

Community Trustee Area Districting (CTAD) Committee

589 W. Fremont Ave., Sunnyvale, CA 94087

www.fuhsd.org/ctad

Regular Meeting Minutes

Monday, Dec. 4, 2023

District Office

1. Call to Order

The meeting was called to order at 6:01 p.m. by Superintendent Clark.

Attendee Name	Present	Absent	Late	Arrived
Wesley Chen	X			
Alan Dowdell	X			
J.R. Fruen	X			
David Fung	X			
Angela Hixson	X			
Sid Jain	X			
Doug Kunz	X			
Rommy Kushner	X			
Chemba Ranganathan	X			
Kei Sato	X			
Heidy Patricia Suarez Espinosa	X			
Bill Wilson	X			
Julia Zhao	X			
Taek Kim (Student)	X			
Kashish Mittal (Student)	X			
Sehej Singh (Student)	X			

2. Review and Approve Minutes from Nov. 27 Committee Meeting

Alan Dowdell made a motion to approve the Nov. 27 minutes. Angela Hixson seconded the motion. The three student CTAD members unanimously approved the minutes. The thirteen remaining CTAD members unanimously approved the minutes.

3. Communications

3.1 Public Communications: Peggy Shen Brewster spoke as a member of Sunnyvale Equity in Education (SEE), which had been calling on FUHSD to move to trustee area elections for about a year. She expressed that she is happy the process is underway and shared that the community has seen a significant difference in representation in both the City of Sunnyvale and Sunnyvale School District since they moved to Trustee Areas. She stated that since 1955, only two FUHSD trustees have lived north of El Camino Real and that there has been no representation from several North Sunnyvale zip codes.

Community member and Sunnyvale School District parent Jessica Jarecki stated that when she is looking at draft map scenario 1, the areas that cover Lynbrook High School is split into three parts so that area would be represented by three trustees, even though it has the smallest population. She shared her concerns that this area would have a disproportionate voice relative to the overall size of the district.

4. Election of Committee Chair and Vice Chair

Staff member Melisa Wonch reviewed the proposed roles and responsibilities of the Chair and Vice Chair.

Each candidate for Chair and Vice Chair was given two minutes to share their interest in serving in these roles. The candidates for Chair/Vice Chair were Bill Wilson and Doug Kunz. Taek Kim was a candidate for Vice Chair only.

Each committee member was asked to cast their vote for Chair. The three student CTAD members voted for Doug Kunz. Of the remaining members, seven voted for Doug Kunz and six voted for Bill Wilson.

Each committee member was asked to cast their vote for Vice Chair. The three student CTAD members voted for Taek Kim. Of the remaining members, eight voted for Taek Kim and five voted for Bill Wilson.

Staff member Melisa Wonch suggested that Bill Wilson serve as an alternate, and the group agreed.

Alan Dowdell made a motion to appoint Doug Kunz as Chair and Taek Kim as Vice Chair. Kei Sato seconded the motion. All three students voted in favor of the motion. The remaining 13 CTAD members voted in favor of the motion.

5. Review and Discussion on Parliamentary Procedures: Rosenberg

Superintendent Clark shared an overview of Rosenberg’s Rules of Order. Alan Dowdell made a motion to adopt Rosenberg’s Rules of Order. Kashish Mittal seconded the motion. The three student CTAD members voted in favor of the motion. The remaining 13 CTAD members voted in favor of the motion.

6. Review Community Input to Date

6.1 Identify Emerging Themes

Staff member Melisa Wonch led a discussion on the community input that has been received to date. The group discussed and highlighted several themes, including:

- Confusion, especially around high school attendance boundaries
- Having trustees represent one area vs. multiple areas
- Most of the community input was from Lynbrook area, need more input from the other areas of the district
- Keeping elementary schools together
- Seems that none of the four maps are popular
- Fear around school closure in the future
- Ensuring balance of input

In addition to the themes that were in the community input files, committee members shared additional information they are hearing from the community, including:

- Concern for unbalanced representation or the possibility of future school closure or new school opening, particularly with new housing being developed in certain areas of the district
- Within the Hispanic community, there is fear because it’s believed that with this change in elections the distribution of schools will be impacted, as well as the routes to school
- Possibility that community members would escalate to secession from the district if they are unhappy with the final result of the mapping process

6.2 Small Work Groups

The committee members split up into four small groups and discussed four discussion prompts: *What do we know today about this theme? What information are we missing? How should the committee approach gaining the missing information? And what communities have we hear from and which have we not?*

- The committee took a brief recess at 7:32 p.m. and reconvened at 7:39 p.m. -

Each group reported out to the committee on what they discussed.

Group 1 - Connecting trustee areas with attendance areas and school closures

- Communication gaps
- Use simpler language, less technical (e.g. trustee vs. school board member)
- There is fear that who gets elected and how many trustees represent a school area will be connected to future decisions around school opening or closure
- We need more community input across the district – Sunnysvale was very engaged at one point, but have kind of gone silent with input
- More data on ethnicity and income from district

Group 2 – Preliminary maps and design theories

- People don't understand the process and what the four draft maps are trying to achieve, they need to be labeled.
- We need to understand why people want the trustee areas to match school boundaries. Would their feelings change about the preliminary maps if they understood the criteria better?
- Focus on education

Group 3 – Representation and future impact

- Fear around ten-year cycle and representation changing again
- Worry from LHS community that they could have less representation as enrollment declines
- Communication needs: understand language needs, use simpler language, short videos, online workshops and small group meetings with community members.
- There is a false belief that FUHSD can only have 5 high schools, so if one opened in the future, it means one would have to close. In the past, the district did have 6 high schools.

Group 4 – Ensuring balance of input and representation

- CTAD members need to be careful about engaging on social media so as not to violate the Brown Act
- The mapping tool did not seem intuitive, what kind of training is needed to lower barriers so it can be more useful?
- It is hard to reach people outside the high school communities
- Ideas for outreach: flyering, office hours for mapping tool, community using various platforms to distribute info – how can we leverage these platforms
- Question of what are the best ways to meet people where they are?
- Are mandarin, Spanish and English sufficient to reach the community – need for demographic data to help understand language needs.
- Capturing “how did you hear about this” and also best ways to reach people
- Communities we haven't heard from as much – central part of district

7. Planning for Community Engagement

7.1 Overview of Completed Community Outreach

Staff member Melisa Wonch shared an overview of the community outreach done so far on the process of moving to Trustee Areas and the creation and implementation of the Community Trustee Area Districting (CTAD) committee.

7.2 Share Upcoming Community Workshops

Melisa Wonch reviewed the sign-ups for each of the community workshops. She reminded the committee that the workshop fliers are available in the folder of committee materials. She asked for volunteers to work on the mapping tutorial. CTA members were assigned to volunteer at each of the December workshops.

7.3 Discuss and Plan for Additional Community Engagement

Plans for additional community engagement were discussed, including plans to create a document or log where community outreach meetings could be listed along with the CTAD members assigned to attend each meeting or event. A discussion on resources needed was held using the ideas that came up during the group work that was conducted during Item 6.2.

8. Mapping Software Update

Melisa Wonch provided an update on the mapping software.

9. Communications

9.1 Public Communications: Min Yin, an FUHSD parent, addressed questions about why many people want to align the trustee areas to the current school attendance boundaries. She shared her impression that people want equal representation by school attendance areas and that many consider school attendance areas to be important communities of interest. She stated that the even though a lot of input has been received by the Lynbrook community already, they still need to be heard.

10. Adjournment

The meeting was adjourned at 9:08 p.m.