



HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY




Tuesday, November 19, 2019
Regular Meeting – 7:00 P.M.
Board of Education Meeting Room
This Meeting is Being Recorded

MEMBERS OF THE BOARD


Michael Doyle, President
Alex Clavijo, Vice President

Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Mike Sciarra
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
December 17, 2019 at 7:00 P.M.
Board of Education Meeting Room



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Mike Sciarra			
Marco Totaro			
Louis B. Turco			
Michael Doyle			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

October 15, 2019 – Regular Meeting – Public & Private

Board of Education Roll Call Vote

	Mr. <u>Clavijo</u>	Mrs. <u>Goff</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mrs. <u>Sanford</u>	Mr. <u>Sciarra</u>	Mr. <u>Totaro</u>	Mr. <u>Turco</u>	Mr. <u>Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

- A. Student Council Representative's Report – Ava Tower
- B. Superintendent’s Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
Elem	11/22/19	Enrichment Path Grade 3	Bergen Academics	HPS	\$15.00	
LMS	11/22/19	ARCH 6-8 Life skills	Dollar General	HPS	\$6.00	
HHS	12/6/19	Enrichment – Network	PCTI	HPS	\$0.00	
HHS	12/19/19	Band	LMS	HPS	\$0.00	
JS	1/22/20	1 st Grade	Bergen PAC	HPS	\$12.00	PTO \$4
HHS	1/23/20	Enrichment - Network	PCTI	HPS	\$0.00	
HHS	4/14/20	Ecology Club	Lincoln Middle School	HPS	\$0.00	
HHS	5/8/20	Ecology Club	Sandy Hook	HPS	\$0.00	
RS	5/13/20	Second Grade Classes	Hermitage	HPS	\$10.00	PTO

CI-2. Approval of home instruction for Hawthorne resident pupil as follows:

- a. Student (file #110119) – Instruction starting date: 10/25/19
Home Instructor – John Di Lonardo
- b. Student (file #110219) – Instruction starting date: 11/6/19
Home Instructor - Educere

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-3.	New Alliance Academy	\$426.00 per diem for 166 days \$70,716.00	N/A	N/A	Student (file # 110319)	11/8/19-6/20	19-20 SY
CI-4.	Fusion	\$4,025.00 per month for 10 months \$40,250.00	N/A	N/A	Student file # 110419)	9/3/19-6/30/20	19-20 SY

- CI-5. Approval of interagency agreement for special education preschool services with The Center for Family Resources-Head Start for the 2019-2020 school year.
- CI-6. Approval of agreement with Mint Education Consulting for multi-sensory reading instruction for Hawthorne resident student (file #110519) once a week at a rate of \$130.00 per session commencing September 2019 through June 2020.
- CI-7. Approval of revised contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Teacher of the Deaf for Hawthorne resident student (file #110619) requiring this service during the 2019-2020 school year at a rate not to exceed \$7,260.00.
- CI-8. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Augmentative Communication services for Hawthorne resident student (file #110719) requiring this service during the 2019-2020 school year at a rate not to exceed \$600.00.
- CI-9. Approval of contractual agreements with Bergen County Special Services School District, Educational Enterprises Division for Psychological Evaluations for Hawthorne resident students (file #110819, #110919, #111019, #111119, #111219, #111319, #111419, #111519, and #111619) requiring this service during the 2019-2020 school year at a rate not to exceed \$790.00 per evaluation.
- CI-10. Approval of agreement for shared services with Northern Regional Educational Services Commission for LDTC Leave Replacement 3 days per week at a per diem rate of \$357.27 for the 2019-2020 school year.
- CI-11. Approval to adopt the School Nursing Plan for the 2019-2020 School Year.
- CI-12. Approval for the following staff to plan and deliver workshops during Professional Development days at the contractual stipends of \$100.00 to plan the workshop and \$100.00 to present the workshop.

Theresa Di Geronimo	Lisa Searls	Joseph Walker
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CI-13. BE IT RESOLVED that the Hawthorne Board of Education hereby authorizes the submission of the ESEA Grant amendment for fiscal year 2020.

CI-14. Revised approval for use FY 2019 Title II funds to compensate the following employee.

