

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
HAWTHORNE BOARD OF EDUCATION
 Tuesday, July 19, 2016 – 7:30 P.M.

MEETING CALLED TO ORDER:

Time: 7:30 P.M.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Michael Doyle	X		
Abigail Goff	X		
Anthony Puluse	X		
Bruce Reicher	X		
Mike Sciarra	X		
Tania Sanford	X		
Victor Terraglia	X		
Louis B. Turco	X		
Alex Clavijo	X		

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 and approximately 4 members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise, sign in and state their name and address. Each speaker will be limited to 5 minutes. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

MEETING CALENDAR:

Date	Time	Place	Purpose
Tuesday, August 16, 2016	7:30 P.M. At the Conclusion of the Public Session	Board Room	Monthly Meeting – Public Executive Session – Private
Tuesday, September 20, 2016	7:30 P.M.	Board Room	Monthly Meeting – Public

Date	Time	Place	Purpose
	At the Conclusion of the Public Session		Executive Session – Private

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

June 7, 2016 – Public and Private
June 28, 2016 – Public and Private

Approval of Minutes – moved by Ms. Sanford, seconded by Mr. Terraglia

- Ayes - Mr. Puluse, Mr. Turco, Mr. Sciarra, Ms. Goff,
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Terraglia**
- Nays - None**
- Abstain - None**
- Absent - None**

CORRESPONDENCE: Boys and Girls Club of Hawthorne fundraiser in September

REPORTS:

A. Superintendent’s Report - Richard A. Spirito

Mr. Spirit reported on the following items:

- Mobile App
- New on-line registration for new students only
- Re-registration for PCTI and OOD students
- HIB Meetings and information on website
- QSAC correspondence reporting District is in compliance (Special Education)
- Buildings and Grounds update including doors, boilers, painting and lead testing.

CURRICULUM AND INSTRUCTION:

Bruce Reicher, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

- CI-1. Approval contracts for four (4) Hawthorne resident Students (file #070116, #070216, #070316 and #070416) to receive educational Level I services provided by the New Jersey Commission for the Blind and Visually Impaired, Newark, New Jersey, for the 2016-2017 school year, effective September 1, 2016, through June 30, 2017, at a cost of \$1,900.00 per student. The student numbers are on file in the Hawthorne Board of Education office.

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Item #	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-2.	SAGE DAY	\$55,980.00 annual tuition	N/A	N/A	Student (file #070516)	9/1/16-6/17	16-17 SY
CI-3.	SHEPARD SCHOOL	\$292.49 per diem for 183 days \$53,525.67	N/A	N/A	Student (file #070616)	9/6/16-6/17	16-17 SY
CI-4.	SHEPARD SCHOOL	\$292.49 per diem for 183 days \$53,525.67	N/A	N/A	Student (file #070716)	9/6/16-6/17	16-17 SY
CI-5.	THE CALAIS** SCHOOL		\$150.00 per diem for 180 days for an aide \$27,000.00	\$150 per diem for 30 days for ESY \$4,500.00	Student (file #070816)	7/6/16-6/17	16-17 SY
CI-6.	ECLC OF NEW JERSEY	\$294.93 per diem for 180 days \$53,087.40	One on one aide for 180 days \$22,000.00	\$294.93 per diem for 20 days \$5,898.60 and \$2,400.00 for one on one aide	Student (file #070316)	7/1/16-6/17	16-17 SY

**Addition of an Aide

- CI-7. Approval of the District Professional Development Plan for the 2016-2017 School Year.
- CI-8. Approval of the unrecognized title of Coordinator of Student Activities for the 2016-2017 school year.
- CI-37. Approval of contract with Bergen County Special Services for individual job coaching for 3 Hawthorne students/ 2.5 hours per student per week at a total cost of \$27,546.00.
- CI-38. Approval of Vanessa Laurent as consultant for the Multiple Disabilities K-3 Class in the extended year program at the rate of \$300 per half day for up to 8 half days in the month of July 2016.

