HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
HAWTHORNE BOARD OF EDUCATION
Tuesday, January 17, 2017 – 7:00 P.M.
At Lincoln Middle School

MEETING CALLED TO ORDER: **Time**: 6:01 P.M.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo	**X**		
Michael Doyle	**X**		
Abigail Goff	**X**		
Anthony Puluse	**X**		
Bruce Reicher	**X**		
Tania Sanford	**X**		
Victor Terraglia	**X**		
Louis B. Turco	**X**		
Mike Sciarra	**X**		

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
and approximately 0 members of the public.

MOTION TO GO INTO PRIVATE SESSION:

At 6:01 p.m. Ms. Sanford moved the board go into executive session, seconded by Mr. Terraglia

Ayes - Mr. Puluse, Mr. Turco, Mr. Sciarra, Mr. Terraglia,
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Doyle, Ms. Goff
Nays - None
Abstain - None
Absent - None

MOTION TO EXIT FROM PRIVATE SESSION:

At 6:58 p.m. Mr. Clavijo moved the board exit executive session, seconded by Mr. Puluse

Ayes - Mr. Puluse, Mr. Sciarra, Mr. Turco, Mr. Terraglia
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Doyle, Ms. Goff
Nays - None
Abstain - None
Absent - None

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise, sign in and state their name and address. Each speaker will be limited to 5 minutes. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

MEETING CALENDAR:

Date	Time	Place	Purpose
Monday, February 13, 2017	7:00 P.M. At the Conclusion of the Public Session	Roosevelt School	Monthly Meeting – Public Executive Session – Private
Wednesday, March 15, 2017	7:00 P.M. At the Conclusion of the Public Session	Washington School	Monthly Meeting – Public Executive Session – Private

PUBLIC BE HEARD - AGENDA ITEMS ONLY: None

APPROVAL OF MINUTES:

December 20, 2016 – Work Session – Public
December 20, 2016 – Regular Meeting – Public & Private

Approval of Minutes – moved by Mr. Terraglia, seconded by Mr. Clavijo

Ayes - Mr. Puluse, Mr. Turco, Mr. Clavijo, Mr. Reicher, Mr. Doyle, Mr. Terraglia, Ms. Sanford, Mr. Sciarra, Ms. Goff
Nays - None
Abstain - None
Absent - None

CORRESPONDENCE: None

REPORTS:

A. Student Council Representative's Report – Jared Chichizola – See attached report
B. Superintendent's Report - Richard A. Spirito

- Lincoln Middle School Student Presentation
- Board Recognition Month
- January 16 Professional Development Day
- Kindergarten registration and pre-school registration
- "Hidden in Plain Sight" Program – February 1 at 6:30 p.m.
- July Summer Institute

- Winter sport team successes
- Makerspace open house at high school on January 18

CURRICULUM AND INSTRUCTION: **Bruce Reicher, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
WS	2/17/17	Steps and Step Up Program	Louis Bay 2nd Library	HPS	$0.00	
HHS	2/28/17	Student Council	Roosevelt School	HPS	$0.00	
HHS	3/10/17	High School Students	Jefferson School	HPS	$0.00	
HHS	4/6/17 4/15/17	Students going on Trip to Italy	Newark Airport	HPS	$0.00	
HHS	4/28/17	Media Arts Intermediate/Advanced	NYC	First Student	$20.00	
LMS	5/16/17	Student Council	Goryeb Children's Hospital	HPS	$0.00	
RS	6/1/17	5th Graders	Intrepid Museum	Dicamp	$0.00	PTO Funded

CI-2. Approval to dispose of obsolete/damaged equipment as detailed below:

EQUIPMENT	TAG #
12 Promethean Boards	065, 135, 178, 501, 516, 561, 628, 648, 755, 782, 845, 901
Scissor Lift	901005

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-3.	Shepard School	$292.40 per diem for 107 days $31,286.80	n/a	n/a	Student (file #010117)	1/4/17-6/17	16/17 SY

CI-4. Approval to enter into a contractual agreement for bedside instruction with Brookfield Educational Services Program for Hawthorne resident student (file #010217) while

hospitalized commencing December 23, 2016 Monday through Friday, for 10 hours of instruction per week at a rate of $35.15 per hour. The student number is on file in the Hawthorne Board of Education office.

CI-5. Approval of a contractual agreement with Bergen County Special Services Educational Enterprises Division for Assistive Technology Services for Hawthorne resident student (file #010317) for the 2016-2017 school year at a cost not to exceed $620.00.

CI-6. Approval of home instruction for Hawthorne resident pupils as follows:

a. Student (file #010417) – Instruction starting date: 12/12/16
Home Instructors – Katie Diorio, Jaimie Ekiert, Erika Len, Mary Vargas

b. Student (file #010517) – Instruction starting date: 1/3/17
Home Instructor – Kerri Leibowitz

c. Student (file #010617) – Instruction starting date: 1/6/17
Home Instructor – Educere

d. Student (file #010717) – Instruction starting date: 12/15/16
Home Instructor – Educere

CI-7. Approval of the following William Paterson University Professors in Residence to work one day per week from January 2017 to May 2017. The PIR is funded by Title IA funds.

Individual	Location/Subject	Cost	Fund
Greg Festa	Roosevelt – Tech	$5,000	Title IA

CI-8. Approval of the District Title I Parent Policy.

CI-9. Approval of the Lincoln Middle School Title I Targeted Assistance Parent Involvement Plan.

CI-10. Approval of the Roosevelt School Title I Targeted Assistance Parent Involvement Plan.

CI-11. Approval of the Washington Elementary Title I School Wide Parent Involvement Plan.

CI-1-11 – moved by Mr. Reicher, seconded by Mr. Goff

Ayes - Mr. Puluse, Mr. Turco, Mr. Clavijo, Mr. Reicher, Mr. Doyle, Mr. Terraglia, Ms. Sanford, Mr. Sciarra, Ms. Goff
Nays - None
Abstain - None
Absent - None

PERSONNEL: **Bruce Reicher**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-12.	Jaclyn Welsh	Hire	0.4 F.T.E.	BA/1		LMS	Upon	6/30/17	To Fill a

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
			Teacher of Basic Skills		Pro-Rated on the basis of an annual salary of $20,726		Completion of Criminal History Check		Vacancy Created by the Resignation of Kristin Huster
P-13.	Sophie Baumann	Hire	Long Term Substitute Teacher of Social Studies	n/a	$90.00 per diem No Benefits 2/13/17 – 2/16/17; then 2/27/17 – 6/21/17 $259.08 per diem No Benefits	LMS	2/13/17	6/21/17	To Fill a Vacancy Created by the Maternity Leave of Kaitlyn Casapulla
P-14.	Lindsay Gordon	Resign	0.6 F.T.E. Social Worker	n/a	n/a	JS/RS	3/9/17	3/9/17	Resignation
P-15.	Ruwani Waharaka	Resign	Part Time Paraprofessional	n/a	n/a	JS	1/14/17	1/14/17	Resignation
P-16.	Alice Facente	Hire	Part Time Paraprofessional Not to Exceed 5.75 Hours Per Day	n/a	$15.66 per hour not to exceed 5.75 hours per day No Benefits	District	1/3/17	6/21/17	Part Time Para Appointment
P-17.	Niki Ketikidis	Hire	Part Time Paraprofessional Not to Exceed 5.75 Hours Per Day	n/a	$15.66 per hour not to exceed 5.75 hours per day No Benefits	District	1/18/17	6/21/17	Part Time Para Appointment
P-18.	Katie Diorio Jaimie Ekiert Kaitlynn Fiorilla Erika Len Mary Vargas	Approve	Home Instructors	n/a	$35.15 per hour	District	12/1/16	6/30/17	Home Instructors – Teaching Staff
P-19.	Angelo Guarnieri	Extra Duty	1:1 Chaperone for Student (file # 010817)	n/a	$32.92 per hour	HHS	11/21/16	3/31/17 or end of season	1:1 Chaperone during Wrestling

**** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.***

P-20. Approval of the following person to serve as a substitute teacher in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he remain on call to serve as a daily substitute teacher as the need may arise for which he will be compensated $90.00 per full day, no benefits. Substitutes working a half day schedule shall receive $45.00, no benefits. In the event the criminal history check is not completed, this application is subject to the approval of the

County Superintendent for emergent hiring procedures. The employment of this individual is subject to the determination of the administration as to when they are needed.

Paszkiel, Samantha		Siano, James		

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-32.	Samantha Paszkiel	Hire	0.6 F.T.E. Teacher of Music	BA/1	Pro-Rated on the basis of an annual salary of $31,089	LMS	Upon Completion of Criminal History Check	6/30/17	To Fill a Vacancy Created by the Resignation of John Piepoli
P-33.	Samantha Paszkiel	Extra Duty	Middle School Jazz Club	n/a	Pro-Rated on the basis of an annual stipend of $1,309	LMS	Upon Completion of Criminal History Check	6/30/17	To Fill a Vacancy Created by the Resignation of John Piepoli
P-34.	Jaclyn Peene	Volunteer	Volunteer Softball	n/a	n/a	HHS	3/3/17	6/17	Volunteer Softball

P-12-20, P-32-34 – moved by Mr. Reicher, seconded by Mr. Terraglia

Ayes - Mr. Puluse, Mr. Turco, Mr. Clavijo, Mr. Reicher, Mr. Doyle, Mr. Terraglia, Ms. Sanford, Mr. Sciarra, Ms. Goff
Nays - None
Abstain - None
Absent - None

FINANCE AND ADMINISTRATION: Alex Clavijo, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-21. Acceptance of the Secretary's and Treasurer's Report for December 2016.

F-22. Approval to make the necessary transfers for the period December 1, 2016 through December 31, 2016 for the budget year 2016-2017 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution

A-23. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2016-2017: LMS-11, and authorizes the Superintendent to notify the parents of the Board's decision.

A-24. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2016-2017: LMS-12, and authorizes the Superintendent to notify the parents of the Board's decision.

A-25. Acceptance of ESEA Accountability Action Plan 2016 for Jefferson Elementary School.

A-26. Acceptance of ESEA Accountability Action Plan 2016 for Lincoln Middle School.

A-27. Acceptance of ESEA Accountability Action Plan 2016 for Hawthorne High School.

F-21-22, A-23-27 – moved by Mr. Clavijo, seconded by Mr. Turco

Ayes - Mr. Puluse, Mr. Turco, Mr. Clavijo, Mr. Reicher, Mr. Doyle, Mr. Terraglia, Ms. Sanford, Mr. Sciarra, Ms. Goff
Nays - None
Abstain - None
Absent - None

CLAIMS: **Tania Sanford**

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-28. Approval of January 2017 Bill List.

It is recommended that the Board approve the bill list for the month of January 2017.

CL-28 – moved by Ms. Sanford, seconded by Mr. Clavijo

Ayes - Mr. Puluse, Mr. Turco, Mr. Clavijo, Mr. Reicher, Mr. Doyle, Mr. Terraglia, Ms. Sanford, Mr. Sciarra, Ms. Goff
Nays - None
Abstain - None
Absent - None

BUILDINGS AND GROUNDS: **Michael Doyle, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-29. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
IMCPC	Immediate Care Psych Center	R& May Trans	1	$3,195.00 + 95.85	12/5/16-12/23/16

BG-30. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Gym, Cafeteria, Locker Rooms	Saturday, February 4, 2017 6:30 a.m. to 5:00 p.m.	**The Hawthorne Athletic Booster Club** Wrestling Tournament

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Gym and Cafeteria	Friday, February 17, 2017 5:45 p.m. to 9:45 p.m.	**Girl Scouts** Square Dance

BG-29-30 – moved by Mr. Doyle, seconded by Mr. Terraglia

Ayes - Mr. Puluse, Mr. Turco, Mr. Clavijo, Mr. Reicher, Mr. Doyle, Mr. Terraglia, Ms. Sanford, Mr. Sciarra, Ms. Goff
Nays - Mr. Turco on BG-29 only
Abstain - None
Absent - None

POLICY: **Abigail Goff, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-31. First Reading the following policies:

Policy 1510	-	Americans with Disabilities Act
Policy 2415.30	-	Title I – Educational Stability for Children in Foster Care
Policy 2418	-	Section 504 of the Rehabilitation Act of 1973 – Students
Policy 5116	-	Education of Homeless Children
Policy 8330	-	Student Records

PO-31 – moved by Ms. Goff, seconded by Mr. Clavijo

Ayes - Mr. Puluse, Mr. Turco, Mr. Clavijo, Mr. Reicher, Mr. Doyle, Mr. Terraglia, Ms. Sanford, Mr. Sciarra, Ms. Goff
Nays - None
Abstain - None
Absent - None

COMMITTEE AND LIAISON REPORTS:

COMMITTEE **CHAIRPERSON**

Buildings & Grounds..... Michael Doyle

Mr. Doyle reported on the following topics:

- Everase white boards
- C&M Door update
- Facilities audit report
- House for Transition Program
- Gov Deals sales
- New Genie lift
- Exterior LED lighting at all schools and Roosevelt gym lighting
- Bus cameras

Board of Recreation Liaison..... Michael Doyle

Mr. Doyle reported that the next meeting will be held on January 18. Baseball and softball registration has been announced on the website and on social media.

