

**HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
Tuesday, February 13, 2018 – 7:00 P.M.
At Roosevelt School**

MEETING CALLED TO ORDER:

Time: 7:01

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo	X		
Michael Doyle	X		
Abigail Goff	X		
Anthony Puluse	X		
Bruce Reicher	X		
Tania Sanford	X		
Victor Terraglia		X	Arrived 7:05 p.m.
Louis B. Turco	X		
Mike Sciarra	X		

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
and approximately 41 members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise, sign in and state their name and address. Each speaker will be limited to 5 minutes. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

PUBLIC BE HEARD - AGENDA ITEMS ONLY: None

APPROVAL OF MINUTES:

January 23, 2018 – Regular Meeting – Public & Private

Minutes – Moved by Mr. Clavijo, seconded by Ms. Sanford

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Terraglia
Ms. Goff, Mr. Clavijo, Mr. Sciarra, Mr. Turco**
- Nays - None**
- Abstain - Mr. Puluse**
- Absent - None**

CORRESPONDENCE:

- Boys and Girls Club March 3 Beefsteak Dinner
- Jefferson School – Read across America

REPORTS:

- A. Student Council Representative's Report – Laith Matari – See attached report
- B. Superintendent's Report - Richard A. Spirito

- Elementary Guidance Update - Character Education and Wellness
- Kindergarten Registration
- Read Across America
- NJASA Techspo Presentation – MakerSpace at Hawthorne High School
- College Fair – March 20 at Hawthorne High School
- High-ding in Plain Sight Presentation on March 22, 2018
- Strategic Planning Meeting – February 21
- Congratulations to Kayla Miller – Award recipient at February 4 National Girls and Women in Sports Day event held at Seton Hall University.

CURRICULUM AND INSTRUCTION:**Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	3/15/18	Italian 4H & AP Classes	Montclair State University	First Student	\$30.00	
JJS	3/15/18	Criminal Justice Classes	Passaic County Jail	HPS	\$0.00	
HHS	3/29/18 4/5/18	HHS Spain Students	Newark Airport to and from	HPS	\$22.50	
HHS	4/10/18	Enrichment	Liberty Science Center	First Student	\$30.00	
JS	5/7/18	First Grades	Mayo Performing Arts Center	HPS	\$10.00	

- CI-2. Adoption of the school calendar for the 2018-2019 school year, consistent with the schedule of dates contained in a report submitted under separate cover, a copy of which shall be incorporated as an integral part of this resolution and reported in the official minutes of this meeting.
- CI-3. Approval of contract with St. Clare’s Hospital to provide bedside instruction for Hawthorne resident student (file #020118) at a rate of \$55.00 per hour for 10 hours of instruction per week commencing January 22, 2018.
- CI-4. Approval of contract with St. Clare’s Hospital to provide bedside instruction for Hawthorne resident student (file #020218) at a rate of \$55.00 per hour for 10 hours of instruction per week commencing February 1, 2018.
- CI-5. Approval of contract with Four Winds Hospital to provide bedside instruction for Hawthorne resident student (file #020318) at a rate of \$57.00 per hour for 10 hours of instruction per week commencing January 12, 2018 through January 25, 2018.

CI-36. Approval of Field Trips

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
RS	5/15/18	Grade 3	Meadowlands Environmental Center	D&M	\$28.00	PTO

CI-37. Approval of home instruction for Hawthorne resident pupil as follows:

- a. Student (file #020918) – Instruction starting date: 2/6/18
Home Instruction – Educere
- b. Student (file #021018) – Instruction began 2/14/18
home Instruction - Educere

CI-1-5 CI-36-37 – Moved by Ms. Goff, seconded by Mr. Terraglia

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Puluse, Mr. Terraglia
Ms. Goff, Mr. Clavijo, Mr. Sciarra, Mr. Turco
- Nays - None
- Abstain - None
- Absent - None

