HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY

Tuesday, July 19, 2016 – 7:30 P.M.

MEMBERS OF THE BOARD
Alex Clavijo, President
Mike Sciarra, Vice President

Michael Doyle
Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Victor Terraglia
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary

Next Meeting
Regular Meeting – August 16, 2016 at 7:30 P.M.
Municipal Building - 2nd Floor
Board of Education Meeting Room

MEETING CALLED TO ORDER: **Time**: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Michael Doyle			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Mike Sciarra			
Tania Sanford			
Victor Terraglia			
Louis B. Turco			
Alex Clavijo			

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
and approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise, sign in and state their name and address. Each speaker will be limited to 5 minutes. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

MEETING CALENDAR:

Date	Time	Place	Purpose
Tuesday, August 16, 2016	7:30 P.M. At the Conclusion of the Public Session	Board Room	Monthly Meeting – Public Executive Session – Private
Tuesday, September 20, 2016	7:30 P.M. At the Conclusion of the Public Session	Board Room	Monthly Meeting – Public Executive Session – Private

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

June 7, 2016 – Public and Private
June 28, 2016 – Public and Private

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

A. Superintendent's Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION: Bruce Reicher, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. Approval contracts for four (4) Hawthorne resident Students (file #070116, #070216, #070316 and #070416) to receive educational Level I services provided by the New Jersey Commission for the Blind and Visually Impaired, Newark, New Jersey, for the 2016-2017 school year, effective September 1, 2016, through June 30, 2017, at a cost of $1,900.00 per student. The student numbers are on file in the Hawthorne Board of Education office.

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Item #	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-2.	SAGE DAY	$55,980.00 annual tuition	N/A	N/A	Student (file #070516)	9/1/16-6/17	16-17 SY
CI-3.	SHEPARD SCHOOL	$292.49 per diem for 183 days $53,525.67	N/A	N/A	Student (file #070616)	9/6/16-6/17	16-17 SY
CI-4.	SHEPARD SCHOOL	$292.49 per diem for 183 days $53,525.67	N/A	N/A	Student (file #070716)	9/6/16-6/17	16-17 SY
CI-5.	THE CALAIS** SCHOOL		$150.00 per diem for 180 days for an aide $27,000.00	$150 per diem for 30 days for ESY $4,500.00	Student (file #070816)	7/6/16-6/17	16-17 SY

Item #	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-6.	ECLC OF NEW JERSEY	$294.93 per diem for 180 days $53,087.40	One on one aide for 180 days $22,000.00	$294.93 per diem for 20 days $5,898.60 and $2,400.00 for one on one aide	Student (file #070316)	7/1/16-6/17	16-17 SY

**Addition of an Aide

CI-7. Approval of the District Professional Development Plan for the 2016-2017 School Year.

CI-8. Approval of the unrecognized title of Coordinator of Student Activities for the 2016-2017 school year.

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL: **Bruce Reicher**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
P-9.	Rachel Ambrogio	Hire	Art	BA/1	$51,815	HHS	9/1/16	6/30/17	To Fill a Vacancy Created by the Retirement of Allen Rosenberg
P-10.	Carissa Iannantuano	Hire	0.5 F.T.E.– Resource Center	BA/1	Pro-rated on the basis of 0.5 F.T.E. of $51,815	WS	9/1/16	6/30/17	To Fill a Vacancy
P-11.	Soh Park	Adjust	Teacher of Students With Disabilities	M+15 /3	$56,715	JS	9/1/16 Pending Certification	6/30/17	From MA to M+15

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
P-12.	Jacqueline Forte	Leave	Elementary School Teacher Grade 5	n/a	n/a	RS	9/1/16	6/30/17	Full Year Unpaid Child Rearing Leave
P-13.	Katherine Latorre	Hire	Leave Replacement Elementary School Teacher Grade 5	BA/1	$51,815	RS	9/1/16	6/30/17	To Fill a Vacancy Created by the Child Rearing Leave of Jacqueline Forte
P-14.	Susan Vanenburg	Resign	Teacher of Students with Disabilities	n/a	n/a	RS	9/1/16	n/a	Resignation
P-15.	Rona Percy	Hire	Long Term Substitute Inclusion Teacher	BA/1	$259.08 per diem No Benefits	HHS	9/1/16	11/27/16 Or Upon Return of the Regular Teacher	To Fill a Vacancy Created by the Maternity/FM LA Leave of Carla Grant
P-16.	Kaitlyn Goitz	Appoint	Part Time Paraprofessional	n/a	$15.66 per hour No Benefits	TBD	9/6/16	6/21/17	Renewal of part time paraprofessional
P-17.	Peter Vander Velde	Resign	Security	n/a	n/a	HHS	9/1/16	n/a	Resignation
P-18.	Eric Van Tine	Appoint	Volunteer Coach	n/a	n/a	HS	9/1/16	6/30/17	Volunteer Coach for Football, Basketball and Track
P-19.	Scott Crimmel; Cynthia Dockray; Wallace Masiak; Marissa Wentworth; Matthew Corvo; Kaitlyn Fiorilla; Joshua Kabrel	Extra Duty	Morning and Afternoon Detention Teachers and Alternates	n/a	$32.92 per hour	HHS	9/1/16	6/30/17	Paid Duties
P-20.	Scott Crimmel; Matthew Corvo; John Di Lonardo; Joshua Kabrel; Jaclyn Peene; continued…	Extra Duty	Lunch Duty Teachers and Alternates	n/a	$34.00 per hour	HHS	9/1/16	6/30/17	Paid Duties

