

**HAWTHORNE BOARD OF EDUCATION**  
**HAWTHORNE PUBLIC SCHOOLS**  
**HAWTHORNE, NEW JERSEY**  
 September 19, 2017

**MEETING CALLED TO ORDER:**

**Time:** 6:34 P.M.

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and The Record and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo		<b>X</b>	<b>Arrived at 6:53 p.m.</b>
Michael Doyle	<b>X</b>		
Abigail Goff	<b>X</b>		
Anthony Puluse	<b>X</b>		
Bruce Reicher	<b>X</b>		
Tania Sanford	<b>X</b>		
Victor Terraglia	<b>X</b>		<b>Left at 8:34 p.m.</b>
Louis B. Turco	<b>X</b>		
Mike Sciarra	<b>X</b>		

Also Present: Richard A. Spirito, Superintendent of Schools  
 Trude Engle, Business Administrator/Board Secretary  
 and approximately 0 members of the public.

**FLAG SALUTE:**

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise, sign in and state their name and address. Each speaker will be limited to 5 minutes. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

**MEETING CALENDAR:**

Date	Time	Place	Purpose
Tuesday, October 17, 2017	7:00 P.M. At the Conclusion of the Public Session	Board Room	Monthly Meeting – Public Executive Session – Private
Tuesday, November 21, 2017	7:00 P.M. At the Conclusion of the Public Session	Board Room	Monthly Meeting – Public Executive Session – Private

**WORK SESSION:**

- Board Goals – Action Plan

The Board reviewed goals and discussed action plan:

- 1) Promote the Arts via streaming on public access television channel and website.
- 2) Facility Needs – Develop a plan through the facility audit to prioritize district needs
- 3) Develop an ad hoc committee to identify the needs of this community and determine the best way to reach parents.

**PUBLIC BE HEARD - AGENDA ITEMS ONLY:**

**APPROVAL OF MINUTES:**

August 22, 2017 – Regular Meeting – Public & Private

August 30, 2017 – Work Session – Public & Private

**Minutes – Moved by Mr. Terraglia, seconded by Ms. Goff**

<b>Ayes</b>	-	<b>Mr. Sciarra, Mr. Puluse, Mr. Doyle, Ms. Sanford, Mr. Reicher, Mr. Terraglia Ms. Goff, Mr. Clavijo, Mr. Turco</b>
<b>Nays</b>	-	<b>None</b>
<b>Abstain</b>	-	<b>None</b>
<b>Absent</b>	-	<b>None</b>

**CORRESPONDENCE:**

**REPORTS:**

A. Student Council Representative's Report – Laith Matari

B. Superintendent's Report - Richard A. Spirito

- HIB Self-Assessment Report
- Welcome New Staff
- Thanks to all staff for getting new school year off to great start
- Back to School nights in September
- College Night Presentation
- Hawthorne Project Graduation Run/Walk October 1
- Mobil APP
- Transition Program open house and ribbon-cutting
- Class size and enrollment
- Maker Space Program at high school

The Board further discussed enrollment after Mr. Spirito's report.

**CURRICULUM AND INSTRUCTION:**

**Bruce Reicher, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and

Instruction recommends the following resolutions:

- CI-1. Approval to adopt the School Nursing Plan for the 2017-2018 School Year.
- CI-2. Approval of the committees listed below. A list of these committees have been submitted under separate cover.

DEAC	ScIP	Crisis Team/Cardiac Emergency
Technology	I&RS/504	
Safety (HIB)	Affirmative Action	