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-6.	Katherine Lyness	Leave	Teacher of Social Studies	n/a	n/a	HHS	9/1/18	6/30/19	One Year Extension for Child Rearing Leave for the 2018-2019 School Year
P-7.	Cinzia Bernardo	Adjust	Teacher of World Language	BA/2	Prorated on the basis of 0.8 F.T.E. of an annual salary of \$52,365 based on start date for additional F.T.E.	HHS/ JS/RS/ WS	2/21/18	6/30/18	Adjustment in F.T.E. and assignment from 0.4 F.T.E. to 0.8 F.T.E. to include instruction at HHS/JS/RS/ WS
P-8.	Christine Bock	Leave	Grade 3	n/a	n/a	WS	2/26/18	4/30/18	Extension of Medical Leave
P-9.	Jaclyn Peene Caitlyn Dean	Extra Duty	Assistant Softball Coaches	n/a	\$5,367 stipend per coach	HHS	2017-2018 Season	End of Season	Appointment of Assistant Softball Coaches
P-10.	Monica Vargas Mosquera	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	2/21/18	6/20/18	Part Time Para Appointment
P-11.	German Herrera	Resign	Part Time Para	n/a	n/a	JS	n/a	n/a	Resignation from Position of Part Time Para. Mr. Herrera will Remain on the Substitute List
P-12.	Maria Chubinsky	Resign	Part Time Para	n/a	n/a	JS	2/15/18	Last Day 2/15/18	Resignation
P-13.	Anthony Mainiero; Megan Parks; Tyler Ten Kate	Extra Duty	Chaperones	n/a	\$32.92 per hour	LMS	n/a	n/a	Chaperones for LMS Events
P-14.	Diane Maher	Extra Duty	ABA Home Therapy	n/a	\$44.34 per hour – 3 hours per week	District	1/19/18	6/20/18	Home Therapy for student (file #020418)
P-15.	Megan Parks	Extra Duty	ABA Home Coordinator	n/a	\$88.67 per hour – 1.5 hours every other week	District	1/19/18	6/20/18	Home Coordination for student (file #020418)
P-16.	Julie Schmidberger	Extra Duty	Chaperone	n/a	\$32.92/hr.	LMS	2/8/18	6/8/18	Chaperone for student (file #020518) for

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
									Drama Club
P-17.	Donna Morgan	Extra Duty	Substitute Chaperone	n/a	\$32.92/hr.	HHS	2/8/18		Substitute Chaperone for student (file #020618) for Art Club
P-18.	Megan Parks	Extra Duty	Chaperone	n/a	\$32.92/hr.	LMS	2/9/18	2/9/18	Chaperone for student (file #020718) for Valentine’s Day Dance
P-19.	Tyler TenKate	Extra Duty	Chaperone	n/a	\$32.92/hr.	LMS	2/9/18	2/9/18	Chaperone for student (file #020518) for Valentine’s Day Dance

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-20. Approval of Caitlyn Dean to serve as a substitute teacher in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that she remains on call to serve as a daily substitute teacher as the need may arise for which she will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history check is not completed, this application is subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this individual is subject to the determination of the administration as to when she is needed.

P-21. Approval of William Paterson student Jennifer Chayka to conduct a one day observation of Ms. Segreto as part of her School Nurse Certification program.

P-38. Acceptance of the following student to complete his student field experience in education in the Hawthorne Public School District during the 2017-2018 school year. This placement is subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check is not completed this placement is subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this student is also approved as a substitute teacher in the Hawthorne Public School District contingent upon obtaining county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Vanderwale, Alex	PCC	Intern	Technology	Mr. Brislin	District

P-6-21 P-38 – Moved by Ms. Goff, seconded by Ms. Sanford

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Puluse, Mr. Terraglia
Ms. Goff, Mr. Clavijo, Mr. Sciarra, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of a donation of \$1,272.00 from Lincoln School PTO for the purchase of a Chromebook cart and \$6,872.32 from Lincoln Middle School PTO for the purchase of Chromebooks.
- B. Acceptance of a donation of 3,000 Maxwell CD-R 700 MB 80 minute computer disks valued at \$600.00 from Signature Marketing & Mfg., Inc. of Hawthorne, New Jersey.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-22. Acceptance of the Secretary’s and Treasurer’s Report for January 2018.
- F-23. Approval to make the necessary transfers for the period January 1, 2018 through January 31, 2018 for the budget year 2017-2018 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-24. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- A-25. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2017-2018: LMS-11, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-26. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2017-2018: LMS-12, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-27. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2017-2018: LMS-13, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-28. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2017-2018: RS-4, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-29. WHEREAS, on August 30, 2017, the Hawthorne Board of Education (hereinafter referred to as “Board of Education”) continued the suspension of a student (file #020818) whose name is on file in the Superintendent’s office; and
WHEREAS, the Board of Education has reviewed and continued this student’s suspension until the present time; and
WHEREAS, in accordance with the Board of Education’s continuing obligation to review this student’s suspension at the next regular board meeting;
BE IT RESOLVED that the Board of Education after reviewing the case, in consultation with the Superintendent, hereby continues the suspension until the next regular board meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student will remain in an alternative education program during the period of his continued suspension;