Employee	Location	Assignment	% Title	Title
Meghan Robbie	District	Instructional Coach	100% \$58,295	II

Board of Education Roll Call Vote

	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanfor	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-15.	Paul Wojciechowski	Leave	Physical Education Teacher	n/a	n/a	HHS	10/25/19	11/30/19	Medical Leave
P-16.	Joseph Vallerini	Leave	4 th Grade Teacher	n/a	n/a	RS	10/25/19	Approximately 8 weeks	Medical Leave
P-17.	Brianna Dockray	Assign	Substitute 4 th Grade Teacher	n/a	\$95 per diem No Benefits	RS	10/25/19	Until the return of the regular teacher	To fill a Vacancy Created by the Medical Leave of Joseph Vallerini
P-18.	Rania Bayram	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	Upon Completion of Criminal History Review	6/19/20	Part Time Para Appointment
P-19.	Rana Hasan	Resign	Part Time Para	n/a	n/a	JS	10/28/19	10/25/19	Resignation as Part Time Para. Ms. Hasan will remain as Substitute
P-20.	Mary Kate Castellvi	Resign	Part Time Para	n/a	n/a	JS	11/1/19	10/31/19	Resignation as Part Time Para. Ms. Castellvi will remain as Substitute/
P-21.	Alexandra Sedlacik	Resign	Part Time Para	n/a	n/a	RS	11/2/19	11/1/19	Resignation
P-22.	Susan Durso; Kimberly Tomaszewski; Mojda Wahidi	Decline	Part Time Paras	n/a	n/a	District	n/a	n/a	Declined Appointment. Never on Payroll

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-23.	Ferdi Demir	Resign	Part Time Custodian	n/a	n/a	WS	10/7/19	10/7/19	Resignation
P-24.	Seljajdin Memish	Hire	Part Time Custodian	n/a	\$13/ hour	WS	10/14/19	6/30/20	To Fill a Vacancy
P-25.	Balvina Romero	Hire	Substitute Custodian	n/a	\$13.00 per hour No Benefits	District	Upon Completion of Criminal History Review	6/30/20	Hire
P-26.	Kathleen Huffman	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	10/25/19	10/25/19	Chaperone for students (file # 111719, #111819 and #111919) for LMS Dance
P-27.	Joseph Walker	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	10/25/19	10/25/19	Chaperone for students (file # 112019 and #112119) for LMS Dance
P-28.	Julie Schmidberger	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	12/12/19	12/12/19	Chaperone for student (file #112219)the HHS Holiday Dance
P-29.	Theresa Magna Davenport; Diane Maher	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	12/12/19	12/12/19	Chaperones for students (file #112319 and #112419) for the HHS Holiday Dance
P-30.	Francine Laniado Jennifer Roncinske	Extra Duty	Chaperones	n/a	\$33.66 per hour	LMS	12/2019	2/2020	Chaperones for student (file #112519) for Wrestling
P-31.	Barbara Mulvey	Extra Duty	Chaperone 2x per month until 3:30 p.m.	n/a	\$33.66 per hour	LMS	11/2019	5/2020	Chaperone for student (file #112619) for the Anti-Bullying Club
P-32.	John Passero	Appoint	Basketball - MS - Boys Coach	n/a	\$3,730 Stipend	LMS	2019-2020 Season	n/a	Extra Duty MS Head Boys Basketball Coach
P-33.	Suquan Gary	Appoint	Volunteer Boys Basketball Coach	n/a	n/a	HHS	2019-2020 Season	n/a	Volunteer Boys Basketball Coach

* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.

- P-34. Acceptance of the following students to complete their student field experiences in education in the Hawthorne Public School District during the 2019-2020 school year. These placements are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks are not completed these placements are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution these students are also approved as substitute teachers in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Amaniera, Melissa	College of NJ	Intern	Guidance	Mr. Galluccio	HHS
Bothe, Jordan	Felician	Practicum	ELA	Mrs. Naugle	LMS
Cruz, Melissa	MSU	Observation	Art	Ms. Carradori	WS
Janiszak, Samantha	WPU	Shadowing	Principal Vice Principal	Mrs. Devor Mr. Bertolini	LMS
Ramierz-Galvan, David	Kean	Observation	Physical Education	PE Staff	LMS
Sanford, Jessica	MSU	Observation	Elementary	Mrs. Vertucci	RS
Velli, Rose	MSU	Intern	Guidance	Mrs. Zakk	HHS

Board of Education Roll Call Vote

	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mrs. <u>Sanford</u>	Mr. <u>Sciarra</u>	Mr. <u>Totaro</u>	Mr. <u>Turco</u>	Mr. <u>Clavijo</u>	Mrs. <u>Goff</u>	Mr. <u>Doyle</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Tania Sanford, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of a donation of \$275.00 from HHS Class of 1953 to support the Community Based Culture of HHS. These funds have been processed through the HHS Internal Funds.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-35. Acceptance of the Secretary’s and Treasurer’s Report for October 2019.
- F-36. Approval to make the necessary transfers for the period October 1, 2019 through October 31, 2019, for the budget year 2019-2020 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-37. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution
- F-38. Approval of renewal amendment to school physician and sports medicine services agreement with Columba University, Department of Orthopedic Surgery to extend services through June 30, 2020.
- F-39. Acceptance of the carryover funds for IDEA grants in the following amounts:

IDEA BASIC	
Non Public Schools	\$68,557.00
Hawthorne Public Schools	\$ 6,478.00
IDEA PRE-SCHOOL	
Hawthorne Public Schools	\$ 1,384.00

BUILDINGS AND GROUNDS:

Mike Sciarra, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-43. Report of the Completion of the School Bus Emergency Evacuation Drill as follows:

Date	School	Location	School Principal
10/7/19	Washington School	Mohawk Avenue	Mrs. Spinelli
10/8/19	Lincoln Middle School	Hawthorne Avenue	Mrs. Devor
10/9/19	Jefferson School	Goffle Hill Road	Mr. Droske
10/10/19	Roosevelt School	Roosevelt Avenue	Mr. Pisacane
10/16/19	Transition House	Lafayette Avenue	Mrs. Forshay
10/24/19	High School	Parmelee Avenue	Mr. Cunningham

BG-44. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Football Field	Sunday, June 7, 2020 8:00 a.m. to 3:00 p.m.* *Note: If the event moves inside due to weather, then there will be a charge for custodial service.	<u>Fight4Autism</u> Walk for autism

LINCOLN MIDDLE SCHOOL:

Facilities	Date and Times	Applicant
Cafeteria, Gym, and Band Room	Sundays* 12/15/19, 1/12/20, 2/9/20, 3/15/20 8:00 a.m. to 4:00 p.m. *Note: Sunday Custodial Fees apply.	<u>Hawthorne Caballeros</u> Practice

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Cafeteria and Band Room* *Note: Gym is not available	Saturday, December 14, 2019 8:30 a.m. to 8:00 p.m.* *Note: Custodial Fees Apply	<u>Hawthorne Caballeros</u> Practice

BG-45. Approval of transportation services with Sussex County Regional Cooperative to provide busing for Hawthorne resident students to Lincoln Middle School and Roosevelt School (Route HW3 and HW3A) during the 2019-2020 school year at a rate of \$52,200.00 and an administrative fee of \$1,044.00.

BG-46. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
B500	Cornerstone	Jersey Kids Trans.	1	\$11,520.00 + \$345.60	9/3/19-June 2020
B503	Allegro School	Jersey Kids Trans.	1	\$25,650.00 + \$769.50	9/4/19-June 2020
B507	Chapel Hill Academy	Joshua Tours	1	\$39,060.00 + \$1,171.80	9/5/19-June 2020
B538	Shepard School	Jersey Kids Trans.	1	\$45,000.00 + \$1,350.00	9/3/19-June 2020
B554	Washington Elementary BCSS	Joshua Tours	1	\$52,560.00 + \$1,576.80	9/5/19-June 2020
B562	Westbrook Elementary/Visions Program	Omar Trans.	1	\$43,200.00 + \$1,296.00	9/5/19-June 2020
B564	Forum School	R&M Trans.	1	\$21,600.00 + \$648.00	9/4/19-June 2020
B576	Shepard School	Jersey Kids Trans.	1	\$13,800.00 + \$414.00	9/3/19-June 2020
B591	Windsor Learning Center	Joshua Tours	1	\$14,820.00 + \$444.60	9/5/19-June 2020
B616	Northwest Essex Community	Safe Guard Trans.	1	\$35,460.00 + \$1,063.80	9/5/19-June 2020
B622	Hawthorne HS	Omar Trans.	1	\$30,420.00 + \$912.60	9/5/19-June 2020
B624	Shepard School	Omar Trans.	1	\$39,600.00 + \$1,188.00	9/3/19-June 2020

BG-47. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
F275	New Alliance-Paramus	D&J Trans.	2	\$18,573.75 + \$557.22	Sept 2019-June 2020

BG-48. Approval of the completion of health and safety evaluation of school buildings Checklist Statement of Assurance for the 2019-2020 school year.

