



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, December 11, 2023 at 6:30 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Jenny Tessorf, Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese, Milton Johnson

LEADERSHIP TEAM PRESENT: Jamie Farr, Brian Nolan, Matt Fitch

LEADERSHIP TEAM ABSENT: Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with fourth grader Dominyck Reasin-Brody leading all in the Pledge of Allegiance.

Public Comments

Jen Frary, Canandaigua City School District
Lisa Garigan, Canandaigua City School District

Board Meeting Minutes

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the November 13, 2023 Regular Board Meeting minutes.

APPROVED: MINUTES

Board Student Representative

Taryn Bjorling reported the annual PRISM concert will be held on December 19 with two performances. Tri-M is holding their annual food drive, winter sports are in full swing, and December is a full school spirit month with different activities each day.

Superintendent's Report

Joseph Shields, Esq., Ferrara Fiorenza P.C. presented to the Board a presentation on the New York Human Rights Law-Gender Discrimination.

November 2023 Warrant Review

Upon a motion made by Mrs. Miller, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the November Warrants.

APPROVED: OCTOBER WARRANTS

A-49 General 18026-18035 (In House)
A-50 General 9009461-9009497 (ACH)
A-51 General 18036-18105 (Check Print)
A-54 General 18106-18140 (In House)
A-55 General 18141-18166 (Check Print)
A-56 General 90009498-9009561 (ACH)



- C-10 Cafeteria 2925-2938
- C-11 Cafeteria 2939-2954
- F-20 Federal 9000473 (ACH)
- F-21 Federal 929 (Check Print)
- F-22 Federal 930-932 (In House)
- F-23 Federal 9000474-9000476 (ACH)
- F-24 Federal 933-935 (Check Print)
- H-17 Capital 646-647 (Check Print)
- H-19 Capital 9000220-9000221 (ACH)
- H-20 Capital 648-651 (Check Print)

2023 Capital Outlay Project

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved voting on the 2023 Capital Outlay Project.

APPROVED: 2023 CAPITAL OUTLAY PROJECT

Based on review and a meeting, LaBella Associates, D.P.C. review of bids for the Canandaigua 2023 Capital Outlay Project. Opening of bids was held on November 7, 2023:

Contractor:	Nairy Mechanical
Base Bid:	\$124,700

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for 2022 Capital Outlay project as follows:

Contract:	Nairy Mechanical	\$124,700
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The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Absent
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

Consensus Agenda

Upon a motion made by Mrs. Thomas, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved/accepted the Consensus Agendas.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer’s Report

the Treasurer’s Report for the Period of October 1, 2023 - October 31, 2023. Additional information is included as an attachment and is filed.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2023 – October 31, 2023. Additional information is included as an attachment and is filed.



3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2023- October 31, 2023. Additional information is included as an attachment and is filed.

4. Canon of Literature- *Final Approval*

the request of Ninth grade for the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on November 8, 2023.

- *The House on Mango Street* by Sandra Cisneros to the Canon of Literature.

5. Course Name Change- *Initial Approval*

at the November CIE meeting, the Council reviewed and approved the following course name change request. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

- Cabinet Making change to Advanced Woodworking

6. Textbook Adoption- *Initial Approval*

at the November CIE meeting, the Council reviewed and approved the following textbook addition. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

- English 102 Gemini

7. Audit

approval of the Single Audit Report, Extraclassroom Audit Report, and Corrective Action Plan for the Year Ended June 30, 2023.

8. Budget Transfer

the below budget transfer is over \$20,000 and requires Board approval. This is related to additional special education private placements.

