

HAWTHORNE PUBLIC SCHOOLS  
HAWTHORNE, NEW JERSEY  
**YOUTH NIGHT**  
Tuesday, May 7, 2019  
Regular Meeting – 7:00 P.M.  
At Hawthorne High School  
This Meeting is Being Recorded

**MEETING CALLED TO ORDER:**

**Time:** 7:02 p.m.

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press, The Record, and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo	X		
Abigail Goff	X		
Anthony Puluse	X		
Bruce Reicher	X		
Tania Sanford	X		
Mike Sciarra	X		
Marco Totaro	X		
Louis B. Turco		X	
Michael Doyle	X		

Also Present: Richard A. Spirito, Superintendent of Schools  
Trude Engle, Business Administrator/Board Secretary  
And approximately 52 members of the public.

**FLAG SALUTE:**

**ADMINISTRATION:**

**Michael Doyle**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Administration recommends the following resolution:

A-1. Whereas, in the observance of Youth in the Community Week, students have been designated in the place and stead of the respective members of the Hawthorne Board of Education, and

Whereas, the said students shall conduct the business of the said Board under direction of the duly elected Board members, and

Now therefore, be it resolved by the Hawthorne Board of Education of the Borough of Hawthorne in Passaic County, that any and/or all actions on behalf of the said Board are hereby and herewith ratified and confirmed as the official actions of the Board of Education as if the same were acting directly and in person.

Board Members and their Participating Student Counterparts:

<u>Board of Education:</u>	<u>Student Counterpart</u>
Michael Doyle, President .....	Kyleigh Rica
Alex Clavijo, Vice President .....	Alexsandra Clavijo

Abigail Goff .....	Aubrey Lewis
Anthony Puluse .....	Ava Tower
Bruce Reicher .....	Maria Angeles
Tania Sanford .....	Ella Perini
Mike Sciarra .....	Jean Walsh
Marco Totaro.....	Heather Scott
Louis B. Turco.....	Hava Senman
Richard A. Spirito, Superintendent of Schools .....	Vanessa Tousignant
Trude Engle, Business Administrator/Bd. Secretary.....	Brian Reilly
Kristen Trabona, Director of Education .....	Esma Senman

**A-1 – Moved by Mr. Doyle, seconded by Mr. Sciarra**

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Clavijo  
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Totaro**
- Nays - None**
- Abstain - None**
- Absent - Mr. Turco**

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

**PUBLIC BE HEARD - AGENDA ITEMS ONLY:** None

**APPROVAL OF MINUTES:**

April 9, 2019 - Regular Meeting – Public & Private

April 29, 2019 – Televised Budget Presentation

**Minutes – Moved by Mr. Sciarra/Ms. Walsh, seconded by Mr. Puluse/Ms. Tower**

- Ayes - Ms. Sanford/Ms. Perini, Mr. Reicher/Ms. Angeles, Mr. Doyle/Ms. Rica  
Ms. Goff/Ms. Lewis, Mr. Sciarra/Ms. Walsh, Mr. Puluse/Ms. Tower, Mr.  
Totaro/Ms. Scott, Mr. Clavijo/Ms. Clavijo**
- Nays - None**
- Abstain - None**
- Absent - Mr. Turco/Ms. Senman**

**CORRESPONDENCE:**

**REPORTS:**

- A. Student Council Representative's Report – Elizabeth Fitter – See attached report
- B. Superintendent’s Report - Richard A. Spirito
  - Youth Night – HHS Students
  - Thank you to Tree Commission
  - SEPAC Color Run
  - ROAR Graduation
  - May open house evenings at elementary schools
  - Scholarship Awards Presentation

**TEACHER RECOGNITION:**

**Michael Doyle/ Kyleigh Rica**

The Governor’s Educator of the Year 2018-2019 Program was developed for the purpose of acknowledging teachers who exhibit outstanding performance. The rationale for this program is based on the premise that teaching excellence is one of the most significant factors impacting student achievement and the quality of public schools. Further, acknowledging excellence encourages teachers to continue to strive towards that goal.

