



JAESC PORTABLE RELOCATION PROJECT MANUAL

PROJECT NUMBER: 0825-8425-2

LODI UNIFIED SCHOOL DISTRICT

January 9, 2024



DOCUMENT 00 01 10

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END OF DOCUMENT



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LIST OF SCHEDULES

The following schedule summarizes the major activity dates (Dates are approximate and actual start dates are subject to change):

a. Bid Dates

- 1) Advertise to Bid (first) January 9, 2024
- 2) Advertise to Bid (second) January 16, 2024
- 3) Pre-Bid Conference/walk Thursday, January 18, at 2:00 p.m.
- 4) RFI Due Monday, January 22, 2024, by 4:00 p.m.
- 5) Addendum (last) Friday, January 26, 2024, by 4:00 p.m.
- 6) Bids Due Thursday, February 1, 2024, at 1:00 p.m.
- 7) Board Award Tuesday, February 20, 2024

b. Contracts

- 1) Bond Preparation February 21 – 28, 2024
- 2) Contract Execution February 28, 2024

c. Pre-Construction Activities

- 1) Start Date March 11, 2024
- 2) Submittals and Approvals March 11, 2024 – May 11, 2024
- 3) Materials Ordering/Stockpiling February 2024 – July 2024
- 4) School Concludes for Summer May 31, 2024

d. Construction

- 1) Date of facility availability March 11, 2024 (With Temp Fencing)
- 2) Construction, All Units March 11, 2024 – July 23, 2024
- 3) Begin turning over spaces to District July 17, 2024

e. Occupancy: The Contractor will turn the buildings over for occupancy as follows:

- 1) Occupancy - Staff July 24, 2024

f. Completion/Close-out

- 1) Substantial Completion Date July 17, 2024
- 2) Complete Minor Finish Work July 31, 2024
- 3) Complete Punch List Work August 9, 2024
- 4) Closeout/Completion August 31, 2024

END OF DOCUMENT



DOCUMENT 00 11 16

NOTICE TO BIDDERS

1. Notice is hereby given that the governing board ("Board") of the Lodi Unified School District ("District") will receive sealed bids for the following project **JAESC Portable Relocation, Bid No. 0825-8425-2**, ("Project" or "Contract"):
2. The project consists of:

Under a single contract construct the **JAESC Portable Relocation**, project for **Lodi Unified School District** located in **Lodi, CA**.

Work includes:

- Install 2 Portable Buildings and back feed the existing electrical to the existing buildings at Lodi Unified School District - James Areida Education Services Center (District Office) -1305 East Vine Street, Lodi, Ca 95240.
- Removal, protection, and transportation of portable buildings from M&O yard located at 880 N. Guild Ave., Lodi, Ca 95240 to the James Areida Education Services Center (District Office) -1305 East Vine, Lodi, Ca 95240
- Co-ordinate with city for permit sign off and city inspections.
- See city approved blueprints - attached
- Provide 2 new ADA compliant ramps 1 per portable.
- Install conduit from the City of Lodi's power pole #360080 to the transformer pad per the city drawings. Wo 23077 sheets 1-3 attached
- See provided Electrical prints (9 pages)
- 600a 3 phase Meter main is provided by Lodi Unified School District. To be transported from M&O yard located at 880 N. Guild Ave, Lodi, Ca to the site and installed by the awarded contractor/sub-contractor.
- Provide and install all data and phone per LodiUSD Technology standards. At the end of the job provide Visio drawing and test results.
- Provide and install all electrical conduit, wire junction boxes, data wire, phone wire, and fire alarm wire etc.
- Install and test all the fire alarm devices and provide a NFPA 72 compliant test report that has web-based accessibility.
- Cut overpower to the 6 Existing Portables.
- Maintain power to the existing six portables during the cutover with no more a 24-48-hour pre-approved outage.
- Cut and patch the Asphalt as needed.
- Furnish and install greater than or equal to Metroflor Deja NEW LVP, Flooring throughout except for where walk off mat is required.
- Final flooring product and color to be submitted to district for approval.
- Install ¼" underlayment in rooms with wood foundation.
- Install Mohawk walk off mat at entry way and around sink area including under sink.
- Install 6" black base and 4" black base for under cabinetry.
- Provide a 2-year parts and labor warranty.
- Associated site work corresponding to portable relocation including but not limited to new/patch concrete, new/patch AC paving, electrical, and fire alarm connections to existing site.
- Other work as shown in the documents and as required for a complete operational project.



3. To bid on this Project, the Bidder is required to possess one or more of the following State of California contractors' license(s):

B

The Bidder's license(s) must remain active and in good standing throughout the term of the Contract.

4. To bid on this Project, the Bidder is required to be registered as a public works contractor with the Department of Industrial Relations pursuant to the Labor Code.

Contract Documents will be available on or after **January 8, 2024**, for review at the District Facilities Office, 880 N Guild Ave., Lodi, CA 95240 and may be downloaded from the District's website, <https://www.lodiusd.net/about/bonds#facilities>, under the **"Facilities and Planning (F&P) Projects"**. In addition, Contract Documents are available for bidders' review at the following builders' exchanges:

- A. Builder's Exchange of Stockton: (209) 478-1000
 - B. Builder's Exchange of Sacramento: (916) 442-8991
 - C. Valley Builders Exchange: (209) 522-9031
5. Sealed bids will be received until **1:00 p.m., February 1, 2024**, at the District Facilities Office, 880 N Guild Ave., Lodi, CA 95240, at or after which time the bids will be opened and publicly read aloud. Any bid that is submitted after this time shall be nonresponsive and returned to the bidder. Any claim by a bidder of error in its bid must be made in compliance with section 5100 et seq. of the Public Contract Code.
 6. Pursuant to Public Contract Code section 20111.6, only prequalified bidders will be eligible to submit a bid for contracts \$1 million or more using or planning to use state bond funds. Any bid submitted by a bidder who is not prequalified shall be non-responsive and returned unopened to the bidder.
 7. All bids shall be on the form provided by the District. Each bid must conform and be responsive to all pertinent Contract Documents, including, but not limited to, the Instructions to Bidders.
 8. A bid bond by an admitted surety insurer on the form provided by the District a cashier's check or a certified check, drawn to the order of the Lodi Unified School District, in the amount of ten percent (10%) of the total bid price, shall accompany the Bid Form and Proposal, as a guarantee that the Bidder will, within seven (7) calendar days after the date of the Notice of Award, enter into a contract with the District for the performance of the services as stipulated in the bid.
 9. **A mandatory pre-bid conference and site visit will be held on Thursday, January 18, 2024 , at 2 p.m. James Areida Educational Services Center (District Office), 1305 E. Vine Street, Lodi, CA 95240.** All participants are required to meet and sign-in at the Flag Pole. The site visit is expected to take approximately One (1) Hour. Failure to attend or tardiness will render bid ineligible.
 10. The successful Bidder shall be required to furnish a 100% Performance Bond and a 100% Payment Bond if it is awarded the Contract for the Work.



11. The successful Bidder may substitute securities for any monies withheld by the District to ensure performance under the Contract, in accordance with the provisions of section 22300 of the Public Contract Code.
12. The successful bidder will be required to certify that it either meets the Disabled Veteran Business Enterprise ("DVBE") goal of three percent (3%) participation or made a good faith effort to solicit DVBE participation in this Contract if it is awarded the Contract for the Work.
13. The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Contract not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to section 1770 et seq. of the California Labor Code. Prevailing wage rates are also available from the District or on the Internet at: <<http://www.dir.ca.gov>>.
14. This Project is subject to labor compliance monitoring and enforcement by the Department of Industrial Relations pursuant to Labor Code section 1771.4 and subject to the requirements of Title 8 of the California Code of Regulations. The Contractor and all Subcontractors under the Contractor shall furnish electronic certified payroll records directly to the Labor Commissioner weekly and within ten (10) days of any request by the District or the Labor Commissioner. The successful Bidder shall comply with all requirements of Division 2, Part 7, Chapter 1, Articles 1-5 of the Labor Code.
15. This Project is funded in whole or in part with federal funds, and therefore the Contractor shall comply with the Davis-Bacon Act, applicable reporting requirements, and any other applicable requirements for federal funding. This Project is also subject to Buy American requirements.
16. The District shall award the Contract, if it awards it at all, to the lowest responsive responsible bidder based on:
 - A. The base bid amount only.
17. The Board reserves the right to reject any and all bids and/or waive any irregularity in any bid received. If the District awards the Contract, the security of unsuccessful bidder(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no bidder may withdraw its bid for ninety (90) days after the date of the bid opening.

END OF DOCUMENT



DOCUMENT 00 21 13

INSTRUCTIONS TO BIDDERS

Bidders shall follow the instructions in this document, and shall submit all documents, forms, and information required for consideration of a bid.

Lodi Unified School District ("District") will evaluate information submitted by the apparent low Bidder and, if incomplete or unsatisfactory to District, Bidder's bid may be rejected at the sole discretion of District.

1. Bids are requested for a general construction contract, or work described in general, for the following project ("Project" or "Contract"):

JAESC Portable Relocation

2. A Bidder and its subcontractors must possess the appropriate State of California contractors' license and must maintain the license throughout the duration of the project. Bidders must also be registered as a public works contractor with the Department of Industrial Relations pursuant to the Labor Code. Bids submitted by a contractor who is not properly licensed or registered shall be deemed nonresponsive and will not be considered.
3. The District has prequalified bidders pursuant to Public Contract Code section 20111.5. Only prequalified bidders will be eligible to submit a bid for this Project. Any bid submitted by a bidder who is not prequalified shall be deemed nonresponsive and will not be considered.
4. District will receive sealed bids from bidders as stipulated in the Notice to Bidders.
 - a. All bids must be sealed in an envelope, marked with the name and address of the Bidder, name of the Project, the Project Number and/or bid number, and time of bid opening.
 - b. Bids must be submitted to the **Facilities and Planning Office, 880 N. Guild Avenue, Lodi California 95240** by date and time shown in the Notice to Bidders.
 - c. Bids must contain all documents as required herein.
5. Bidders are advised that on the date that bids are opened, telephones will not be available at the District Offices for use by bidders or their representatives.
6. Bids will be opened at or after the time indicated for receipt of bids.
7. Bidders must submit bids on the documents titled Bid Form and Proposal, and must submit all other required District forms. Bids not submitted on the District's required forms shall be deemed nonresponsive and shall not be considered. Additional sheets required to fully respond to requested information are permissible.
8. Bidders shall not modify the Bid Form and Proposal or qualify their bids. Bidders shall not submit to the District a re-formatted, re-typed, altered, modified, or



otherwise recreated version of the Bid Form and Proposal or other District-provided document.