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
	Christopher Warner; Marissa Wentworth; Keith Williams; Pamela Fadden; Alyssa Schlossberg; Philip Schneider								
P-21.	James Bertollo	Hire	Maintenance	Maint /3	Pro-rated on the basis of an annual salary of $38,452	HHS	8/29/16 or Upon completion of fingerprint requirements	6/30/17	To Fill a Vacancy Created by the Resignation of Charles Smith

**** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures***.

P-22. Appointment of the following person to serve in the position listed below, in the Extended School Year Special Education Program from July 6, 2016, through July 29, 2016, not to exceed 3.5 hours per day, at the hourly rate of salary listed below. This contract is based on pending enrollment.

Employee		Hourly Rate
Janet Kaghado	Part Time Para	$15.66
Rachel Shea	Substitute Teacher	$70.51

P-23. Approval of 10 additional summer guidance days for Michael Galluccio at the per diem rate of $301.58 for the purpose of master schedule maintenance and new registration/scheduling.

P-24. Approval of summer 2016 meeting hours for the following teaching staff as listed below.

Employee	Hours	Hourly Rate
Kimberly Crecca	10	$44.68
Joanna Grunde-Allen	9	$43.39
Carissa Iannantuano	9	$43.18

P-25. Approval of additional summer hours for testing and attending meetings for the following child study team members as listed below.

Employee	Position	Hours	Hourly Rate
Caroline Ferraro	Speech Therapist	8	$77.84
Margaret Rainey	Speech Therapist	45	$72.21
Shari Shepetofsky	Speech Therapist	32	$73.63
Sarah Tode	Speech Therapist	4	$50.26
Barbara von dem Hagen	Speech Therapist	4	$82.38
Cristina Perla	LDTC	10	$78.13
Yaron Goldrich	School Psychologist	10	$56.01
Elaine Jorgensen	School Psychologist	25	$69.96

P26. Appointment of the part time paraprofessionals for Hawthorne resident students as follows:

Employee	Camp	Dates	Student #	Rate of Salary
Brian Fernandez	Camp Sunshine	8/1/16 – 8/5/16 8/15-8/19/16 Monday – Friday 9:00 a.m. to 3:30 p.m.	Student (file #070916)	$15.66 per hour
Carlos Solis	Camp Sunshine	8/8/16 – 8/12/16 Monday – Friday 9:00 a.m. to 3:30 p.m.	Student (file #070916)	$15.66 per hour
Andres Nuiver	Camp Acorn	8/1/16 – 8/19/16 Monday – Friday 9:30 a.m. to 3:30 p.m.	Student (file #070316)	$15.66 per hour

P-27. Acceptance of the following student to complete her student field experience in education in the Hawthorne Public School District during the 2016-2017 school year. This placement is subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check is not completed this placement is subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this student is also approved as a substitute teacher in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Emily Rivera	MSU	Observation	Speech	Mrs. Rainey	ALRC

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION: **Mike Sciarra, Chairperson**

ACCEPTANCE OF DONATIONS:

A. Acceptance of 2 exterior garbage cans on Bamford Avenue for Hawthorne High School from Hawthorne Borough, Hawthorne, New Jersey.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-28. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution\

F-29. Approval of the following company as a tax shelter annuity company through January 3, 2017:

Security Benefit (NEA Retirement Program)

F-30. BE IT RESOLVED that the Hawthorne Board of Education hereby authorizes the submission of the IDEA application for fiscal year 2017 and accepts the grant award of these funds upon the subsequent approval of the IDEA application in the following amounts:

IDEA Basic	$541,197.00
IDEA Preschool	$ 28,387.00
IDEA Non-Public	$ 67,950.00

F-31. Acceptance of the Secretary's and Treasurer's Report for June 2016.

F-32. Approval to make the necessary transfers for the period June 1, 2016 through June 30, 2016 for the budget year 2015-2016 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

A-33. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2015-2016: LMS-21, and authorizes the Superintendent to notify the parents of the Board's decision.

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS: **Tania Sanford**

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-34. Approval of July 2016 Bill List.

It is recommended that the Board approve the bill list for the month of July 2016.