The Hawthorne Board of Education hereby recognizes the following recipients for the 2018-2019 Governor’s Educator of the Year Program.

- Hawthorne High School: Keith Williams, Teacher of Music*
- Lincoln Middle School: Stephanie Donatello, Teacher of Science*
- Jefferson School: Lisa Ruben, 5<sup>th</sup> Grade Teacher*
- Roosevelt School: Kayse Daniel, 4<sup>th</sup> Grade Teacher*
- Washington School: Michelle Cardiello, STEP UP Teacher*

**CURRICULUM AND INSTRUCTION:**

**Abigail Goff/ Aubrey Lewis**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-2. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
JS	5/14/19	4 <sup>th</sup> Grade	Liberty Hall Museum	HPS	\$0.00	PTO
HHS	6/6/19	Marching Band	LMS	HPS	\$0.00	
JS	6/11/19	5 <sup>th</sup> Grade	Liberty Science Center	DeCamp	\$0.00	PTO
WS	6/14/19	5 <sup>th</sup> Grade	Madame Tussaud’s Wax Museum	Aristocrat	\$71.00	Yes
LMS	6/17/19	Respect Program Students	Paramus Mini Golf/Holiday Bowl/Sprinkles	HPS	\$0.00	

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student placements from the State of New Jersey, Department of Children and Families into the Hawthorne Board of Education:

Item #	Action	SY Tuition	Additional Services	Grade Level	Student #	Dates of Term	Discussion
CI-3.	Approve	\$9,865.44 \$9,865.44	N/A	High School	Students (file # 050119) and (file#050219)	11/13/18-6/30/19	18/19 SY
CI-4.	Approve	\$9,862.72	N/A	4th Grade	Student (file # 050319)	11/12/18-6/30/19	18/19 SY
CI-5.	Approve	\$9,560.80	N/A	Kindergarten	Student (file # 050419)	11/12/18-6/30/19	18/19 SY
CI-6.	Approve	\$9,862.72	N/A	2nd Grade	Student (file # 050519)	11/12/18-6/30/19	18/19 SY

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-7.	Bleshman School	\$419.00 Per diem for 43 days \$18,017.00	N/A	N/A	Student (file # 050619)	4/22/19-6/30/19	18/19 SY
CI-8.	Sage Day School	\$346.75 per diem for 180 days \$62,415.00	N/A	N/A	Student (file # 050719)	9/3/19-6/30/20	19/20 SY
CI-9.	Sage Day School	\$346.75 per diem for 180 days \$62,415.00	N/A	N/A	Student (file # 050819)	9/3/19-6/30/20	19/20 SY
CI-10.	Sage Day School	\$346.75 per diem for 180 days \$62,415.00	N/A	N/A	Student (file # 050919)	9/3/19-6/30/20	19/20 SY
CI-11.	Cornerstone Day School	\$392.54 per diem for 220 days \$86,358.80	N/A	N/A	Student (file # 051019)	7/1/19-6/26/20	19/20 SY

CI-12. Approval of contract with St. Clare's Hospital to provide bedside instruction for Hawthorne resident student (file #051119) at a rate of \$55.00 per hour for 10 hours of instruction per week commencing April 3, 2019.

CI-13. Approval of a contractual agreement with Bergen County Special Services for Chapters 192/193 services. This service is funded by grants to the nonpublic schools. The term of this agreement shall be in effect from July 1, 2019 through June 30, 2020.

