HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY

Tuesday, March 12, 2019
Regular Meeting – 7:00 P.M.
At Roosevelt School
This Meeting is Being Recorded

MEMBERS OF THE BOARD
Michael Doyle, President
Alex Clavijo, Vice President

Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Mike Sciarra
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary

Next Meeting
Regular Meeting
April 9, 2019 at 7:00 P.M.
At Lincoln Middle School

MEETING CALLED TO ORDER: **Time**: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Mike Sciarra			
Marco Totaro			
Louis B. Turco			
Michael Doyle			

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

February 21, 2019 - Regular Meeting – Public & Private

Board of Education Roll Call Vote

	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

A. Student Council Representative's Report – Elizabeth Fitter
B. Superintendent's Report - Richard A. Spirito
C. Presentation on SLC (Small Learning Communities)
D. Roosevelt Presentation
E. Review of 2019-2020 Budget

CURRICULUM AND INSTRUCTION: Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	3/29/19	Spanish Honor Society	United Nations	Durham	$20.00	Spanish Honor Society Account
WS	4/1/19	5th Grade	Thomas Edison Center	First Student	$11.00	
WS	4/3/19	3rd Grade	High Touch High Tech – In Class	n/a	$ 9.25	PTO $6.00 per student
WS	5/16/19	2nd Grade	The Gagasphere	HPS	$21.75	PTO $6.00 per student
HHS	5/22/19	Marching Band	1005 Washington St. Hoboken	HPS	$ 0.00	
HHS	5/27/19	Marching Band	3rd Ave. & Rea Ave., Hawthorne	Meet at Location	$ 0.00	
HHS TH	5/30/19	HHS/Bear Cave Speech-Language Students	Dare to Dream Conference Montclair State University	D&M HPS	$0.00	

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-2.	Holmstead School	$307.76 per diem for 76 days $23,389.76	N/A	N/A	Student (file #030119)	2/14/19-6/19	18-19 SY

CI-3. Approval to enter into a contractual agreement for beside instruction with Benhaven Learning Network, Wallingford, CT, for Hawthorne resident student (file #030219) at the Hospital for Special Care commencing February 10, 2019 for one to two hours per day. The student number is on file in the Hawthorne Board of Education office.

Board of Education Roll Call Vote

	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanfor	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL: **Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-4.	Amanda Ackerman	Resign	Long Term Sub Teacher of the Handicapped	n/a	n/a	RS	3/9/19	Last Day on Payroll 3/8/19	Resignation
P-5.	Anna Pelligra	Resign	Part Time Para	n/a	n/a	LMS	2/27/19	Last Day on Payroll 2/26/19	Resignation
P-6.	Zainab Ashar	Resign	Part Time Para	n/a	n/a	JS	2/21/19	n/a	Resignation as PT Para. Remaining on Substitute List
P-7.	Bonnie Aschenbrand	Leave	Teacher of Math	n/a	n/a	LMS	6/3/19	11/30/19	Approval of Maternity Leave, Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act, and Child Rearing Leave
P-8.	Tyler Ten Kate	Extra Duty	Chaperone Drama Club	n/a	$33.66/hr.	HHS	3/2019	n/a	Chaperone for student (file # 030319)

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-9.	Justine Salvante	Hire	LDTC	MA/8	Pro-rated on the basis of an annual salary of $61,430	District	5/1/19	6/30/19	To Fill a Vacancy Created by the Retirement of Sandra Newman
P-10.	Nicholas Schiff	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	2/12/19	6/21/19	Part Time Para Appointment
P-11.	Hayley Hyams	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	3/25/19	6/21/19	Part Time Para Appointment

**** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.***

P-12. Approval for Christina Perla to plan and deliver a workshop for paraprofessionals on Disabilities in the Classroom for the March 18, 2019 Professional Development day training at the contractual stipends of $100.00 to plan the workshop and $100.00 to present the workshop.

P-13. Approval for Carrie Parker to plan and deliver a workshop for the Preschool paraprofessionals for the March 18, 2019 Professional Development day training at the contractual stipends of $100.00 to plan the workshop and $100.00 to present the workshop.

P-14. Acceptance of the following students to complete their student field experiences in education in the Hawthorne Public School District during the 2018-2019 and the 2019-2020 school years. These placements are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks are not completed these placements are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution these students are also approved as (a) substitute teachers in the Hawthorne Public School District contingent upon obtaining county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Scott, Brittany	WPU	Student Teaching	Elementary	Mrs. Mazzacca	JS
Quispe, Limbert	PCC	Intern	IT	Mr. Brislin	District

Board of Education Roll Call Vote

	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION: **Tania Sanford, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-15. APPROVAL OF PRELIMINARY PROPOSED BUDGET FOR THE 2019-2020 SCHOOL YEAR

