

**REGULAR MEETING  
BOARD OF SCHOOL TRUSTEES  
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, December 11, 2023 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

**I. CALL TO ORDER**

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance were Mr. Eric Hylton, Dr. Matt Freije, Mr. Mike Wells and Mrs. Katie Dixon. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup and Mr. Shane Hacker. Other administrators in attendance were Ms. Vicki Murphy and Mrs. Jodi Gordon.

**II. PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**III. MOMENT OF REFLECTION**

Ms. Heffernan asked for a moment of silence for reflection.

**IV. COMMUNICATIONS**

**A. Brownsburg Education Foundation Report**

Mrs. Dixon shared the following from the Brownsburg Education Foundation:

- Apples for Excellence Promotion – 1,256 apples were given to teachers and staff for a total of over \$6,200 donated to BEF. This was done online and at elementary schools and was very successful! Thank you to everyone who purchased Apples for Excellence for teachers and staff.
- 2024 BEF GALA – The Gala, presented by LeBlanc Nettles Law, will be held March 8, 2024. Early bird table sales at a discounted rate of \$800 will be available through December 15. Individual reservations will go on sale for \$100 each beginning January 1. Tables seat 10 people. The theme for 2024 is “Education is a Journey,” and the gala committee is working diligently to plan a great event!
- Holiday Graduate Walk Brick Special – For a limited time, through December 15, alumni bricks will be offered at the current student rate of \$100. Also – receive an additional discount for every brick ordered and buy 5 get the 6<sup>th</sup> free. See the BEF website to order or to download an order form.

**B. Operations Update**

Mr. Hacker shared an update regarding the construction underway at the high school. He commended the communication between project manager Meyer Najem and the Town of Brownsburg on the notification and delivery of the large steel beams for the new fieldhouse. He explained that the opening of the new parking lot has gone very well and there are actually spots open to accommodate new drivers get their license. He shared that additional parking will be available on the west side of the building beginning with the 24-25 school year. Mr. Hacker also shared a story of students thanking a local homeowner who was gracious during the first part of the year, allowing the students to park in front of their home during the school day. The students thanked the homeowners with a gift that the homeowners very much appreciated and celebrated the kindness of the students.

Mr. Hacker then reviewed the timeline of the recent bomb threat at the high school. He commended all parties involved for their quick and calm reactions, communication and execution of the plan that had been in place. He celebrated the staff, including BCSPD,

teachers, bus drivers, facility services staff, and administrators for their quick and calm reaction to a tense situation. He thanked Chief Officer Wing especially for her leadership during the situation as well as for the relationships she holds with the local law enforcement agencies.

### C. Report on Summer School

Dr. Jessup shared information regarding a change to Summer School for 2024. She explained that for many years, elementary summer school has been offered to students in K-3. Students K-2 have been invited to attend summer school based on their middle of the year DIBELS scores. 3<sup>rd</sup> grade students are invited to attend if they do not pass IRead-3. Dr. Jessup shared the Indiana DOE does fund summer school, however, the funding does not cover the entire cost of summer school. She noted three areas of concern: attendance; academic impact; unfunded costs. Dr. Jessup shared data that shows attendance in summer school is less than 70% for the 13-day program. She also shared that the academic impact of summer school is minimal and the total costs of the program are not covered by IDOE. Dr. Jessup is recommending that summer school only be offered to 3<sup>rd</sup> grade students who do not pass IRead-3 and high school students who are credit deficient. She answered several clarifying questions from the Board.

### V. COMMENTS FROM PATRONS

*Chelsea Zulevic – Brownsburg, IN* Ms. Zulevic shared appreciation for the way the district handled the bomb threat situation last week. She shared concerns regarding the special education program in the district including concern for students and staff.

### VI. CONSENT ITEMS

#### A. Approval of Minutes –

- **November 13, 2023 Business Meeting**
- **November 13, 2023 Executive Session**
- **November 16, 2023 Executive Session**
- **December 4, 2023 Executive Session**

#### B. Approval of Claims – P/R#11/10/23 - \$1,879,530.52; P/R#11/24/23 - \$1,941,169.69; Claims 11/9-12/6/23 - \$6,052,569.54

#### C. Superintendent's Report

The Superintendent's Report was presented as follows:

#### 1. Termination – Certified Staff:

Name	Building	Position	Effective Date
a. Faith Jessen	BHS	Special Education Teacher	November 14, 2023

#### 2. Termination – Support Staff:

Name	Building	Position	Effective Date
a. Aimee Nyantore	Facility Services	Custodian	November 20, 2023