- CI-14. Approval of agreement with Bayada Home Health Care., Inc. Little Falls, NJ for substitute nursing services for the 2019-2020 school year at an hourly rate of \$53.00. These services would need to be provided in the event that the district cannot find a regular substitute. There is a minimum of 2 hours required to utilize the service.
- CI-15. Approval of contract with Center for Children’s Behavioral Health, Fairfield, NJ for home instruction services at a rate of \$75.00 per hour for Hawthorne resident student (file #051219) while attending the Center for Children’s Behavior Health. CCBH, Inc. will provide 2 hours of instruction per day up to 10 hours per week commencing April 1, 2019 through June 30, 2019.
- CI-16. Approval of contractual agreement with Preferred Home Health Care & Nursing Services, Inc., Brick, New Jersey, to provide a nurse for Hawthorne resident student (file #051319) commencing July 1, 2019 through June 30, 2020 at a rate of \$51.00 per hour for an LPN or \$59.00 per hour for an RN.
- CI-17. Approval of agreement with Hybridge Learning Group to provide the following services during the 2019-2020 school year for Hawthorne resident student (file #051419). ABA Therapy services should not exceed 12 hours per week, parent training should not exceed 1 hour per week:

Service	Rate
ABA Program Coordination /Supervision	\$142.00/hour
Parent Training	\$142.00/hour
Report Writing	\$142.00/hour
Direct ABA Instruction (home/community)	\$65.00/hour

- CI-18. Approval to enter into a contractual agreement for the 2019-2020 school year from July 1, 2019, through June 30, 2020, for physical therapy with James B. Harvey, 163 E. Main Street, Suite 136, Little Falls, NJ 07470, for Hawthorne pupils who require this service as per their Individual Education Program. The fee schedule is the same as what is currently in effect. The rates are as follows:

- \$56.00 per 40 minute session per child
- \$56.00 per 40 minute session for indirect and administrative time
- \$112.00 for each year-end report
- \$275.00 for complete evaluation

This appointment is made for the following reasons:

1. The fee structure submitted and contained in the proposal dated April 1, 2019 is most advantageous to the Board, price and other factors considered.
2. Experience, staff and resources necessary to perform the contract as demonstrated by their performance over a substantial period of time.
3. Reputation and responsibility of professional contractor based upon prior performances with the Board.

- CI-19. Approval of contract with Dr. Leslie Nagy, Independent Psychiatrist for the 2018-2019 and 2019-2020 school years, to perform evaluations on students on a need be basis, at a rate of \$700.00 per evaluation.
- CI-20. Approval of contract with Dr. Sameh Ragheb, Independent Psychiatrist for the 2018-2019 and 2019-2020 school years, to perform evaluations on students on a need be basis, at a rate of \$600.00 per evaluation.

- CI-21. Approval of contract with Dr. Trevor G. DeSouza from Pediatric Neurology Associates, for the 2018-2019 and 2019-2020 school years, to perform evaluations on students on a need be basis, at a rate of \$500.00 per evaluation.
- CI-22. Approval to enter into a contractual agreement for home instruction with Professional Education Services, Inc., Glassboro, NJ, for Hawthorne resident student (file #051519) attending High Focus Centers of Paramus, New Jersey for approximately 4-6 weeks commencing April 18, 2019 Monday through Friday, for two hours per day at a cost of \$35.94 per hour. The student number is on file in the Hawthorne Board of Education office.
- CI-23. Approval of contract with St. Clare’s Hospital to provide bedside instruction for Hawthorne resident student (file #051619) at a rate of \$55.00 per hour for 10 hours of instruction per week commencing April 25, 2019.

CI-60. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	6/3/19	HHS Chorus	LMS	HPS	\$0.00	
HHS	6/10/19	Enrichment/Advanced Media Arts Honors Class	Washington School	HPS	\$0.00	
TH	6/14/19	Bear Cave Students	Turtle Back Zoo	HPS		

- CI-61. Request to establish special education programs/services as listed below in accordance with New Jersey Administrative Code N.J.A.C. 6A:14, Special Education and N.J.A.C. 6A-26. Educational Facilities.
  - Secondary Special Class Program for Behavioral Disabilities at Lincoln Middle School, grade 6
  - Pull/out, Replacement class for Chemistry at Hawthorne High School
  - Pull/Out, Replacement class for Physics at Hawthorne High School
  - Secondary Special Class World Cultures class (taught by general education teacher) at Hawthorne High School