BE IT FURTHER RESOLVED that the student shall not be present on the Board of Education’s school campus before, during and after the regularly scheduled school day during the period of his suspension, unless specifically authorized by the Superintendent;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the Hawthorne School District is participating in the activities during the period of suspension;

BE IT FURTHER RESOLVED that the suspension shall be reviewed at every subsequent regular board meeting to determine whether the suspension will be continued until the next regular board meeting.

F-22-24, A-25-29 – Moved by Mr. Clavijo, seconded by Mr. Terraglia

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Puluse, Mr. Terraglia
Ms. Goff, Mr. Clavijo, Mr. Sciarra, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

CLAIMS:

Victor Terraglia

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-30. Approval of February 2018 Bill List.

It is recommended that the Board approve the bill list for the month of February 2018.

CL-30 – Moved by Mr. Terraglia, seconded by Mr. Clavijo

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Puluse, Mr. Terraglia
Ms. Goff, Mr. Clavijo, Mr. Sciarra*, Mr. Turco**
- Nays - None**
- Abstain - Mr. Sciarra on vendor #3996**
- Absent - None**

***Mr. Sciarra with prejudice on vendor 2875**

BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-31. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

REA AVENUE FIELD:

Facilities	Date and Times	Applicant
Outfield*	Sunday, May 6, 2018 7:00 am – 12:00 pm	<u>Hawthorne NJ SEPAC, Inc.</u> 3 rd Annual SEPAC 5K Color Run/Walk

Facilities	Date and Times	Applicant
*DO NOT USE INFIELD	Rain date: Sunday, May 20, 2018	

BG- 32. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
1301F	Allegro School	American Star Trans	1	\$24,289.00 + \$728.67	1/2/18-June, 2018
1307F	Chancellor Academy	D&M Tours	1	\$17,647.35 + \$529.42	1/2/18 – June, 2018
1319F	Emerson Jr/Sr HS	Tasneem Trans	1	\$24,090.00 + \$722.70	1/2/18-June, 2018
1322F	Norman Bleshman	Tasneem Trans	1	\$21,670.00 + \$650.10	1/2/18-June, 2018
1339F	Sage Day School	American First Choice	1	\$23,433.00 + \$702.99	1/2/18-June, 2018
134F	School #6 – Paterson	American First Choice	1	\$32,816.00 + \$984.48	1/2/18-June, 2018

BG-33. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
LAKEHW	Lakeview Lrng Ctr	Jets Trans	1	\$18,821.00 + \$564.63	1/17/18-4/20/18

BG -34. Approval of 2017-2018 contract for Participation in Cooperative Transportation with Gloucester County Special Services School District for the 2017-2018 school year.

BG-31-34 – Moved by Mr. Doyle, seconded by Mr. Terraglia

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Puluse, Mr. Terraglia
Ms. Goff, Mr. Clavijo, Mr. Sciarra*, Mr. Turco**
- Nays - None
- Abstain - None
- Absent - None

*Mr. Sciarra with prejudice on BG-32-33

**Mr. Turco with reservation on BG-32-33

POLICY:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-35. Second Reading and Adoption of the following policies and regulations:

Policy 3437	Military Leave
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Policy 4437	Military Leave
Regulation 5460.1	High School Transcripts
Policy 5516.01	Student Tracking Devices
Regulation 7101	Educational Adequacy of Capital Projects
Policy 7425	Lead Testing of Water in Schools
Policy & Regulation 7440	School District Security
Policy & Regulation 7441	Electronic Surveillance in School Buildings and on School Grounds
Policy 8630	Bus Driver/Bus Aide Responsibility
Regulation 8630	Emergency School Bus Procedures
Policy 9242	Use of Electronic Signatures