CI-3. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	9/15/17	ARCH	Van Dykes	HPS	\$0.00	
HHS	9/18/17	ARCH	Van Dykes	HPS	\$0.00	
3 Elem	10/3/17	Enrichment Path – Grade 5	Fort Hancock	D&M	\$35.00	
HHS	10/6/17	Future Teachers	William Paterson	HPS	\$0.00	
JS	10/12/17	1 <sup>st</sup> Grade	Health Barn USA	HPS	\$18.00	PTO
JS	10/13/17	3 <sup>rd</sup> Grade	Meadowlands Environment Center	HPS	\$15.00	\$6.00 PTO
HHS	10/20/17	Peer Leaders	William Paterson	PCES	\$0.00	
JS	10/23/17	5 <sup>th</sup> Grade	Mile Run @ HHS	HPS	\$0.00	
JS	10/26/17	Kindergarten	Secors Farm	HPS	\$10.00	\$5.00 PTO
LMS	10/27/17	Network – Grade 7	Pax Amicus Castle Theatre	D&M	\$40.00	
LMS	10/27/17	LMS Band	Hawthorne High School	HPS	\$0.00	
JS	10/27/17	4 <sup>th</sup> Grade	Mile Run @ HHS	HPS	\$0.00	
3 Elem	11/2/17	Enrichment – Path – Grade 4	Newark Museum	HPS	\$20.00	
3 Elem	11/29/17	Enrichment Path – Grade 4	Newark Museum	HPS	\$20.00	
3 Elem	12/5/17	Enrichment – Path - Grade 4	Montclair State University	HPS	\$16.00	
3 Elem	12/8/17	Enrichment – Path - Grade 5	Radio City Music Hall	D&M	\$65.00	
3 Elem	12/14/17	Enrichment – Path - Grade 3	Montclair State University	HPS	\$16.00	
HHS	4/4/18 – 4/8/18	Marching Band	Orlando, Florida	Air	\$1,700	Fundraising Activities
JS	4/23/17	Kindergarten	Mayo Performing Arts Center	HPS	\$11.00	\$6.00 PTO
HHS	5/21/18	Ecology Club	Secaucus, NJ	HPS	\$15.00	

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-4.	N.A. Bleshman Regional Day School	\$73,980.00 annual tuition	N/A	N/A	Student (file # 090117)	9/1/17-6/18	17-18 SY
CI-5.	N.A. Bleshman Regional Day School	\$73,980.00 annual tuition	N/A	N/A	Student (file # 090217)	9/1/17-6/18	17-18 SY
CI-6.	New Bridges Middle School	\$81,000 annual tuition plus \$6,750.00 out of county fee	N/A	N/A	Student (file # 090317)	9/1/17-6/18	17-18 SY
CI-7.	New Bridges High School	\$81,000 annual tuition plus \$6,750.00 out of county fee	N/A	N/A	Student (file # 090417)	9/1/17-6/18	17-18 SY
CI-8.	New Bridges High School	\$81,000 annual tuition plus \$6,750.00 out of county fee	N/A	N/A	Student (file # 090517)	9/1/17-6/18	17-18 SY
CI-9.	New Bridges Middle School	\$81,000.00 annual tuition plus \$6,750.00 out of county fee	N/A	N/A	Student (file # 090617)	9/1/17-6/18	17-18 SY
CI-10.	New Bridges Middle School	\$81,000.00 annual tuition plus \$6,750.00 out of county fee	N/A	N/A	Student (file # 090717)	9/1/17-6/18	17-18 SY
CI-11.	SHIP Midland Park	\$75,420.00 plus \$6,750.00 out of county fee	N/A	N/A	Student (file # 090817)	9/1/17-6/18	17-18 SY
CI-12.	SHIP Midland Park	\$75,420.00 plus \$6,750.00 out of county fee	N/A	N/A	Student (file # 090917)	9/1/17-6/18	17-18 SY
CI-13.	Visions Paramus Middle School	\$59,400.00 Plus \$6,750.00 out of county fee	N/A	N/A	Student (file # 091017)	9/1/17-6/18	17-18 SY
CI-14.	Visions Emerson	\$59,400.00 annual tuition plus \$6,750.00 out of county fee	N/A	N/A	Student (file # 091117)	9/1/17-6/18	17-18 SY
CI-15.	Shepard School	\$302.50 per diem for 183 days \$55,357.50	\$142.48 per diem for 183 days \$26,073.84 for an aide	N/A	Student (file # 091217)	9/5/17-6/18	17-18 SY
CI-16.	Durand School	\$335.21 per diem for 178 Days \$59,667.38	\$170.00 per diem for 178 days \$30,260.00 For an aide	N/A	Student (file # 091317)	9/7/17-6/18	17-18 SY

CI-17. BE IT RESOLVED by the Hawthorne Board of Education (“Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (“Agreement”) between the Board and the Parents of a student (file # 091417) whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board.

CI-18. Approval of home instruction for Hawthorne resident pupils as follows:  
 a. Student (file #091517) – Instruction starting date: ASAP  
 Home Instructors – TBD

CI-19. Approval of the following therapists for services provided to resident students (file #091617 and #091717) during the month of August.

Vendor	Service Provided	Rate per Session
Melissa Bengal	Speech Therapy	\$110.00 per hour 2x’s per week for 30 mins each (August)

CI-20. Approval of Vanessa Laurent as consultant for the Multiple Disabilities K-3 Class for the month of September 2017 at the rate of \$600.00 per day for up to 3 days per week.

