



HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY



Tuesday, December 15, 2015 – 7:30 P.M.

MEMBERS OF THE BOARD

Alex Clavijo, President

Michele Hyams, Vice President

Michael Doyle

Abigail Goff

Anthony Puluse

Bruce Reicher

Mike Sciarra

Victor Terraglia

Louis B. Turco

Richard A. Spirito, Superintendent of Schools

Trude Engle, Business Administrator/Board Secretary




Next Meeting

Reorganization Meeting – January 5, 2015 at 7:30 P.M.

Municipal Building - 2nd Floor

Board of Education Meeting Room



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

MEETING CALLED TO ORDER:

Time: _____

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Michael Doyle			
Abigail Goff			
Michele Hyams			
Anthony Puluse			
Bruce Reicher			
Mike Sciarra			
Victor Terraglia			
Louis B. Turco			
Alex Clavijo			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 and approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

MEETING CALENDAR:

Date	Time	Place	Purpose
Tuesday, January 5, 2016	7:30 P.M.	Board Room	Reorganization Meeting - Public

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

November 17, 2015 – Regular Meeting – Public and Private

Board of Education Roll Call Vote

	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mrs. Hyams</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Sciarra</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

AUDIT PRESENTATION

ACCEPTANCE OF DONATIONS:

- A. Acceptance of \$395.04 to support the pilot of Home Work Session at LMS for the month of January from Lincoln Middle School PTO.

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

REPORTS:

- A. Student Council Representative's Report – Cielle Tousignant
- B. Superintendent’s Report - Richard A. Spirito
- C. District Testing Report – Darlene Markman

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-1.	Angelo Guarnieri	Hire	Physical Education	BA/3	Pro-rated on the basis of an annual salary of \$51,830	LMS	2/15/16 or sooner	6/30/16	To fill a vacancy created by the transfer of Anthony Ross to Roosevelt School
CI-2.	Deborah McCann	Adjust	Physical Education	n/a	n/a	RS	1/1/16	12/31/15	Adjustment to retirement date
CI-3.	Michele Brust	Retire	Teacher of Reading	n/a	n/a	LMS	3/1/16	2/29/16	Retirement
CI-4.	Jacqueline Forte	Adjust	Teacher of the Handicapped - L/LD2	n/a	n/a	RS	9/1/15	2/29/16	Adjustment to return date to 3/1/16 from FMLA

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-5.	Krista Hascup	Adjust	Art	n/a	n/a	RS	9/1/15	4/1/16	Adjustment to return date to 4/4/16 from FMLA
CI-6.	Tracy Tobiassen	Adjust	Teacher of the Handicapped – PreK	n/a	n/a	AL	3/7/16	6/30/16	Adjustment to start date for Maternity from 3/21/16 to 3/7/16
CI-7.	Carissa Iannantuano	Hire	Long Term Substitute Teacher of the Handicapped	BA/1	Paid \$256.65 per diem based on BA/1 No Benefits	AL	3/7/16 or sooner	6/30/16 or the return of the regular teacher	Leave of absence replacement created by the maternity leave of Tracy Tobiassen
CI-8	Christina Mulligan	Resign	PT Paraprofessional	n/a	n/a	District	11/18/15	11/18/15	Declined Contract
CI-9.	Maria Salerno	Resign	PT Paraprofessional	n/a	n/a	District	12/21/15	12/18/15	Resigned
CI-10.	Nina Kedersha	Resign	PT Paraprofessional	n/a	n/a	District	1/29/16	2/1/16	Resigned
CI-11.	Nicole Tanis Hardy	Adjust	Part Time Paraprofessionals – Four Days Per Week Not to Exceed 5.75 Hours Per Day	n/a	5.75 hours per day at \$15.66 per hour No Benefits	District	12/2/15	6/17/16	Adjustment from Five Days per Week to Four Days per Week
CI-12.	Suzanne Sorrento	Hire	Part Time Paraprofessionals – One Day Per Week Not to Exceed 5.75 Hours Per Day	n/a	5.75 hours per day at \$15.66 per hour No Benefits	District	12/2/15	6/17/16	Part Time Para Appointment
CI-13.	Lucy Atanasio	Hire	Part Time Paraprofessionals – Three Days Per Week Not to Exceed 5.75 Hours Per Day	n/a	5.75 hours per day at \$15.66 per hour No Benefits	District	Upon completion of fingerprint requirements	6/17/16	Part Time Para Appointment
CI-14.	Francine Dattolo Joseph Hall Carly Meyer Melanie Van Houten	Hire	Part Time Paraprofessionals –Five Days Per Week Not to Exceed 5.75 Hours Per Day	n/a	5.75 hours per day at \$15.66 per hour No Benefits	District	Upon completion of fingerprint requirements	6/17/16	Part Time Para Appointment