9. Bids shall be clearly written and without erasure or deletions. District reserves the right to reject any bid containing erasures, deletions, or illegible contents.
10. Bidders must supply all information required by each Bid Document. Bids must be full and complete. District reserves the right in its sole discretion to reject any bid as nonresponsive as a result of any error or omission in the bid. Bidders must complete and submit all of the following documents with the Bid Form and Proposal:
 - a. Bid Bond on the District's form, or other security.
 - b. Designated Subcontractors List.
 - c. Site Visit Certification, if a site visit was required.
 - d. Non-Collusion Declaration.
 - e. Iran Contracting Act Certification, if contract value is \$1,000,000 or more.
11. Bidders must submit with their bids cash, a cashier's check or a certified check payable to District, or a bid bond by an admitted surety insurer of not less than ten percent (10%) of amount of Base Bid, plus all additive alternates ("Bid Bond"). If Bidder chooses to provide a Bid Bond as security, Bidder must use the required form of corporate surety provided by District. The Surety on Bidder's Bid Bond must be an insurer admitted in the State of California and authorized to issue surety bonds in the State of California. Bids submitted without necessary bid security will be deemed nonresponsive and will not be considered.
12. If Bidder to whom the Contract is awarded fails or neglects to enter into the Contract and submit required bonds, insurance certificates, and all other required documents, within **SEVEN (7)** calendar days after the date of the Notice of Award, District may deposit Bid Bond, cash, cashier's check, or certified check for collection, and proceeds thereof may be retained by District as liquidated damages for failure of Bidder to enter into Contract, in the sole discretion of District. It is agreed that calculation of damages District may suffer as a result of Bidder's failure to enter into the Contract would be extremely difficult and impractical to determine and that the amount of the Bidder's required bid security shall be the agreed and conclusively presumed amount of damages.
13. Bidders must submit with the bid the Designated Subcontractors List for those subcontractors who will perform any portion of Work, including labor, rendering of service, or specially fabricating and installing a portion of the Work or improvement according to detailed drawings contained in the plans and specifications, in excess of one half of one percent (0.5%) of total bid. Failure to submit this list when required by law shall result in bid being deemed nonresponsive and the bid will not be considered.
14. All of the listed subcontractors are required to be registered as a public works contractor with the Department of Industrial Relations pursuant to the Labor Code.



- a. An inadvertent error in listing the California contractor license number on the Designated Subcontractors List shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive if the correct contractor's license number is submitted to the District within 24 hours after the bid opening and the corrected number corresponds with the submitted name and location for that subcontractor.
 - b. An inadvertent error listing an unregistered subcontractor shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive provided that any of the following apply:
 - (1) The subcontractor is registered prior to the bid opening.
 - (2) The subcontractor is registered and has paid the penalty registration fee within 24 hours after the bid opening.
 - (3) The subcontractor is replaced by another registered subcontractor pursuant to Public Contract Code section 4107.
15. If a mandatory pre-bid conference and site visit ("Site Visit") is required as referenced in the Notice to Bidders, then Bidders must submit the Site Visit Certification with their Bid. District will transmit to all prospective Bidders of record such Addenda as District in its discretion considers necessary in response to questions arising at the Site Visit. Oral statements shall not be relied upon and will not be binding or legally effective. Addenda issued by the District as a result of the Site Visit, if any, shall constitute the sole and exclusive record and statement of the results of the Site Visit.
16. Bidders shall submit the Non-Collusion Declaration with their bids. Bids submitted without the Non-Collusion Declaration shall be deemed nonresponsive and will not be considered.
17. The Contractor and all Subcontractors under the Contractor shall pay all workers on all work performed pursuant to the Contract not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code. Copies of the general prevailing rates of per diem wages for each craft, classification, or type of worker needed to execute the Contract, as determined by Director of the Department of Industrial Relations, are available upon request at the District's principal office. Prevailing wage rates are also available on the internet at <http://www.dir.ca.gov>.

Since the Project is funded in whole or in part with federal funds, the Contractor and all Subcontractors under the Contractor shall comply with the Davis-Bacon Act, applicable reporting requirements, and any other applicable requirements for federal funding. If a conflict exists with a state requirement, the more stringent provision shall control.
18. Submission of bid signifies careful examination of Contract Documents and complete understanding of the nature, extent, and location of Work to be performed. Bidders must complete the tasks listed below as a condition to bidding, and submission of a



bid shall constitute the Bidder's express representation to District that Bidder has fully completed the following:

- a. Bidder has visited the Site, if required, and has examined thoroughly and understood the nature and extent of the Contract Documents, Work, Site, locality, actual conditions, as-built conditions, and all local conditions and federal, state and local laws, and regulations that in any manner may affect cost, progress, performance, or furnishing of Work or that relate to any aspect of the means, methods, techniques, sequences, or procedures of construction to be employed by Bidder and safety precautions and programs incident thereto;
- b. Bidder has conducted or obtained and has understood all examinations, investigations, explorations, tests, reports, and studies that pertain to the subsurface conditions, as-built conditions, underground facilities, and all other physical conditions at or contiguous to the Site or otherwise that may affect the cost, progress, performance, or furnishing of Work, as Bidder considers necessary for the performance or furnishing of Work at the Contract Sum, within the Contract Time, and in accordance with the other terms and conditions of Contract Documents, including specifically the provisions of the General Conditions; and no additional examinations, investigations, explorations, tests, reports, studies, or similar information or data are or will be required by Bidder for such purposes;
- c. Bidder has correlated its knowledge and the results of all such observations, examinations, investigations, explorations, tests, reports, and studies with the terms and conditions of the Contract Documents;
- d. Bidder has given the District prompt written notice of all conflicts, errors, ambiguities, or discrepancies that it has discovered in or among the Contract Documents and the actual conditions, and the written resolution(s) thereof by the District is/are acceptable to Bidder;
- e. Bidder has made a complete disclosure in writing to the District of all facts bearing upon any possible interest, direct or indirect, that Bidder believes any representative of the District or other officer or employee of the District presently has or will have in this Contract or in the performance thereof or in any portion of the profits thereof;
- f. Bidder must, prior to bidding, perform the work, investigations, research, and analysis required by this document and that Bidder represented in its Bid Form and Proposal and the Agreement that it performed prior to bidding. Contractor under this Contract is charged with all information and knowledge that a reasonable bidder would ascertain from having performed this required work, investigation, research, and analysis. Bid prices must include entire cost of all work "incidental" to completion of the Work.
- g. Conditions Shown on the Contract Documents: Information as to underground conditions, as-built conditions, or other conditions or obstructions, indicated in the Contract Documents, e.g., on Drawings or in Specifications, has been obtained with reasonable care, and has been recorded in good faith. However, District only warrants, and Bidder may only rely, on the accuracy of limited types of information.



- (1) As to above-ground conditions or as-built conditions shown or indicated in the Contract Documents, there is no warranty, express or implied, or any representation express or implied, that such information is correctly shown or indicated. This information is verifiable by independent investigation and Bidder is required to make such verification as a condition to bidding. In submitting its Bid, Bidder shall rely on the results of its own independent investigation. In submitting its Bid, Bidder shall not rely on District-supplied information regarding above-ground conditions or as-built conditions.
 - (2) As to any subsurface condition shown or indicated in the Contract Documents, Bidder may rely only upon the general accuracy of actual reported depths, actual reported character of materials, actual reported soil types, actual reported water conditions, or actual obstructions shown or indicated. District is not responsible for the completeness of such information for bidding or construction; nor is District responsible in any way for any conclusions or opinions that the Bidder has drawn from such information; nor is the District responsible for subsurface conditions that are not specifically shown (for example, District is not responsible for soil conditions in areas contiguous to areas where a subsurface condition is shown).
- h. Conditions Shown in Reports and Drawings Supplied for Informational Purposes: Reference is made to the document entitled Geotechnical Data, and the document entitled Existing Conditions, for identification of:
 - (1) Subsurface Conditions: Those reports of explorations and tests of subsurface conditions at or contiguous to the Site that have been utilized by Architect in preparing the Contract Documents; and
 - (2) Physical Conditions: Those drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site that has been utilized by Architect in preparing the Contract Documents.
 - (3) These reports and drawings are **not** Contract Documents and, except for any "technical" data regarding subsurface conditions specifically identified in Geotechnical Data and Existing Conditions, and underground facilities data, Bidder may not in any manner rely on the information in these reports and drawings. Subject to the foregoing, Bidder must make its own independent investigation of all conditions affecting the Work and must not rely on information provided by District.
19. Bids shall be based on products and systems specified in Contract Documents or listed by name in Addenda. Whenever in the Specifications any materials, process, or article is indicated or specified by grade, patent, or proprietary name, or by name of manufacturer, that Specification shall be deemed to be followed by the words "or equal." Bidder may, unless otherwise stated, offer any material, process, or article that shall be substantially equal or better in every respect to that so indicated or specified. The District is not responsible and/or liable in any way for a Contractor's damages and/or claims related, in any way, to that Contractor's basing its bid on any requested substitution that the District has not approved in advance and in writing.



Contractors and materials suppliers who submit requests for substitutions prior to the award of the Contract must do so in writing and in compliance with Public Contract Code section 3400. All requests must comply with the following:

- a. District must receive any notice of request for substitution of a specified item a minimum of **TEN (10)** calendar days prior to bid opening. The Successful Bidder will not be allowed to substitute specified items unless properly noticed.
 - b. Within 35 days after the date of the Notice of Award, the Successful Bidder shall submit data substantiating the request(s) for all substitution(s) containing sufficient information to assess acceptability of product or system and impact on Project, including, without limitation, the requirements specified in the Special Conditions and the Specifications. Insufficient information shall be grounds for rejection of substitution.
 - c. Approved substitutions, if any, shall be listed in Addenda. District reserves the right not to act upon submittals of substitutions until after bid opening.
 - d. Substitutions may be requested after Contract has been awarded only if indicated in and in accordance with requirements specified in the Special Conditions and the Specifications.
20. Bidders may examine any available "as-built" drawings of previous work by giving District reasonable advance notice. District will not be responsible for accuracy of "as-built" drawings. The document entitled Existing Conditions applies to all supplied "as-built" drawings.
 21. All questions about the meaning or intent of the Contract Documents are to be directed via email to the District to Ryan Lancaster, Lead Construction Project Specialist at rlancaster@lodiUSD.net. Interpretations or clarifications considered necessary by the District in response to such questions will be issued in writing by Addenda and will be made available to all parties recorded by the District as having attended the pre-bid conference and site visit, and made available as posted on the District's website at <https://www.lodiUSD.net/district/departments/business-services/facilities-and-planning>. Questions received less than **SEVEN (7)** calendar days prior to the date for opening bids may not be answered. Only questions answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.
 22. Addenda may also be issued to modify other parts of the Contract Documents as deemed advisable by the District.
 23. Each Bidder must acknowledge each Addendum in its Bid Form and Proposal by number or its Bid shall be considered non-responsive. Each Addendum shall be part of the Contract Documents. A complete listing of Addenda may be secured from the District.
 24. This Contract may include alternates. Alternates are defined as alternate products, materials, equipment, systems, methods, or major elements of the construction that may, at the District's option and under terms established in the Contract and pursuant to section 20103.8 of the Public Contract Code, be selected for the Work.