CI-2-23, CI-60-61 – Moved by Ms. Goff/Ms. Lewis, seconded by Ms. Sanford/Ms. Perini

- Ayes - Ms. Sanford/Ms. Perini, Mr. Reicher/Ms. Angeles, Mr. Doyle/Ms. Rica  
Ms. Goff/Ms. Lewis, Mr. Sciarra/Ms. Walsh, Mr. Puluse/Ms. Tower, Mr. Totaro/Ms. Scott, Mr. Clavijo/Ms. Clavijo
- Nays - None
- Abstain - None
- Absent - Mr. Turco/Ms. Senman

**PERSONNEL:**

**Abigail Goff/ Aubrey Lewis**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item#	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-24.	Cheryl Pasquale	Hire	STEM Supervisor	n/a	\$90,000	District	7/1/19	6/30/20	New Position
P-25.	Alexander Davis	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	4/29/19	6/21/19	Part Time Para Appointment
P-26.	Wendy Kabrel	Retire	Lunch Aide	n/a	n/a	WS	5/4/19	Last Day on Payroll 5/3/19	Retirement
P-27.	Allison Banca-Ross	Leave	Teacher of Physical Education	n/a	n/a	LMS	9/1/19	1/31/20	Approval of Maternity Leave, Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act, and Child Rearing Leave
P-28.	Julia Waldron	Leave	4 <sup>th</sup> Grade Teacher	n/a	n/a	WS	9/1/19	1/31/20	Approval of Maternity Leave, Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act, and Child Rearing Leave
P-29.	Tracy Tobiassen	Leave	2 <sup>nd</sup> Grade Teacher	n/a	n/a	WS	9/23/19	1/31/20	Approval of Maternity Leave, Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act, and Child Rearing Leave
P-30.	Laurie Eckert	Resign	Part Time Para	n/a	n/a	JS	4/18/19	Last Day on Payroll 4/18/19	Resignation
P-31.	Konstantinos Liofagos	Resign	Part Time Para	n/a	n/a	LMS	5/10/19	Last Day on Payroll 5/9/19	Resignation
P-32.	Franchesca Tabar	Resign	Part Time Para	n/a	n/a	JS	n/a	Was Never on Payroll	Resignation
P-33.	Josephine Reilly	Resign	Lunch Aide	n/a	n/a	LMS	5/10/19	Last Day on Payroll 5/9/19	Resignation
P-34.	Richard	Extra	Assistance		\$33.66/hr.	LMS	3/2019	3/2019	Assistance with

Item#	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
	Prezioso	Duty	with LMS Drama Production		not to exceed 12 hours				the LMS Drama Production
P-35.	Rene Matibag	Appoint	Long Term Substitute Teacher of Math	BA/1	\$95/day No Benefits	LMS	5/30/19	6/21/19 or Upon the Return of the Regular Teacher if sooner	To Fill a Vacancy Created by the Maternity Leave, Federal/State Family Leave of Absence of Bonnie Aschenbrand
P-36.	Mahbub Ahmed; Kyle Michalski; Limbert Quispe; Anthony Ramos	Hire	Summer Computer Technician	n/a	\$10 per hour not to exceed 400 hours total between all four	District	7/1/19	8/31/19	Summer Help for Technology Department
P-37.	Kathleen Huffman	Extra Duty	Chaperone Track Meet	n/a	\$33.66/hr.	HHS	4/20/19	4/20/19	Chaperone for students (file # 051719 and #051819)
P-38.	Diane Maher; Teresa Magna Davenport	Extra Duty	Chaperones	n/a	\$33.66/hr.	HHS	5/31/19 & 6/7/19	n/a	Chaperones for trip to Dorney Park and to the Prom
P-39.	Barbara Kettell	Extra Duty	Chaperone LMS Concert	n/a	\$33.66/hr.	LMS	5/20/19	5/20/19	Chaperone for student (file # 051919)

\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.