Shared Services ..... Michael Doyle

Mr. Doyle reported that the next meeting is scheduled for February.

Finance & Administration..... Alex Clavijo

Mr. Clavijo reported on the following topics:

- Special education program for 18-21 year olds
- 2017-2018 budget update
- Unemployment account analysis
- Scissor lift, exterior and gym lighting
- Bus cameras

Council Liaison ..... Alex Clavijo
Mr. Clavijo reported that the reorganizational meeting was held on January 4 and the next meeting is scheduled for January 18.

Curriculum & Instruction ..... Bruce Reicher
Mr. Reicher reported on the following topics:

- Overview of LMS STEM Class
- Future plans for kindergarten orientation/assessment
- Update on Jefferson School principal search
- Update on Transition Program
- HHS schedule and lunch periods for 2017-2018

Policy..... Abigail Goff
Ms. Goff reported that the committee is in process of setting up a meeting date

Redistricting ..... Abigail Goff
Ms. Goff reported that class sizes will be leveled out thru registration.

HEF/SEPAC/PTOs..... Anthony Puluse
Mr. Puluse reported on several successful fundraising events held by the Jefferson PTO and LMS PTO.
The next HEF meeting is scheduled for February 7 and SEPAC will meet on January 16.

Legislative ..... Tania Sanford
Ms. Sanford reported that on January 9, Gov. Christie approved paying for security needs from emergency reserves.

PCSBA ..... Louis B. Turco
Mr. Turco reported that the next meeting is scheduled for January 18 and new officers will be appointed for 2017.

OLD BUSINESS:

Mr. Clavijo and Mr. Doyle thanked the LMS PTO for their hard work and successful fundraising events.

Mr. Sciarra thanked LMS PTO for their recent presentation which he enjoyed.

NEW BUSINESS:

Summer Institute on July 10-14

Discussion of 2 lunch periods at the high school for 2017/2018

PUBLIC BE HEARD:

Ms. Kowalski questioned two high school lunch periods; kindergarten registration; availability of surplus referendum funds for phones and locker installation over the summer. She also thanked Ms. Devor and Mr. Droske for their commitment and hard work at the middle school.

Mr. Szczesny, head custodian at Washington School commented that there is a problem with dog owners in the neighborhood not picking up after their animals.

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1) A matter rendered confidential by federal or state law
2) A matter in which release of information would impair the right to receive government funds
3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4) A collective bargaining agreement and/or negotiations related to it
5) A matter involving the purchase, lease or acquisition of real property with public funds
6) Protection of public safety and property and/or investigations of possible violations or violations of law
7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8) Specific prospective or current employees unless all who could be adversely affected request an open session
9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

At 8:40 p.m. Mr. Clavijo moved the board go into executive session, seconded by Mr. Puluse

Ayes - Mr. Puluse, Mr. Turco, Mr. Sciarra, Mr. Terraglia,
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Doyle, Ms. Goff
Nays - None
Abstain - None
Absent - None

MOTION TO EXIT FROM PRIVATE SESSION:

At 10:17 p.m. Mr. Puluse moved the board exit executive session, seconded by Ms. Sanford

Ayes - Mr. Puluse, Mr. Sciarra, Mr. Turco, Mr. Terraglia
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Doyle, Ms. Goff
Nays - None
Abstain - None
Absent - None

PERSONNEL: **Bruce Reicher**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

P-35. BE IT RESOLVED that the Board hereby approves the recommendation of the Superintendent to appoint Stephen Droske to the position of Elementary Principal at a salary of $116,000.00, effective on or before July 1, 2017 in accordance with the contractual agreement between the Hawthorne Board of Education and the Hawthorne Administrator/Supervisors' Association.

P-35 – moved by Mr. Reicher, seconded by Ms. Goff

Ayes - Mr. Puluse, Mr. Turco, Mr. Clavijo, Mr. Reicher, Mr. Doyle, Mr. Terraglia, Ms. Sanford, Mr. Sciarra, Ms. Goff
Nays - None
Abstain - None
Absent - None

MOTION TO ADJOURN:

At 10:18 p.m. Mr. Puluse moved the board adjourn, seconded by Ms. Sanford

Ayes - Mr. Puluse, Mr. Sciarra, Mr. Terraglia, Mr. Turco Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Doyle, Ms. Goff
Nays - None
Abstain - None
Absent - None

Respectfully submitted,

Trude Engle
Board Secretary