25. The District shall award the Contract, if it awards it at all, to the lowest responsive responsible bidder based on the criteria as indicated in the Notice to Bidders. In the event two or more responsible bidders submit identical bids, the District shall select the Bidder to whom to award the Contract by lot.
26. Discrepancies between written words and figures, or words and numerals, will be resolved in favor of figures or numerals.
27. Bidders in contention for contract awards shall be required to attend a Post-Bid interview, which will be set within three (3) calendar days following bid opening. A duly authorized representative of the apparent low bidder is required to attend the Post Bid Interview, in person. The apparent low bidder's authorized representative(s) must have (1) knowledge of how the bid submitted was prepared, (2) the person responsible for supervising performance of the Work, and (3) the authority to bind the apparent low bidder. Failure to attend the Post Bid Interview as scheduled will be considered just cause for the District to reject the Bid as nonresponsive.
28. Any bid protest by any Bidder regarding any other bid must be submitted in writing to the District, before 5:00 p.m. of the **THIRD (3rd)** business day following bid opening.
 - a. Only a Bidder who has actually submitted a bid, and who could be awarded the Contract if the bid protest is upheld, is eligible to submit a bid protest. Subcontractors are not eligible to submit bid protests. A Bidder may not rely on the bid protest submitted by another Bidder.
 - b. A bid protest must contain a complete statement of any and all bases for the protest and all supporting documentation. Materials submitted after the bid protest deadline will not be considered.
 - c. The protest must refer to the specific portions of all documents that form the basis for the protest.
 - (1) Without limitation to any other basis for protest, an inadvertent error in listing the California contractor's license number on the Designated Subcontractors List shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive if the correct contractor's license number is submitted to the District within 24 hours after the bid opening and the corrected number corresponds with the submitted name and location for that subcontractor.
 - (2) Without limitation to any other basis for protest, an inadvertent error listing an unregistered subcontractor shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive provided that any of the following apply:
 - (i) The subcontractor is registered prior to the bid opening.
 - (ii) The subcontractor is registered and has paid the penalty registration fee within 24 hours after the bid opening.



- (iii) The subcontractor is replaced by another registered subcontractor pursuant to Public Contract Code section 4107.
 - d. The protest must include the name, address and telephone number of the person representing the protesting party.
 - e. The party filing the protest must concurrently transmit a copy of the protest and any attached documentation to all other parties with a direct financial interest that may be adversely affected by the outcome of the protest. Such parties shall include all other bidders or proposers who appear to have a reasonable prospect of receiving an award depending upon the outcome of the protest.
 - f. The procedure and time limits set forth in this paragraph are mandatory and are each bidder's sole and exclusive remedy in the event of bid protest. Failure to comply with these procedures shall constitute a waiver of any right to further pursue the bid protest, including filing a Government Code Claim or legal proceedings.
29. The Bidder to whom Contract is awarded shall execute and submit the following documents by **5:00 p.m.** of the **SEVENTH (7th)** calendar day following the date of the Notice of Award. Failure to properly and timely submit these documents entitles District to reject the bid as nonresponsive.
- a. Agreement: To be executed by successful Bidder. Submit four (4) copies, each bearing an original signature.
 - b. Escrow of Bid Documentation: This must include all required documentation. See the document titled Escrow Bid Documentation for more information.
 - c. Performance Bond (100%): On the form provided in the Contract Documents and fully executed as indicated on the form.
 - d. Payment Bond (Contractor's Labor and Material Bond) (100%): On the form provided in the Contract Documents and fully executed as indicated on the form.
 - e. Insurance Certificates and Endorsements as required.
 - f. Workers' Compensation Certification.
 - g. Prevailing Wage and Related Labor Requirements Certification.
 - h. Disabled Veteran Business Enterprise Participation Certification.
 - i. Drug-Free Workplace Certification.
 - j. Tobacco-Free Environment Certification.
 - k. Hazardous Materials Certification.
 - l. Lead-Based Materials Certification.



- m. Imported Materials Certification.
 - n. Criminal Background Investigation/Fingerprinting Certification.
 - o. Buy American Certification.
 - p. Registered Subcontractors List: Must include Department of Industrial Relations (DIR) registration number of each subcontractor for all tiers.
30. Time for Completion: District may issue a Notice to Proceed within **NINETY (90)** days from the date of the Notice of Award. Once Contractor has received the Notice to Proceed, Contractor shall complete the Work within the period of time indicated in the Contract Documents.
- a. In the event that the District desires to postpone issuing the Notice to Proceed beyond this 90-day period, it is expressly understood that with reasonable notice to the Contractor, the District may postpone issuing the Notice to Proceed.
 - b. It is further expressly understood by Contractor that Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of the issuance of the Notice to Proceed beyond a 90-day period. If the Contractor believes that a postponement of issuance of the Notice to Proceed will cause a hardship to the Contractor, the Contractor may terminate the Contract. Contractor's termination due to a postponement beyond this 90-day period shall be by written notice to District within **TEN (10)** calendar days after receipt by Contractor of District's notice of postponement.
 - c. It is further understood by the Contractor that in the event that Contractor terminates the Contract as a result of postponement by the District, the District shall only be obligated to pay Contractor for the Work that Contractor had performed at the time of notification of postponement and which the District had in writing authorized Contractor to perform prior to issuing a Notice to Proceed.
 - d. Should the Contractor terminate the Contract as a result of a notice of postponement, District shall have the authority to award the Contract to the next lowest responsive responsible bidder.
31. District reserves the right to reject any or all bids, including without limitation the right to reject any or all nonconforming, nonresponsive, unbalanced, or conditional bids, to re-bid, and to reject the bid of any bidder if District believes that it would not be in the best interest of the District to make an award to that bidder, whether because the bid is not responsive or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by District. District also reserves the right to waive any inconsequential deviations or irregularities in any bid. For purposes of this paragraph, an "unbalanced bid" is one having nominal prices for some work items and/or enhanced prices for other work items.
32. It is the policy of the District that no qualified person shall be excluded from participating in, be denied the benefits of, or otherwise be subjected to



discrimination in any consideration leading to the award of contract, based on race, color, gender, sexual orientation, political affiliation, age, ancestry, religion, marital status, national origin, medical condition or disability. The Successful Bidder and its subcontractors shall comply with applicable federal and state laws, including, but not limited to the California Fair Employment and Housing Act, beginning with Government Code section 12900, and Labor Code section 1735.

33. Prior to the award of Contract, District reserves the right to consider the responsibility of the Bidder. District may conduct investigations as District deems necessary to assist in the evaluation of any bid and to establish the responsibility, including, without limitation, qualifications and financial ability of Bidders, proposed subcontractors, suppliers, and other persons and organizations to perform and furnish the Work in accordance with the Contract Documents to District's satisfaction within the prescribed time.

END OF DOCUMENT



DOCUMENT 00 21 13.1

BIDDER INFORMATION AND FORMS

Pursuant to Public Contract Code §20111.6, effective January 1, 2014, school districts are required to conduct a prequalification process for General Contractors, and Mechanical, Electrical and Plumbing Subcontractors for projects over \$1,000,000. Only those contractors who submitted a prequalification application and were notified that they qualified may submit bids on this project. Prequalification can be completed on the PQBids website using <https://pqbids.com/lodi/>. The District must receive applications at least ten (10) business days prior to the scheduled proposal submission deadline on this advertised project.

END OF DOCUMENT



DOCUMENT 00 31 19

EXISTING CONDITIONS

1. Summary

This document describes existing conditions at or near the Project, and use of information available regarding existing conditions. This document is **not** part of the Contract Documents. See General Conditions for definition(s) of terms used herein.

2. Reports and Information on Existing Conditions

- a. Documents providing a general description of the Site and conditions of the Work may have been collected by the Lodi Unified School District ("District"), its consultants, contractors, and tenants. These documents may, but are not required to, include previous contracts, contract specifications, tenant improvement contracts, as-built drawings, utility drawings, and information regarding underground facilities.
- b. Information regarding existing conditions may be inspected at the District offices or the Construction Manager's offices, if any, and copies may be obtained at cost of reproduction and handling upon Bidder's agreement to pay for such copies. These reports, documents, and other information are **not** part of the Contract Documents. These reports, documents, and other information do **not** excuse Contractor from fulfilling Contractor's obligation to independently investigate any or all existing conditions or from using reasonable prudent measures to avoid damaging existing improvements.
- c. Information regarding existing conditions may also be included in the Project Manual, but shall **not** be considered part of the Contract Documents.
- d. Prior to commencing this Work, Contractor and the District's representative shall survey the Site to document the condition of the Site. Contractor will record the survey in digital videotape format and provide an electronic copy to the District within fourteen (14) days of the survey.
- e. Contractor may also document any pre-existing conditions in writing, provided that both the Contractor and the District's representative agree on said conditions and sign a memorandum documenting the same.
- f. The reports and other data or information regarding existing conditions and underground facilities at or contiguous to the Project are the following:
 - (1) Original Construction Drawings.
 - (2) Survey of Site.
 - (3) Geotechnical Report(s).
 - (4) Hazardous Material Report(s).



3. **Use of Information**

- a. Information regarding existing conditions was obtained only for use of District and its consultants, contractors, and tenants for planning and design and is **not** part of the Contract Documents.
- b. District does not warrant, and makes no representation regarding, the accuracy or thoroughness of any information regarding existing conditions. Bidder represents and agrees that in submitting a bid it is not relying on any information regarding existing conditions supplied by District.
- c. Under no circumstances shall District be deemed to warrant or represent existing above-ground conditions, as-built conditions, or other actual conditions, verifiable by independent investigation. These conditions are verifiable by Bidder by the performance of its own independent investigation that Bidder must perform as a condition to bidding and Bidder should not and shall not rely on this information or any other information supplied by District regarding existing conditions.
- d. Any information shown or indicated in the reports and other data supplied herein with respect to existing underground facilities at or contiguous to the Project may be based upon information and data furnished to District by the District's employees and/or consultants or builders of such underground facilities or others. District does not assume responsibility for the completeness of this information, and Bidder is solely responsible for any interpretation or conclusion drawn from this information.
- e. District shall be responsible only for the general accuracy of information regarding underground facilities, and only for those underground facilities that are owned by District, and only where Bidder has conducted the independent investigation required of it pursuant to the Instructions to Bidders, and discrepancies are not apparent.

4. **Investigations/Site Examinations**

- a. Before submitting a bid, each Bidder is responsible for conducting or obtaining any additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and underground facilities) at or contiguous to the Site or otherwise, that may affect cost, progress, performance, or furnishing of Work or that relate to any aspect of the means, methods, techniques, sequences, or procedures of construction to be employed by Bidder and safety precautions and programs incident thereto or that Bidder deems necessary to determine its Bid for performing and furnishing the Work in accordance with the time, price, and other terms and conditions of Contract Documents.
- b. On request, District will provide each Bidder access to the Site to conduct such examinations, investigations, explorations, tests, and studies, as each Bidder deems necessary for submission of a bid. Bidders must fill all holes and clean up and restore the Site to its former condition upon completion of its explorations, investigations, tests, and studies. Such investigations and Site examinations may be performed during any and all Site visits indicated in the Notice to Bidders and only under the provisions of the Contract



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1305 E. Vine Street

Documents, including, but not limited to, proof of insurance and obligation to indemnify against claims arising from such work, and District's prior approval.

