

**HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
HAWTHORNE BOARD OF EDUCATION
February 10, 2015 – 7:30 P.M.**

MEETING CALLED TO ORDER:

Time: 7:30 P.M.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and The Record, and filed with the Clerk of the Borough of Hawthorne.

MEETING CALLED TO ORDER:

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Michael Doyle	X		
Abigail Goff	X		
Michele Hyams	X		
Anthony Puluse	X		
Bruce Reicher	X		
Mike Sciarra	X		
Victor Terraglia	X		
Louis B. Turco	X		
Alex Clavijo	X		

Also Present: Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary
and approximately 60 members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

MEETING CALENDAR:

Date	Time	Place	Purpose
Tuesday, March 17, 2015	7:30 P.M. 8:30-P.M. - Or at the Conclusion of the Public Session	Board Room	Monthly Meeting – Public Executive Session – Private

PUBLIC BE HEARD - AGENDA ITEMS ONLY:**APPROVAL OF MINUTES:**

January 6, 2015 – Reorganization Meeting – Public and Private

January 15, 2015 – Special Meeting – Public

January 20, 2015 – Regular Meeting – Public and Private

Approval of Minutes – moved by Ms. Hyams, seconded by Mr. Terraglia

**Ayes - Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra,
Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo**

Nays - None

Abstain - Mr. Turco on January 15, 2015 Minutes only

Absent - None

CORRESPONDENCE: None

TEACHER RECOGNITION:

Alex Clavijo, Board President

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Hawthorne Board of Education recommends the following resolution:

- TR-1. The New Jersey Department of Education announced the Governor's Award for Outstanding Educator of the Year. This new celebratory program integrates the Teacher of the Year Program with the Governor's Teacher/Educational Services Professional Recognition Program to continue to recognize our state's best teachers and educational services professionals.

The Hawthorne Board of Education hereby recognizes the following recipients at the district level of the 2014-2015 Governor's Educator of the Year for the Hawthorne Public Schools.

Hawthorne High School: Mr. Michael Galluccio, Lead Guidance Counselor

Lincoln Middle School: Mr. Todd Kenny, Reading/Social Studies Teacher

Jefferson School: Mrs. Irene Yetter, Grade 1 Teacher

*Jefferson School Ed. Services Professional: Mrs. Caroline Ferraro, Speech Language
Specialist*

Roosevelt School: Mrs. Carolee Mearon, Grade 3 Teacher

Washington School: Ms. Tonya Barnes, Step Up Teacher

TR-1 – moved by Ms. Goff, seconded by Mr. Sciarra

**Ayes - Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra,
Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo**

Nays - None

Abstain - None

Absent - None

ACCEPTANCE OF DONATIONS:

- A. Acceptance of \$1,500.00 from Robert DiFilippo of Hawthorne, NJ to the HHS Hoops Club for the HHS boys' basketball uniform fund to be processed through the Hawthorne High School Internal Funds account.
- B. Acceptance \$1,210.58 from Robert Pasquale of Hawthorne, NJ for the funding of the middle school wrestling officials and uniforms to be processed through the Hawthorne High School Internal Funds account.
- C. Acceptance \$320.79 from Blue Moon Cafe, Wyckoff, New Jersey for the Life Skills Program. These funds were raised as a result of the Community Night held on January 21, 2015.

Acceptance of Donations – moved by Ms. Hyams, seconded by Mr. Sciarra

Ayes - Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra,
Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo

Nays - None

Abstain - None

Absent - None

CURRICULUM AND INSTRUCTION:**Abigail Goff, Chairperson****REPORTS:**

- A. Superintendent's Report - Richard A. Spirito
- a. PARCC Testing Presentation – Darlene Markman
- B. Student Council Representative's Report – Jesse Dorfman