**P-40. Renewal of Contracts – Administrators and Supervisors**

Appointment of administrative and supervisory staff for the 2019-2020 school year as listed in reports entitled “Renewal of Administrator and Supervisor Contracts for the 2019-2020 School Year” dated May 7, 2019, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

**P-41. Renewal of Contracts – Tenured and Non-Tenured Teachers**

Appointment of certificated staff for the 2019-2020 school year as listed in reports entitled “Renewal of Tenured Teacher Contracts for the 2019-2020 School Year” and “Renewal of Non-Tenured Teacher Contracts for the 2019-2020 School Year” dated May 7, 2019, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

**P-42. Renewal of Contracts – Paraprofessionals**

Appointment of paraprofessional staff for the 2019-2020 school year as listed in report entitled “Renewal of Paraprofessionals Contracts for the 2019-2020 School Year” dated May 7, 2019, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.



- P-43. **Renewal of Contracts – Central Office Staff, Network Administrator, Computer Technician, Transition Coordinator, Director of SACC, Lunch and Bus Aides, Security Personnel, and Attendance Officers**  
 Appointment of staff for the 2019-2020 school year as listed in a reports entitled “Renewal of Central Office Staff Contracts for the 2019-2020 School Year” and “Renewal of Contracts for the 2019-2020 School Year” dated May 7, 2019, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contracts on file in the Board Office.
  
- P-44. **Renewal of Contracts – Administrative Assistants**  
 Appointment of administrative assistants as listed in a report entitled “Renewal of Administrative Assistants Contracts for the 2019-2020 School Year”, dated May 7, 2019, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in Board Office.
  
- P-45. **Renewal of Contracts – Custodians, Maintenance and Bus Drivers**  
 Appointment of custodians, maintenance and bus drivers as listed in reports entitled “Renewal of Custodial, Maintenance and Bus Driver Contracts for the 2019-2020 School Year”, dated May 7, 2019, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in Board Office.
  
- P-46. Approval of the following person to serve as a substitute teacher in the Hawthorne Public School District for the 2018-2019 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that she remain on call to serve as a daily substitute teacher as the need may arise for which she will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check is not completed, this application is subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this individual is subject to the determination of the administration as to when she is needed.

Gomez, Daisy		Mamaeva, Janna		
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- P-47. Acceptance of the following students to complete their student field experiences in education in the Hawthorne Public School District during the 2019-2020 school year. These placements are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks are not completed these placements are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution these students are also approved as substitute teachers in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Ferguson, Alexis	PACE	Intern	Psychology	Dr. Jorgensen	RS
Slootmaker, Samantha	Hofstra	Observation	Speech	Mrs. Ferraro	JS
Yeung, Stefanie	Monmouth	Intern	Guidance	Ms. Wegert	HHS

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item#	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-62.	Kathryn Austria	Resign	Teacher of the Handicapped	n/a	n/a	JS	6/21/19	6/21/19	Resignation
P-63.	Jessica Polo	Resign	School Counselor	n/a	n/a	JS/RS/WS	6/21/19	6/21/19	Resignation
P-64.	Hayley Wright	Resign	Teacher of Social Studies	n/a	n/a	HHS	6/21/19	6/21/19	Resignation

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-65. Acceptance of the following student to complete her student field experience in education in the Hawthorne Public School District during the 2019-2020 school year. This placement is subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check is not completed this placement is subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this student is also approved as a substitute teacher in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Silberman, Amanda	Care Plus	Intern	Guidance	Cheryl Finch of Care Plus	District

**P-24-47, P-62-65 – Moved by Ms. Goff/Ms. Lewis, seconded by Mr. Totaro/Ms. Scott**

- Ayes - Ms. Sanford/Ms. Perini, Mr. Reicher/Ms. Angeles, Mr. Doyle/Ms. Rica  
Ms. Goff/Ms. Lewis, Mr. Sciarra/Ms. Walsh, Mr. Puluse/Ms. Tower, Mr. Totaro/Ms. Scott, Mr. Clavijo/Ms. Clavijo**
- Nays - None**
- Abstain - None**
- Absent - Mr. Turco/Ms. Senman**