END OF DOCUMENT



DOCUMENT 00 31 32

GEOTECHNICAL DATA

1. Summary

This document describes geotechnical data at or near the Project that is in the District's possession available for Contractor's review, and use of data resulting from various investigations. This document is **not** part of the Contract Documents. See General Conditions for definition(s) of terms used herein.

2. Geotechnical Reports

- a. Geotechnical reports may have been prepared for and around the Site and/or in connection with the Work by soil investigation engineers hired by Lodi Unified School District ("District"), and its consultants, contractors, and tenants.
- b. Geotechnical reports may be inspected at the District offices or the Construction Manager's offices, if any, and copies may be obtained at cost of reproduction and handling upon Bidder's agreement to pay for such copies. These reports are **not** part of the Contract Documents.
- c. The reports and drawings of physical conditions that may relate to the Project are the following:

N/A

3. Use of Data

- a. Geotechnical data were obtained only for use of District and its consultants, contractors, and tenants for planning and design and are **not** a part of Contract Documents.
- b. Except as expressly set forth below, District does not warrant, and makes no representation regarding, the accuracy or thoroughness of any geotechnical data. Bidder represents and agrees that in submitting a bid it is not relying on any geotechnical data supplied by District, except as specifically allowed below.
- c. Under no circumstances shall District be deemed to make a warranty or representation of existing above ground conditions, as-built conditions, geotechnical conditions, or other actual conditions verifiable by independent investigation. These conditions are verifiable by Bidder by the performance of its own independent investigation that Bidder should perform as a condition to bidding and Bidder must not and shall not rely on information supplied by District.



4. Limited Reliance Permitted on Certain Information

- a. Reference is made herein for identification of:

Reports of explorations and tests of subsurface conditions at or contiguous to the Site that have been utilized by District in preparation of the Contract Documents.

Drawings of physical conditions in or relating to existing subsurface structures (except underground facilities) that are at or contiguous to the Site and have been utilized by District in preparation of the Contract Documents.

- b. Bidder may rely upon the general accuracy of the "technical data" contained in the reports and drawings identified above, but only insofar as it relates to subsurface conditions, provided Bidder has conducted the independent investigation required pursuant to Instructions to Bidders, and discrepancies are not apparent. The term "technical data" in the referenced reports and drawings shall be limited as follows:
- (1) The term "technical data" shall include actual reported depths, reported quantities, reported soil types, reported soil conditions, and reported material, equipment or structures that were encountered during subsurface exploration. The term "technical data" does not include, and Bidder may not rely upon, any other data, interpretations, opinions or information shown or indicated in such drawings or reports that otherwise relate to subsurface conditions or described structures.
 - (2) The term "technical data" shall not include the location of underground facilities.
 - (3) Bidder may not rely on the completeness of reports and drawings for the purposes of bidding or construction. Bidder may rely upon the general accuracy of the "technical data" contained in such reports or drawings.
 - (4) Bidder is solely responsible for any interpretation or conclusion drawn from any "technical data" or any other data, interpretations, opinions, or information provided in the identified reports and drawings.

5. Investigations/Site Examinations

- a. Before submitting a bid, each Bidder is responsible for conducting or obtaining any additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and underground facilities) at or contiguous to the Site or otherwise, that may affect cost, progress, performance, or furnishing of Work or that relate to any aspect of the means, methods, techniques, sequences, or procedures of construction to be employed by Bidder and safety precautions and programs incident thereto or that Bidder deems necessary to determine its Bid for performing and furnishing the Work in accordance with the time, price, and other terms and conditions of Contract Documents.



- b. On request, District will provide each Bidder access to the Site to conduct such examinations, investigations, explorations, tests, and studies, as each Bidder deems necessary for submission of a bid. Bidders must fill all holes and clean up and restore the Site to its former condition upon completion of its explorations, investigations, tests, and studies. Such investigations and Site examinations may be performed during any and all Site visits indicated in the Notice to Bidders and only under the provisions of the Contract Documents, including, but not limited to, proof of insurance and obligation to indemnify against claims arising from such work, and District's prior approval.

END OF DOCUMENT



DOCUMENT 00 41 13

BID FORM AND PROPOSAL

To: Governing Board of the Lodi Unified School District ("District" or "Owner")

From: _____
(Proper Name of Bidder)

The undersigned declares that Bidder has read and understands the Contract Documents, including, without limitation, the Notice to Bidders and the Instructions to Bidders, and agrees and proposes to furnish all necessary labor, materials, and equipment to perform and furnish all work in accordance with the terms and conditions of the Contract Documents, including, without limitation, the Drawings and Specifications of Bid No. 0825-8425-2.

JAESC Portable Relocation

("Project" or "Contract") and will accept in full payment for that Work the following total lump sum amount, all taxes included:

_____	dollars \$ _____
BASE BID	

Allowance 10%

_____	dollars \$ _____
Allowance 10%	

Total Bid

_____	dollars \$ _____
Total Bid	

Descriptions of alternates are primarily scope definitions and do not necessarily detail the full range of materials and processes needed to complete the construction.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]



Additional Detail Regarding Calculation of Base Bid

1. **Unit Prices.** The Bidder's Base Bid includes the following unit prices, which the Bidder must provide and the District may, at its discretion, utilize in valuing additive and/or deductive change orders (Unit Prices shall include all labor, materials, services, profit, overhead, insurance, bonds, taxes, and all other incidental costs of Contractor, subcontractors, and suppliers):

SCHEDULE OF UNIT PRICES

Item No.	Description	Unit of Measure	Estimated Quantity	Unit Price	Total Cost = Unit Price x Estimated Quantity (Included in Base Bid)
				\$ _____	\$ _____
				\$ _____	\$ _____

Where scope of Work is decreased, all Work pertaining to the item, whether specifically stated or not, shall be omitted, and where scope of Work is increased, all work pertaining to that item required to render same ready for use on the Project in accordance with intentions of the Drawings and Specifications shall be included in the above agreed-upon price amount.

2. **Allowance.** The Bidder's Base Bid shall include a ten percent (10%) allowance for unforeseen items.

The above allowance shall only be allocated for unforeseen items relating to the Work. Contractor shall not bill for or be due any portion of this allowance unless the District has identified specific work, Contractor has submitted a price for that work or the District has proposed a price for that work, the District has accepted the cost for that work, and the District has prepared an Allowance Expenditure Directive incorporating that work. Contractor hereby authorizes the District to execute a unilateral deductive change order at or near the end of the Project for all or any portion of the allowance not allocated.

3. **OCIP. (NOT USED)**
4. The undersigned has reviewed the Work outlined in the Contract Documents and fully understands the scope of Work required in this Proposal, understands the construction and project management function(s) is described in the Contract Documents, and that each Bidder who is awarded a contract shall be in fact a prime contractor, not a subcontractor, to the District, and agrees that its Proposal, if accepted by the District, will be the basis for the Bidder to enter into a contract with the District in accordance with the intent of the Contract Documents.
5. The undersigned has notified the District in writing of any discrepancies or omissions or of any doubt, questions, or ambiguities about the meaning of any of the Contract Documents, and has contacted the Construction Manager before bid date to verify the issuance of any clarifying Addenda.



6. The undersigned agrees to commence work under this Contract on the date established in the Contract Documents and to complete all work within the time specified in the Contract Documents.
7. The liquidated damages clause of the General Conditions and Agreement is hereby acknowledged.
8. It is understood that the District reserves the right to reject this bid and that the bid shall remain open to acceptance and is irrevocable for a period of ninety (90) days.
9. The following documents are attached hereto:
 - Bid Bond on the District's form or other security
 - Designated Subcontractors List
 - Site Visit Certification
 - Non-Collusion Declaration
 - Iran Contracting Act Certification
 - OCIP Insurance forms

10. Receipt and acceptance of the following Addenda is hereby acknowledged:

No. _____, Dated _____	No. _____, Dated _____
No. _____, Dated _____	No. _____, Dated _____
No. _____, Dated _____	No. _____, Dated _____

11. Bidder acknowledges that the license required for performance of the Work is a _____ license.
12. Bidder hereby certifies that Bidder is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the Work.
13. Bidder specifically acknowledges and understands that if it is awarded the Contract, that it shall perform the Work of the Project while complying with all requirements of the Department of Industrial Relations.
14. Bidder hereby certifies that its bid includes sufficient funds to permit Bidder to comply with all local, state or federal labor laws or regulations during the Project, including payment of prevailing wage, and that Bidder will comply with the provisions of Labor Code section 2810(d) if awarded the Contract
15. Bidder specifically acknowledges and understands that if it is awarded the Contract, that it shall perform the Work of the Project while complying with the Davis Bacon Act, applicable reporting requirements, and any and all other applicable requirements for federal funding. If a conflict exists, the more stringent requirement shall control.
16. Bidder represents that it is competent, knowledgeable, and has special skills with respect to the nature, extent, and inherent conditions of the Work to be performed.



Bidder further acknowledges that there are certain peculiar and inherent conditions existent in the construction of the Work that may create, during the Work, unusual or peculiar unsafe conditions hazardous to persons and property.

17. Bidder expressly acknowledges that it is aware of such peculiar risks and that it has the skill and experience to foresee and to adopt protective measures to adequately and safely perform the Work with respect to such hazards.
18. Bidder expressly acknowledges that it is aware that if a false claim is knowingly submitted (as the terms "claim" and "knowingly" are defined in the California False Claims Act, Gov. Code, § 12650 et seq.), the District will be entitled to civil remedies set forth in the California False Claim Act. It may also be considered fraud and the Contractor may be subject to criminal prosecution.
19. The undersigned Bidder certifies that it is, at the time of bidding, and shall be throughout the period of the Contract, licensed by the State of California to do the type of work required under the terms of the Contract Documents and registered as a public works contractor with the Department of Industrial Relations. Bidder further certifies that it is regularly engaged in the general class and type of work called for in the Contract Documents.

Furthermore, Bidder hereby certifies to the District that all representations, certifications, and statements made by Bidder, as set forth in this bid form, are true and correct and are made under penalty of perjury.

Dated this _____ day of _____ 20 ____

Name of Bidder: _____

Type of Organization: _____

Signed by: _____

Title of Signer: _____

Address of Bidder: _____

Taxpayer Identification No. of Bidder: _____

Telephone Number: _____

Fax Number: _____

E-mail: _____ Web Page: _____

Contractor's License No(s): No.: _____ Class: _____ Expiration Date: _____

No.: _____ Class: _____ Expiration Date: _____

No.: _____ Class: _____ Expiration Date: _____

Public Works Contractor Registration No.: _____

END OF DOCUMENT



DOCUMENT 00 43 13

BID BOND

(Note: If Bidder is providing a bid bond as its bid security, Bidder must use this form, NOT a surety company form.)