CI-70. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
WS	10/25/17	1 <sup>st</sup> Grade	Turtle Back Zoo	HPS	\$12.00	\$6.00 PTO
RS	11/13/17	1 <sup>st</sup> Grade	Library, Municipal Building, Fire Rescue #5	HPS	\$0.00	
HHS	11/16/17	Media Arts	Museum of the Moving Image	First Student	\$24.00	
JS	3/20/18	1 <sup>st</sup> Grade Mrs. Yetter’s Class	Stop and Shop	HPS	\$0.00	
JS	3/21/17	1 <sup>st</sup> Grade Mrs. Shea’s Class	Stop and Shop	HPS	\$0.00	

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Item #	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-71.	Passaic County Technical Institute	\$18,829.00	N/A	N/A	Student (file # 092217)	9/1/17-6/18	17-18 SY

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student placement from the Wanaque Board of Education into the Hawthorne Board of Education’s STEPS Class:

Item #	Action	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-72.	Approve	\$177.24 per diem for 183 days \$32,435.00	\$86.31 per hour for OT, PT, Speech	N/A	Student (file # 092317)	9/5/16-6/20/17	17-18 SY

CI-73. Request to establish special education programs/services as listed below in accordance with New Jersey Administrative Code N.J.A.C. 6A:14, Special Education and N.J.A.C. 6A-26, Educational Facilities.

Program/Service	Location
Preschool/Elementary Resource Program: Pull/out, Replacement (PSD)	JES
Preschool/Elementary Resource Program: In Class, Support (grade 2)	JES

CI-74. Approval of agreement with Above and Beyond Learning Group for the period September 25, 2017 - June 30, 2018 for services according to the following fee schedule:

Board Certified Behavior Analyst     \$130.00 per Hour  
 Administrative Fee                             \$500.00 Flat Rate

**CI-1-20, CI-70-74 – Moved by Mr. Reicher, seconded by Mr. Terraglia**

- Ayes - Mr. Sciarra, Mr. Puluse, Mr. Doyle, Ms. Sanford, Mr. Reicher, Mr. Terraglia  
 Ms. Goff, Mr. Clavijo, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

**\*Mr. Sciarra with prejudice on CI-71**

**PERSONNEL:**

**Bruce Reicher**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

- P-21. Approval to increase the pay rate for substitute teachers from \$90.00 per full day to \$95.00 per full day, no benefits, for the 2017-2018 school year effective September 1, 2017.
- P-22. Approval for the following members of the instructional staff, having satisfied the academic requirements of a higher category on the Teachers' Salary Guide, be approved for reclassification in accordance with their advanced academic training and that their annual salary for the 2017-2018 school year be adjusted to coincide with their new positions on the 2017-2018 salary guide as listed below, retroactive as of September 1, 2017.

Name	School	New Classification	New Salary Inclusive of Longevity
Bonnie Aschenbrand	LMS	B+15	\$55,115.00
Cheryl Pasquale	HHS	M+30	\$65,915.00
Matthew Spagnuolo	RS	MA	\$55,465.00
Margaret Tamburro	RS	MA	\$63,365.00