CI-1-8, CI-37-38 – moved by Mr. Reicher, seconded by Ms. Goff

**Ayes - Mr. Puluse, Mr. Turco, Mr. Sciarra, Ms. Goff,
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Terraglia**

Nays - None

Abstain - None

Absent - None

PERSONNEL:

Bruce Reicher

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
P-9.	Rachel Ambrogio	Hire	Art	BA/1	\$51,815	HHS	9/1/16	6/30/17	To Fill a Vacancy Created by the Retirement of Allen Rosenberg
P-10.	Carissa Iannantuano	Hire	0.5 F.T.E.– Resource Center	BA/1	Pro-rated on the basis of 0.5 F.T.E. of \$51,815	WS	9/1/16	6/30/17	To Fill a Vacancy
P-11.	Soh Park	Adjust	Teacher of Students With Disabilities	M+15 /3	\$56,715	JS	9/1/16 Pending Certification	6/30/17	From MA to M+15
P-12.	Jacqueline Forte	Leave	Elementary School Teacher Grade 5	n/a	n/a	RS	9/1/16	6/30/17	Full Year Unpaid Child Rearing Leave
P-13.	Katherine Latorre	Hire	Leave Replacement Elementary School Teacher Grade 5	BA/1	\$51,815	RS	9/1/16	6/30/17	To Fill a Vacancy Created by the Child Rearing Leave of Jacqueline Forte
P-14.	Susan Vanenburg	Resign	Teacher of Students with Disabilities	n/a	n/a	RS	9/1/16	n/a	Resignation
P-15.	Rona Percy	Hire	Long Term Substitute Inclusion Teacher	BA/1	\$259.08 per diem No Benefits	HHS	9/1/16	11/27/16 Or Upon Return of the Regular Teacher	To Fill a Vacancy Created by the Maternity/FM LA Leave of Carla Grant
P-16.	Kaitlyn Goitz	Appoint	Part Time Paraprofessional	n/a	\$15.66 per hour No Benefits	TBD	9/6/16	6/21/17	Renewal of part time paraprofessional
P-17.	Peter Vander Velde	Resign	Security	n/a	n/a	HHS	9/1/16	n/a	Resignation
P-18.	Eric Van Tine	Appoint	Volunteer Coach	n/a	n/a	HS	9/1/16	6/30/17	Volunteer Coach for Football, Basketball and Track
P-19.	Scott Crimmel; Cynthia Dockray; Wallace Masiak; Marissa	Extra Duty	Morning and Afternoon Detention Teachers and Alternates	n/a	\$32.92 per hour	HHS	9/1/16	6/30/17	Paid Duties

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
	Wentworth; Matthew Corvo; Kaitlyn Fiorilla; Joshua Kabrel								
	Scott Crimmel; Matthew Corvo; John Di Lonardo; Joshua Kabrel; Jaclyn Peene; continued... Christopher Warner; Marissa Wentworth; Keith Williams; Pamela Fadden; Alyssa Schlossberg; Philip Schneider	Extra Duty	Lunch Duty Teachers and Alternates	n/a	\$34.00 per hour	HHS	9/1/16	6/30/17	Paid Duties
P-20.	James Bertollo	Hire	Maintenance	Maint /3	Pro-rated on the basis of an annual salary of \$38,452	HHS	8/29/16 or Upon completion of fingerprint requirements	6/30/17	To Fill a Vacancy Created by the Resignation of Charles Smith

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-22. Appointment of the following person to serve in the position listed below, in the Extended School Year Special Education Program from July 6, 2016, through July 29, 2016, not to exceed 3.5 hours per day, at the hourly rate of salary listed below. This contract is based on pending enrollment.

Employee		Hourly Rate
Janet Kaghado	Part Time Para	\$15.66
Rachel Shea	Substitute Teacher	\$70.51

- P-23. Approval of 10 additional summer guidance days for Michael Galluccio at the per diem rate of \$301.58 for the purpose of master schedule maintenance and new registration/scheduling.

P-24. Approval of summer 2016 meeting hours for the following teaching staff as listed below.

Employee	Hours	Hourly Rate
Kimberly Crecca	10	\$44.68
Joanna Grunde-Allen	9	\$43.39
Carissa Iannantuano	9	\$43.18

P-25. Approval of additional summer hours for testing and attending meetings for the following child study team members as listed below.

Employee	Position	Hours	Hourly Rate
Caroline Ferraro	Speech Therapist	8	\$77.84
Margaret Rainey	Speech Therapist	45	\$72.21
Shari Shepetofsky	Speech Therapist	32	\$73.63
Sarah Tode	Speech Therapist	4	\$50.26
Barbara von dem Hagen	Speech Therapist	4	\$82.38
Cristina Perla	LDTC	10	\$78.13
Yaron Goldrich	School Psychologist	10	\$56.01
Elaine Jorgensen	School Psychologist	25	\$69.96

P26. Appointment of the part time paraprofessionals for Hawthorne resident students as follows:

Employee	Camp	Dates	Student #	Rate of Salary
Brian Fernandez	Camp Sunshine	8/1/16 – 8/5/16 8/15-8/19/16 Monday – Friday 9:00 a.m. to 3:30 p.m.	Student (file #070916)	\$15.66 per hour
Carlos Solis	Camp Sunshine	8/8/16 – 8/12/16 Monday – Friday 9:00 a.m. to 3:30 p.m.	Student (file #070916)	\$15.66 per hour
Andres Nuiver	Camp Acorn	8/1/16 – 8/19/16 Monday – Friday 9:30 a.m. to 3:30 p.m.	Student (file #070316)	\$15.66 per hour

P-27. Acceptance of the following student to complete her student field experience in education in the Hawthorne Public School District during the 2016-2017 school year. This placement is subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check is not completed this placement is subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this student is also approved as a substitute teacher in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Emily Rivera	MSU	Observation	Speech	Mrs. Rainey	ALRC

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
P-39.	Victor Wu	Hire	Teacher of Science	BA /9A	\$62,265	HHS	9/1/16	6/30/17	To Fill a Vacancy Created by the Resignation of Adnan Brkovic

P-40. Approval of additional summer hours for preschool summer evaluations.

Employee	Position	Hours	Hourly Rate
Jennifer Stier	LDTC	10	\$72.96

P-41. Appointment of the following staff to serve in the positions listed below for July and August 2016 in accordance with rates listed in Appendix C of the teachers’ contract on file in the Board office.

Home Therapy @ \$44.34 per hour
Rita Pinelli – 4 hours
Leah Turner – 12 hours

P-9-27, P-39-41 – moved by Mr. Reicher, seconded by Ms. Goff

- Ayes - Mr. Puluse, Mr. Turco, Mr. Sciarra, Ms. Goff,
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Terraglia**
- Nays - None**
- Abstain - Mr. Turco on P-12 only**
- Absent - None**

FINANCE AND ADMINISTRATION:

Mike Sciarra, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of 2 exterior garbage cans on Bamford Avenue for Hawthorne High School from Hawthorne Borough, Hawthorne, New Jersey.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-28. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution\
- F-29. Approval of the following company as a tax shelter annuity company through January 3, 2017:

Security Benefit (NEA Retirement Program)

- F-30. BE IT RESOLVED that the Hawthorne Board of Education hereby authorizes the submission of the IDEA application for fiscal year 2017 and accepts the grant award of these funds upon the subsequent approval of the IDEA application in the following amounts:

IDEA Basic	\$541,197.00
IDEA Preschool	\$ 28,387.00
IDEA Non-Public	\$ 67,950.00

- F-31. Acceptance of the Secretary's and Treasurer's Report for June 2016.
- F-32. Approval to make the necessary transfers for the period June 1, 2016 through June 30, 2016 for the budget year 2015-2016 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- A-33. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2015-2016: LMS-21, and authorizes the Superintendent to notify the parents of the Board's decision.

F-28-32, A-33 – moved by Mr. Sciarra, seconded by Mr. Turco

- Ayes - Mr. Puluse, Mr. Turco, Mr. Sciarra, Ms. Goff,
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Terraglia**
- Nays - None**
- Abstain - None**
- Absent - None**

CLAIMS:

Tania Sanford

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

- CL-34. Approval of July 2016 Bill List.

It is recommended that the Board approve the bill list for the month of July 2016.

CL-34 – moved by Ms. Sanford, seconded by Mr. Terraglia

- Ayes - Mr. Puluse, Mr. Turco, Mr. Sciarra, Ms. Goff,
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Terraglia**
- Nays - None**
- Abstain - None**
- Absent - None**

BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-35. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Field	Sundays 9/4/16 – 11/20/16 12:00 p.m. to 6:00 p.m.	<u>Hawthorne Board of Recreation</u> Soccer Games

REA AVENUE FIELD:

Facilities	Date and Times	Applicant
Field	Monday – Friday 8/1/16 – 11/18/16 5:00 p.m. to dark	<u>Hawthorne Board of Recreation</u> Soccer Practice/Games
	Saturday and Sundays 9/3/16 – 11/20/16 8:00 a.m. to 6:00 p.m.	