KNOW ALL PERSONS BY THESE PRESENTS:

That the undersigned, _____, as Principal ("Principal"),

and _____, as Surety ("Surety"), a corporation organized and existing under and by virtue of the laws of the State of California and authorized to do business as a surety in the State of California, are held and firmly bound unto the Lodi Unified School District ("District") of San Joaquin County, State of California, as Obligee, in an amount equal to ten percent (10%) of the Base Bid plus alternates, in the sum of

_____ Dollars (\$ _____)

lawful money of the United States of America, for the payment of which sum well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted a bid to the District for all Work specifically described in the accompanying bid for the following project:

JAESC Portable Relocation ("Project" or "Contract").

NOW, THEREFORE, if the Principal is awarded the Contract and, within the time and manner required under the Contract Documents, after the prescribed forms are presented to Principal for signature, enters into a written contract, in the prescribed form in accordance with the bid, and files two bonds, one guaranteeing faithful performance and the other guaranteeing payment for labor and materials as required by law, and meets all other conditions to the Contract between the Principal and the Obligee becoming effective, or if the Principal shall fully reimburse and save harmless the Obligee from any damage sustained by the Obligee through failure of the Principal to enter into the written contract and to file the required performance and labor and material bonds, and to meet all other conditions to the Contract between the Principal and the Obligee becoming effective, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect. The full payment of the sum stated above shall be due immediately if Principal fails to execute the Contract within seven (7) days of the date of the District's Notice of Award to Principal.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or the call for bids, or to the work to be performed thereunder, or the specifications accompanying the same, shall in any way affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or the call for bids, or to the work, or to the specifications.



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In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorneys' fee to be fixed by the Court.

If the District awards the bid, the security of unsuccessful bidder(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no bidder may withdraw its bid for ninety (90) days after the date of the bid opening.

IN WITNESS WHEREOF, this instrument has been duly executed by the Principal and Surety above named, on the _____ day of _____, 20__.

Principal

By

Surety

By

Name of California Agent of Surety

Address of California Agent of Surety

Telephone Number of California Agent of Surety

Bidder must attach Power of Attorney and Certificate of Authority for Surety and a Notarial Acknowledgment for all Surety's signatures. The California Department of Insurance must authorize the Surety to be an admitted Surety Insurer.

END OF DOCUMENT



DOCUMENT 00 43 36

DESIGNATED SUBCONTRACTORS LIST
(Public Contact Code Sections 4100-4114)

PROJECT: **JAESC Portable Relocation**

Bidder acknowledges and agrees that it must clearly set forth below the name, location and California contractor license number of each subcontractor who will perform work or labor or render service to the Bidder in or about the construction of the Work or who will specially fabricate and install a portion of the Work according to detailed drawings contained in the plans and specifications in an amount in excess of one-half of one percent (0.5%) of Bidder's total Base Bid and the kind of Work that each will perform. Vendors or suppliers of materials only do not need to be listed.

Bidder acknowledges and agrees that, if Bidder fails to list as to any portion of Work, or if Bidder lists more than one subcontractor to perform the same portion of Work, Bidder must perform that portion itself or be subjected to penalty under applicable law. In case more than one subcontractor is named for the same kind of Work, state the portion of the kind of Work that each subcontractor will perform.

If alternate bid(s) is/are called for and Bidder intends to use subcontractors different from or in addition to those subcontractors listed for work under the Base Bid, Bidder must list subcontractors that will perform Work in an amount in excess of one half of one percent (0.5%) of Bidder's total Base Bid plus alternate(s).

If further space is required for the list of proposed subcontractors, attach additional copies of page 2 showing the required information, as indicated below.

Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____

Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____

Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____



Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____

Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____

Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____

Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____

Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____

Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____

Subcontractor Name: _____

CA Cont. Lic. #: _____ Location: _____

Portion of Work: _____

Date: _____

Proper Name of Bidder: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



DOCUMENT 00 45 01

SITE VISIT CERTIFICATION

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID
IF SITE VISIT WAS MANDATORY

PROJECT: **JAESC Portable Relocation**

Check option that applies:

_____ I certify that I visited the Site of the proposed Work, received the attached _____ pages of information, and became fully acquainted with the conditions relating to construction and labor. I fully understand the facilities, difficulties, and restrictions attending the execution of the Work under contract.

_____ I certify that _____ (Bidder's representative) visited the Site of the proposed Work, received the attached _____ pages of information, and became fully acquainted with the conditions relating to construction and labor. The Bidder's representative fully understood the facilities, difficulties, and restrictions attending the execution of the Work under contract.

Bidder fully indemnifies the Lodi Unified School District, its Architect, its Engineers, its Construction Manager, and all of their respective officers, agents, employees, and consultants from any damage, or omissions, related to conditions that could have been identified during my visit and/or the Bidder's representative's visit to the Site.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

Proper Name of Bidder: _____

Signature: _____

Print Name: _____

Title: _____



JAESC Portable Relocation
1305 E. Vine Street

ATTACHMENTS:

- 1.**
- 2.**
- 3.**

END OF DOCUMENT



DOCUMENT 00 45 19

**NON-COLLUSION DECLARATION
(Public Contract Code Section 7106)**

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.
[Title] [Name of Firm]

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____,
[Date]
at _____, _____.
[City] [State]

Date: _____

Proper Name of Bidder: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



DOCUMENT 00 45 19.01

IRAN CONTRACTING ACT CERTIFICATION
(Public Contract Code Sections 2202-2208)

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

Prior to bidding on or submitting a proposal for a contract for goods or services of \$1,000,000 or more, the bidder/proposer must submit this certification pursuant to Public Contract Code section 2204.

The bidder/proposer must complete **ONLY ONE** of the following two options. To complete OPTION 1, check the corresponding box **and** complete the certification below. To complete OPTION 2, check the corresponding box, complete the certification below, and attach documentation demonstrating the exemption approval.

- ☐ **OPTION 1.** Bidder/Proposer is not on the current list of persons engaged in investment activities in Iran created by the California Department of General Services ("DGS") pursuant to Public Contract Code section 2203(b), and we are not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.
- ☐ **OPTION 2.** Bidder/Proposer has received a written exemption from the certification requirement pursuant to Public Contract Code sections 2203(c) and (d). *A copy of the written documentation demonstrating the exemption approval is included with our bid/proposal.*

CERTIFICATION:

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY, that I am duly authorized to legally bind the bidder/proposer to the OPTION selected above. This certification is made under the laws of the State of California.

<i>Vendor Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	<i>Date Executed</i>

END OF DOCUMENT



DOCUMENT 00 45 26

WORKERS' COMPENSATION CERTIFICATION

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

Labor Code section 3700, in relevant part, provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- a. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this state; and/or
- b. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

(In accordance with Labor Code sections 1860 and 1861, the above certificate must be signed and filed with the awarding body prior to performing any Work under this Contract.)

END OF DOCUMENT



DOCUMENT 00 45 46.01

**PREVAILING WAGE AND
RELATED LABOR REQUIREMENTS CERTIFICATION**

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours' notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project including, without limitation, labor compliance monitoring and enforcement by the Department of Industrial Relations.

[IF THIS PROJECT USES FEDERAL FUNDS, DISTRICT SHOULD INCLUDE THE FOLLOWING] I hereby certify that I will also conform to the Federal Labor Standards Provisions regarding minimum wages, withholding, payrolls and basic records, apprentice and trainee employment requirements, equal employment opportunity requirements, Copeland Act requirements, Davis-Bacon and Related Act requirements, Contract Work Hours and Safety Standards Act requirements, and any and all other applicable requirements for federal funding for all Work on the above Project.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



DOCUMENT 00 45 46.02

**DISABLED VETERAN BUSINESS
ENTERPRISE PARTICIPATION CERTIFICATION**

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____
("Contractor" or "Bidder") ("Contract" or "Project").

GENERAL INSTRUCTIONS

Section 17076.11 of the Education Code requires school districts using, or planning to use, funds allocated pursuant to the State of California School Facility Program ("Program") for the construction and/or modernization of school buildings to have a participation goal for disabled veteran business enterprises ("DVBE") of at least three percent (3%) per year of the overall dollar amount expended each year by the school district on projects that receive state funding. Therefore, the lowest responsive responsible Bidder awarded the Contract must submit this document to the District with its executed Agreement, identifying the steps contractor took to solicit DVBE participation in conjunction with this Contract. **Do not submit this form with your bids.**

PART I – Method of Compliance with DVBE Participation Goals. Check the appropriate box to indicate your method of committing the contract dollar amount.

YOUR BUSINESS ENTERPRISE IS:	AND YOU WILL	AND YOU WILL
1.01 <input type="checkbox"/> Disabled veteran owned and your forces will perform at least 3% of this Contract	Include a copy of your DVBE letter from Office of Small Business and Disabled Veterans Business Enterprise Services ("OSDS")*	Complete Part 1 of this form and the Certification
1.02 <input type="checkbox"/> Disabled veteran owned but is unable to perform 3% of this Contract with your forces	Use DVBE subcontractors /suppliers to bring the Contract participation to at least 3%	Include a copy of each DVBE's letter from OSDS (including yours, if applicable), and complete Part 1 of this form and the Certification
1.03 <input type="checkbox"/> NOT disabled veteran owned	Use DVBE subcontractors /suppliers for at least 3% of this Contract	
1.04 <input type="checkbox"/> Unable to meet the required participation goals	Complete all of this form and the Certification	

* A DVBE letter from OSDS is obtained from the participating DVBE.



You must complete the following table to show the dollar amount of DVBE participation:

	TOTAL CONTRACT PRICE
1.01 Prime Bidder, if DVBE (own participation)	\$
1.02 DVBE Subcontractor or Supplier	
A.	
B.	
C.	
D.	
1.03 Subtotal (A & B)	
1.04 Non-DVBE	
1.05 Total Bid	

PART II – Contacts. To identify DVBE subcontractors/suppliers for participation in your contract, you must contact each of the following categories. You should contact several DVBE organizations.

CATEGORY	TELEPHONE NUMBER	DATE CONTACTED	PERSON CONTACTED
A. The District, if any			*
B. OSDS, provides assistance locating DVBEs at https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx	(916) 375-4940		*
C. DVBE Organization (List)			*

*Write "recorded message" in this column, if applicable.



PART III – Advertisement. You must advertise for DVBE participation in both a trade and focus paper. List the advertisement you place to solicit DVBE participation. Advertisements should be published at least fourteen (14) days prior to bid/proposal opening; if you cannot advertise fourteen (14) days prior, advertisements should be published as soon as possible. Advertisements must include that your firm is seeking DVBE participation, the project name and location, and your firm’s name, your contact person, and telephone number. Attach copies of advertisements to this form.

FOCUS/TRADE PAPER NAME	CHECK ONE		DATE OF ADVERTISEMENT
	TRADE	FOCUS	

PART IV – DVBE Solicitations. List DVBE subcontractors/suppliers that were invited to bid. Use the following instructions to complete the remainder of this section (read the three columns as a sentence from left to right). If you need additional space to list DVBE solicitations, please use a separate page and attach to this form.

IF THE DVBE.....	THEN.....		AND.....	
was selected to participate	Check "YES" in the "SELECTED" column		include a copy of their DVBE letter(s) from OSDS	
was NOT selected to participate	Check "NO" in the "SELECTED" column		state why in the "REASON NOT SELECTED" column	
did not respond to your solicitation	Check the "NO RESPONSE" column.			
DVBE CONTACTED	SELECTED		REASON NOT SELECTED	NO RESPONSE
	YES	NO		

A copy of this form must be retained by you and may be subject to a future audit.