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-2.	Jennifer Reimels	Leave	L/LD 4	n/a	n/a	JS	2/10/15	Return Date of 3/31/15	Extension of Child Rearing Leave
CI-3.	Catherine Corry	Contract Extension	L/LD 4	MS/1	\$267.73 per diem No Benefits	JS	3/31/15	Last Day 4/2/15	Three Days of Transition for Returning Teacher
CI-4.	Helene Trachtenberg	Leave	Teacher of English and Reading	n/a	n/a	LMS	1/19/15	3/13/15 or sooner	Approval of Medical Leave
CI-5.	Alyson Nilo	Appoint	Long Term Substitute Teacher of English and Reading	BA/1	\$252.38 per diem No Benefits	LMS	2/11/15	3/13/15 or upon the return of the regular teacher	Leave of Absence Replacement
CI-6.	Joy Segreto	Leave	School Nurse	n/a	n/a	HHS	5/1/15	6/30/15	Approval of Medical Leave

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-7.	Alisa Ridgell Regina Rodriguez	Appoint	Part Time Paraprofessionals/ Four Days per Week	n/a	\$90.00 per diem No Benefits	District	2/11/15 *	Last Day of School	No Longer Using Substitute Paras
CI-8.	Lisa Searls Carrie Parker	Extra Duty	Planning for ABA Workshop	n/a	\$100.00 each	District	1/19/15	n/a	Planning for ABA Workshop
CI-9.	Lisa Searls Carrie Parker	Extra Duty	Group Leader for ABA Workshop	n/a	\$100.00 each	District	1/19/15	n/a	Presenting ABA Workshop
ATH-10.	Greg Carr	Appoint	Lacrosse-Ass't Coach	n/a	Stipend \$5,262 No Benefits	HHS	2014-2015 Season	End of Season	Contract for 2014-2015 Lacrosse Season

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

CI-11. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$90.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$45.00, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when they are needed.

Berland, Jeffrey		Lanza, Denise		
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CI-12. Approval of Gail Tenney to serve as a substitute secretary in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that she remain on call to serve as a daily substitute secretary as the need may arise for which she will be compensated \$80.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$40.00, no benefits. In the event the criminal history check is not completed, this application is subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this individual is subject to the determination of the administration as to when they are needed.

CI-13. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2014-2015 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
DeFrances, Stephen	WPU	Student Teacher	English	Jill Hackett	HHS
VanHouten, Melanie	WPU	Student Practicum	Elementary	Lisa Fleming	WS
Williscroft, Lyndsey	WPU	Student Teacher	English	Deborah Clark	HHS

CI-14. Approval of item CI-63 previously approved on August 19, 2014 revised as follows:

Approval of the following William Paterson University Professors in Residence to work one day per week from September 2014 to May 2015:

Individual	Location/Subject	Cost
Debbie Anaya	Jefferson/Roosevelt/Washington	\$16,000.00 from Title II
	Grades 3,4,5 Reading Workshop	\$ 8,000.00 from Title I
Rose DePoto,	LMS – English Language Arts	\$ 8,000.00 from Title I
Alysa Shupak	LMS – Mathematics	\$ 8,000.00 from Title I
Denise Post	HS – Technology	\$15,000.00 from Title II
	LMS - Technology	\$ 1,000.00 from Hawthorne BOE

CI-15. Approval of home instruction for Hawthorne resident pupils as follows:

a. Student (file #020115) – Instruction starting date: 2/11/15

CI-16. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Total or Per Student	Trans Cost Total or Per Student	Outside Funding
LMS	2/4/15	Life Skills	Food Basics	HPS	\$0.00	\$0.00	
LMS	2/11/15	Life Skills	Food Basics	HPS	\$0.00	\$0.00	
HHS	2/12/15	Art Honor Students	WPC Ben Shahn Gallery	WPC	\$0.00	\$0.00	
HHS	2/24/15	Student Council	Roosevelt School	HPS	\$0.00	\$0.00	
HHS	2/24/15	Student Council	LMS	HPS	\$0.00	\$0.00	
HHS	2/25/15	Creative Writing Club	Louis Bay 2 nd Library	Walking	\$0.00	\$0.00	
LMS	2/26/15	Life Skills	Fair Lawn Bowling	HPS	\$3.00	\$3.00	
HHS	2/29/15	Life Skills/ARCH Class	Fair Lawn Bowling	HPS	\$3.00	\$3.00	
LMS/HS	3/11/15	Life Skills	Wyckoff Nature Center	HPS	\$5.00	\$0.00	