The Board of Education of Hawthorne hereby adopts the following preliminary proposed budget for 2019-2020 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Expenditures	
General Current Expense	$42,363,203
Special Revenue Fund	1,153,814
Repayment of Debt	1,169,414
Total Expenditures	**$44,686,431**
Revenue	
Budgeted Fund Balance	$ 493,865
Local Tax Levy	
Current	38,244,170
Debt Service	1,011,141
Budgeted Fund Balance	
Misc. Revenue	51,250
Medicaid Reimbursement	57,755
Tuition	15,000
State Aid	
Current (includes extraordinary aide)	3,501,163
Debt Service	158,273
Special Revenue Fund	1,153,814
Total Revenue	**$44,686,431**

Be it further resolved, that the district's general tax requirements to support the proposed 2019-2020 budget, as stipulated by the Hawthorne Board of Education Finance Committee and Hawthorne Borough Municipal Officials, as follows:

General Fund:	$38,244,170
Debt Service:	1,011,141
Total:	$39,255,311

Note: The 2019-2020 School District Preliminary Proposed Budget is tentative pending approval by the Executive County Superintendent.

F-16. Acceptance of the Secretary's and Treasurer's Report for February, 2019.

F-17. Approval to make the necessary transfers for the period February 1, 2019 through February 28, 2019 for the budget year 2018/2019 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

F-18. Be it resolved: That the Hawthorne Board of Education approves the maximum School district travel expenditure in the amount of $60,000 for the 2019-2020 school year.

Board of Education Roll Call Vote

	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS: **Abigail Goff**

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-19. Approval of March 2019 Bill List.

It is recommended that the Board approve the bill list for the month of March 2019.

Board of Education Roll Call Vote

	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

BUILDINGS AND GROUNDS: **Mike Sciarra, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-20. Be it resolved that the Board of Education of the Hawthorne Public School District in the county of Passaic, hereby approves the submission of these Educational Adequacy Projects and Capital Renovation Projects to the Department of Education for review and approval and for amendment to the Long-Range Facilities Plan for a proposed upcoming Referendum. The District will be seeking Debt Service Aid for the Projects as per the Educational Facilities Construction and Financing Act, N.J.S.A. 1SA:7G-1 et seq., effective July 18, 2000 ("EFCFA"). The projects will be submitted in separate applications for Educational Adequacy Review and Approval and for Capital Projects Review and Approval as per attached list.

BG-21. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

LINCOLN MIDDLE SCHOOL:

Facilities	Date and Times	Applicant
Gym	Tuesdays and Thursdays 3/26/19 – 5/30/19* 6:15 p.m. to 8:30 p.m. *Note: Not Available 3/28/19	**Boys and Girls Club of Hawthorne** Girls Middle School Volleyball

REA AVENUE:

Facilities	Date and Times	Applicant
Field	Sunday, May 5, 2019 7:00 a.m. to 12:00 p.m.	**Hawthorne NJ SEPAC, Inc.** 4th Annual SEPAC 5k Color Run/Walk

BG-22. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
PGCH19	PG Chambers	Omar Trans.	1	$9,520.00 + 285.60	2/20/19-3/29/19

BG-23. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
HOLMHA 19	Holmstead School	Jets Trans.	1	$6,453.00 + 193.59	2/14/19-3/29/19

Board of Education Roll Call Vote

	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY: **Abigail Goff, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-24. Second Reading and Adoption of the following Policies:

Policy #		Title
P 5337	-	Service Animals (Revised)
P 8561	-	Procurement Procedures for School Nutrition Programs (M) (Revised)
P 8860	-	Memorials (Revised)

Board of Education Roll Call Vote

	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE	CHAIRPERSON
Negotiations	Alex Clavijo
Curriculum & Instruction	Abigail Goff
Policy	Abigail Goff
HEF/SEPAC/PTOs	Anthony Puluse
Family Engagement	Anthony Puluse
Buildings & Grounds	Mike Sciarra
NJSBA	Mike Sciarra
Finance & Administration	Tania Sanford
Legislative	Tania Sanford
Council Liaison	Marco Totaro
Referendum	Louis B. Turco
PCSBA	Louis B. Turco

PUBLIC BE HEARD:

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

NEW BUSINESS:

OLD BUSINESS:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1) A matter rendered confidential by federal or state law
2) A matter in which release of information would impair the right to receive government funds
3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4) A collective bargaining agreement and/or negotiations related to it
5) A matter involving the purchase, lease or acquisition of real property with public funds
6) Protection of public safety and property and/or investigations of possible violations or violations of law
7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8) Specific prospective or current employees unless all who could be adversely affected request an open session
9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:
Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO EXIT FROM PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO ADJOURN:

Board of Education Roll Call Vote

	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanfor	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

ADDENDUM

CURRICULUM AND INSTRUCTION: **Abigail Goff, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-25. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	5/17/19	Peer Leaders	William Paterson University	County	$0.00	
HHS	5/20/19	Peer Leaders	Fairview Lakes YMCA	Jordan Bus	$0.00	
TH	5/22/19	Transition House Students	Rockland Boulders Baseball Game	HPS	$0.00	
TH	5/31/19	Transition House Students	The Game Cave	Walking	$22.95	

PERSONNEL: **Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-26.	Mathew Massahos	Extra Duty	Track – MS	n/a	$3,730.00	LMS	3/2019	6/2019	Middle School Track Coach