CERTIFICATION

I, _____, certify that I am the bidder's _____
and that I have made a diligent effort to ascertain the facts with regard to the
representations made herein. In making this certification, I am aware of section 12650 et
seq. of the Government Code providing for the imposition of treble damages for making
false claims.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



DOCUMENT 00 45 46.03

DRUG-FREE WORKPLACE CERTIFICATION

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

This Drug-Free Workplace Certification form is required from the successful Bidder pursuant to Government Code section 8350 et seq., the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for the procurement of any property or service from any state agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract or grant awarded by a state agency may be subject to suspension of payments or termination of the contract or grant, and the contractor or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

The District is not a "state agency" as defined in the applicable section(s) of the Government Code, but the District is a local agency and public school district under California law and requires all contractors on District projects to comply with the provisions and requirements of the Drug-Free Workplace Act of 1990.

Contractor must also comply with the provisions of Health & Safety Code section 11362.3 which prohibits the consumption or possession of cannabis or cannabis products in any public place, including school grounds, and specifically on school grounds while children are present.

Contractor shall certify that it will provide a drug-free workplace by doing all of the following:

- c. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the person's or organization's workplace and specifying actions which will be taken against employees for violations of the prohibition.
- d. Establishing a drug-free awareness program to inform employees about all of the following:
 - (1) The dangers of drug abuse in the workplace.
 - (2) The person's or organization's policy of maintaining a drug-free workplace.
 - (3) The availability of drug counseling, rehabilitation, and employee-assistance programs.
 - (4) The penalties that may be imposed upon employees for drug abuse violations.
- e. Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required above, and that, as a



condition of employment on the contract or grant, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code section 8355 listed above and will publish a statement notifying employees concerning (a) the prohibition of controlled substance at the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by section 8355(a), and requiring that the employee agree to abide by the terms of that statement.

I also understand that if the District determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of section 8355, that the Contract awarded herein is subject to termination, suspension of payments, or both. I further understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of the aforementioned Act.

I acknowledge that I am aware of the provisions of and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990 and Health and Safety Code section 11362.3.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



DOCUMENT 00 45 46.04

TOBACCO-FREE ENVIRONMENT CERTIFICATION

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

This Tobacco-Free Environment Certification form is required from the successful Bidder.

Pursuant to, without limitation, 20 U.S.C. section 6083, Labor Code section 6400 et seq., Health & Safety Code section 104350 et seq., Business and Professions Code section 22950 et seq., and District Board policies, all District sites, including the Project site, are tobacco-free environments. Smoking and the use of tobacco products by all persons is prohibited on or in District property. District property includes school buildings, school grounds, school-owned vehicles and vehicles owned by others while on District property. The prohibition on smoking includes the use of any electronic smoking device that creates an aerosol or vapor, in any manner or in any form, and the use of any oral smoking device for the purpose of circumventing the prohibition of tobacco smoking. Further, Health & Safety Code section 11362.3 prohibits the smoking or use of cannabis or cannabis products in any place where smoking tobacco is prohibited.

I acknowledge that I am aware of the District's policy regarding tobacco-free environments at District sites, including the Project site and hereby certify that I will adhere to the requirements of that policy and not permit any of my firm's employees, agents, subcontractors, or my firm's subcontractors' employees or agents, to use tobacco and/or smoke on the Project site.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



DOCUMENT 00 45 46.05

HAZARDOUS MATERIALS CERTIFICATION

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

1. Contractor hereby certifies that no asbestos, or asbestos-containing materials, polychlorinated biphenyl (PCB), or any material listed by the federal or state Environmental Protection Agency or federal or state health agencies as a hazardous material, or any other material defined as being hazardous under federal or state laws, rules, or regulations, ("New Hazardous Material"), shall be furnished, installed, or incorporated in any way into the Project or in any tools, devices, clothing, or equipment used to affect any portion of Contractor's work on the Project for District.
2. Contractor further certifies that it has instructed its employees with respect to the above-mentioned standards, hazards, risks, and liabilities.
3. Asbestos and/or asbestos-containing material shall be defined as all items containing but not limited to chrysotile, crocidolite, amosite, anthophyllite, tremolite, and actinolite. Any or all material containing greater than one-tenth of one percent (0.1%) asbestos shall be defined as asbestos-containing material.
4. Any disputes involving the question of whether or not material is New Hazardous Material shall be settled by electron microscopy or other appropriate and recognized testing procedure, at the District's determination. The costs of any such tests shall be paid by Contractor if the material is found to be New Hazardous Material.
5. All Work or materials found to be New Hazardous Material or Work or material installed with equipment containing New Hazardous Material will be immediately rejected and this Work will be removed at Contractor's expense at no additional cost to the District.
6. Contractor has read and understood the document titled Hazardous Materials Procedures & Requirements, and shall comply with all the provisions outlined therein.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



DOCUMENT 00 45 46.06

LEAD-BASED MATERIALS CERTIFICATION

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

This certification provides notice to the Contractor that:

- (1) Contractor's work may disturb lead-containing building materials.
- (2) Contractor shall notify the District if any work may result in the disturbance of lead-containing building materials.
- (3) Contractor shall comply with the Renovation, Repair and Painting Rule, if lead-based paint is disturbed in a six-square-foot or greater area indoors or a 20-square-foot or greater area outdoors.

1. Lead as a Health Hazard

Lead poisoning is recognized as a serious environmental health hazard facing children today. Even at low levels of exposure, much lower than previously believed, lead can impair the development of a child's central nervous system, causing learning disabilities, and leading to serious behavioral problems. Lead enters the environment as tiny lead particles and lead dust disburse when paint chips, chalks, peels, wears away over time, or is otherwise disturbed. Ingestion of lead dust is the most common pathway of childhood poisoning; lead dust gets on a child's hands and toys and then into a child's mouth through common hand-to-mouth activity. Exposures may result from construction or remodeling activities that disturb lead paint, from ordinary wear and tear of windows and doors, or from friction on other surfaces.

Ordinary construction and renovation or repainting activities carried out without lead-safe work practices can disturb lead-based paint and create significant hazards. Improper removal practices, such as dry scraping, sanding, or water blasting painted surfaces, are likely to generate high volumes of lead dust.

Because the Contractor and its employees will be providing services for the District, and because the Contractor's work may disturb lead-containing building materials, CONTRACTOR IS HEREBY NOTIFIED of the potential presence of lead-containing materials located within certain buildings utilized by the District. All school buildings built prior to 1978 are presumed to contain some lead-based paint until sampling proves otherwise.

2. Overview of California Law

Education Code section 32240 et seq. is known as the Lead-Safe Schools Protection Act. Under this act, the Department of Health Services is to conduct a sample survey of schools in the State of California for the purpose of developing risk factors to predict lead contamination in public schools. (Ed. Code, § 32241.)



Any school that undertakes any action to abate existing risk factors for lead is required to utilize trained and state-certified contractors, inspectors, and workers. (Ed. Code, § 32243, subd. (b).) Moreover, lead-based paint, lead plumbing, and solders, or other potential sources of lead contamination, shall not be utilized in the construction of any new school facility or the modernization or renovation of any existing school facility. (Ed. Code, § 32244.)

Both the Federal Occupational Safety and Health Administration ("Fed/OSHA") and the California Division of Occupational Safety and Health ("Cal/OSHA") have implemented safety orders applicable to all construction work where a contractor's employee may be occupationally exposed to lead.

The OSHA Regulations apply to all construction work where a contractor's employee may be occupationally exposed to lead. The OSHA Regulations contain specific and detailed requirements imposed on contractors subject to those regulations. The OSHA Regulations define construction work as work for construction, alteration, and/or repair, including painting and decorating. Regulated work includes, but is not limited to, the following:

- a. Demolition or salvage of structures where lead or materials containing lead are present;
- b. Removal or encapsulation of materials containing lead;
- c. New construction, alteration, repair, or renovation of structures, substrates, or portions thereof, that contain lead, or materials containing lead;
- d. Installation of products containing lead;
- e. Lead contamination/emergency cleanup;
- f. Transportation, disposal, storage, or containment of lead or materials containing lead on the site or location at which construction activities are performed; and
- g. Maintenance operations associated with the construction activities described in the subsection.

Because it is assumed by the District that all painted surfaces (interior as well as exterior) within the District contain some level of lead, it is imperative that the Contractor, its workers and subcontractors fully and adequately comply with all applicable laws, rules and regulations governing lead-based materials (including title 8, California Code of Regulations, section 1532.1).

Contractor shall notify the District if any Work may result in the disturbance of lead-containing building materials. Any and all Work that may result in the disturbance of lead-containing building materials shall be coordinated through the District. A signed copy of this Certification shall be on file prior to beginning Work on the Project, along with all current insurance certificates.



3. Renovation, Repair and Painting Rule, Section 402(c)(3) of the Toxic Substances Control Act

The EPA requires lead safe work practices to reduce exposure to lead hazards created by renovation, repair and painting activities that disturb lead-based paint. Pursuant to the Renovation, Repair and Painting Rule (RRP), renovations in homes, childcare facilities, and schools built prior to 1978 must be conducted by certified renovations firms, using renovators with training by a EPA-accredited training provider, and fully and adequately complying with all applicable laws, rules and regulations governing lead-based materials, including those rules and regulations appearing within title 40 of the Code of Federal Regulations as part 745 (40 CFR 745).

The RRP requirements apply to all contractors who disturb lead-based paint in a six-square-foot or greater area indoors or a 20-square-foot or greater area outdoors. If a DPH-certified inspector or risk assessor determines that a home constructed before 1978 is lead-free, the federal certification is not required for anyone working on that particular building.

4. **Contractor's Liability**

If the Contractor fails to comply with any applicable laws, rules, or regulations, and that failure results in a site or worker contamination, the Contractor will be held solely responsible for all costs involved in any required corrective actions, and shall defend, indemnify, and hold harmless the District, pursuant to the indemnification provisions of the Contract, for all damages and other claims arising therefrom.

If lead disturbance is anticipated in the Work, only persons with appropriate accreditation, registrations, licenses, and training shall conduct this Work.

It shall be the responsibility of the Contractor to properly dispose of any and all waste products, including, but not limited to, paint chips, any collected residue, or any other visual material that may occur from the prepping of any painted surface. It will be the responsibility of the Contractor to provide the proper disposal of any hazardous waste by a certified hazardous waste hauler. This company shall be registered with the Department of Transportation (DOT) and shall be able to issue a current manifest number upon transporting any hazardous material from any school site within the District.

The Contractor shall provide the District with any sample results prior to beginning Work, during the Work, and after the completion of the Work. The District may request to examine, prior to the commencement of the Work, the lead training records of each employee of the Contractor.