Karina Torres-Rivas	HHS	B+15	\$58,015.00
Amy Vertucci	RS	B+15	\$54,215.00

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-23.	Christine Bock	Leave	Grade 3	n/a	n/a	WS	9/7/17	11/30/17	Medical Leave
P-24.	Lesley Bressler	Hire	Long Term Substitute Elementary School Teacher	n/a	\$260.00 per diem No Benefits	WS	9/18/17	12/1/17 or the return of the regular teacher	To Fill a Vacancy Created by the Medical leave of Christine Bock
P-25.	Megan Alston	Adjustment	Teacher of Music	MA/2	Pro-rated based on an annual salary of \$55,465.00	LMS/HHS	9/20/17	6/30/18	Adjustment in Assignment from 0.6 F.T.E. to Full Time
P-26.	Wanda Perri	Retire	Custodian	n/a	n/a	HHS/CO	1/2/18	1/1/18	Retirement
P-27.	Karen O’Gara	Resign	Research and Exploration Teacher	n/a	n/a	JS/WS	11/11/17 or sooner	11/10/17 or sooner	Resignation
P-28.	Keith Williams	Resign	Club 2: Jazz (Semester 2)	n/a	n/a	HHS	n/a	n/a	Resignation from Extra Duty
P-29.	Jacqueline Forte	Resign	Head Softball Coach	n/a	n/a	HHS	n/a	n/a	Resignation from Extra Duty
P-30.	Megan Alston	Extra Duty	Club 2: Jazz (Semester 2)	n/a	\$654.50	HHS	9/1/17	6/30/18	To Fill a Vacancy
P-31.	Anne Cullen Niki Ketikidis	Resign	Part Time Paras	n/a	n/a	District	8/31/17	6/30/17	Resignations
P-32.	Caitlin Smith	Resign	Part Time Para	n/a	n/a	District	9/22/17	9/22/17	Resignation
P-33.	Erica Monteleone	Appoint	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	9/1/17	6/20/18	Part Time Para Appointment
P-34.	Suzanne Kozlowski	Appoint	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	9/25/17	6/20/18	Part Time Para Appointment
P-35.	Alyson Laspisa	Adjustment	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	9/25/17	6/20/18	Adjustment from 2 days per week to 5 days per week
P-36.	Iris Eicher; Adam Kahn; Gianfranco Lobaton	Appoint	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	Upon Completion of Criminal History Check	6/20/18	Part Time Para Appointment

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-37.	Thomas Walls	Resign	Football Co-Assistant	n/a	n/a	HHS	n/a	n/a	Resignation from Extra Duty
P-38.	Thomas Walls	Volunteer	Volunteer Football Coach	n/a	n/a	HHS	n/a	n/a	Volunteer Football Coach
P-39.	David Kunze	Adjustment	Football Ass't	n/a	\$6,606.00 No Benefits	HHS	n/a	n/a	Adjustment from Co-Assistant to Full Assistant for the 2017-2018 Season
P-40.	Antonietta Porporino	Hire	Lunch Aide	n/a	\$13.51 Per hour No Benefits	RS	Upon Completion of Criminal History Check	Last Day in June with Lunch Duty	To Fill a Vacancy Created by the Change in Position for Christine Tricoli
P-41.	Francisco Angelo: Robert Poindexter	Hire	Substitute Custodian	n/a	\$13.00 per hour No Benefits	District	Upon Completion of Criminal History Check	6/30/18	Substitute Custodian
P-42.	Amie Ingunza	Appoint	Substitute Teacher in the SACC Program As Needed	n/a	\$25.19 Per hour No Benefits	JS/RS/WS	9/6/17	6/20/18 or Last Day for Students	Substitute Teacher in the School Age Child Care Program
P-43.	Denise De Prima	Adjustment	Lunch Aide	n/a	\$13.51 per hour No Benefits	HHS	9/6/17	Last day in June with lunch duty	Adjustment in hours
P-44.	Michele Phibbs	Extra Duty	Algebra I Remediation	n/a	\$22.40 per session	HHS	10/17	12/17	Extra Duty
P-45.	Cynthia Santiago	Resign	Part Time Para	n/a	n/a	District	n/a	n/a	Resignation from PT Para position. This person did not work 2017-2018
P-46.	Diane Maher	Extra Duty	Chaperone	n/a	\$32.92/hr	HHS	n/a	n/a	Chaperone for student (file # 091817) for Bowling
P-47.	Cheryl Pasquale; Karina Torres-Rivas	Extra Duty	Lunch Duty Alternates	n/a	\$22.40 per lunch period	HHS	9/1/17	6/30/18	Paid Duties

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-48. Correction to Agenda Item P-62. From the August 22, 2017 Board of Education Meeting for Approval to use FY 2018 Title I funds to compensate the following employees:

Employee	Loc.	Assignment	% Title	% Local
Meghan Robbie	WS	Transitional 1st grade	100% \$52,665.00	
Debra Liga	WS	0.5 FTE BSI	100% \$27,482.50	
Eileen Siss	RS	Transitional 1 <sup>st</sup> grade	100% \$62,515.00	



Employee	Loc.	Assignment	% Title	% Local
Andrea Napolitano	RS	0.5 FTE BSI	100% \$26,333.00	
Daniel Dykstra	LMS	BSI	100% \$68,815.00	
Tricia Aupperlee	LMS	0.4 FTE BSI	100% \$23,206.00	

P-49. Appointment of the following persons to serve for additional 2017 summer hours for Eligibility and IEP meetings.

Employee	Hours	Hourly Rate
Jaimie Ekiert	3	\$40.29
Kerri Liebowitz	5	\$43.15

P-50. Appointment of the following child study team members to conduct additional meetings for the summer 2017 to include initial meetings, Eligibility meetings, IEP meetings.

