the resignation of Joanna Grunde-Allen
P-34.	Alexis Borodin	Hire	Speech Teacher	MA/5	$58,295	RS/WS	9/1/19	6/30/20	To Fill a Vacancy created by the resignation of Kristen Winfield
P-35.	Philip Dacchille	Hire	Teacher of Italian	MA/4	$58,045	HHS	9/1/19	6/30/20	To Fill a Vacancy created by the resignation of Karen McSherry

**** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.***

P-36. Appointment of the persons listed in the report entitled "Extra-Duty Assignments – School Year 2019-2020" dated July 16, 2019, as submitted by the Superintendent of Schools under separate cover.