THE CONTRACTOR HEREBY ACKNOWLEDGES, UNDER PENALTY OF PERJURY, THAT IT:

1. HAS RECEIVED NOTIFICATION OF POTENTIAL LEAD-BASED MATERIALS ON THE OWNER'S PROPERTY;
2. IS KNOWLEDGEABLE REGARDING AND WILL COMPLY WITH ALL APPLICABLE LAWS, RULES, AND REGULATIONS GOVERNING WORK WITH, AND DISPOSAL, OF LEAD.



JAESC Portable Relocation
1305 E. Vine Street

THE UNDERSIGNED WARRANTS THAT HE/SHE HAS THE AUTHORITY TO SIGN ON BEHALF OF AND BIND THE CONTRACTOR. THE DISTRICT MAY REQUIRE PROOF OF SUCH AUTHORITY.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



DOCUMENT 00 45 46.07

IMPORTED MATERIALS CERTIFICATION

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

This form shall be executed by all entities that, in any way, provide or deliver and/or supply any soils, aggregate, or related materials ("Fill") to the Project Site and shall be provided to the District at least ten (10) days before delivery. All Fill shall satisfy all requirements of any environmental review of the Project performed pursuant to the statutes and guidelines of the California Environmental Quality Act, section 21000 et seq. of the Public Resources Code ("CEQA"), and all requirements of section 17210 et seq. of the Education Code, including requirements for a Phase I environmental assessment acceptable to the State of California Department of Education and Department of Toxic Substances Control.

Certification of: ☐ Delivery Firm/Transporter ☐ Supplier ☐ Manufacturer
☐ Wholesaler ☐ Broker ☐ Retailer
☐ Distributor ☐ Other _____

Type of Entity ☐ Corporation ☐ General Partnership
☐ Limited Partnership ☐ Limited Liability Company
☐ Sole Proprietorship ☐ Other _____

Name of firm ("Firm"): _____

Mailing address: _____

Addresses of branch office used for this Project: _____

If subsidiary, name and address of parent company: _____

By my signature below, I hereby certify that I am aware of section 25260 of the Health and Safety Code and the sections referenced therein regarding the definition of hazardous material. I further certify on behalf of the Firm that all soils, aggregates, or related materials provided, delivered, and/or supplied or that will be provided, delivered, and/or supplied by this Firm to the Project Site are free of any and all hazardous material as defined in section 25260 of the Health and Safety Code. I further certify that I am authorized to make this certification on behalf of the Firm.

Date: _____

Proper Name of Firm: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



DOCUMENT 00 45 46.08

CRIMINAL BACKGROUND INVESTIGATION
/FINGERPRINTING CERTIFICATION

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

The undersigned does hereby certify to the governing board of the District as follows:

That I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor certifies that it has taken at least one of the following actions with respect to the construction Project that is the subject of the Contract (check all that apply):

- ☐ The Contractor is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(k) with respect to all Contractor's employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and hereby agrees to the District's preparation and submission of fingerprints such that the California Department of Justice may determine that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. No work shall commence until such determination by DOJ has been made.

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District and undertake to prepare and submit Contractor's fingerprints as if he or she was an employee of the District.

Date: _____

District Representative's Name and Title: _____

District Representative's Signature: _____

- ☐ The Contractor, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Contractor's employees and all of its Subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; and/or
- ☐ Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or



- ☐ Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained, or as described below, will ascertain, has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's and its subcontractors' employees is:

Name: _____

Title: _____

NOTE: If the Contractor is a sole proprietor, and elects the above option, Contractor must have the above-named employee's fingerprints prepared and submitted by the District, in accordance with Education Code section 45125.1(k). No work shall commence until such determination by DOJ has been made.

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District and undertake to prepare and submit Contractor's fingerprints as if he or she was an employee of the District.

Date: _____

District Representative's Name and Title: _____

District Representative's Signature: _____

- ☐ *The Work on the Contract is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Contract shall come in contact with the District pupils or (ii) Contractor's employees or any subcontractor or supplier of any tier of the Contract will have only limited contact, if any, with District pupils and the District will take appropriate steps to protect the safety of any pupils that may come in contact with Consultant's employees, subcontractors or suppliers so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Contractor under the Contract.*

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District.

Date: _____

District Representative's Name and Title: _____

District Representative's Signature: _____

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____



DOCUMENT 00 45 46.09

BUY AMERICAN CERTIFICATION

PROJECT/CONTRACT NO.: **JAESC Portable Relocation/0825-8425-2** between the Lodi Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

Federal regulations require that all of the iron, steel, and manufactured goods used in projects for the construction, installation, repairs, renovation, modernization, or maintenance of a public building or public work funded in part or in whole by federal stimulus funds, with the exception of projects funded by Qualified School Construction Bonds, be produced in the United States of America, unless a federal department waives this requirement because (1) it is inconsistent with the public interest, (2) the goods are not produced in sufficient quantities or of satisfactory quality in the United States, or (3) the requirement would increase the cost of the Project overall by more than twenty-five percent (25%) ("Buy American").

Contractor shall submit this Certification with its executed agreement, identifying the steps Contractor will take to use goods produced in the United States of America in carrying out this Contract. Bidder should not submit this form with its bid.

Contractor shall retain a copy of this form and may be subject to a future audit.

CERTIFICATION

On behalf of Contractor, I represent and covenant that Contractor will use on the Project only iron, steel and manufactured goods produced in the United States of America except goods for which a federal department has waived this requirement.

I, _____, certify that I am the Contractor's _____ and that the representations and covenants made herein are true and correct. In making this certification, I am aware of section 12650 et seq. of the Government Code providing for the imposition of treble damages for making false claims.

Date: _____

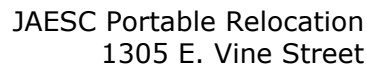
Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT



ROOFING PROJECT CERTIFICATION



JAESC Portable Relocation
1305 E. Vine Street

By my signature below, I hereby certify that, to the best of my knowledge, the contents of this disclosure are true, or are believed to be true. I further certify on behalf of the Firm that I am aware of section 3000 et seq. of the California Public Contract Code, and the sections referenced therein regarding the penalties for providing false information or failing to disclose a financial relationship in this disclosure. I further certify that I am authorized to make this certification on behalf of the Firm.

Date: _____

Proper Name of Firm: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT

PROJECT MANUAL
INCLUDING SPECIFICATIONS

FOR

**LODI UNIFIED SCHOOL DISTRICT
DISTRICT OFFICE PORTABLES**

**1305 E Vine St.
Lodi, California 95240**

Client Project Number:
N/A

ARCHITECT

SVA ARCHITECTS
2030 Franklin Street, Suite 210
Oakland, CA 94612
Telephone: 510.267.3180

SVA Project Number:
2020-40126

February 3, 2022
City Submittal

SECTION 00 01 10

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Not used.

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Not used

END OF SECTION

SECTION 01 11 00

SUMMARY OF WORK

PART 1 - GENERAL

1.1 SUMMARY

- A. Project consists of construction of ***Lodi USD District Office Portables located at 1305 E Vine St, Lodi, California***, as indicated in Contract Documents.
 - 1. Owner reserves right to remove and retain possession of existing items prior to start of Contract.
 - 2. Removal of hazardous material shall be per separately provided hazardous material abatement report prepared by others. Architect shall not be involved in determination, removal or disposal of hazardous materials.

1.2 REQUIREMENTS INCLUDED

- A. This section includes administrative provisions:
 - 1. Work sequence.
 - 2. Contractors use of premises.
 - 3. Field engineering.
 - 4. Regulatory requirements and reference standards.
 - 5. Owner furnished Contractor installed products (OFCI).
 - 6. Owner pre-ordered products.

1.3 WORK SEQUENCE

- A. Coordinate construction schedule and operations with Owner and Architect.
- B. Perform construction in phases as indicated.

1.4 CONTRACTORS USE OF PREMISES

- A. Limit use of premises for Work and construction operations and to allow for work by other contractors.
- B. Coordinate use of premises and access to site under direction of Owner and Architect.

1.5 FIELD ENGINEERING

- A. Provide field engineering services; establish lines and levels by use of recognized engineering survey practices.
- B. Locate and protect control and reference points.

1.6 REGULATORY REQUIREMENTS AND REFERENCE STANDARDS

A. Regulatory Requirements:

1. Architect has contacted governing authorities and reviewed design requirements of local, state and federal agencies for applicability to Project.
2. Contractor shall be responsible for contacting governing authorities directly for necessary information and decisions bearing upon performance of Work.

B. Reference Standards:

1. For Products specified by association or trade standards, comply with requirements of referenced standard, except when more rigid requirements are specified or are required by applicable codes.
2. Applicable date of each standard is that in effect as of date on proposal or date on Contract where no proposal is available, except when a specific date is specified.

1.7 OWNER FURNISHED CONTRACTOR INSTALLED PRODUCTS (OFCI)

A. Select products are to be furnished and paid for by Owner and installed by Contractor:

1. Refer to Drawings and Specifications.

B. Owner's Responsibilities:

1. Arrange for and deliver shop drawings, product data, and samples to Contractor.
2. Arrange and pay for product delivery to site.
3. Inspect products jointly with Contractor on delivery.
4. Submit claims for transportation damage.
5. Arrange for replacement of damaged, defective, or missing items.
6. Arrange for manufacturer's warranties, inspections, and service.

C. Contractor's Responsibilities:

1. Review shop drawings, product data, and samples.
2. Receive and unload products at site.
3. Inspect jointly with Owner for completeness and damage.
4. Handle, store, and install products.
5. Finish products as required after installation.
6. Repair or replace items damaged by Work of this Contract.

1.8 OWNER PRE-ORDERED PRODUCTS

A. Select products have been pre-ordered by Owner:

1. Refer to Drawings.

- B. Owner has negotiated purchase orders for these products for incorporation into Project.
 - 1. Purchase orders are assigned to Contractor; costs shall be included into base bid.
 - 2. Contractor's responsibilities are same as if Contractor negotiated purchase orders.

END OF SECTION

SECTION 01 20 00

PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Special administrative and procedural requirements necessary to prepare and process Application for Payment.

1.2 SCHEDULE OF VALUE

- A. Coordination: Coordinate preparation of Schedule of Values with preparation of Contractor's Construction Schedule.
1. Correlate line items in Schedule of Values with other required administrative forms and schedules, including application for Payment forms with Continuation Sheets, Submittals Schedule, and Contractor's Construction Schedule.
 2. Submit Schedule of Values to Architect at earliest possible date but no later than seven days before date scheduled for submittal of initial Application for Payment.
- B. Format and Content: Use Project Manual table of contents as guide to establish line items for Schedule of Values. Provide at least one line item for each Specification Section.
1. Identification: Include following Project identification on Schedule of Values.
 - a. Project name and location.
 - b. Name of Architect.
 - c. Architect's Project number.
 - d. Contractor's name and address.
 - e. Date of submittal.
 2. Submit draft of AIA Document G703 Continuation Sheets.
 3. Provide breakdown of Contract Sum in enough detail to facilitate continued evaluation of Application for Payment and progress reports. Coordinate with Project Manual table of contents.
 - a. Provide several line items for principal subcontract amounts where appropriate.
 4. Round amounts to nearest whole dollar; total shall equal Contract Sum.
 5. Provide separate line item in Schedule of Values for each part of Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

6. Provide separate line items in Schedule of Value for initial cost of materials, for each subsequent stage of completion, and for total installed value of that part of Work.
7. Each item in Schedule of Values and Application for Payment shall be complete. Include total cost and proportionate share of general overhead and profit for each item.
 - a. Temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown either as separate line items in Schedule of Values or distributed as general overhead expense at Contractor's option.
8. Schedule Updating: Update and resubmit Schedule of Values before next application for Payment when Change Orders or Construction Change Directives result in a change in Contract Sum.