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Gym/Cafeteria	Wednesdays 9/14/16 – 11/16/16 6:30 p.m. to 8:30 p.m.	<u>Hawthorne Board of Recreation</u> Cheerleading Practice

BG-35 – moved by Mr. Doyle, seconded by Mr. Sciarra

**Ayes - Mr. Puluse, Mr. Turco, Mr. Sciarra, Ms. Goff,
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Terraglia**

Nays - None

Abstain - None

Absent - None

POLICY:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-36. First Reading the following policies:

Policy 1140	-	Affirmative Action Program
Policy 1220	-	Employment of Chief School Administrator
Policy 1310	-	Employment of School Business Administrator/Board Secretary
Policy 1523	-	Comprehensive Equity Plan
Policy 1530	-	Equal Employment Opportunities
Policy 1550	-	Affirmative Action Program for Employment and Contract Practices
Policy 2200	-	Curriculum Content
Policy 2260	-	Affirmative Action Program for School and Classroom Practices
Policy 2330	-	Homework
Policy 2411	-	Guidance Counseling
Policy 2423	-	Bilingual and ESL Education
Policy 2610	-	Educational Program Evaluation
Policy 2622	-	Student Assessment
Policy 3111	-	Creating Positions
Policy 3124	-	Employment Contract
Policy 3125	-	Employment of Teaching Staff Members
Policy 3125.2	-	Employment of Substitute Teachers

Policy 3126	-	District Mentoring Program
Policy 3141	-	Resignation
Policy 3144	-	Certification of Tenure Charges
Policy 3159	-	Teaching Staff Member/School District Reporting Responsibilities
Policy 3231	-	Outside Employment of Athletic Coach
Policy 3240	-	Professional Development for Teachers and School Leaders
Policy 4159	-	Support Staff Member/School District Reporting Responsibilities
Policy 5112	-	Entrance Age
Policy 5305	-	Health Services Personnel
Policy 5339	-	Screening for Dyslexia
Policy 5350	-	Pupil Suicide Prevention
Policy 5460	-	High School Graduation
Policy 5514	-	Student Use of Vehicles on School Grounds
Policy 5750	-	Equal Educational Opportunity
Policy 5755	-	Equity in Educational Programs and Services
Policy 8441	-	Care of Injured and Ill Persons
Policy 8454	-	Management of Pediculosis
Policy 8630	-	Bus Drivers/Bus Aide Responsibility
Policy 9541	-	Student Teachers/Interns

Ms. Goff discussed policy 8454, 2330 and 5112.

PO-36 – moved by Ms. Goff, seconded by Mr. Doyle

- Ayes - Mr. Puluse, Mr. Turco, Mr. Sciarra, Ms. Goff,
Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Terraglia**
- Nays - None**
- Abstain - None**
- Absent - None**

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Buildings & Grounds..... Michael Doyle

Mr. Doyle reported the following items from the July 12 committee meeting:

- HHS Boiler update
- Summer work progress
- Bus inspections and new bus delivery
- Facilities audit update
- Door project update
- Boiler cleanings

Curriculum & Instruction Bruce Reicher

Mr. Reicher reported the following items from the July 12 committee meeting:

- Transition Coordinator at high school
- Summer assignments
- Enrichment program
- Phonics first and K-2 readers workshop

- New elementary writing program
- Homework poicy

Finance & Administration Mike Sciarra
 Mr. Sciarra reported the following from the July 12 committee meeting:

- Boiler update
- End of year balances
- IDEA allocations

Board of Recreation Liaison..... Michael Doyle
 Mr. Doyle reported the Board of Rec met on July 13 and there will be August meeting.

Council Liaison Mike Sciarra
 No Report

Legislative Tania Sanford
 Ms. Sanford discussed recently approved bills.

Policy..... Abigail Goff
 Ms. Goff reviewed several policies

Grant..... Mike Sciarra
 No Report

OLD BUSINESS: None

NEW BUSINESS: Mr. Clavijo discussed the domestic violence program he attended at Hawthorne High School.

PUBLIC BE HEARD:

Ms. Delaney discussed domestic violence programs presented through theatrical presentations that are available at no cost to the District.

Mr. Zunick, whose son attends Roosevelt School, commented on his positive experiences at the school and also questioned paperless lunch forms and additional science in the elementary schools.

MOTION TO ADJOURN:

At 8:30 p.m. Mr. Terraglia moved the board adjourn, seconded by Ms. Goff

Ayes	-	Mr. Puluse, Mr. Turco, Mr. Sciarra, Ms. Goff, Mr. Terraglia
		Mr. Clavijo, Ms. Sanford, Mr. Reicher, Mr. Doyle
Nays	-	None
Abstain	-	None
Absent	-	None

Respectfully submitted,

Gertrude Engle
 Board Secretary