**FINANCE AND ADMINISTRATION:**

**Tania Sanford/ Ella Perini**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-48. Acceptance of the Secretary’s and Treasurer’s Report for April, 2019.
- F-49. Approval to make the necessary transfers for the period April 1, 2019 through April 30, 2019, for the budget year 2018-2019 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-50. Approval of resolution authorizing the sale of surplus/obsolete equipment no longer needed through the use of an online auction website, GovDeals.com, 100 Capital Commerce Blvd., Suite 110, Montgomery, Alabama.
- F-51. WHEREAS, Hawthorne Board of Education is a member of the Northeast School Board

Insurance Group (NESBIG).

WHEREAS, the bylaws of the NESBIG require that each Board appoint a Risk Management Consultant to perform various professional services pursuant to agreement attached hereto; and

WHEREAS, the bylaws for NESBIG indicate a minimum fee equal to 6% of the Board’s assessment which expenditures represent reasonable compensation for the services required and is included in the Board’s assessment and

WHEREAS, the Board authorizes NESBIG to pay this amount directly to the Risk Management Consultant; and

WHEREAS, the judgmental nature of the Risk Management Consultant’s duties renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED by the Hawthorne Board of Education that The Vozza Agency is hereby appointed Risk Management Consultant in accordance with The Fund’s bylaws for the period of July 1, 2019 to July 2022; and

BE IT FURTHER RESOLVED that the Board Secretary and Business Administrator are hereby authorized and directed to execute the Consultant’s agreement annexed hereto.

- F-52. Acceptance of revised carryover funds for Title IA School wide grants in the following amount:

Title IA	
Washington School	\$8,576.00
Non-Public	\$160.00

- A-53. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: LMS-7, and authorizes the Superintendent to notify the parents of the Board’s decision.

**F-48-52, A-53 – Moved by Ms. Sanford/Ms. Perini, seconded by Mr. Clavijo/Ms. Clavijo**

- Ayes - Ms. Sanford/Ms. Perini, Mr. Reicher/Ms. Angeles, Mr. Doyle/Ms. Rica  
Ms. Goff/Ms. Lewis, Mr. Sciarra/Ms. Walsh, Mr. Puluse/Ms. Tower, Mr. Totaro/Ms. Scott, Mr. Clavijo/Ms. Clavijo**
- Nays - None**
- Abstain - None**
- Absent - Mr. Turco/Ms. Senman**

**CLAIMS:**

**Tania Sanford/ Maria Angeles**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

- CL-54. Approval of May 2019 Bill List.

It is recommended that the Board approve the bill list for the month of May 2019.

**CL-54 – Moved by Mr. Reicher/Ms. Angeles, seconded by Mr. Sciarra/Ms. Walsh**

- Ayes - Ms. Sanford/Ms. Perini, Mr. Reicher/Ms. Angeles, Mr. Doyle/Ms. Rica  
Ms. Goff/Ms. Lewis, Mr. Sciarra/Ms. Walsh, Mr. Puluse/Ms. Tower, Mr. Totaro/Ms. Scott, Mr. Clavijo/Ms. Clavijo**
- Nays - None**
- Abstain - None**
- Absent - Mr. Turco/Ms. Senman**

**BUILDINGS AND GROUNDS:**

**Mike Sciarra/ Jean Walsh**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

**BG-55. RESOLUTION AUTHORIZING A SPECIAL ELECTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF HAWTHORNE IN THE COUNTY OF PASSAIC, NEW JERSEY AND OTHER MATTERS RELATED THERETO**

Whereas, The Board of Education of the Borough of Hawthorne in the County of Passaic, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the territorial boundaries and the legal entity governed by the Board) is authorized to undertake the construction of new facilities, renovations and improvements of its existing facilities as well as purchase the associated equipment and furniture necessary to provide a thorough and efficient education to the students of the School District; and

Whereas, the Board has conducted a thorough study of its facilities and equipment and has compared this information with student enrollment projections and other demographic information as it relates to the School District; and

Whereas, the Board now wishes to establish a special election date to request that the voters of the School District authorize the issuance of bonds to finance certain capital improvement projects; and

Whereas, as a result of such study, the Board previously authorized the preparation and submission of a school facilities project to the New Jersey Department of Education, Office of School Facilities, for the approval of several capital projects;

**Now Therefore Be It Resolved by The Board of Education of the Borough of Hawthorne in the County of Passaic, New Jersey as follows:**

Section 1. That a special election be conducted on September 24, 2019 for the purpose of authorizing the issuance of school bonds to finance various capital improvements.