Board of Education Roll Call Vote

	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

Negotiations.....	Alex Clavijo
Referendum	Michael Doyle
Curriculum & Instruction	Abigail Goff
Policy.....	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Family Engagement.....	Anthony Puluse

CHAIRPERSON

ADDENDUM

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-49.	Department of Children and Families Regional School	\$235.42 per diem for 142 days \$33,429.64	N/A	N/A	Student (File# 112719)	12/3/19-6/30/20	19-20 SY

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

P-50. WHEREAS, an administrator whose name is on file in the Superintendent’s office has requested a leave of absence under the federal Family Medical Leave Act (hereinafter referred to as “FMLA”); and

WHEREAS, the administrator has requested this leave from December 2, 2019 through January 20, 2020; and

WHEREAS, the FMLA permits an employee to use his or her accrued vacation, personal and family illness days concurrently with his or her requested FMLA leave; and

WHEREAS, the Superintendent recommends that the administrator be granted FMLA leave for the period and the reasons requested; and

WHEREAS, the Superintendent recommends that the administrator be permitted to use her accrued personal, vacation and family illness days with pay until such days are exhausted and then her leave shall be without pay with the continuation of her medical benefits less her employee contributions.

NOW THEREFORE BE IT RESOLVED that the Board hereby grants the administrator’s request for a leave of absence under the FMLA from December 3, 2019 through January 20, 2020.

BE IT FURTHER RESOLVED that the administrator shall be permitted to use her accrued personal, vacation and family illness days with pay until such days are exhausted and then her leave shall be without pay with the continuation of her medical benefits less her employee contributions.

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-51.	Evelyn Sherman	Hire	Interim Principal	n/a	\$550 Per diem No Benefits	WS	12/2/19	Until the Return of Regular Administrator	To fill a Vacancy Created by the Leave of Susan Spinelli
P-52.	Christine Bock	Resign	3 rd Grade Teacher	n/a	n/a	WS	11/12/19	11/12/19	Resignation
P-53.	Silvana Prell	Hire	Elementary School Teacher	BA/1	Pro-rated on the basis of an annual salary of \$54,445	WS	11/20/19	6/30/20	To fill a Vacancy Created by the Resignation of Christine Bock
P-54.	Amy Nathanson	Appoint	Long Term Substitute 3 rd Grade Teacher	BA/1	\$95/day while teacher is on payroll then \$272/day No Benefits	WS	12/2/19	3/31/20 or Upon the Return of the Regular Teacher	To Fill a Vacancy Created by the Maternity Leave, Federal/State Family Leave of Absence and Child Rearing Leave of Beslira Bajrami
P-55.	Margaret Tamburro	Adjust	School Nurse	n/a	n/a	WS	1/16/20 or sooner	6/30/20	Transfer from Roosevelt School to Washington School to Fill a Vacancy Created by the Retirement of Karen Trojanowski
P-56.	Angela Portanova	Hire	School Nurse	B+15/9	Pro-rated on the basis of an annual salary of \$62,020	RS	1/16/20 or sooner	6/30/20	To Fill a Vacancy Created by the Transfer of Margaret Tamburro
P-57.	Kimberly Brancato	Hire	Teacher of the 0.5 F.T.E. Handicapped	MA/10	Pro-rated on the basis of an annual salary of \$32,835	HHS	12/16/19	6/30/20	To Fill a Vacancy
P-58.	Michael Paladino	Appoint	Substitute Physical Education Teacher	BA/1	\$95/day No Benefits	WS	Upon Completion of Criminal History Review	11/30/19 or Upon the Return of the Regular Teacher	To Fill a Vacancy Created by the Leave of Paul Wojciechowski
P-59.	Wendy Chorlian; Dana Poalillo	Hire	Part Time Paras Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	Upon Completion of Criminal History Review	6/19/20	Part Time Para Appointments
P-60.	Tyler TenKate	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	12/2019	6/2020	Chaperone for student (file # 112819) for Drama Club
P-61.	Julie Schmidberger	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	12/2019	3/2020	Chaperone for student (file # 112919) for Winter Track

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-62.	Joseph Walker	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	12/2019	3/2020	Chaperone for student (file # 113019) for Winter Track
P-63.	Barbara Kettell	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	12/9/19	12/9/19	Chaperone for student (file # 113119) for LMS Holiday Concert

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-64. Approval of the following persons to serve as substitute teachers in the Hawthorne Public School District for the 2019-2020 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that they remain on call to serve as daily substitute teachers as the need may arise for which they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of these individuals is subject to the determination of the administration as to when they are needed.

