

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
 Tuesday, March 12, 2019
 Regular Meeting – 7:00 P.M.
 At Roosevelt School
 This Meeting is Being Recorded

MEETING CALLED TO ORDER:

Time 7:04

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo	X		
Abigail Goff	X		
Anthony Puluse	X		
Bruce Reicher	X		
Tania Sanford	X		
Mike Sciarra	X		
Marco Totaro	X		
Louis B. Turco		X	
Michael Doyle	X		

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately 35 members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY: None

APPROVAL OF MINUTES:

February 21, 2019 - Regular Meeting – Public & Private

Minutes – Moved by Ms. Sanford, seconded by Mr. Sciarra

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo**
- Nays - None**
- Abstain - Mr. Totaro**
- Absent - Mr. Turco**

CORRESPONDENCE: None

REPORTS:

A. Student Council Representative's Report – Elizabeth Fitter – See attached Report

B. Superintendent’s Report - Richard A. Spirito

Mr. Spirito reported on the following items:

- Mr. Hawthorne Contest
- Winter sports teams
- Thank you to Mayor and council for hosting Youth In Government evening
- April PTO Meeting
- Washington Wax Museum will be held on March 15, 2019
- High school college fair

C. Presentation on SLC (Small Learning Communities)

D. Roosevelt Presentation

E. Review of 2019-2020 Budget

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	3/29/19	Spanish Honor Society	United Nations	Durham	\$20.00	Spanish Honor Society Account
WS	4/1/19	5 th Grade	Thomas Edison Center	First Student	\$11.00	
WS	4/3/19	3 rd Grade	High Touch High Tech – In Class	n/a	\$ 9.25	PTO \$6.00 per student

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
WS	5/16/19	2 nd Grade	The Gagosphere	HPS	\$21.75	PTO \$6.00 per student
HHS	5/22/19	Marching Band	1005 Washington St. Hoboken	HPS	\$ 0.00	
HHS	5/27/19	Marching Band	3 rd Ave. & Rea Ave., Hawthorne	Meet at Location	\$ 0.00	
HHS TH	5/30/19	HHS/Bear Cave Speech-Language Students	Dare to Dream Conference Montclair State University	D&M HPS	\$0.00	

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	of Dates Term	Discussion
CI-2.	Holmstead School	\$307.76 per diem for 76 days \$23,389.76	N/A	N/A	Student (file #030119)	2/14/19-6/19	18-19 SY

CI-3. Approval to enter into a contractual agreement for beside instruction with Benhaven Learning Network, Wallingford, CT, for Hawthorne resident student (file #030219) at the Hospital for Special Care commencing February 10, 2019 for one to two hours per day. The student number is on file in the Hawthorne Board of Education office.

CI-25. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	5/17/19	Peer Leaders	William Paterson University	County	\$0.00	
HHS	5/20/19	Peer Leaders	Fairview Lakes YMCA	Jordan Bus	\$0.00	
TH	5/22/19	Transition House Students	Rockland Boulders Baseball Game	HPS	\$0.00	
TH	5/31/19	Transition House Students	The Game Cave	Walking	\$22.95	

CI-1-3, CI-25 – Moved by Ms. Goff, seconded by Ms. Sanford

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Totaro
 Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo**
- Nays - None**
- Abstain - Ms. Sanford on CI-25**
- Absent - Mr. Turco**

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-4.	Amanda Ackerman	Resign	Long Term Sub Teacher of the Handicapped	n/a	n/a	RS	3/9/19	Last Day on Payroll 3/8/19	Resignation
P-5.	Anna Pelligra	Resign	Part Time Para	n/a	n/a	LMS	2/27/19	Last Day on Payroll 2/26/19	Resignation
P-6.	Zainab Ashar	Resign	Part Time Para	n/a	n/a	JS	2/21/19	n/a	Resignation as PT Para. Remaining on Substitute List
P-7.	Bonnie Aschenbrand	Leave	Teacher of Math	n/a	n/a	LMS	6/3/19	11/30/19	Approval of Maternity Leave, Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act, and Child Rearing Leave
P-8.	Tyler Ten Kate	Extra Duty	Chaperone Drama Club	n/a	\$33.66/hr.	HHS	3/2019	n/a	Chaperone for student (file # 030319)
P-9.	Justine Salvante	Hire	LDTC	MA/8	Pro-rated on the basis of an annual salary of \$61,430	District	5/1/19	6/30/19	To Fill a Vacancy Created by the Retirement of Sandra Newman
P-10.	Nicholas Schiff	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	2/12/19	6/21/19	Part Time Para Appointment
P-11.	Hayley Hyams	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	3/25/19	6/21/19	Part Time Para Appointment