#### 3. Resignation – Certified Staff:

Name	Building	Position	Effective Date
a. Josh Yoder	BHS	PLTW Teacher	December 22, 2023

#### 4. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Alison Leffler	Reagan/Lincoln	Nutrition Services	November 13, 2023
b. Josh Bashor	Facility Services	Custodian	November 17, 2023
c. Cara Pierce	WMS	Special Education Instructional Assistant	November 17, 2023
d. Douglas Gilbert	Brown	Special Education Instructional Assistant	November 30, 2023
e. Chase Riggs	Cardinal	Special Education Instructional Assistant	December 15, 2023
f. Annette DeLoera	Delaware Trail	Learning Lab Instructional Assistant	December 22, 2023
g. Shirley Medjeski	Transportation	Bus Driver	December 22, 2023
h. Cody Bradford	Technology	Building Technician	December 28, 2023

i. Zoia Tchorbadjiyska	Transportation	Bus Driver	December 15, 2023
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**5. Resignation – Extra - Curricular:**

Name	Building	Position	Effective Date
a. Nathan Heidegger	BHS	Robotics (Lay) Sponsor	August 1, 2023

**6. New Employment – Certified Staff:**

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Daniel Elliott	Crossroads	Special Education Teacher; Long term substitute	November 27, 2023 thru the end of the school year	Bachelors	New position due to enrollment
b. Heidi Short	White Lick	4 <sup>th</sup> Grade Teacher; Temporary contract	January 8 2024 thru March 1, 2024	Bachelors	While Jordan Houston is on medical / maternity leave
c. Heidi Short	Reagan	5 <sup>th</sup> Grade Teacher; Temporary contract	December 6, 2023 thru December 22, 2023	Bachelors	While Lakeshia Davis is on medical leave
d. Leigh Meister	Reagan	5 <sup>th</sup> Grade Teacher; Temporary contract	December 22, 2023 thru January 17, 2024	Bachelors	While Lakeshia Davis is on medical leave
e. Emelie Barta	BHS	Special Education Teacher; Long Term Substitute	November 20, 2023 thru the end of the school year	--	Replacing Faith Jessen
f. Rory Walker-Graham	WMS	Science Teacher; Temporary contract	January 8, 2024 thru	Masters	While Kelie Gadlage is on medical / maternity leave
g. Elyse Beard	White Lick	4 <sup>th</sup> Grade Teacher; Temporary contract	December 4, 2023 thru December 22, 2023	Bachelors	While Jordan Houston is on medical / maternity leave
h. Randi Amt	Brown	Kindergarten Teacher; Temporary contract	December 4, 2023 thru December 22, 2023	Bachelors	While Leanne Wheeler is on medical leave
i. Camelia Giesecking	BHS	Visual Art Teacher; Temporary contract	January 8, 2024 thru February 16, 2024	Bachelors	While Katie Keith is on medical / maternity leave

**7. New Employment – Support Staff:**

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Lauren Sparks	WMS	Guidance Administrative Assistant	November 27, 2023	7.5	Replacing Marcy Edgington due to a job transfer
b. Islande Cham	BHS	Nutrition Services	December 11, 2023	6	Replacing Alison Leffler
c. Britney Fairrow	Transportation	Bus Aide	November 30, 2023	4	New route
d. Justin Hall	Facility Services	Custodian	November 27, 2023	8	Replacing Kudus Solomon

e. Nayren Gonzalez Chirinos	WMS	Nutrition Services	November 27, 2023	6	Replacing Zuriel Vega
f. Nyamatungo Nyamuteto	Facility Services	Custodian	November 27, 2023	8	Replacing Grace Ndorhiriwe

**8. New Employment – Special Agenda Item:**

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Jason McBride	Facility Services	Facility Services Apprentice	December 11, 2023	8	Replacing Jonathan Thomas due to a job transfer

**9. New Employment – Extra-Curricular:**

Name	Building	Position	Effective Date
a. Kevin Dahlstrom	BHS	Robotics Sponsor	For the 2023-24 school year
b. Emma Malsom	EMS	Winter Cheer Coach	For the 2023-24 season

**10. Leave of Absence – Certified Staff:**

Name	Building	Position	Type of Leave	Dates of Leave
a. Bethany Brown	Eagle	1 <sup>st</sup> Grade Teacher	Medical / Maternity	Approximately March 11, 2024 thru the end of the school year
b. Corinne Cousineau	Lincoln	Speech Language Pathologist	Medical / Maternity	Approximately February 26, 2024 thru April 30, 2024
c. Lakeshia Davis	Reagan	5 <sup>th</sup> Grade Teacher	Medical	December 6, 2023 thru approximately February 16, 2024
d. Teresa Fowler	WMS	Choir Teacher	Medical	January 8, 2024 thru approximately March 20, 2024
e. Katie Glander	Brown	Assistant Principal	Medical / Maternity	Approximately January 8, 2024 thru March 22, 2024
f. Alissa Helland	Delaware Trail	Instructional Coach	Medical	November 14, 2023 thru December 1, 2023
g. Olivia Jacobs	White Lick	PE Teacher	Medical / Maternity	November 30, 2023 thru February 27, 2024
h. Morgan Nickelson	Reagan	3 <sup>rd</sup> Grade Teacher	Medical / Maternity	Approximately November 10, 2023 thru March 1, 2024
i. Leanne Wheeler	Brown	Kindergarten Teacher	Medical	December 4, 2023 thru approximately December 22, 2023

**11. Change of Status – Support Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Heather Ney	Delaware Trail Special Education Instructional Assistant 1:1	Brown Special Education Instructional Assistant - Inclusion	November 13, 2023	Replacing Amanda Silver
b. Nicole Quasebarth	Eagle Cafeteria Manager	EMS Cafeteria Manager	January 8, 2024	Replacing Vesna Petrovic

**12. Clarification – Certified:**

Name	Building	Position	Clarifying Statement
a. Trena Cox	Cardinal	3 <sup>rd</sup> Grade Teacher	Ms. Cox was previously approved at a different daily rate

**13. Appreciation Grant for Support Staff:**

It is recommended the Board extend payment of appreciation grants to support staff that are similar to payments made to teachers through the Teacher Appreciation Grant dollars received from the State. Support staff payment amounts will be based on the effective teacher grant amount and then prorated by hours worked for employees that are not full time.

**14. 12-month Staff Holiday:**

It is recommended the Board approve the additional holiday time for 12-month staff on Wednesday, November 22, 2023. 12-month staff working on that day were dismissed after the Thanksgiving lunch with the remaining hours for the day considered paid holiday hours. Employees working 2<sup>nd</sup> and 3<sup>rd</sup> shift that day received the same paid early release time.

**15. Nutrition Services Compensation:**

It is recommended the Board approve a \$0.75 / hour (or equivalent) pay increase for all nutrition services employees effective January 8, 2024. The starting pay would also increase by the same amount which would raise the starting pay to \$16.00 / hour. The nutrition services department is funded by the department's own budget, therefore, does not impact funding for other areas.

**16. Change to 2024 School Board Meeting Schedule:**

It is recommended the Board approve the following change to the 2024 School Board Meeting Schedule:

- October 14, 2024 to October 7, 2024

**FOR BOARD INFORMATION**

**17. Approval of Construction Change Orders:**

The Administration has approved the following construction change orders; the projects remain within their established budgets.

<u>BCSC West Middle School Renovation and Addition</u>							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 12 - JBM (General Trades)	22	\$ 5,323,546.00	\$ 23,161.00	\$ 5,346,707.00	11/29/2023	12/11/2023	CR 5083 - Doors 301 & 301A Modifications
<u>BHS North PE Facility</u>							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 04 - Verkler	6	\$ 3,476,170.00	\$ (40,000.00)	\$ 3,436,170.00	11/3/2023	12/11/2023	CR 5016 - Credit for Temp Conditioning Allowance
<u>BHS Site Improvements (Legal Drain)</u>							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
Millennium Contractors	5	\$ 10,258,906.64	\$ 131,767.00	\$ 10,390,673.64		12/11/2023	CR 5004 - Final Costs and CR 5005 - Added Guard Rail on Odell St.
<u>BHS Pool Renovation</u>							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 01 - JBM Contractors	2	\$ 10,016,518.00	\$ 90,250.00	\$ 10,106,768.00	11/6/2023	12/11/2023	CR 006 - ASI 006R1 - Mech Room Walls, CR 5008 - RFI #6 - 1Hr. Rated Wall, CR 5011 - Pressure Testing
BP 02 - AAA Roofing	1	\$ 994,420.00	\$ -	\$ 994,420.00	11/15/2023	12/11/2023	CR 5014 - Roof Area #37 Blocking Replacement
<u>BHS Field House Additions &amp; Renovations</u>							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 16 - Electric Plus	3	\$ 7,005,549.53	\$ 129,967.00	\$ 7,135,516.53	11/30/2023	12/11/2023	CR 013 - ASI 013 - AV System Changes
<u>BHS Sr. Academy Additions &amp; Renovations</u>							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 08 - Indiana Steel Fabricatin	2	\$ 5,127,790.00	\$ 3,550.00	\$ 5,131,340.00		12/11/2023	CR 010 - ASI 010.1 - Canopy Changes, CR 5013 - RFI #61 - T.3 Column & Beam Conflict, CR 5014 - RFI #25 - T.1 Steel & Arch. Demo Conflict
BP 10 - Patterson Horth	1	\$ 12,495,000.00	\$ 37,384.00	\$ 12,532,384.00		12/11/2023	CR 006 - ASI 006 - LHB Adjustments, CR 007 - ASI 007 - Misc Items., CR 010 - ASI 010 & 10.1 - Canopy & Clerestory Changes, CR 017 - ASI 017 - Wall Type Changes & Storefront Revisions, CR 5013 - RFI #61 - T.3 Column & Beam Conflict, CR 5014 - RFI #25 - T.1 Steel & Arch Demo Conflict
BP 12 - B&L Sheetmetal & Roofin	1	\$ 6,515,000.00	\$ (69,825.00)	\$ 6,445,175.00	11/30/2023	12/11/2023	CR 010 - ASI 010 & 10.1 - Canopy & Clerestory Changes
BP 13 - PCI	3	\$ 6,454,286.00	\$ (277,647.00)	\$ 6,176,639.00		12/11/2023	CR 010 - ASI 010 & 10.1 - Canopy & Clerestory Changes, CR 017 - ASI 017 - Wall & Storefront Changes
BP 16 - Electric Plus	3	\$ 11,459,962.00	\$ 35,895.00	\$ 11,495,857.00	11/6/2023	12/11/2023	CR 004 - ASI 004 - Sound Panel Changes, RFI #9 - Band Tower, RFI #23 - Utility Poles in FH Building Pad
BP 16 - Electric Plus	4	\$ 11,495,857.00	\$ 110,734.00	\$ 11,606,591.00	11/30/2023	12/11/2023	CR 012 - ASI 012 - AV System Changes, CR 5011 - Playclock Fiber Repair, CR 5012 - RFI #56 - Lightpoles & Network Switches

Dr. Snapp recommended the Consent Agenda be approved as presented. Mr. Wells moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

## **VII. OLD BUSINESS**

### **A. Recommendation to Approve Resolution Determining Need for Project**

Mr. Hacker recommended the Board of School Trustees approve the resolution determining need for project. He explained that this is required by school leasing statute IC 20-47-3 with the Board approving the determination that there is a need for the project.

#### **RESOLUTION DETERMINING NEED FOR PROJECT**

WHEREAS, an investigation has been conducted by the Board of School Trustees (the "Board") of Brownsburg Community School Corporation (the "School Corporation") with respect to the renovations and improvements to facilities throughout the School Corporation, including site, safety and security and athletic improvements and the purchase of technology, furniture, real estate, equipment and buses (the "Project") and leasing all or a portion of the Project from the Brownsburg 1999 School Building Corporation (the "Building Corporation"); and

WHEREAS, this Board now finds that a need exists for the Project, and that the School Corporation cannot provide the necessary funds to pay the cost of the Project required to meet such need; and

WHEREAS, it is deemed desirable to proceed with the necessary negotiations and all other steps looking toward the financing of the Project by the Building Corporation and the lease of such facilities to the School Corporation; now, therefore,

BE IT RESOLVED, that a need exists for the Project, and that the Project cannot be funded from sufficient funds available to the School Corporation, and that this Board proceed to take such steps as may be necessary to secure the Project and leasing of such school facilities as provided by the Indiana Code Title 20, Article 47, Chapter 3.

*Passed and Adopted this 11<sup>th</sup> day of December, 2023.*

*Mr. Hylton moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **B. Recommendation to Approve Resolution Approving Form of Second Amendment to Lease**

Mr. Hacker recommended the Board of School Trustees approve the resolution approving form of second amendment to lease. He explained that the school corporation is funding this project through a lease financing, as it has done with past construction projects. This amendment to the lease adds the additional real estate, extends the term and increases the lease rental to incorporate the latest project.