From: A2250.490-00-0000	Special Programs BOCES Services	\$65,000
To: A2250.470-00-PRVT	Special Programs Tuition Private School	\$65,000

9. Athletic Trips- *Initial Approval*

the request of Mrs. Caroline Chapman, Athletic Director, for initial approval of the below field trips:

- Varsity Baseball, Orlando, FL- April 1-5, 2024
- Varsity Softball, Orlando, FL- April 1-5, 2024

10. Athletic Trip- *Final Approval*

the request of Mrs. Caroline Chapman for final approval of the below field trip:

- Girls Basketball, Amsterdam, NY- December 26-28, 2023 (*initial November 13, 2023*)

11. Athletic Trip- *Initial and Final Approval*

the request of Mrs. Caroline Chapman for initial and final approval of the below field trip:

- Wrestling, Oswego State University, Oswego, NY- December 29-30, 2023

12. Attend Canandaigua Schools

the request of Dr. Byungmoon Cho, Academy Science Teacher, for his daughter, Claire Cho, to attend Canandaigua Schools in sixth grade immediately upon Board of Education approval.



the request of Ms. Erin Landcastle, Middle School Math Teacher, is for her son, Jaxson Landcastle to continue attending school, currently in the first grade.

13. Professional Services Agreement

a contract with Kimberly Gingrich for bilingual psychoeducational evaluations as needed at a cost of \$1,800 per evaluation.

14. Agreement

an agreement with the County of Ontario, on behalf of the Board of Elections, to provide voting machines, all equipment and supplies necessary to conduct the May 21, 2024 school budget vote.

15. Student Teacher Placement

the request of Mr. Brian Amesbury, Elementary School Principal, for the following:

- Anna Guinan, Nazareth University with Jenna Bonvell- January 22, 2024-April 26, 2024

16. New Scholarship

the request of Mrs. Marissa Logue, Academy Principal, for a new scholarship; **John LaFave Memorial Scholarship**. This scholarship in the amount of \$500 will be given to a graduating senior of high moral character that plans on pursuing further studies in a vocational or public service field.

17. Change Order

a change order for the 2020 CIP Phase 2 (CB-105) in the amount of \$54,026.

18. New Club

the request of Mrs. Marissa Logue for a new club; **Athletes Council**. The club will promote good sportsmanship and engage students in athletics. The club will work with the athletic department to discuss student issues, sportsmanship, mental health concerns, and more. Proposed activities, alumni guest speakers, recruiting and marketing, time management, self-care, and community service. The unpaid advisor is Mrs. Caroline Chapman and Mr. Dan Fonda (class of 2015).

19. Tutoring Rates

approval of the below tutoring rates for anyone that tutors for the district that is not a member of the Canandaigua Teachers' Association:

- Certified Teacher = \$34/hour
- Non-Certified = \$25/hour

20. Spring Field Experience

the request of Mrs. Marissa Logue for the following

- Marin Montagne, Hobart William Smith with Adam Stoler- January 22, 2024-May 3, 2024

21. Robotic Volunteers/ Mentors

the request of Mr. Dan Bowman, Director of Technology, for Middle School and Academy Robotics Team volunteers/ mentors: Marcy Levy, David Russell, Craig Perrin, Andy Levy, Ben Perrin, Ben Baxter, Brian Snyder, David Talbot, Mike Crudele, Justin Bisson, Nancy Gingold, Melanie Bowman, and Ryan Seeber



22. State Contract

of a state contract to purchase wireless locksets- New York State Contract in the amount of \$130,242.49.

23. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of September 13, 2023; October 25, 2023; October 31, 2023; November 2, 2023; November 3, 2023; November 7, 2023; November 8, 2023; November 9, 2023; November 13, 2023; November 14, 2023; November 15, 2023; November 16, 2023; November 17, 2023; November 21, 2023; November 27 2023; and November 28, 2023.