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-15.	Adnan Brkovic; Kelly Clifford; Matthew Corvo; John DiLonardo; Pamela Fadden; Kevin Johnson; Joshua Kabrel; Jacyn Peene; Phil Schneider; Chris Warner; Marissa Wentworth; Keith Williams	Extra-Duty Hire	Cafeteria Coverage – 1 Hour Per Day	n/a	\$34.00/hour	HHS	9/1/15	Last day lunch is served to students	Extra Duty Coverage for Lunch Period at HHS
CI-16.	Caitlin Gallagher; Jenna Giovannello; Barbara Grasso; Beth Solomon	Extra Duty	Chaperones	n/a	\$32.92 per hour	LMS	1/4/16	1/29/16	Chaperone Home Work Sessions funded by the LMS PTO
CI-17.	Scott Crimmel; Cynthia Dockray; Wallace Masiak	Extra Duty	Detention	n/a	\$32.92 per hour	HHS	9/1/15	6/30/16	Extra Duty Coverage for Detention
CI-18.	David Kunze	Approve	Home Instructor	n/a	\$15.66 per hour	District	12/16/15	6/30/16	Home Instructor
ATH-19.	Barbara Mulvey	Resign	Basketball – MS – G Co-Coach	n/a	n/a	LMS	9/1/15	Did not work in this capacity	Resigned
ATH-20.	Kaitlyn Goitz	Adjust	Basketball – MS – G	Na	\$3,716.00	LMS	9/1/15	6/30/16	Adjustment from Co-Coach to Full Coach
ATH-21.	Barbara Mulvey	Approve	Volunteer Coach	n/a	n/a	LMS	9/1/15	6/30/16	Volunteer Coach for MS Girls Basketball
ATH-22.	Gregg Carr	Approve	Volunteer Coach	n/a	n/a	HHS	9/1/15	6/30/16	Volunteer Coach for Wrestling

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

CI-23. Approval for Christopher Warner to plan and deliver the CPR training on a date to be determined at stipends of \$100.00 to plan the workshop and \$100.00 to present the workshop.

CI-24. Approval for staff to plan and deliver workshops at the January 18th Professional Development day at the contractual stipends of \$100.00 to plan the workshops and \$100.00 to present the workshops as per the attached list.

CI-25. Approval for Karen Mc Sherry to conduct a student survey of high school seniors for her doctoral program.

CI-26. Approval of the following persons to serve as substitute teachers in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that they remain on call to serve as daily substitute teachers as the need may arise for which they will be compensated \$90.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$45.00, no benefits. In the event the criminal history checks are not completed, these application are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of these individuals is subject to the determination of the administration as to when they are needed.

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CI-27. Acceptance of the following students to complete their student field experiences in education in the Hawthorne Public School District during the 2015-2016 school year. These placements are subject to the satisfactory completion of the criminal history records checks required by law. In the event the criminal history checks are not completed these placements are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution these students are also approved as substitute teachers in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Casperino, Kortney	Felician	Student Teacher	Elementary	Mrs. Shea	JS
Kerr, Traci	WPU	Student Teacher	Elementary	Mrs. Cunningham	JS
Robert, Hannan	Caldwell	Observation	Special Ed.	Mrs. Snudden	LMS

CI-28. Approval of contract with Bergen County Special Services for bedside instruction for Hawthorne resident student (file #120115) while confined at Bergen Regional Medical Center at a rate of \$62.00 per hour not to exceed ten hours of instruction per week.

CI-29. Approval of contract with Education Inc., to provide bedside instruction for Hawthorne resident student (file #120215) while confined at New York Presbyterian Hospital at a rate of \$47.00 per hour for 10 hours per week commencing December 2, 2015.

CI-30. Approval of contract with St. Clare’s Hospital to provide bedside instruction for Hawthorne resident student (file #120315) at a rate of \$55.00 commencing December 1, 2015.

CI-31. Approval of home instruction for Hawthorne resident pupils as follows:

- a. Student (file #120415) – Instruction starting date: 12/2/15
Home Instructors – Jody Mulkey, Carol Murphy
- b. Student (file #120515) – Instruction starting date: ASAP
Home Instructor – Jody Mulkey

- c. Student (file #120615) – Instruction starting date: 12/7/15
Home Instructors – Allison Bager, Carol Murphy, Andrea Napolitano

CI-32. Approval to submit the Amendment to the Title IA, Title IIA and Title III grants at the amounts listed below:

Title IA	\$41,794.00
Title IIA	\$ 9,170.00
Title III	\$ 4,259.00

CI-33. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Total Trans Cost	Outside Funding
HHS	12/16/15	ARCH	Kmart	HPS	\$0.00	\$ 44.00	
HHS	12/17/15	Life Skills/ARCH	Andy’s Corner	Walking	\$0.00	\$ 0.00	
HS/MS	12/21/15	ARCH Classes	Van Dykes, Board Office, Police Station, PreSchool, Anthony Franco’s	HPS	\$0.00	\$ 0.00	
HHS	12/22/15	HHS Band	LMS	Walking	\$0.00	\$ 0.00	
HHS	1/5/16 1/27/16 2/8/16 2/25/16 3/14/16 3/31/16 4/6/16	Life Skills/ARCH	Shop Rite or Acme	HPS	\$0.00	\$ 0.00	
WS	1/5/16	2 nd and 3 rd Grade	Louis Bay 2 nd Library	HPS	\$0.00	\$ 0.00	
LMS	1/6/16	Enrichment Network Gr. 7	Lakeland Middle School	HPS	\$0.00	\$108.00	
Elem	1/7/16	Enrichment Path Grade 5	Newark Museum	HPS	\$12.00	\$142.50	
HHS	1/8/16	Spanish I Classes	Noches de Colombia Restaurant Clifton	HPS First Student	\$20.00	\$401.00	
WS/JS	1/12/16	Enrichment Path Grade 3	Roosevelt School	HPS	\$0.00	\$ 49.50	
HHS	1/14/16	Enrichment Network 9&10	PCTI	HPS	\$0.00	\$102.00	
LMS	1/20/16	Enrichment ARCH	Abundant Life	HPS	\$0.00	\$ 0.00	
LMS	1/21/16	Enrichment Network Gr 6	Prospect Park PS #1	HPS	\$0.00	\$ 99.00	
HHS	1/26/16	Enrichment AP Bio Gr 12	Liberty Science Center	HPS	\$30.00	\$144.00	
LMS	1/29/16	Enrichment Grade 7	Bergen Cmty College	HPS	\$0.00	\$126.00	
JS	5/4/16	4 th Grade	Sterling Hill Mine	HPS	\$7.00	\$174.50	\$5.24 per Student by PTO

CI-34. Second Reading of the following policies and regulations:

Policy 1240	-	Evaluation of Superintendent
Policy 3221	-	Evaluation of Teachers
Policy 3222	-	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy 3223	-	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

Policy 3224	-	Evaluation of Principals, Vice Principals, and Assistant Principals
Policy 3431.1	-	Family Leave (Teaching Staff Members)
Policy 4431.1	-	Family Leave (Support Staff Members)
Policy 5516	-	Use of Electronic Communication and Recording Devices (ECRD)

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mrs. Hyams	Mr. Puluse	Mr. Reicher	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Victor Terraglia, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-35. Acceptance of the Secretary’s and Treasurer’s Report for November, 2015.
- F-36. Approval to make the necessary transfers for the period November 1, 2015 through November 30, 2015 for the budget year 2015/2016 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-37. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-38. The Board of Education confirms the following payments made from the Cafeteria Account:

Date	Check	Amount	Vendor	Description
11/20/15	3398	\$93,604.72	Pomptonian	Various

- F-39. APPROVAL TO ACCEPT COMPREHENSIVE ANNUAL FINANCIAL REPORT AND CORRECTIVE ACTION PLAN 2014-2015.