#### **RESOLUTION APPROVING FORM OF SECOND AMENDMENT TO LEASE**

WHEREAS, the Brownsburg 1999 School Building Corporation (the "Building Corporation") has previously been organized pursuant to the Indiana Nonprofit Corporation Act of 1991 for the purpose of constructing, renovating and improving facilities for the use of the Brownsburg Community School Corporation (the "School Corporation"); and

WHEREAS, the attorney for the Building Corporation has drafted and submitted a proposed Second Amendment to Lease (the "Second Amendment") for Brown Elementary School building to be added as leased premises along with a portion of Brownsburg High School (collectively the "2024 Leased Premises"); and

WHEREAS, preliminary plans and estimates (collectively, the "Documents") for the completion of the 2024 Leased Premises have been prepared; and

WHEREAS, the Documents have been submitted to and now meet with the approval of this Board of School Trustees (the "Board"); and

WHEREAS, such Documents have been marked to indicate the work covered by the proposed Second Amendment; and

WHEREAS, it now appears to this Board that the preliminary Documents provide the necessary facilities for the students of the School Corporation, and that the proposed Second Amendment with the Building Corporation provides for a fair and reasonable rental; and

WHEREAS, by statute the Building Corporation is required to own the real estate to be leased to the School Corporation, and the School Corporation is required to have the value of the real estate determined by court-appointed appraisers; now, therefore,

BE IT RESOLVED, that the terms and conditions of the proposed form of Second Amendment and the Documents are approved and agreed to as the basis for a hearing, as required by law, and that such hearing should be held by this Board upon the necessity for the execution of such Second Amendment and whether the Second Amendment rental provided therein is a fair and reasonable rental for the proposed buildings, prior to final determination of such questions, so that this Board may determine whether to execute such Second Amendment as now written, or as modified.

BE IT FURTHER RESOLVED, that the Secretary of the Board is authorized and directed to publish a notice of such hearing as required by law.

BE IT FURTHER RESOLVED, that, with regard to Brown Elementary School, the counsel for the School Corporation or the Superintendent of the School Corporation is authorized and directed to select three appraisers to appraise the 2024 Leased Premises and to petition the Hendricks County Circuit Court (the "Court") to obtain an order approving the appraisal pursuant to Indiana Code § 20-47-3.

BE IT FURTHER RESOLVED, with regard to Brown Elementary School, any officers of the Board are authorized to execute a deed and sell the real estate at a price not less than that fixed by the Court.

*Passed and Adopted this 11<sup>th</sup> day of December, 2023.*

*Mr. Wells moved to approve the recommendation; Mrs. Dixon seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **C. Recommendation to Approve Resolution Reapproving Building Corporation**

Mr. Hacker recommended the Board of School Trustees approve the resolution which reapproves the building corporation. He explained this resolution is required each time a new project is financed. The IRS requires that the Board approve the building corporation to authorize it to issue tax-exempt bonds on behalf of the school corporation.

#### **RESOLUTION REAPPROVING BUILDING CORPORATION**

WHEREAS, Brownsburg 1999 School Building Corporation (the "Building Corporation") has been formed as a not-for-profit corporation to assist in financing, renovating, constructing and improving facilities within the Brownsburg Community School Corporation (the "School Corporation"); now, therefore,

BE IT RESOLVED by the Board of School Trustees (the "Board") of the School Corporation, as follows:

SECTION 1. That it is hereby determined to be proper and in the public interest of the citizens of this School Corporation to reapprove the incorporation of the Building Corporation known and designated as the "Brownsburg 1999 School Building Corporation" for the purpose of financing, renovating, constructing and equipping certain school facilities and leasing same to this School Corporation.

SECTION 2. That the Articles of Incorporation and Bylaws of the Building Corporation, previously presented to the Board, are hereby reapproved.

SECTION 3. That providing for the financing, renovating, constructing and equipping of such school facilities by the Building Corporation and the leasing of same to this School Corporation is in the public interest of the citizens of this School Corporation, and it is a proper public purpose for which this Board agrees to cooperate with the Building Corporation and to assist it in fulfilling the requirements of all agencies of the federal, state and local governments.

SECTION 4. That the issuance, sale and delivery by the Building Corporation of one or more series of bonds designated "Brownsburg 1999 School Building Corporation Ad Valorem Property Tax First Mortgage Bonds, Series 2024" (or such other name or series designation as determined at the time of sale) (the "Bonds") in the aggregate principal amount of approximately \$148,500,000 is hereby approved.

SECTION 5. That, upon the redemption or retirement of the Bonds, the School Corporation will accept from the Building Corporation title to such school facilities, free and clear of any and all liens and encumbrances thereon.

SECTION 6. That this Board hereby reapproves the current Directors of the Building Corporation.

SECTION 7. That the Building Corporation may issue, sell and deliver the Bonds, pursuant to the applicable laws of the State of Indiana, may encumber any real property or equipment acquired by it for the purpose of financing the construction and equipping of such school facilities and may enter into contracts for the sale of the Bonds and the construction and acquisition of such school facilities.