Personnel

1. Non-Instructional Personnel

A. Retirement

of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Donovan Smith, Jr.	School Bus Driver	12/31/2023	33
Jodi Uhrig	School Bus Driver	01/17/2024	28

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Mary Bradford	Registered Nurse	Resignation	11/30/2023
Tammy Brace	Head Bus Driver	Resignation	2/5/2024
Marcia Jewell	Registered Nurse	Resignation	1/3/2024
Jacqueline Jantzen	School Monitor	Resignation	12/22/2023

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Mary Bradford	Substitute Registered Nurse	12/4/2023	\$26.13/hr.
Felicia Rodas	Substitute Teacher Aide	11/15/2023	\$15.00/hr.
Brian LaBerge	Substitute School Bus Driver	11/15/2023	\$19.00/hr.
Donovan Smith, Jr.	Substitute School Bus Driver	1/3/2024	\$21.00/hr.
Shantelle Luety	Teacher Aide	12/4/2023	\$15.05/hr.
Cele Munn	Substitute Registered Nurse	11/28/2023	\$32.16/hr.
Brooke Bowman	Student Helper, IT Department	12/13/2023	\$16.00/hr.
Lauren Nevil	Teacher Aide	12/13/2023	\$15.05/hr.
Heidi Lead	Teacher Aide	1/3/2024	\$15.05/hr.

2. Instructional Personnel

A. Resignation

- 1) of Ashley Carpenter, Long-Term Substitute Grade 4 Teacher, who has resigned from the District effective November 17, 2023.



B. Leave of Absence

- 1) of Jean Phillips, Special Education Teacher at the Primary School for requested a leave of absence from April 22, 2024 through June 21, 2024.

C. Appointments

1) Interim Substitute Teacher

the following individuals an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Scott Schauman	English Teacher	Middle School	11/16/2023-12/15/2023
Jennifer Bay	Grade 4 Teacher	Elementary School	11/21/2023-1/12/2024
Kaya Lani Panneitz	Grade 1 Teacher	Primary School	1/17/2024-4/10/2024

2) Certified Substitute Teachers

the following individual to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Chase Boggs

3) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable.

LaRen Blakesley
 Leo Garrison
 Sian MacKenzie
 Micah Bennett
 Abigail Payne
 Josh Dake
 Emma VanGorder
 Lindsay Betts
 Aspen Moriarty
 Hannah Nyhan

4) Tutor

the following individual to a Tutor position at the contractual rate.

Carrie McKeegan

5) New Compensated Club

the following club to be added to the CTA Contract, Co-Curricular, Appendix A as compensated clubs under Level A:

Middle School Builders Club

6) Co-Curricular Positions 2023 – 2024 School Year

the following individuals to paid co-curricular positions for the 2023-2024 school year:

Maureen Loeffler (.5 FTE) – Middle School Builders Club
 Kim Connal (.5 FTE) – Middle School Builders Club



7) Winter Sports Coach 2023-2024 School Year

the following individual to a Winter Coach position at rates in accordance with CTA contract:
Zach Gisleson – Strength and Conditioning

End of Consensus Agenda

Board Committee Reports

Audit Committee

Dr. Jen Schneider reported out on behalf of Audit Committee which met on December 8, 2023. The Committee received a report from Mr. Tom Zuber, Mengel, Metzger, Barr & Co. LLP, on the Single Audit and Extracurricular Audit. The Committee also had a discussion on the long-range budget planning.

District Committee Reports

Diversity, Equity, and Inclusion Task Force (DEI)

Mrs. Julianne Miller reported out on behalf of the DEI Committee which met on November 15, 2023. The Committee met with Ms. Svetlana Stowell from Monroe 1 BOCES to review the district's progress on the 2023-2024 Management Plan. Also discussed were two of the district's goals: Continue to explore how practices and procedures are reviewed with an equity lens and enhance the extent to which spaces across the district are welcoming and affirming for students, families, community members, and staff.

Upcoming Events

- December 12- MS Band Concert
- December 13- Policy Committee
- December 13- 5th Grade Band and Orchestra Concert
- December 19- CA PRISM Concert
- December 25-January 2, 2024- Holiday Recess
- January 8- Board of Education Meeting
- January 11- CA Jazz Choir Pop Night
- January 16- Martin Luther King, Jr. Day
- January 17- Combined Band and Orchestra Concert
- January 23- Fall Elementary Concert
- January 24- 8th Grade Curriculum Night

Adjournment

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:55 p.m. The next Regular meeting will be on January 8, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk