



HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY




February 10, 2015 – 7:30 P.M.

MEMBERS OF THE BOARD


Alex Clavijo, President
Michele Hyams, Vice President

Michael Doyle
Abigail Goff
Anthony Puluse
Bruce Reicher
Mike Sciarra
Victor Terraglia
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
Tuesday, March 17, 2015 at 7:30 P.M.
Municipal Building - 2nd Floor
Board of Education Meeting Room



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and The Record, and filed with the Clerk of the Borough of Hawthorne.

MEETING CALLED TO ORDER:

Time: _____

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Michael Doyle			
Abigail Goff			
Michele Hyams			
Anthony Puluse			
Bruce Reicher			
Mike Sciarra			
Victor Terraglia			
Louis B. Turco			
Alex Clavijo			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 and approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

MEETING CALENDAR:

Date	Time	Place	Purpose
Tuesday, March 17, 2015	7:30 P.M. 8:30-P.M. - Or at the Conclusion of the Public Session	Board Room	Monthly Meeting – Public Executive Session – Private

ACCEPTANCE OF DONATIONS:

- A. Acceptance of \$1,500.00 from Robert DiFilippo of Hawthorne, NJ to the HHS Hoops Club for the HHS boys’ basketball uniform fund to be processed through the Hawthorne High School Internal Funds account.
- B. Acceptance \$1,210.58 from Robert Pasquale of Hawthorne, NJ for the funding of the middle school wrestling officials and uniforms to be processed through the Hawthorne High School Internal Funds account.
- C. Acceptance \$320.79 from Blue Moon Cafe, Wyckoff, New Jersey for the Life Skills Program. These funds were raised as a result of the Community Night held on January 21, 2015.

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mrs. Hyams	Mr. Puluse	Mr. Reicher	Mr. Sciarra	Mr. Terraglia	Mr. Turco	Mr. Clavijo
Motion									
Aye									
Nay									
Abstain									
Absent									

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

REPORTS:

- A. Superintendent’s Report - Richard A. Spirito
 - a. PARCC Testing Presentation – Darlene Markman
- B. Student Council Representative's Report – Jesse Dorfman

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-2.	Jennifer Reimels	Leave	L/LD 4	n/a	n/a	JS	2/10/15	Return Date of 3/31/15	Extension of Child Rearing Leave
CI-3.	Catherine Corry	Contract Extension	L/LD 4	MS/1	\$267.73 per diem No Benefits	JS	3/31/15	Last Day 4/2/15	Three Days of Transition for Returning Teacher
CI-4.	Helene Trachtenberg	Leave	Teacher of English and Reading	n/a	n/a	LMS	1/19/15	3/13/15 or sooner	Approval of Medical Leave
CI-5.	Alyson Nilo	Appoint	Long Term Substitute Teacher of English and Reading	BA/1	\$252.38 per diem No Benefits	LMS	2/11/15	3/13/15 or upon the return of the regular teacher	Leave of Absence Replacement

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-6.	Joy Segreto	Leave	School Nurse	n/a	n/a	HHS	5/1/15	6/30/15	Approval of Medical Leave
CI-7.	Alisa Ridgell Regina Rodriguez	Appoint	Part Time Paraprofessionals/ Four Days per Week	n/a	\$90.00 per diem No Benefits	District	2/11/15 *	Last Day of School	No Longer Using Substitute Paras
CI-8.	Lisa Searls Carrie Parker	Extra Duty	Planning for ABA Workshop	n/a	\$100.00 each	District	1/19/15	n/a	Planning for ABA Workshop
CI-9.	Lisa Searls Carrie Parker	Extra Duty	Group Leader for ABA Workshop	n/a	\$100.00 each	District	1/19/15	n/a	Presenting ABA Workshop
ATH-10.	Greg Carr	Appoint	Lacrosse-Ass't Coach	n/a	Stipend \$5,262 No Benefits	HHS	2014-2015 Season	End of Season	Contract for 2014-2015 Lacrosse Season

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

CI-11. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$90.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$45.00, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when they are needed.

Berland, Jeffrey		Lanza, Denise		
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CI-12. Approval of Gail Tenney to serve as a substitute secretary in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that she remain on call to serve as a daily substitute secretary as the need may arise for which she will be compensated \$80.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$40.00, no benefits. In the event the criminal history check is not completed, this application is subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this individual is subject to the determination of the administration as to when they are needed.

CI-13. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2014-2015 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
DeFrances, Stephen	WPU	Student Teacher	English	Jill Hackett	HHS
VanHouten, Melanie	WPU	Student Practicum	Elementary	Lisa Fleming	WS
Williscroft, Lyndsey	WPU	Student Teacher	English	Deborah Clark	HHS

CI-14. Approval of item CI-63 previously approved on August 19, 2014 revised as follows:

Approval of the following William Paterson University Professors in Residence to work one day per week from September 2014 to May 2015:

Individual	Location/Subject	Cost
Debbie Anaya	Jefferson/Roosevelt/Washington	\$16,000.00 from Title II
	Grades 3,4,5 Reading Workshop	\$ 8,000.00 from Title I
Rose DePoto,	LMS – English Language Arts	\$ 8,000.00 from Title I
Alysa Shupak	LMS – Mathematics	\$ 8,000.00 from Title I
Denise Post	HS – Technology	\$15,000.00 from Title II
	LMS - Technology	\$ 1,000.00 from Hawthorne BOE

CI-15. Approval of home instruction for Hawthorne resident pupils as follows:

a. Student (file #020115) – Instruction starting date: 2/11/15

CI-16. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Total or Per Student	Trans Cost Total or Per Student	Outside Funding
LMS	2/4/15	Life Skills	Food Basics	HPS	\$0.00	\$0.00	
LMS	2/11/15	Life Skills	Food Basics	HPS	\$0.00	\$0.00	
HHS	2/12/15	Art Honor Students	WPC Ben Shahn Gallery	WPC	\$0.00	\$0.00	
HHS	2/24/15	Student Council	Roosevelt School	HPS	\$0.00	\$0.00	
HHS	2/24/15	Student Council	LMS	HPS	\$0.00	\$0.00	
HHS	2/25/15	Creative Writing Club	Louis Bay 2 nd Library	Walking	\$0.00	\$0.00	
LMS	2/26/15	Life Skills	Fair Lawn Bowling	HPS	\$3.00	\$3.00	
HHS	2/29/15	Life Skills/ARCH Class	Fair Lawn Bowling	HPS	\$3.00	\$3.00	
LMS/HS	3/11/15	Life Skills	Wyckoff Nature Center	HPS	\$5.00	\$0.00	

School	Date	Group	Destination	Transportation	Cost Total or Per Student	Trans Cost Total or Per Student	Outside Funding
HHS	3/24/15	Enrichment Network Gr. 12	Liberty Science Center	HPS	\$30.00	\$144.00	
HHS	3/26/15	Tomorrow’s Teachers	FDU Madison	HPS	\$0.00	\$165.50	
HHS	4/17/15	Spanish Club, Sp II, II, IV	Spanish Harlem	First Student	\$1,050.00	\$317.00	
HHS	5/29/15	HHS Marching Band	Hershey Park	Charter Coach & Travel LLC	\$50.00	\$30.00	Fundraising Activities
WS	6/3/15	Kindergarten Classes	Turtle Back Zoo	HPS	\$9.00	\$4.00	\$7.00 Paid by PTO

CI-17. Adoption of the school calendar for the 2015-2016 school year, consistent with the schedule of dates contained in a report submitted under separate cover, a copy of which shall be incorporated as an integral part of this resolution and reported in the official minutes of this meeting.

CI-18. Approval of carryover funds for IDEA from 2013-2014 in the amount of \$51,196.00; \$34,779.00 is for non-public and \$16,417.00 for district use toward out of district tuition.

Board of Education Roll Call Vote

	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mrs. Hvams</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Sciarra</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Victor Terraglia, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

F-19. The Board of Education confirms the following payments made from the Cafeteria Account:

Date	Check	Amount	Vendor	Description
2/4/2015	3373	\$74,584.04	Pomptonian	Various

F-20. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.

BUILDINGS AND GROUNDS:**Michael Doyle, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-26. Approval of change order #1 for upgrade of graphics/painting of gym floor, awarded to Classic Floor in the amount of \$2,338.87. This change order brings the total contract amount to \$91,788.87
- BG-27. Approval of agreement between parents of resident student (file #020215) and the Hawthorne Board of Education for the transportation of the student to Washington Elementary School for the 2014-2015 school year commencing February 11, 2015 through June 2015 at an annual cost of \$768.57, per policy 8600.
- BG-28. Award of a transportation contract to the Passaic County Educational Services Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne student(s) to and from the school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
8196	Benway School/ Friendship House	A-1 Elegant Tours	1	\$20,064.00 + 601.92	2/2/15-6/2015

- BG-29. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Gymnasium	Saturday, March 14, 2015 3:00 p.m. to 7:00 p.m.	<u>Boys & Girls Club of Hawthorne</u> 7 th – 8 th Grade Basketball Championship Games

WASHINGTON SCHOOL:

Facilities	Date and Times	Applicant
Field	3/1/15 – 7/31/15 Saturdays and Sundays 8:00 a.m. to dusk Monday – Friday 3:30 p.m. to dusk	<u>Hawthorne Baseball/Softball Association</u> Practices and Games

REA AVENUE FIELD:

Facilities	Date and Times	Applicant
Field	3/1/15 – 7/31/15** Saturdays and Sundays 8:00 a.m. to dusk Monday – Friday 3:30 p.m. to dusk	<u>Hawthorne Baseball/Softball Association</u> Practices and Games **When does not conflict with HHS use.**

Board of Education Roll Call Vote

	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mrs. Hyams</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Sciarra</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

REPORTS FROM ANY OTHER COMMITTEES:

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>
Board of Recreation Liaison.....	Alex Clavijo
Buildings & Grounds.....	Michael Doyle
Council Liaison	Michael Doyle
Curriculum & Instruction	Abigail Goff
Negotiations.....	Michele Hyams
Legislative	Anthony Puluse
Finance & Administration.....	Victor Terraglia

OLD BUSINESS:

NEW BUSINESS:

PUBLIC BE HEARD:

MOTION TO GO INTO PRIVATE SESSION:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

ADDENDUM**CURRICULUM AND INSTRUCTION:****Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

- CI-30. Approval to amend and submit the fiscal year 2014 NCLB grant to budget carry over as follows:

	TOTAL	HAWTHORNE BOARD OF EDUCATION	NON-PUBLIC
Title IA	\$11,257.00	\$4,326.00 Washington School \$6,563.00 Lincoln Middle School	\$368.00 St. Anthony's
Title IIA	\$3,075.14	\$0	\$910.87 St. Anthony's \$2,164.27 Hawthorne Christian Academy

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-31.	Lynne Vander Veer	Resign	Part Time Paraprofessionals/ Four Days per Week	n/a	n/a	District	2/16/15	Last Day 2/13/15	Resignation

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- CI-32. Approval to enter into a contractual agreement for home/bedside instruction with St. Clare's Hospital, Boonton, NJ for Hawthorne resident student (file #020315) beginning February 9, 2015 at a rate of \$54.00 per hour for one hour a day while a patient at St. Clare's hospital. The student number is on file in the Hawthorne Board of Education office.