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-12. Approval for Christina Perla to plan and deliver a workshop for paraprofessionals on Disabilities in the Classroom for the March 18, 2019 Professional Development day training at the contractual stipends of \$100.00 to plan the workshop and \$100.00 to present the workshop.
- P-13. Approval for Carrie Parker to plan and deliver a workshop for the Preschool paraprofessionals for the March 18, 2019 Professional Development day training at the contractual stipends of \$100.00 to plan the workshop and \$100.00 to present the workshop.
- P-14. Acceptance of the following students to complete their student field experiences in education in the Hawthorne Public School District during the 2018-2019 and the 2019-2020 school years. These placements are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks are not completed these placements are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution these students are also approved as (a) substitute teachers in the Hawthorne Public School District contingent upon obtaining county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Scott, Brittany	WPU	Student Teaching	Elementary	Mrs. Mazzacca	JS
Quispe, Limbert	PCC	Intern	IT	Mr. Brislin	District

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-26.	Mathew Massahos	Extra Duty	Track – MS	n/a	\$3,730.00	LMS	3/2019	6/2019	Middle School Track Coach

P-4-14, P-26 – Moved by Ms. Goff, seconded by Mr. Sciarra

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Totaro
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo**
- Nays - None**
- Abstain - Mr. Puluse on P-8 only**
- Absent - Mr. Turco**

FINANCE AND ADMINISTRATION:

Tania Sanford, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-15. APPROVAL OF PRELIMINARY PROPOSED BUDGET FOR THE 2019-2020 SCHOOL YEAR

The Board of Education of Hawthorne hereby adopts the following preliminary proposed budget for 2019-2020 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Expenditures

General Current Expense	\$42,363,203
Special Revenue Fund	1,153,814
Repayment of Debt	<u>1,169,414</u>
Total Expenditures	<u>\$44,686,431</u>
<u>Revenue</u>	
Budgeted Fund Balance	\$ 493,865
Local Tax Levy	
Current	38,244,170
Debt Service	1,011,141
Budgeted Fund Balance	
Misc. Revenue	51,250
Medicaid Reimbursement	57,755
Tuition	15,000
State Aid	
Current (includes extraordinary aide)	3,501,163
Debt Service	158,273
Special Revenue Fund	1,153,814
Total Revenue	<u>\$44,686,431</u>

Be it further resolved, that the district’s general tax requirements to support the proposed 2019-2020 budget, as stipulated by the Hawthorne Board of Education Finance Committee and Hawthorne Borough Municipal Officials, as follows:

General Fund:	\$38,244,170
Debt Service:	<u>1,011,141</u>
Total:	\$39,255,311

Note: The 2019-2020 School District Preliminary Proposed Budget is tentative pending approval by the Executive County Superintendent.

- F-16. Acceptance of the Secretary’s and Treasurer’s Report for February, 2019.
- F-17. Approval to make the necessary transfers for the period February 1, 2019 through February 28, 2019 for the budget year 2018/2019 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-18. Be it resolved: That the Hawthorne Board of Education approves the maximum School district travel expenditure in the amount of \$60,000 for the 2019-2020 school year.

F-15-18 – Moved by Ms. Sanford, seconded by Mr. Clavijo

- Ayes** - **Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Totaro**
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo
- Nays** - **None**
- Abstain** - **None**
- Absent** - **Mr. Turco**

CLAIMS:

Abigail Goff

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-19. Approval of March 2019 Bill List.

It is recommended that the Board approve the bill list for the month of March 2019.

CL-19 – Moved by Ms. Goff, seconded by Mr. Clavijo

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Totaro
Ms. Goff, Mr. Sciarra*, Mr. Puluse, Mr. Clavijo**
- Nays - None**
- Abstain - None**
- Absent - Mr. Turco**

***Mr. Sciarra with prejudice on vendor 2875 and 2892**

BUILDINGS AND GROUNDS:

Mike Sciarra, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-20. Be it resolved that the Board of Education of the Hawthorne Public School District in the county of Passaic, hereby approves the submission of these Educational Adequacy Projects and Capital Renovation Projects to the Department of Education for review and approval and for amendment to the Long-Range Facilities Plan for a proposed upcoming Referendum. The District will be seeking Debt Service Aid for the Projects as per the Educational Facilities Construction and Financing Act, N.J.S.A. 1SA:7G-1 et seq., effective July 18, 2000 (“EFCFA”). The projects will be submitted in separate applications for Educational Adequacy Review and Approval and for Capital Projects Review and Approval as per attached list.
- BG-21. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

LINCOLN MIDDLE SCHOOL:

Facilities	Date and Times	Applicant
Gym	Tuesdays and Thursdays 3/26/19 – 5/30/19* 6:15 p.m. to 8:30 p.m. *Note: Not Available 3/28/19	<u>Boys and Girls Club of Hawthorne</u> Girls Middle School Volleyball

REA AVENUE:

Facilities	Date and Times	Applicant
Field	Sunday, May 5, 2019 7:00 a.m. to 12:00 p.m.	<u>Hawthorne NJ SEPAC, Inc.</u> 4 th Annual SEPAC 5k Color Run/Walk

- BG-22. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
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PGCH19	PG Chambers	Omar Trans.	1	\$9,520.00 + 285.60	2/20/19-3/29/19
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BG-23. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
HOLMHA 19	Holmstead School	Jets Trans.	1	\$6,453.00 + 193.59	2/14/19-3/29/19

BG-20-23 – Moved by Mr. Sciarra, seconded by Mr. Totaro

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Totaro
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo**
- Nays - None**
- Abstain - None**
- Absent - Mr. Turco**

POLICY:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-24. Second Reading and Adoption of the following Policies:

Policy #	Title
P 5337	- Service Animals (Revised)
P 8561	- Procurement Procedures for School Nutrition Programs (M) (Revised)
P 8860	- Memorials (Revised)

PO-24 – Moved by Ms. Goff, seconded by Mr. Clavijo

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Totaro
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo**
- Nays - None**
- Abstain - None**
- Absent - Mr. Turco**

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Negotiations..... Alex Clavijo

Mr. Clavijo reported that the committee will schedule dates to start the negotiating process with the administrative assistants bargaining unit.

Curriculum & Instruction Abigail Goff

Ms. Goff reported on the following items:

- Roosevelt School – roughrider review
- Small learning communities update
- Professional Development
- DIBELS Assessment
- LMS Data Teams

- Summer assignments
- Atlantic Stewardship Bank donation - \$12,000 for security strobes

Policy..... Abigail Goff

No Report

HEF/SEPAC/PTOs..... Anthony Puluse

Mr. Puluse reported on the following items:

- HEF Food Truck event is scheduled for May 19
- SEPAC – Color Run is scheduled for May 5; pull-tab collection continues and a Caregivers workshop is planned for March 27.

Family Engagement..... Anthony Puluse

Mr. Puluse reported that the committee continues to highlight programs that we have to offer.

Buildings & Grounds..... Mike Sciarra

Mr. Sciarra reported on the following items:

- Lifts
- Bathroom renovations – on hold
- Locker rooms at middle school
- Jefferson classroom – on hold
- Doors
- Water barrier at Washington

NJSBA..... Mike Sciarra

Mr. Sciarra reported on NJSBA April programs and workshops.

Finance & Administration..... Tania Sanford

Ms. Sanford reported on the following items:

- 2019/2020 Budget
- Additional state aid
- New positions
- Budget came in at 1.74% (under 2%)
- Bank Cap available next year

Legislative Tania Sanford

Ms. Sanford reported on the Governor’s budget.

Council Liaison Marco Totaro

No Report

Referendum Mike Doyle

Mr. Doyle reported that the architect is filing paperwork with the Department of Education and that the committee will be meeting soon.

PCSBA Louis B. Turco

No report

PUBLIC BE HEARD:

Ms. Vearns expressed her concerns regarding the closing of the footbridge over Route 208.

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

- Ms. Sanford commented that she is happy with all the changes and programs offered in District.
- Mr. Clavijo shared that he is excited his son is part of the small learning communities program.
- Mr. Reicher commented on the middle school news show.
- Mr. Sciarra commented on the small learning communities and Mr. Hawthorne contest.
- Mr. Totaro commented on the small learning communities and Jefferson PTO fundraiser.
- Ms. Goff commented on the 2nd and 3rd grade concert at Roosevelt School.
- Mr. Doyle commented that there are many positive things happening in the District

Discussion ensued by entire board regarding new pathways.

NEW BUSINESS:

Bridge collapse – The number of children affected will be determined and Mr. Spirito will be in communication with the families.

OLD BUSINESS:

Ms. Goff thanked Mr. Spirito for the delayed opening calls due to recent snow storms and for the time and energy that goes into this process.

MOTION TO ADJOURN:

At 9:02 p.m. Ms. Sanford motioned the board adjourn, seconded by Mr. Puluse

Ayes	-	Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Totaro
		Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo
Nays	-	None
Abstain	-	None
Absent	-	Mr. Turco

Respectfully submitted,

Gertrude Engle
Board Secretary