Employee	Position	Hours	Hourly Rate
Nicole Matano	School Psychologist	7	\$52.18
Cristina Perla	LDT-C	28	\$66.82

P-51. Approval of the following persons to serve as substitute teachers in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that they remain on call to serve as daily substitute teachers as the need may arise for which they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of these individuals are subject to the determination of the administration as to when they are needed.

Jatkar, Faiza		Tousignant, Kenneth		
Motta, Giovanna		Valicenti, Joseph		
Rivera, Emily				

P-52. Acceptance of the following students to complete their student field experiences in education in the Hawthorne Public School District during the 2017-2018 school year. These placements are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks are not completed these placements are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution these students are also approved as substitute teachers in the Hawthorne Public School District contingent upon obtaining county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Mahalingam, Uma	Ramapo	Observation	Biology	Mr. Zaolino	HHS
Scheidle, Matthew	Ramapo	Practicum	Biology	Mrs. Miller	HHS

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-75.	Douglas Kammerer	Leave	Paraprofessional	n/a	n/a	OD	9/15/17	Approx. 8 weeks	Medical Leave
P-76.	Brendan Walis	Resign	PT Para	n/a	n/a	District	9/6/17	9/6/17	Resignation
P-77.	Toni Topolski	Extra Duty	Chaperone	n/a	\$32.92/hr	HHS	n/a	n/a	Chaperone for student (file # 092417) for Jazz Band
P-78.	Jennifer Roncinske	Extra Duty	Chaperone	n/a	\$32.92/hr	HHS	n/a	n/a	Chaperone for student (file # 092217) for Student Council

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-79. Approval for the following William Paterson University students to complete 20 hours of classroom observation in the Hawthorne Public Schools in the 2017-2018 School Year.

Name	Certification (Grades and Content)
Colon, Ariela B.	6-12/ENG
Gargiulo, Gabrielle	K-3
Giordano, Taylor M.	K-3
Hillmer, Cassandra R.	6-12/MATH
Lane, Katie E.	K-6
Lembo, Amanda J.	K-6
Luciano, Liana R.	K-6
McAloon, Elise	K-12/MUSIC
Pressey, Jenna C.	K-6
Rauth, Taylor L.	K-6
Ronan, Seamus J.	K-12/MUSIC
Santiago, Aimee M.	K-6
Van Wingerden, Danah E.	K-6
Whittenburg, Cole A.	K-12/MUSIC
Yarrish, Jamie L.	K-3

**P-21-52, P-75-79 – Moved by Mr. Reicher, seconded by Mr. Clavijo**

**Ayes - Mr. Sciarra, Mr. Puluse, Mr. Doyle, Ms. Sanford, Mr. Reicher, Mr. Terraglia  
Ms. Goff, Mr. Clavijo, Mr. Turco**

**Nays - None**

**Abstain - Mr. Puluse on P-77, Mr. Turco on P-29**

**Absent - None**

**FINANCE AND ADMINISTRATION:****Alex Clavijo, Chairperson****ACCEPTANCE OF DONATIONS:**

- A. Acceptance of a trombone from Christine and Ron Walker valued at \$700.00 to the Roosevelt School Music Department.

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-53. Acceptance of the Secretary's and Treasurer's Report for August 2017.
- F-54. Approval to make the necessary transfers for the period August 1, 2017 through August 31, 2017 for the budget year 2017-2018 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution
- F-55. **Approval of Transfers in Excess of 10% of the original budget:**  
Approval of transfer in the amount of \$115,398.00 from account 11-000-221-102 (Supervisor Salaries) to account 11-000-240-103 (Assistant Principal Salaries)
- F-56. **Appropriation of Funds.**  
Approval to appropriate into the general fund \$275,615.00 of extraordinary aide and \$28,502.00 of non-public transportation aide. These funds will expand the 2017-2018 budget by \$304,117.00. The adjustments will be used to fund increase in health benefits, increased hours for music teacher and out of district student's tuition and transportation.
- A-57. **Approval of the Board Goals for the 2017-2018 School Year.**
- To continue to build a strong parental connection with the district to support increased student achievement and the whole child.
  - To highlight the arts in our district as part of our STEAM initiatives.
  - To evaluate the facility and infrastructure needs of the district.
- A-58. **Approval of the District Goals for the 2017-2018 School Year.**
- To increase student use and teacher integration of 21<sup>st</sup> Century technological tools and blended instruction to facilitate teaching and learning.
  - To use multiple data sources to devise and implement cohesive lessons that differentiate instruction according to content, process, product and learning environment across all areas of the curriculum to better address the learning needs of students across the curriculum.
  - To address the physical and mental health and wellness of all students so they can work up to their academic, social and emotional potential.
  - To revise the district's 5 year facilities plan
- A-59. BE IT RESOLVED: That Thomas S. Bottiglieri, D.O. (Trustees of Columbia University), provides the services of School Medical Examiner to the Hawthorne Board of Education for the period July 1, 2017 through June 30, 2018 at the contract rate of \$24,250.00.
- A-60. Approval of 2016-2017 Harassment Intimidation and Bullying School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act.
- A-61. Approval of School Organization 2017-2018 as per attached.
- A-62. WHEREAS, on August 30, 2017, the Hawthorne Board of Education (hereinafter referred

