

## **Travis IB Organization**



Head of Schools Lisa Gibbs, Principal Directly responsible for the overall leadership and governance of the school.

### IB Coordinator Kendra Hartman

- Reports to the Head of School.
- Responsible for overseeing the implementation and development of the PYP curriculum.
- Collaborates with teachers and staff to ensure curriculum alignment.
- Facilitates professional development related to the PYP.
- Acts as a liaison with the IB organization and external partners.
- Collaborates with Head of Schools and Instructional Coach on look-fors with unit planning

# Instructional Coach Cathy Carini

- Reports to the Head of School.
- Responsible for overseeing the implementation and development of the PYP curriculum.
- Collaborates with teachers and staff to ensure curriculum alignment.
- Facilitates professional development related to the PYP.
- Acts as a liaison with the IB organization and external partners.
- Collaborates with Head of Schools and Coordinator on look-fors with delivery

#### **Teachers**

- Classroom Teachers (PYP Homeroom Teachers)
- Specialized Subject Teachers (e.g., Music, Art, Physical Education)
- Reporting to Head of School (Principal and/or Assistant Principal).
- Implement the PYP curriculum in their classrooms.
- Collaborate with PYP Coordinator for curriculum planning and delivery.
- Librarian helps with research projects and pre-teaching whenever possible.

## Educational Assistants

- Support classroom teachers and students.
- Collaborate with the teaching team in delivering the PYP curriculum.
- Report to Classroom Teachers and the PYP Coordinator.

#### Administrative Staff

- Reporting to the Head of School.
- Provide administrative and library support for the school.
- Collaborate with teachers and the pedagogical leadership team as needed.