School	Date	Group	Destination	Transportation	Cost Total or Per Student	Trans Cost Total or Per Student	Outside Funding
HHS	3/24/15	Enrichment Network Gr. 12	Liberty Science Center	HPS	\$30.00	\$144.00	
HHS	3/26/15	Tomorrow’s Teachers	FDU Madison	HPS	\$0.00	\$165.50	
HHS	4/17/15	Spanish Club, Sp II, II, IV	Spanish Harlem	First Student	\$1,050.00	\$317.00	
HHS	5/29/15	HHS Marching Band	Hershey Park	Charter Coach & Travel LLC	\$50.00	\$30.00	Fundraising Activities
WS	6/3/15	Kindergarten Classes	Turtle Back Zoo	HPS	\$9.00	\$4.00	\$7.00 Paid by PTO

CI-17. Adoption of the school calendar for the 2015-2016 school year, consistent with the schedule of dates contained in a report submitted under separate cover, a copy of which shall be incorporated as an integral part of this resolution and reported in the official minutes of this meeting.

CI-18. Approval of carryover funds for IDEA from 2013-2014 in the amount of \$51,196.00; \$34,779.00 is for non-public and \$16,417.00 for district use toward out of district tuition.

CI-30. Approval to amend and submit the fiscal year 2014 NCLB grant to budget carry over as follows:

	TOTAL	HAWTHORNE BOARD OF EDUCATION	NON-PUBLIC
Title IA	\$11,257.00	\$4,326.00 Washington School \$6,563.00 Lincoln Middle School	\$368.00 St. Anthony’s
Title IIA	\$3,075.14	\$0	\$910.87 St. Anthony’s \$2,164.27 Hawthorne Christian Academy

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-31.	Lynne Vander Veer	Resign	Part Time Paraprofessionals/ Four Days per Week	n/a	n/a	District	2/16/15	Last Day 2/13/15	Resignation

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

CI-32. Approval to enter into a contractual agreement for home/bedside instruction with St. Clare's Hospital, Boonton, NJ for Hawthorne resident student (file #020315) beginning February 9, 2015 at a rate of \$54.00 per hour for one hour a day while a patient at St. Clare's hospital. The student number is on file in the Hawthorne Board of Education office.

CI-2-18, CI-30-32 – moved by Ms. Goff, seconded by Mr. Terraglia

- Ayes - Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra, Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo**
- Nays - None**
- Abstain - None**
- Absent - None**

FINANCE AND ADMINISTRATION:

Victor Terraglia, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-19. The Board of Education confirms the following payments made from the Cafeteria Account:

Date	Check	Amount	Vendor	Description
2/4/2015	3373	\$74,584.04	Pomptonian	Various

F-20. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
A-21.	Gertrude Engle	Assignment of Duty	Qualified Purchasing Agent	n/a	n/a	CO	1/5/15	6/30/15	Annual Appointment

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

A-22. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2014-2015:17, and authorizes the Superintendent to notify the parents of the Board's decision.

A-23. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2014-2015:18, and authorizes the Superintendent to notify the parents of the Board's decision.

A-24. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2014-2015:19, and authorizes the Superintendent to notify the parents of the Board's decision.

F-19-20, A-21-24 – moved by Mr. Terraglia, seconded by Ms. Hyams

Ayes - Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra, Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo
Nays - None
Abstain - None
Absent - None

CLAIMS:

Victor Terraglia

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-25. Approval of February 2015 Bill list; \$1,181,328.32

It is recommended that the Board approve the bill list for the month of February 2015.

CL-25 – moved by Mr. Terraglia, seconded by Mr. Puluse

Ayes - Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra, Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo
Nays - None
Abstain - None
Absent - None

BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-26. Approval of change order #1 for upgrade of graphics/painting of gym floor, awarded to Classic Floor in the amount of \$2,338.87. This change order brings the total contract amount to \$91,788.87
- BG-27. Approval of agreement between parents of resident student (file #020215) and the Hawthorne Board of Education for the transportation of the student to Washington Elementary School for the 2014-2015 school year commencing February 11, 2015 through June 2015 at an annual cost of \$768.57, per policy 8600.
- BG-28. Award of a transportation contract to the Passaic County Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne student(s) to and from the school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
8196	Benway School/ Friendship House	A-1 Elegant Tours	1	\$20,064.00 + 601.92	2/2/15-6/2015