to as “Board of Education”) continued the suspension of a student whose name is on file (file # 091917) in the Superintendent’s office until the next regular board meeting;

BE IT RESOLVED that the Board of Education after reviewing the case, in consultation with the Superintendent hereby continues the suspension until the next regular board meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student will remain in an alternative education program during the period of his continued suspension;

BE IT FURTHER RESOLVED that the student shall not be present on the Board of Education’s school campus before, during and after the regularly scheduled school day during the period of his suspension, unless specifically authorized by the Superintendent;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the Hawthorne School District is participating in the activities during the period of suspension;

BE IT FURTHER RESOLVED that the suspension shall be reviewed at every subsequent regular board meeting to determine whether the suspension will be continued until the next regular board meeting.

A-63. WHEREAS, on August 30, 2017, the Hawthorne Board of Education (hereinafter referred to as “Board of Education”) continued the suspension of a student whose name is on file (file # 092017) in the Superintendent’s office until the next regular board meeting;

BE IT RESOLVED that the Board of Education after reviewing the case, in consultation with the Superintendent hereby continues the suspension until the next regular board meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student will remain in an alternative education program during the period of his continued suspension;

BE IT FURTHER RESOLVED that the student shall not be present on the Board of Education’s school campus before, during and after the regularly scheduled school day during the period of his suspension, unless specifically authorized by the Superintendent;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the Hawthorne School District is participating in the activities during the period of suspension;

BE IT FURTHER RESOLVED that the suspension shall be reviewed at every subsequent regular board meeting to determine whether the suspension will be continued until the next regular board meeting.

F-80. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.

**F-53-56, A-57-63, F-80 – Moved by Mr. Clavijo, seconded by Ms. Sanford**

- Ayes - Mr. Sciarra, Mr. Puluse, Mr. Doyle, Ms. Sanford, Mr. Reicher, Mr. Terraglia  
Ms. Goff, Mr. Clavijo, Mr. Turco**
- Nays - None**
- Abstain - Mr. Sciarra on F-80**
- Absent - None**

**CLAIMS:**

**Tania Sanford**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

CL-64. Approval of September 2017 Bill List.

It is recommended that the Board approve the bill list for the month of September 2017.

**CL-64 – Moved by Ms. Sanford, seconded by Mr. Clavijo**

- Ayes - Mr. Sciarra, Mr. Puluse, Mr. Doyle, Ms. Sanford, Mr. Reicher, Mr. Terraglia  
Ms. Goff, Mr. Clavijo, Mr. Turco**
- Nays - None**
- Abstain - Mr. Sciarra on vendor 3996, 6742, C659**
- Absent - None**

**\*Mr. Sciarra with prejudice on vendor 2892**

**BUILDINGS AND GROUNDS:**

**Michael Doyle, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-65. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

**ROOSEVELT SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Gym	Monday – Thursday 1/15/18 – 3/29/18** 6:00 p.m. to 9:00 p.m. **Not available: 1/15/18, 2/19/18, 2/20/18, 3/8/18	<b><u>Hawthorne Board of Recreation</u></b> Instructional Soccer Program
Gym	Friday, April 13, 2018 6:30 p.m. to 9:00 p.m.	<b><u>Roosevelt School PTO</u></b> ZUMBA Instruction Class

**WASHINGTON SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Gym	Tuesdays 10/10/17 – 5/15/18 6:30 p.m. to 9:30 p.m.	<b><u>Hawthorne Board of Recreation</u></b> Women’s Volleyball

- BG-66. Approval of agreement between parents of resident student (file #092117) and the Hawthorne Board of Education for the transportation of the student to the Lincoln Middle School for the 2017-2018 school year, at an annual cost of \$1,218.37 per policy 8600.