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

BUILDINGS AND GROUNDS: **Michael Doyle, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-35. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Field	Sundays 9/4/16 – 11/20/16 12:00 p.m. to 6:00 p.m.	**Hawthorne Board of Recreation** Soccer Games

REA AVENUE FIELD:

Facilities	Date and Times	Applicant
Field	Monday – Friday 8/1/16 – 11/18/16 5:00 p.m. to dark Saturday and Sundays 9/3/16 – 11/20/16 8:00 a.m. to 6:00 p.m.	**Hawthorne Board of Recreation** Soccer Practice/Games

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Gym/Cafeteria	Wednesdays 9/14/16 – 11/16/16 6:30 p.m. to 8:30 p.m.	**Hawthorne Board of Recreation** Cheerleading Practice

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY: **Abigail Goff, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-36. First Reading the following policies:

Policy 1140	-	Affirmative Action Program
Policy 1220	-	Employment of Chief School Administrator
Policy 1310	-	Employment of School Business Administrator/Board Secretary
Policy 1523	-	Comprehensive Equity Plan
Policy 1530	-	Equal Employment Opportunities
Policy 1550	-	Affirmative Action Program for Employment and Contract Practices
Policy 2200	-	Curriculum Content
Policy 2260	-	Affirmative Action Program for School and Classroom Practices
Policy 2330	-	Homework
Policy 2411	-	Guidance Counseling
Policy 2423	-	Bilingual and ESL Education
Policy 2610	-	Educational Program Evaluation
Policy 2622	-	Student Assessment
Policy 3111	-	Creating Positions
Policy 3124	-	Employment Contract
Policy 3125	-	Employment of Teaching Staff Members
Policy 3125.2	-	Employment of Substitute Teachers
Policy 3126	-	District Mentoring Program
Policy 3141	-	Resignation
Policy 3144	-	Certification of Tenure Charges
Policy 3159	-	Teaching Staff Member/School District Reporting Responsibilities
Policy 3231	-	Outside Employment of Athletic Coach
Policy 3240	-	Professional Development for Teachers and School Leaders
Policy 4159	-	Support Staff Member/School District Reporting Responsibilities
Policy 5112	-	Entrance Age
Policy 5305	-	Health Services Personnel
Policy 5339	-	Screening for Dyslexia
Policy 5350	-	Pupil Suicide Prevention
Policy 5460	-	High School Graduation
Policy 5514	-	Student Use of Vehicles on School Grounds
Policy 5750	-	Equal Educational Opportunity
Policy 5755	-	Equity in Educational Programs and Services
Policy 8441	-	Care of Injured and Ill Persons
Policy 8454	-	Management of Pediculosis
Policy 8630	-	Bus Drivers/Bus Aide Responsibility
Policy 9541	-	Student Teachers/Interns

COMMITTEE AND LIAISON REPORTS:

COMMITTEE	CHAIRPERSON
Buildings & Grounds	Michael Doyle
Curriculum & Instruction	Bruce Reicher
Finance & Administration	Mike Sciarra
Board of Recreation Liaison	Michael Doyle
Council Liaison	Mike Sciarra
Legislative	Tania Sanford
Policy	Abigail Goff
Grant	Mike Sciarra

OLD BUSINESS:

NEW BUSINESS:

PUBLIC BE HEARD:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1) A matter rendered confidential by federal or state law
2) A matter in which release of information would impair the right to receive government funds
3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4) A collective bargaining agreement and/or negotiations related to it
5) A matter involving the purchase, lease or acquisition of real property with public funds
6) Protection of public safety and property and/or investigations of possible violations or violations of law
7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8) Specific prospective or current employees unless all who could be adversely affected request an open session
9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO EXIT FROM PRIVATE SESSION:*Board of Education Roll Call Vote*

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO ADJOURN:

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

ADDENDUM

CURRICULUM AND INSTRUCTION: **Bruce Reicher, Chairperson**

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-37. Approval of contract with Bergen County Special Services for individual job coaching for 3 Hawthorne students/ 2.5 hours per student per week at a total cost of $27,546.00.

CI-38. Approval of Vanessa Laurent as consultant for the Multiple Disabilities K-3 Class in the extended year program at the rate of $300 per half day for up to 8 half days in the month of July 2016.

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL: **Bruce Reicher**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
P-39.	Victor Wu	Hire	Teacher of Science	BA /9A	$62,265	HHS	9/1/16	6/30/17	To Fill a Vacancy Created by the Resignation of Adnan Brkovic

P-40. Approval of additional summer hours for preschool summer evaluations.

Employee	Position	Hours	Hourly Rate
Jennifer Stier	LDTC	10	$72.96

P-41. Appointment of the following staff to serve in the positions listed below for July and August 2016 in accordance with rates listed in Appendix C of the teachers' contract on file in the Board office.

Home Therapy @ $44.34 per hour
Rita Pinelli – 4 hours
Leah Turner – 12 hours

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									