- BG-29. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Gymnasium	Saturday, March 14, 2015 3:00 p.m. to 7:00 p.m.	<u>Boys & Girls Club of Hawthorne</u> 7 th – 8 th Grade Basketball Championship Games

WASHINGTON SCHOOL:

Facilities	Date and Times	Applicant
Field	3/1/15 – 7/31/15 Saturdays and Sundays 8:00 a.m. to dusk Monday – Friday 3:30 p.m. to dusk	<u>Hawthorne Baseball/Softball Association</u> Practices and Games

REA AVENUE FIELD:

Facilities	Date and Times	Applicant
Field	3/1/15 – 7/31/15** Saturdays and Sundays 8:00 a.m. to dusk Monday – Friday 3:30 p.m. to dusk	<u>Hawthorne Baseball/Softball Association</u> Practices and Games **When does not conflict with HHS use.**

BG-26-29 – moved by Mr. Doyle, seconded by Mr. Sciarra

- Ayes - Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra, Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo**
- Nays - None**
- Abstain - None**
- Absent - None**

REPORTS FROM ANY OTHER COMMITTEES:

COMMITTEE

CHAIRPERSON

Board of Recreation Liaison..... Alex Clavijo
No Report

Buildings & Grounds..... Michael Doyle

Mr. Doyle reported the following from the February 10 Committee meeting:

- Installation of cables securing lunch tables at Washington School has been completed.
- School parking lots will be made available to residents during school closures to aid the town in the snow removal process.
- Lights and heat will be installed in the new pole barn. This work is funded through donations.
- New 35 passenger wheel chair bus is scheduled for delivery in the next week or so.
- Hot water booster in high school cafeteria kitchen has been replaced.

Council Liaison Michael Doyle
No Report

Curriculum & Instruction Abigail Goff

Mr. Reicher reported on Ms. Goff's behalf. The committee met on February 3 and discussed the following:

- LMS schedule update
- PARCC update
- Proposed placement of special education students from Lafayette Ave location.
- School Calendar for 2015-2016

Negotiations..... Michele Hyams

No Report

Legislative Anthony Puluse

No Report

Finance & Administration Victor Terraglia

Mr. Terraglia stated that the Finance Committee met on February 5, 2015 and that it appears the District is not in a budget deficit. The Committee is awaiting the auditor's projections so that the budget process for 2015/2016 can begin.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC BE HEARD:

Ms. Kowalski questioned school nurse coverage and the 2015/2016 school calendar. She also stated that she received a letter from a 7th grade parent requesting a paper copy of report cards commenting that not all households have access to a computer at home.

Mr. Alkes questioned the status of payment for the high school gym floor and also questioned the possibility of a turf field and if a committee can be put together to discuss options and funding.

Ms. Tolomeo questioned the middle school schedule and if a parents night will be scheduled to discuss the new schedule. She also questioned the upcoming negotiation process as well as the change order for graphics on the gym floor. Ms. Tolomeo also thanked those responsible for donations accepted at this evening's meeting.

MOTION TO GO INTO PRIVATE SESSION:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds

- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

At 9:30 p.m. Ms. Hyams moved the board go into executive session, seconded by Ms. Goff

Ayes	-	Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra, Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo
Nays	-	None
Abstain	-	None
Absent	-	None

MOTION TO EXIT FROM PRIVATE SESSION:

At 10:15 p.m. Mr. Terraglia moved to close executive session, seconded by Ms. Hyams

Ayes	-	Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra, Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo
Nays	-	None
Abstain	-	None
Absent	-	None

MOTION TO ADJOURN:

At 10:16 p.m. Mr. Turco moved the board adjourn seconded by Mr. Reicher

Ayes	-	Ms. Goff, Mr. Terraglia, Mr. Turco, Mr. Puluse, Mr. Sciarra, Mr. Doyle, Ms. Hyams, Mr. Reicher, Mr. Clavijo
Nays	-	None
Abstain	-	None
Absent	-	None

Respectfully submitted,

Gertrude Engle
Board Secretary