BG-67. Award of a transportation contract to the Northern Region Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
<b>1002B</b>	<b>*REVISED*</b> <b>Allegro School</b>	<b>Jersey Kids</b>	<b>1</b>	<b>\$6,383.04 + \$191.49</b>	<b>7/10/17-8/18/17</b>
1006B	Calais School	Jersey Kids	1	\$3,749.70 + \$112.49	7/6/17-8/16/17
1025B	Forum School	FYFA Trans	1	\$3,420.00 + \$102.60	7/5/17-7/28/18
1032B	Lakeview Lrng Ctr	DMD Trans	1	\$4,170.00 + \$125.10	7/5/17-8/15/17
1037B	New Bridges	Jersey Kids	1	\$10,339.38 + \$310.18	6/27/17-8/4/17
1038B	New Bridges	Jets Trans	1	\$3,212.32 + \$96.37	6/27/17-7/24/17
1075B	Phoenix Center	DMD Trans	1	\$2,610.00 + \$78.10	7/5/17-8/2/17
1080B	Sage Day School	D&J Trans	1	\$1,211.33 + \$36.34	6/26/17-7/28/17
1081B	Sage Day Mahwah	D&M Tours	1	\$2,638.22 + \$79.15	6/16/17-7/28/17
1082B	Shepard School	Jersey Kids	3	\$8,638.80 + \$259.16	7/5/17-8/15/17
1088B	South Bergen Joint	Jersey Kids	1	\$1,666.00 + \$49.98	7/6/17-7/28/17
1089B	BCSS Visions	NW Transport	1	\$4,446.00 + \$133.38	7/5/17-7/28/17
1090B	Walter T Bergen	D&M Tours	1	\$1,689.50 + \$49.79	6/27/17-6/30/17
1098B	Windsor Bergen	Aldin Trans	2	\$4,600.00 + \$138.00	7/5/17-8/15/17
1150E	Jefferson Elem	FYFA Trans	2	\$3,743.00 + \$112.29	7/5/17-7/31/17
1175B	ECLC	Prestige Express	1	\$4,800.00 + \$144.00	7/5/17-8/1/17

BG-81. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

**LINCOLN MIDDLE SCHOOL:**

Facilities	Date and Times	Applicant
Gym	Mondays October 2017 – June 2018** 5:45 p.m. to 9:45 p.m.  **Not Available: December 11, 2017 April 30, 2018 May 14, 2018  NOTE: No food allowed in gym.	<b><u>Hawthorne Men’s Basketball</u></b> Basketball Games

**BG-65-67, BG-81 – Moved by Mr. Doyle, seconded by Mr. Terraglia**

**Ayes - Mr. Sciarra, Mr. Puluse, Mr. Doyle, Ms. Sanford, Mr. Reicher, Mr. Terraglia  
Ms. Goff, Mr. Clavijo, Mr. Turco**

**Nays - None**

**Abstain - None**

**Absent - None**

**\*Mr. Sciarra with Prejudice on BG-67**

**POLICY:**

**Abigail Goff, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-68. Second Reading and Adoption of the following policy:  
Policy 6620 - Petty Cash

PO-69. First Reading of the following policies and regulations:

- Policy 2700 - Services to Nonpublic School Students
- Policy 7100 - Long-Range Facilities Planning
- Regulation 7100 - Long-Range Facilities Planning
- Policy 7101 - Educational Adequacy of Capital Projects
- Regulation 7101 - Educational Adequacy of Capital Projects
- Policy 7102 - Site Selection and Acquisition
- Regulation 7102 - Site Selection and Acquisition
- Policy 7130 - School Closing
- Policy 7300 - Disposition of Property
- Policy 7300.2 - Disposition of Land
- Regulation 7300.3 - Disposition of Personal Property
- Regulation 7300.4 - Disposition of Federal Property

**PO-68-69 – Moved by Ms. Goff, seconded by Ms. Sanford**

**Ayes - Mr. Sciarra, Mr. Puluse, Mr. Doyle, Ms. Sanford, Mr. Reicher, Mr. Terraglia  
Ms. Goff, Mr. Clavijo, Mr. Turco**