Section 2. That the Business Administrator/Board Secretary is authorized to notify the Passaic County Clerk, the Passaic County Board of Elections, and the Clerk of the Borough of Hawthorne ("the Borough") about such special election so that the following publications can be made:

(i) That the Passaic County Clerk is required to advertise a "Notice to Persons Wanting Mail-in Ballots" in a newspaper that circulates in the County of Passaic at least 56 days in advance of the special election, and that the publication of such advertisement in such newspaper will conform with the requirements of N.J.S.A. 19:57-7; and

(ii) That the Passaic County Board of Elections is required to publish the required election notices in accordance with the requirements of N.J.S.A. 19:12-7(a) and (b).

Section 3. That the Board hereby authorizes the Superintendent of Schools, the Business Administrator/Board Secretary, the Architect and Bond Counsel to take all steps necessary to implement this resolution so that the Board can conduct a bond referendum on September 24, 2019 to finance various capital improvements.

Section 4. That the Business Administrator/Board Secretary provide a certified copy of this resolution to the Passaic County Clerk, the Passaic County Board of Elections, the Clerk of the Borough and the Executive County Superintendent of Schools in Passaic County as soon as practical after the adoption of this resolution.

Section 5. This resolution shall take effect immediately.

BG-56. Approval of 2019-2020 contract for Participation in Cooperative Transportation with Gloucester County Special Services School District for the 2019-2020 school year.

BG-57. Approval of 2019-2020 contract for Participation in Joint Transportation Agreement with Sussex County Regional Transportation Cooperative for the 2019-2020 school year.

BG-58. Award of contract with Truck King International Sales and Service Inc. through Educational Services Commission (ESCNJ) bid #ESCNJ 18/19-31 items #8-A for a 54 passenger bus in the amount of \$106,602.74.

BG-59. Report of the Completion of the School Bus Emergency Evacuation Drill as follows:

<b>Date</b>	<b>School</b>	<b>Location</b>	<b>School Principal</b>
4/8/19	Washington School	Mohawk Avenue	Mrs. Spinelli
4/9/19	Roosevelt School	Roosevelt Avenue	Mr. Pisacane
4/11/19	Lincoln Middle School	Hawthorne Avenue	Mrs. Devor
4/17/19	High School	Parmalee Avenue	Mr. Cunningham
4/30/19	Jefferson School	Goffle Hill Road	Mr. Droske

BG-66. Move to approve The Pomptonian, Inc. as the food service management company for the Hawthorne Board of Education and to approve award of contract between the parties to include the following language:

The FSMC shall receive, in addition to the costs of operation, an administrative /management fee of \$.1919 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

BG-67. Approval of the following paid lunch meal prices for the 2019-2020 School Year:

<b>School</b>	<b>2018-2019</b>	<b>2019-2020</b>
<b>High School</b>	\$2.75	\$2.85
<b>Middle School</b>	\$2.60	\$2.75
<b>Elementary Schools</b>	\$2.50	\$2.65
<b>Student Milk</b>	\$.90	\$1.00

**BG-55-59, BG-66-67 – Moved by Mr. Sciarra/Ms. Walsh, seconded by Ms. Sanford/Ms. Perini**  
**Ayes - Ms. Sanford/Ms. Perini, Mr. Reicher/Ms. Angeles, Mr. Doyle/Ms. Rica**  
**Ms. Goff/Ms. Lewis, Mr. Sciarra/Ms. Walsh, Mr. Puluse/Ms. Tower, Mr.**  
**Totaro/Ms. Scott, Mr. Clavijo/Ms. Clavijo**  
**Nays - None**  
**Abstain - None**  
**Absent - Mr. Turco/Ms. Senman**

**COMMITTEE AND LIAISON REPORTS:**

**COMMITTEE**

**CHAIRPERSON**

Negotiations..... Alex Clavijo/ Alexandra Clavijo  
 Meeting with administrative assistants scheduled for May 14, 2019.

Referendum ..... Michael Doyle/ Kyleigh Rica  
 • Two presentations have occurred  
 • Band Parents and Roosevelt PTO presentations will be held week of May 13  
 • Website has complete information on referendum

Curriculum & Instruction ..... Abigail Goff/ Aubrey Lewis  
 • STEM Supervisor  
 • New Courses

Policy..... Abigail Goff/ Aubrey Lewis  
 No Report

HEF/SEPAC/PTOs..... Anthony Puluse/ Ava Tower  
 • SEPAC Color Run  
 • Next SEPAC meeting is May 22, 2019  
 • HEF Food Truck festival is May 19, 2019

Family Engagement..... Anthony Puluse/ Ava Tower  
 No Report

Buildings & Grounds..... Mike Sciarra/ Jean Walsh  
 • Washer and dryer installed at middle school; television in middle school cafeteria installed  
 • LED lights and strobe lights installed

NJSBA..... Mike Sciarra/ Jean Walsh  
 • May 18 – Special Education Symposium

Finance & Administration..... Tania Sanford/ Ella Perini  
 2019/2020 Budget presented to the public on April 29, 2019

Legislative ..... Tania Sanford/ Ella Perini  
 • May 16 – Legislative Day  
 • June 7 – School Security Conference

Council Liaison ..... Marco Totaro/ Heather Scott

- May 1 Council Meeting
- Dedication of street
- Senior citizen dinner and play
- Memorial Day parade
- Stigma Free Community

PCSBA ..... Louis B. Turco/ Hava Senman

No Report

**PUBLIC BE HEARD:**

Ms. Daidone discussed her child who is now on home instruction.

**GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**

Mr. Clavijo commended SEPAC for another successful Color Run. He also commented on the referendum meetings.

Mr. Doyle congratulated Ms. Pasquale on her new appointment

Mr. Reicher congratulated the cast and crew of “Bye Bye Birdie”

Mr. Spirito thanked all the student representatives for tonight’s meeting and students who shadowed the high school administrators.

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or

interest of the Board and the need for confidentiality no longer exists.

**MOTION TO GO INTO PRIVATE SESSION:**

**At 8:30 p.m. Mr. Puluse/*Ms. Tower* moved the board go into executive session, seconded by Mr. Clavijo/*Ms. Clavijo***

**Ayes - Ms. Sanford/*Ms. Perini*, Mr. Reicher/*Ms. Angeles*, Mr. Doyle/*Ms. Rica*  
Ms. Goff/*Ms. Lewis*, Mr. Sciarra/*Ms. Walsh*, Mr. Puluse/*Ms. Tower*, Mr.  
Totaro/*Ms. Scott*, Mr. Clavijo/*Ms. Clavijo***  
**Nays - None**  
**Abstain - None**  
**Absent - Mr. Turco/*Ms. Senman***

**MOTION TO EXIT FROM PRIVATE SESSION:**

**At 9:50 p.m. Mr. Clavijo moved the board exit executive session, seconded by Ms. Sanford**

**Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle  
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo, Mr. Totaro**  
**Nays - None**  
**Abstain - None**  
**Absent - Mr. Turco**

**MOTION TO ADJOURN:**

**At 9:50 p.m. Ms. Sanford moved the board adjourn, seconded by Mr. Puluse**

**Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle  
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo, Mr. Totaro**  
**Nays - None**  
**Abstain - None**  
**Absent - Mr. Turco**

Respectfully submitted,

Trude Engle  
Board Secretary