*Passed and Adopted this 11<sup>th</sup> day of December, 2023.*

*Dr. Freije moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

#### **D. Recommendation to Approve Resolution Approving Issuance of Bond Anticipation Notes**

Mr. Hacker recommended the Board of School Trustees approve the resolution approving the issuance of bond anticipation notes. He explained that this resolution allows the school corporation to use Bond Anticipation Notes to pay for upfront construction costs prior to selling the bond.

#### **RESOLUTION APPROVING ISSUANCE OF ONE OR MORE SERIES OF BOND ANTICIPATION NOTES**

WHEREAS, the Board of School Trustees (the "Board") of Brownsburg Community School Corporation (the "School Corporation") has previously approved the incorporation and existence of the Brownsburg 1999 School Building Corporation (the "Building Corporation"), a not-for-profit corporation organized for the purpose of financing, constructing and equipping school facilities and leasing the same to the School Corporation in accordance with Indiana Code §20-47-3; and

WHEREAS, certain preliminary expenses have been and will be incurred in connection with the renovations and improvements to facilities throughout the School Corporation, including site, safety and security and athletic improvements and the purchase of technology, furniture, real



estate, equipment and buses (the "Project"), including architectural fees and construction and management fees; and

WHEREAS, it is anticipated that the Building Corporation will issue bonds to finance the cost of the Project and one or more series of bond anticipation notes (the "BANs") to pay for preliminary expenses related to the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of the School Corporation that the issuance, sale and delivery by the Building Corporation of one or more series of BANs in an aggregate amount not to exceed \$148,500,000 is hereby approved.

*Passed and adopted this 11<sup>th</sup> day of December, 2023.*

*Dr. Freije moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **E. Third Reading and Recommendation to Approve Board Policy**

Dr. Jessup recommended the Board of School Trustees approve new board policy #5051 – Challenges to Library Media and Other Supplemental Materials. She explained this is the third and final reading of this new policy that is required as a result of recent legislative action.

#### **5051 - CHALLENGES TO LIBRARY, MEDIA, AND OTHER SUPPLEMENTAL MATERIALS**

The Board recognizes the right of teachers, [librariansmedia specialists](#), and administrators to select books and other materials in accordance with the current trends in education and to make them available in schools.

Therefore, books and other reading material will be chosen for value of interest and enlightenment of all students in the community. A book will not be excluded because of the race, nationality, political, or religious values of the writer or of its style and language. Every effort will be made to provide materials that present all points of view concerning the current international, national, and local problems and issues. Books and other reading material of sound factual authority will not be prescribed or removed from library shelves because of partisan doctrinal approval or disapproval.

The final decision on controversial reading material rests with the Board after careful examination and discussion of the instructional materials with school officials and/or other individuals the Board may wish to consult. No parent or group of parents has the right to determine the reading matter for students other than their own children. The Board recognizes the right of an individual parent to request that his or her child not have to read given instructional materials, provided a written request is made to the appropriate building principal.

#### **Procedures For Removal of Library, Media, and/or Other Supplemental Materials**

Parents or guardians, having custody of any student enrolled in the school corporation or a community member who lives within the school corporation boundaries may request that the removal of library, media, and other supplemental instructional materials on the basis the materials are obscene or harmful to minors as defined in Indiana law according to the following procedures:

1. A person having a concern about the use of library, media, and/or other instructional materials should first discuss the concern with the [school librarianbuilding principal](#).

~~If the individual is not satisfied after the discussion with the school librarian, the individual should contact the building principal to discuss the matter.~~

2. If the individual is not satisfied after talking with the building principal, the individual may further the inquiry for a removal of the material in question by completing a Request for Removal of Library, Media, and/or Other Supplemental Materials form available in any school office and submitting it to the building principal.
3. Upon receipt of the completed form, the building principal shall contact the Assistant Superintendent of Curriculum and Instruction to request a review of the challenged material by a review committee within ten working days. The challenged material shall remain in use during the review process.
4. The Assistant Superintendent of Curriculum and Instruction shall appoint the review committee and shall include but is not limited to a media [specialist professional](#), a classroom teacher, [an administrator](#), and a parent. For materials at the middle or high school level, a student representative may also be appointed.
5. The review committee shall within 30 school days take the following steps after receiving the challenged materials:
  - a. Read, view, or listen to the material in its entirety.
  - b. Review the definition of obscene and harmful to minors as defined in the Indiana criminal code.
  - c. Judge the material as a whole and not in part in determining whether the material meets the definition of obscene and/or harmful to minors.
6. The review committee shall make a written determination as to whether the material is obscene and/or harmful to minors and should be removed from the school library. The review committee's written determination shall be given to the building principal, the superintendent, and the person who made the request to remove the materials.
7. The person requesting the removal of the materials has the right to appeal the review committee's decision to the school board. The appeal must be in writing to the superintendent within fifteen days of the receipt of the review committee's determination.
8. The Board shall determine based upon the findings of the review committee whether to retain or remove the challenged material at its next public meeting after receiving the appeal. The board may also consider other resources in making its determination.

LEGAL REFERENCE:                    IC 20-26-5.5-1(a)  
    IC 35-49-2-1  
    IC 35-49-2-2

*Mrs. Dixon moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

## **VIII. NEW BUSINESS**

### **A. Public Hearing on Additional Appropriations Request for Operations Fund**

Ms. Heffernan opened the public hearing at 7:00 pm.

Mr. Hacker explained this hearing is necessary to authorize the school corporation to utilize proceeds from the 2022 General Obligation bond to reimburse the Operations Fund to offset costs. He noted this reimbursement was not included in revenue during the preparation for the 2023 budget, therefore resulting in the need to submit approval from the Department of Local Government Finance to have the authority to spend the proceeds.

There were no questions from the public or the Board.

Ms. Heffernan closed the public hearing at 7:01 pm.

**B. Recommendation to Authorize Request for Additional Appropriations for Operations Fund**

Mr. Hacker recommended the Board of School Trustees approve the resolution approving the additional appropriation request for the Operations Fund. He explained this is the resolution that supports the information just shared in the Public Hearing.

**ADDITIONAL APPROPRIATION RESOLUTION**

WHEREAS, it has been determined that it is now necessary to appropriate funds from the Rainy-Day Fund to be utilized by the Brownsburg Community School Corporation; and

NOW, THEREFORE:

BE IT RESOLVED by the Board of School Trustees of the Brownsburg Community School Corporation, that for the expenses of the School Corporation the following sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

<u>Account</u>	<u>Amount Appropriated</u>
Operations Fund	\$4,300,000

*Adopted this 11<sup>th</sup> day of December, 2023.*

*Mr. Hylton moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

**C. Recommendation to Authorize End of Year Payments and Transfers**

Mr. Hacker recommended the Board of School Trustees approve the resolution authorizing end of year payments and transfers. He explained this is an annual recommendation which eliminates the need for an additional Board meeting at the end of December for the business office to make the necessary payments and transfers to close out the budget year.

**RESOLUTION TO AUTHORIZE PAYMENTS AND TRANSFERS**

WHEREAS, the Board of School Trustees is the governing body of Brownsburg Community School Corporation, Hendricks County, Indiana; and

WHEREAS, an Education Fund, Operations Fund, Debt Service Fund, and Rainy-Day Fund have been established;

WHEREAS, funds are also established for the receipt and expenditure for Federal Grant programs which are currently reimbursable; and

WHEREAS, the Board of School Trustees desires to have positive cash balance in each fund supported by local property tax levies and reimbursable federal grant dollars; and

THEREFORE, BE IT RESOLVED, that the Treasurer is authorized on or before December 31, 2023 to:

- make end-of-year transfers between funds to generate a positive or zero balance in each fund
- make end-of-year transfers between accounts within funds to generate a positive or zero balance in each account
- make all necessary payments

*Approved this 11<sup>th</sup> Day of December, 2023*

Mr. Hylton moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

**D. Recommendation to Award Construction Contracts**

Mr. Hacker recommended the Board of School Trustees accept the following bids as the lowest responsible and responsive bidders in Bid Package #1 (site work) and Bid Package #2 (general trades) for the BHS Tennis project; award the following contracts, and; authorize the Administration to execute all necessary contracts, issue and approve change orders, and other necessary actions to achieve each project’s schedule, providing the total project cost does not exceed the authorized limits.

Vendor/Contractor	Bid Pkg	Attended Pre-Bid	Envelope Complete Correctly	Form 96 Fully Executed & Notated	Drug Policy	IDQA Certification	Non-Collusion Affidavit	Bid Security Provided Bid Bond	Offer Check	Financial Statement Included	(3) Addenda Acknowledged	Completion Date	Base Bid	Alternate 1	Alternate 2	Total
<b>Bid Package 1 - Sitework</b>																
Atlas Excavating	1	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		\$1,585,203.00	-\$78,642.00	\$1,000.00	\$1,507,561.00
Dotlich Excavating	1		Y	Y	Y	Y	Y	Y	Y	Y	Y		\$1,619,564.00	-\$45,809.00	\$19,280.00	\$1,593,035.00
JR Bowling	1		Y	Y	Y	Y	Y	Y	Y	Y	Y		\$1,450,000.00	-\$150,000.00	\$7,500.00	\$1,307,500.00
Millineum	1		Y	Y	Y	Y	Y	Y	Y	Y	Y		\$1,688,000.00	\$0.00	\$20,000.00	\$1,708,000.00
<b>Bid Package 2 - General Trades</b>																
JBM	2		Y	Y	Y	Y	Y	Y	Y	Y	Y		\$4,715,000.00	\$0.00	\$30,000.00	\$4,745,000.00
PCC Sports	2		Y	Y	Y	Y	Y	Y	Y	Y	Y		\$4,080,714.00	\$0.00	\$70,500.00	\$4,151,214.00
Alternate #1 – Use Sledding Hill Fill Dirt																
Alternate #2 – Asphalt Trail along Airport Rd																
Total Bids = \$5,368,214.00																
Total Budget = \$6,401,814.00																