Upon the recommendation of the Superintendent in consultation with the Business Administrator to accept the Comprehensive Annual Financial Report (CAF) as prepared by the firm of Suplee, Clooney and Company for the fiscal year ending June 30, 2015 and further, that the Board has publicly reviewed the Audit Synopsis, the auditor's recommendations and the Corrective Action Plan submitted by the Business Administrator/Board Secretary.

The review and acceptance of the independent Comprehensive Annual Financial Report of the Hawthorne Board of Education; the Auditor Management Report for the period ending June 30, 2015; and the Audit Synopsis Report prepared by the firm of Suplee, Clooney and Company in accordance with N.J.S.A. 18A23-1 through 11.

F-40. Acceptance of the following 2014/2015 Audit Corrective Action Plans prepared by the Board Secretary/Business Administrator. After adoption, these plans will be submitted to the appropriate State Department of Education officials. An attached copy of the complete Corrective Action Plans 2014/2015 has been submitted and shall be made an integral part of this resolution.

Recommendation Number	Correction Action Approved by the Board Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
2015-01	<p>Auditor Finding: We noted that the required employer share for the Defined Contribution Retirement Plan was not contributed to the payroll agency account or charged against the budget.</p> <p>Corrective Action: The Board’s share of the Defined Contribution Retirement Plan contribution will be transferred to the payroll agency account; the transfer of funds will be recorded via a purchase order.</p>	Business Administrator School Accountant	12/31/15
2015-02	<p>Auditors Finding: We noted that Athletic Account receipts were not always deposited within a reasonable amount of time.</p> <p>Corrective Action: When the Athletic Director is not able to bring the receipts to the Board office, a representative will bring the receipts to the Board office or someone from the Board office will collect the receipts.</p>	Business Administrator	12/31/15

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
A-41.	Vivian Kristensen	Hire	Administrative Assistant	n/a	Pro-rated on the basis of an annual salary of \$35,000	HHS	2/15/16 or sooner	6/30/16	To fill a vacancy created by the retirement of Monica Glodzick

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mrs. Hvams	Mr. Puluse	Mr. Reicher	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS:

Abigail Goff

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-42. Approval of December 2015 Bill List.

It is recommended that the Board approve the bill list for the month of December 2015.

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mrs. Hvams	Mr. Puluse	Mr. Reicher	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
BG-43.	Maria Salerno	Resign	One-on-One Bus Aide	n/a	n/a	District	11/19/15	11/19/15	Resigned
BG-44.	Denis Shakjir	Hire	Night Custodian	NCu st/1	Pro-rated on the basis of an annual salary of \$32,737.00 Inclusive of night stipend	RS	12/16/15	6/30/16	To fill a vacancy created by the retirement of Carmela Gianella
BG-45.	Francine Laniado	Adjust	One-on-One Bus Aide for student (file #120715) 4 days per week maximum 3 hours per day on those days when student is in attendance	n/a	\$22.85 per hour	n/a	11/19/15	Last day for student	Adjustment from 3 days to 4 days per week to cover resignation of Maria Salemo

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
BG-46.	Wendy Fowler	Adjust	One-on-One Bus Aide for student (file #120715)) 1 day per week maximum 3 hours per day on those days when student is in attendance	n/a	\$22.85 per hour	n/a	11/19/15	Last day for student	Additional day to cover this student as a result of resignation of Maria Salemo. Ms. Fowler works 2 additional days for another student as previously approved on the 9/16/15 agenda
BG-47.	Frank Gabriele Lindi Ramani Nezaet Tela	Hire	Substitute Custodian	n/a	\$13.00 per hour No Benefits	District	Upon completion of fingerprint requirements	6/30/16	Substitute Custodians
BG-48.	Lindi Ramani	Hire	Substitute Bus Driver	n/a	\$16.00 per hour No Benefits	District	Upon completion of fingerprint requirements	6/30/16	Substitute Bus Driver

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

BG-49. Award of a transportation contract to the Passaic County Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROU TE #	School	Contractor	# of Students	Estimated Cost + Surcharge	Dates
1111	Forum School	Jersey Kids	1	\$17,303.00 +519.09	11/2/15-6/16
1121	HoHoKus	Town & Country	1	\$10,689.10 +320.67	11/2/15-6/16
1128	Lakeland Regional	Jersey Kids	1	\$21,711.18 + 651.34	11/2/15-6/16
1135	Norman Bleshman	Jersey Kids	1	\$26,598.00 +797.94	11/2/15-6/16

BG-50. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Gyms, Locker Rooms, Cafeteria	Saturday, January 30, 2016 6:30 a.m. to 5:00 p.m.	<u>Hawthorne Athletic Booster Club</u> JV Wrestling Tournament

LINCOLN MIDDLE SCHOOL:

Facilities	Date and Times	Applicant
B2 (After School Program Room)	Mondays 1/4/16 – 3/7/16 6:00 p.m. to 7:00 p.m.	<u>Boys & Girls Club of Hawthorne</u> Young Authors’ Society
B2 and Gym	Fridays 1/8/16 – 5/28/16 6:00 p.m. to 9:00 p.m.	<u>Boys & Girls Club of Hawthorne</u> Friday Night Middle School

Board of Education Roll Call Vote

	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mrs. Hyams</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Sciarra</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

REPORTS FROM ANY OTHER COMMITTEES:

COMMITTEE

CHAIRPERSON

Board of Recreation Liaison.....	Alex Clavijo
Buildings & Grounds.....	Michael Doyle
Council Liaison	Michael Doyle
Curriculum & Instruction	Abigail Goff
Legislative	Anthony Puluse
Finance & Administration	Victor Terraglia

OLD BUSINESS:

NEW BUSINESS:

PUBLIC BE HEARD:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds

ADDENDUM**CURRICULUM AND INSTRUCTION:****Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-51.	Michael Livingston	Hire	Teacher of Broadcasting	BA/3	Pro-rated on the basis of an annual salary of \$51,830	HHS	1/14/16 or sooner	6/30/16	To fill a vacancy created by the resignation of Kevin Johnson
CI-52.	Katie Diorio	Adjust	Long Term Substitute Teacher of the Handicapped	BA/1	Paid \$256.65 per diem based on BA/1 No Benefits	RS	9/1/15	2/29/16 or the return of the regular teacher	Adjustment to assignment dates due to extension of leave of Jacqueline Forte
CI-53.	Lindsay Truncale	Adjust	Long Term Substitute Teacher of Art	BA/1	Paid \$256.65 per diem based on BA/1 No Benefits	RS	9/1/15	4/1/16 or the return of the regular teacher	Adjustment to assignment dates due to extension of leave due to extension of leave of Krista Hascup
CI-54.	Scott Crimmel; John Di Lonardo; Kaitlynn Fiorilla; James Hurley; Wallace Masiak; Ryan McMann; Cheryl Smith; Keith Williams	Extra Duty	Chaperones	n/a	\$32.92 per hour	HHS	1/4/16	1/29/16	Chaperone School Plays

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

CI-55. Approval of home instruction for Hawthorne resident pupils as follows:

- a. Student (file #120815) – Instruction starting date: TBD
Home Instructors – TBD

FINANCE AND ADMINISTRATION:

Victor Terraglia, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- A-56. Approval of the following person to serve as a substitute administrative assistant in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that she remains on call to serve as a daily substitute administrative assistant as the need may arise for which she will be compensated \$80.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$40.00, no benefits. In the event the criminal history check is not completed, this application is subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this individual is subject to the determination of the administration as to when she are needed.

Cole, Lisa				
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BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-57. Award of a transportation contract to the Passaic County Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROU TE #	School	Contractor	# of Stude nts	Estimated Cost + Surcharge	Dates
1110	Lakeland Regional	Morgan Ed	1	\$9,462.00 + 283.86	11/2/15-6/16