**Nays - None**

**Abstain - None**

**Absent - None**

**COMMITTEE AND LIAISON REPORTS:**

**COMMITTEE**

**CHAIRPERSON**

Buildings & Grounds..... Michael Doyle

Mr. Doyle reported on the following items:

- Transition House opening
- Jefferson school boilers complete
- Water treatment
- Roofing update – completed
- Everase while boards
- Summer painting update
- Facilities tour

Board of Recreation Liaison..... Michael Doyle  
No Report

Shared Services ..... Michael Doyle  
No Report

Finance & Administration ..... Alex Clavijo

Mr. Clavijo reported on the following items:

- End of year balances
- 16-17 Audit
- Extraordinary Aide
- Health benefits

- Substitute pay
- Re-registration

Council Liaison ..... Alex Clavijo  
 No Report

Curriculum & Instruction ..... Bruce Reicher

Mr. Reicher reported the following items:

- AP Testing and PARCC Testing
- September 1, 2017 Professional Development
- TREPS
- HIB self-assessment
- College night
- Preliminary schedule of presentations
- Tour of Bear Cave

Policy ..... Abigail Goff

Ms. Goff reported on the following items:

- Chapter 137 – transgender students
- School staff to report suicide attempts
- Student teacher assessment

Redistricting ..... Abigail Goff

Ms. Goff stated that the committee will remain assembled and meet on an as needed basis.

HEF/SEPAC/PTOs ..... Anthony Puluse

Mr. Puluse reported that HEF has been restructured and has a new Board. On October there will be a MacBook Air fundraiser. He also provided an update on Bowling for Scholars. The next meeting is scheduled for October 3.

Legislative ..... Tania Sanford

No Report

PCSBA ..... Louis B. Turco

Mr. Turco reported that the first meeting was held on October 12.

**OLD BUSINESS:**

Ms. Sanford expressed her thanks for College Night and the Transition House

Mr. Clavijo welcomed Laith Matari and thanked everyone for their hard work over the summer.

Ms. Goff expressed her thanks for College night and stated that the calendar should share events so board members can attend events.

**NEW BUSINESS:**

Mr. Turco thanked everyone for his award.

Mr. Sciarra attended the open house at PCTI. Discussion of PCTI enrollment followed.



**PUBLIC BE HEARD:**

Ms. Kowalski shared her comments on improving the middle school gym divider. She also thanked the Board for the increased sub rate. Ms. Kowalski also suggested that all PTO fundraisers and events be posted centrally on the website rather than on each school's website; and suggested 8<sup>th</sup> graders have the opportunity to visit the high school Maker Space.

**PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

**MOTION TO GO INTO PRIVATE SESSION:**

**At 8:35 p.m. Mr. Clavijo moved the board go into executive session, seconded by Ms. Goff**

**Ayes - Mr. Turco, Mr. Sciarra, Mr. Puluse, Mr. Doyle  
Ms. Sanford, Mr. Reicher, Mr. Clavijo, Ms. Goff**

**Nays - None**

**Abstain - None**

**Absent - Mr. Terraglia**

**MOTION TO EXIT FROM PRIVATE SESSION:**

**At 9:40 p.m. Ms. Sanford moved the board exit executive session, seconded by Mr. Clavijo**

**Ayes - Mr. Turco, Mr. Sciarra, Mr. Puluse, Mr. Doyle  
Ms. Sanford, Mr. Reicher, Mr. Clavijo, Ms. Goff**

**Nays - None**

**Abstain - None**

**Absent - Mr. Terraglia**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

**A-82. Approval of the Superintendent’s Merit Action Plans; 2017-2018:**

Be it resolved that the Hawthorne Board of Education, at the recommendation of the Superintendent, approve the merit action plans for the Superintendent of Schools, for review and approval of the Executive County Superintendent, for attainment of merit criteria, according to N.J.A.C..6A:23A-3-1(e)10-11.

**A-82 – Moved by Mr. Clavijo, seconded by Ms. Goff**

- Ayes - Mr. Sciarra, Mr. Puluse, Mr. Doyle, Ms. Sanford, Mr. Reicher, Ms. Goff, Mr. Clavijo, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - Mr. Terraglia**

**MOTION TO ADJOURN:**

**At 9:41 p.m. Mr. Turco moved the board adjourn, seconded by Ms. Sanford**

- Ayes - Mr. Turco, Mr. Sciarra, Mr. Puluse, Mr. Doyle Ms. Sanford, Mr. Reicher, Mr. Clavijo, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Mr. Terraglia**

Respectfully submitted,

Trude Engle  
Board Secretary