He explained that bids for the projects were publicly received and opened on Thursday, November 30, 2023, in compliance with Indiana Public Works and other applicable statutory requirements. Two bid packages were bid and a total of six bids were received and opened for the BHS Tennis project. The relevant consultants have reviewed each of the packages.

Dr. Freije moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

**E. Recommendation to Approve Brownsburg High School Program of Studies for the 2024-2025 School Year**

Dr. Jessup recommended the Board of School Trustees approve the Program of Studies, a guide to course selection and program planning, for the 2024-2025 school year. She explained this is being brought for approval at this time as the high school will start scheduling students for the next school year beginning in January. The following changes have been made:

**New Course Additions**

- Mass Media Production
- AP 2D Photography

**New Dual Credit Course Additions**

- Advanced Speech and Communication
- Dual credit German is moving from Ball State to Ivy Tech. BSU removed dual credit German from their programing options.

**Course Deletions or Courses “Turned Off”**

- Interior Design Fundamentals – this course is a concentrator course for a pathway that is not being used by BHS for completion of the NLPS sequence. Business, TV/Video, and other FACS concentrators are more popular with our students.
- Jazz Band – has always been extra-curricular. We offer 2-3 extra-curricular jazz bands. We don’t have room in the schedule for these to be curricular. These are also audition based groups. Putting ability-based jazz bands on top of ability-based concert bands will take away from the students who can participate, and jazz ensembles require a very specific instrumentation/group of students.
- Percussion – In 2017, we moved all percussionists in the band program to one curricular percussion class. The percussionists have grown so much that we cannot get all those

students the proper instruction. Now that John Marque can be at the high school all day, we can put percussionists into the appropriate concert band (the band that matches their level). John can also pull the percussionists from their band classes to give them percussion specific information – like he use to in the percussion class.

- School of Rock – We had a very low enrollment. We had 6 students in this class last year. There was also a lack of available technology.
- Lifeguarding – Semester one only.

*Mr. Hylton moved to approve the recommendation; Mrs. Dixon seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

#### **F. Recommendation to Approve Neighborhood Placement-The Landing Apartments**

Dr. Jessup recommended the Board of School Trustees approve the placement of The Landing Apartments to Eagle Elementary/West Middle School/Brownsburg High School. She explained this neighborhood is located on Ronald Reagan Parkway and CR 1000 East, just south of the B&O Trail. The Landing is a new apartment complex consisting of 264 units. The price point for the units is between \$1,405 and \$2,157 per month.

*Mrs. Dixon moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

#### **IX. SUPERINTENDENT COMMENTS**

Dr. Snapp shared that the location of the new apartments is actually in Avon but is zoned for Brownsburg Schools.

#### **X. BOARD MEMBER COMMENTS**

Mrs. Dixon commended all staff on how the recent bomb threat was handled. She stated it is clear there was a plan and everyone knew their role and had confidence in what needed to be done. The communication was excellent with much thanks to Ms. Murphy. She wished everyone a great winter break.

Mr. Wells shared he had many people from the community reach out to him to personally thank the school corporation on how the bomb threat incident was handled. He noted the communication was excellent. He wished everyone a happy holiday.

Dr. Freije stated he echoed the other board members comments and wished everyone a happy holiday.

Mr. Hylton shared he felt confident that students/his child was safe during the recent incident. He has confidence in the plan and is proud of everyone for how the situation was handled.

Ms. Heffernan shared she received many messages regarding the excellent communication during the recent bomb threat. She noted she had peace of mind about her students. She shared how wonderful the students in the district are, in particular those students who offered the gift to the homeowners for allowing them to park. She said we often focus on the negative things but we have great kids and great support from the community.

**XI. ADJOURNMENT**

*Ms. Heffernan called for a motion to adjourn. Dr. Freije moved to adjourn; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 7:09 pm.*

**BROWNSBURG COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

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