PO-35 – Moved by Ms. Goff, seconded by Mr. Terraglia

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Puluse, Mr. Terraglia
Ms. Goff, Mr. Clavijo, Mr. Sciarra, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Buildings & Grounds..... Michael Doyle

Mr. Doyle reported on the following items:

- Bathrooms at high school
- Track repairs/replacement
- Whiteboards at high school
- Washington School drainage update
- LED lighting update

Board of Recreation Liaison..... Michael Doyle

Mr. Doyle reported that a special meeting was held to discuss the athletic fields.

Finance & Administration..... Alex Clavijo

Mr. Clavijo reported on the 2018/2019 budget.

Council Liaison Michael Sciarra

Mr. Sciarra reported he attended the last Council meeting where the following items Were discussed:

- Acknowledged passing of ex-mayor Englehardt
- Central Ave project opening in spring
- Scholarships

Curriculum & Instruction Abigail Goff

Ms. Goff reported on the following items:

- Character Ed. And Wellness presentation
- Care Plus clinician
- Update on ESL and Professors in Residence

- Meeting with Jason Wood
- K-2 World Language
- Televising BOE meetings

Policy..... Abigail Goff
 No Report

HEF/SEPAC/PTOs..... Anthony Puluse

Mr. Puluse reported on the following items:

- HEF Krispy Kreme fundraiser
- HEF Grants
- HEF May 20 food truck festival
- Family Engagement Committee and survey

Legislative Tania Sanford

Ms. Sanford reported on the following:

- March 13 budget presentation by Governor Murphy
- State aid numbers will be released on March 15

PCSBA Louis B. Turco

Mr. Turco reported the next meeting is scheduled for March 29.

OLD BUSINESS:

Mr. Clavijo commented that the Care Plus presentation was fantastic

Mr. Spirito provided an explanation of Care Plus

NEW BUSINESS:

Mr. Clavijo – College Fair

Mr. Reicher - Track repairs/replacement

Mr. Turco – Budget regarding Kindergarten and transportation coordinator

PUBLIC BE HEARD:

Ms. Willets, on behalf of SEPAC, thanked the board for approval of field use.

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law

- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

At 8:35 p.m. Mr. Clavijo moved the board go into executive session, seconded by Mr. Puluse

- Ayes - Mr. Turco, Mr. Doyle, Mr. Terraglia, Ms. Goff, Mr. Sciarra
Ms. Sanford, Mr. Reicher, Mr. Clavijo, Mr. Puluse**
- Nays - None**
- Abstain - None**
- Absent - None**

MOTION TO EXIT FROM PRIVATE SESSION:

At 10:00 p.m. Mr. Clavijo moved the board exit executive session, seconded by Ms. Sanford

- Ayes - Mr. Turco, Mr. Doyle, Mr. Terraglia, Ms. Goff, Mr. Sciarra
Ms. Sanford, Mr. Reicher, Mr. Clavijo, Mr. Puluse**
- Nays - None**
- Abstain - None**
- Absent - None**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- A-39. Be it resolved that the Board of education affirms the Superintendent’s decision on HIB #2017-2018: LMS-10, and HIB #2017-2018: LMS-13 and authorizes the Superintendent to notify the parents of the Board’s decision.

A-39 – Moved by Mr. Clavijo, seconded by Mr. Terraglia

- Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Puluse, Mr. Terraglia
Ms. Goff, Mr. Clavijo, Mr. Sciarra, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

MOTION TO ADJOURN:

At 10:07 p.m. Mr. Puluse moved the board adjourn, seconded by Ms. Goff

**Ayes - Mr. Turco, Mr. Doyle, Mr. Terraglia, Ms. Goff, Mr. Sciarra
Ms. Sanford, Mr. Reicher, Mr. Clavijo, Mr. Puluse**

Nays - None

Abstain - None

Absent - None

Respectfully submitted,

Trude Engle
Board Secretary