Forestiero, Anna		Mathews-Perez, Sajani		Scherer, Dana
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P-65. Acceptance of the following student to complete her student field experience in education in the Hawthorne Public School District during the 2019-2020 school year. This placement is subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check is not completed this placement is subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this student is also approved as a substitute teacher in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Olivera, Christian	WPU	Student Teacher	Music K-5	Ms. Balsam	JS/WS

FINANCE AND ADMINISTRATION:

Tania Sanford, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

A-66. WHEREAS, formal disciplinary proceedings were initiated against a student whose name is on file (hereinafter referred to as the "Student") with the Hawthorne Board of Education (hereinafter referred to as the "Board"), regarding allegations that, on or about October 17, 2019, Student emailed a teacher a swastika symbol that caused the teacher serious emotional distress, possessed inappropriate images and communications on the Hawthorne School District’s server and attempted to email vulgar, threatening and obscene images to several of his teachers that were captured by the District’s content filter, in violation of Board Policy Nos. 5610 (Suspension), 5600 (Pupil Discipline/Code of Conduct), 5751 (Sexual Harassment), 2361 (Acceptable Use of Computer Networks/Computers and Resources), 8465 (Hate Crimes and Bias Related Acts) and

N.J.S.A. 18A:37-2 (Causes for Suspension or Expulsion of Pupils).

WHEREAS, on or about November 13, 2019, Student's parents were provided with notice of a disciplinary hearing to be held before the Board on November 19, 2019 and of their right to be represented by counsel, to present evidence and witnesses on behalf of the Student, to cross-examine any and all witnesses presented by the Board, and to have a translator present at the Board's expense; and

WHEREAS, on or about November 15, 2019, the attorney representing the Student and the Student's parents contacted the attorney representing the Board to discuss the charges and the November 19, 2019 disciplinary hearing; and

WHEREAS, the Student and the Student's parents do not contest the charges against the Student, have waived their right to appear before the Board, and have agreed to accept disciplinary action; and

WHEREAS, the Student and the Student's parents have acknowledged and do not challenge the Child Study Team's findings in the Manifestation Determination; and

WHEREAS, the Board has considered all of the evidence, the Student's academic, attendance, and disciplinary records, the Manifestation Determination Report, Board Policy and Regulation Nos. 5610 (Suspension), 5600 (Pupil Discipline/Code of Conduct), 5751 (Sexual Harassment), 2361 (Acceptable Use of Computer Networks/Computers and Resources), 8465 (Hate Crimes and Bias Related Acts) and N.J.S.A. 18A:37-2 (Causes for Suspension or Expulsion of Pupils).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby determines that, based upon a preponderance of the competent and credible evidence, on or about October 17, 2019, Student emailed a teacher a swastika symbol that caused the teacher serious emotional distress, possessed inappropriate images and communications on the Hawthorne School District's server and attempted to email vulgar, threatening and obscene images to several of his teachers that were captured by the District's content filter and that such conduct is grounds for discipline.
2. In light of the serious nature of the conduct, the Board imposes a long term suspension, which shall be reviewed at each subsequent Board of Education meeting for the purpose of determining the status of the Student's suspension; the appropriateness of the Student's current educational program and whether the Student's current alternative placement should continue or whether the Student should return to Hawthorne High School.
3. The Student shall not be present on any of the Board's school campuses outside of or during the regularly scheduled school day during the period of suspension, unless authorized by the Superintendent.
4. The Student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board and shall not be present for or attend any Board-sponsored activities either on campus or in any school district where the Hawthorne High School is participating in the activities during the period of the Student's suspension.
5. During the period of suspension, the Student shall be provided with home academic instruction, pursuant to Board Policy and Regulation No. 5114 (Suspension and Expulsion), State and Federal laws that meets the Core

Curriculum Standards in accordance with N.J.A.C. 6A:8-1.1 et seq. and the Student's IEP.

6. On the earliest possible date, the Student's Child Study Team shall meet with the Student's parents to discuss further evaluations and to determine an appropriate out- of-district placement for the Student and for the parents to give the District their consent to provide the Student's records to the educational institutions being considered for the Student's out-of-district placement.
7. When an appropriate out-of-district placement is determined for the Student, the Student shall be enrolled in such institution and be provided with an educational program pursuant to his IEP.
8. The Superintendent shall report to the Board at each subsequent Board meeting for the purpose of determining the status of the Student's suspension and the appropriateness of the Student's current educational program.
9. Further engagement by the Student in conduct warranting expulsion pursuant to N.J.S.A. 18A:37-2 and/or failure to comply with any of the aforementioned terms and conditions shall amount to a knowing and voluntary waiver of the Student's right to a free and appropriate public education in the event that a decision to expel the Student is made by the Board pursuant to N.J.S.A. 18A:37-2 and N.J.A.C. 6A:16-7.5.