1.3 APPLICATIONS FOR PAYMENT

- A. Each Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.
 1. Initial Application for Payment: Application for Payment at time of Completion, and final Application for Payment involve additional requirements.
- B. Payment Application Times: Date for each progress payment is indicated in Agreement between Owner and Contractor. Period of construction Work covered by each Application for Payment is period indicated in Agreement.
- C. Payment Application Forms: AIA Document G702 and AIA Document G703 Continuation Sheets as form for Application for Payment.
- D. Application Preparation: Complete every entry on form. Execute by person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.
 1. Entries shall match data on Schedule of Values and Contractor's Construction Schedule. Use updated schedules if revisions were made.
 2. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
- E. Transmittal:
 1. Contractor shall provide ten copies of Application for Payment one week prior to Payment Request ("Draw") Meeting, for review of team members.
 2. Contractor shall provide ten wet signed copies of Application for Payment at Payment Request ("Draw") Meeting.
 - a. Provide each copy with transmittal form listing attachments and recording appropriate information about application.

- b. Copies shall include waivers of lien and similar attachments if required.
- F. Waivers of Mechanic's Lien: With each Application for Payment submit waivers of mechanic's lien from every entity who is lawfully entitled to file a mechanic's lien arising out of Contract and related to Work covered by payment.
- 1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
 - 2. When an application shows completion of an item, submit final or full waivers.
 - 3. Owner reserves right to designate which entities involved in Work must submit waivers.
 - 4. Waiver Forms: Submit waivers of lien on forms executed in manner acceptable to Owner.
- G. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following.
- 1. List of subcontractors.
 - 2. Schedule of Values.
 - 3. Contractor's Construction Schedule (preliminary if not final).
 - 4. Schedule of unit prices.
 - 5. Submittals Schedule (preliminary if not final).
 - 6. List of Contractor's staff assignments.
 - 7. List of Contractor's principal consultants.
 - 8. Copies of building permits.
 - 9. Copies of authorizations and licenses from authorities having jurisdiction for performance of Work.
 - 10. Initial progress report.
 - 11. Report of preconstruction conference.
 - 12. Certificates of insurance and insurance policies.
- H. Final Payment Application: Submit final Application for Payment with releases and supporting documentation not previously submitted and accepted including but not necessarily limited to following.
- 1. Evidence of completion of Project closeout requirements.

2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
3. Updated final statement accounting for final changes to Contract Sum.
4. AIA Document G706, Contractor's Affidavit of Payment of Debts and Claims.
5. AIA Document G706A, Contractor's Affidavit of Release of Liens.
6. AIA Document G707, Consent of Surety to Final Payment.
7. Evidence that claims have been settled.
8. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Completion.
9. Final liquidated damages settlement statement.

END OF SECTION

SECTION 01 25 00

SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. General: Procedures are described for requesting substitution of unlisted materials in lieu of materials named in Specifications or approved for use in addenda.
 - 1. Provide products listed in Contract Documents, products by manufacturers listed in Contract Documents, and products meeting specified requirements.
 - a. Contract Amount: Base on materials and products included in Contract Documents.
 - b. Where materials and products are listed in Contract Documents, materials and products by manufacturers not listed shall not be used without Owner's and Architect's approval of Contractor's written request for substitution.
 - 2. Purpose: After bidding, substitutions will only be considered where Owner will receive benefit or because specified materials are no longer available due to no fault of Contractor.
 - 3. Purpose: Substitutions will only be considered where Owner will receive benefit or because specified materials are no longer available due to conditions beyond Contractor control.
 - a. Owner benefits either from a Contractor proposed reduction of the Contract amount or from a reduction in Contract time based on acceptance of proposed substitution.
 - b. List proposed cost or time reductions on request for substitution.
 - c. Requests not including a proposed cost or time reduction will not be considered unless Contractor submits supporting information indicating specified materials are not available.
- B. Related Sections:
 - 1. Section 01 60 00: Product requirements.

1.2 SUBSTITUTIONS

- A. Within a period of 35 days after award of Contract, Owner and Architect will consider formal requests for substitutions only from Contractor as specified in 1.1 Summary.
 - 1. Owner and Architect will consider only one request for substitution for each material; where requests are denied Contractor shall be required to provide specified materials.

2. After initial 35-day period, requests will be considered only when a product becomes unavailable through no fault of Contractor; more than one request for substitution will be considered if necessary.
- B. Prior to submittal of second Request for Payment Owner and Architect will consider formal requests for substitutions from Contractor as specified in 1.1 Summary.
 1. Owner and Architect will consider only one request for substitution for each material; where requests are denied Contractor shall be required to provide specified materials.
 2. After payments begin, requests will be considered only when a product becomes unavailable through no fault of Contractor; more than one request for substitution will be considered if necessary.
- C. Submit each request with sequentially numbered "Substitution Request Transmittal" acceptable to Owner and Architect; submit separate request for each product and support each request with:
 1. Product identification with manufacturer's literature and samples where applicable.
 2. Name and address of similar projects on which product has been used, and date of installation.
- D. Submit itemized comparison of proposed substitution with product specified and list significant variations.
- E. Submit data relating to changes in construction schedule.
- F. Note effect of substitution on other work, products, or separate contracts.
 1. Note if acceptance of substitution could require revision of Contract Documents, Drawings, details or Specifications.
- G. Include accurate cost data comparing proposed substitution with product and amount of net change in Contract price.
 1. Include costs to other contractors and costs for revisions to Drawings, details or Specifications.
- H. Substitutions will not be considered for acceptance when:
 1. They are indicated or implied on submittals without a formal request from Contractor.
 2. They are requested directly by a subcontractor or supplier.
 3. Acceptance will require substantial revision of Contract Documents.
- I. Substitute products shall not be ordered without written acceptance of Owner and Architect.

- J. Owner and Architect will determine acceptability of proposed substitutions and reserves right to reject proposals due to insufficient information.

1.3 CONTRACTOR'S REPRESENTATION

- A. Requests constitute a representation that Contractor:
 - 1. Has investigated proposed product and determined it meets or exceeds, in all respects, specified product.
 - 2. Will provide same warranty or longer warranty for substitution as for specified product.
 - 3. Will coordinate installation and make other changes that may be required for Work to be complete in all respects.
 - 4. Waives claims for additional costs that subsequently become apparent.
 - 5. Will pay costs of changes to Contract Documents, Drawings, details and Specifications required by accepted substitutions.

1.4 ARCHITECT'S DUTIES

- A. Review Contractor's requests for substitutions with reasonable promptness.
 - 1. Architect will recommend that Owner accept or reject substitution request.
 - 2. Upon request, Architect will provide cost for changes to Contract Documents, Drawings, details and Specifications required for substitutions.
- B. Notify Contractor in writing of decision to accept or reject requested substitution.

CONTRACTOR'S SUBSTITUTION REQUEST

(Use separate form for each request)

Date: _____ Request No.: _____

TO: **Architect** _____
Phone: _____ Fax: _____

PROJECT: _____ Project No.: _____
CONTRACTOR _____

SPECIFIED ITEM: _____

Section: _____ Page: _____ Paragraph: _____ Description: _____

Drawing Number(s): _____ Detail Number(s): _____

The undersigned request consideration of the following:

PROPOSED SUBSTITUTION: _____

REASON FOR NOT GIVING PRIORITY TO SPECIFIED ITEMS: _____

SAVINGS or CREDIT to OWNER for ACCEPTING SUBSTITUTE: \$ _____

PROJECT COMPLETION CHANGE for ACCEPTING SUBSTITUTE Days _____

Attached data includes description, specifications, drawings, photographs, performance and test data adequate for evaluation of the request; applicable portions of the data are clearly identified.

Attached data also includes a description of changes to the Contract Documents that the proposed substitution will require for its proper installation.

The undersigned certifies that the following paragraphs, unless modified by attachments, are correct:

1. Proposed substitution has been fully checked and coordinated with the Contract Documents.
2. The proposed substitution does not affect dimensions shown on Drawings.
3. The proposed substitution does not require revisions to mechanical or electrical work.
4. The undersigned will pay for changes to the building design, including architectural and engineering design, detailing, and construction costs caused by the requested substitution.
5. The proposed substitution will have no adverse effect on other trades, construction schedule, or warranty.
6. Maintenance and service parts will be locally available for the proposed substitution.
7. The proposed substitution will have no adverse effect on LEED credits (applies to LEED Projects ONLY)
8. The proposed substitution will have no adverse effect on Green Building Requirements where applicable.

The undersigned further states that the function, appearance, and quality of the proposed substitution are equivalent or superior to the specified item.

Attachments: The attached data is furnished herewith for evaluation of the proposed substitution.

☐ Catalog ☐ Drawings ☐ Samples ☐ Reports ☐ Tests ☐ Other: _____

Submitted by: _____

(Firm) (Authorized Legal Signature)

(Address) (Telephone)

For use by the Architect: ☐ Accepted ☐ Accepted as Noted ☐ Rejected: Submit Specified Item

BY: _____
(Authorized Signature)

Date: _____ Remarks: _____

END OF SECTION

SECTION 01 26 00

CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: This section specifies administrative and procedural requirements governing Contract modification procedures.
 - 1. Requests for Information (RFI).
 - 2. Change Order.
 - 3. Construction Change Directive.
- B. Related Requirements:
 - 1. Section 01 25 00: Substitution procedures.
 - 2. Section 01 30 00: Administrative requirements.

1.2 MINOR CHANGES IN WORK

- A. Architect will issue supplemental instructions authorizing minor changes in Work, not involving adjustment to Contract Sum or Contract Time, on AIA Form G710, Architect's Supplemental Instructions or similar form.

1.3 REQUESTS FOR INFORMATION

- A. Contractor may submit a written Request for Information (RFI) in format approved by Architect relating to perceived inconsistencies and omissions in Contract Documents.
 - 1. A record of RFI's is to be maintained by Contractor along with information regarding origin of request, date of request, and date request was received from Architect. Number RFI's sequentially based on date of request.
- B. Requests for Information shall be used only as a means of obtaining clarification of information not included in Contract Documents and shall not be used to assist Contractor in preparation of shop drawings or other information required by Contract.
 - 1. Contract Documents are intended to contain enough information to show aesthetic and design intent and to provide information such that construction procedures (means and methods) may be reasonably inferred.
 - 2. Contract Documents are not intended to provide specific information related to means and methods of construction nor are they intended to be exhaustive in content.
- C. Contractor shall carefully review requests for information by subcontractors and suppliers to ascertain if information is in Contract Documents prior to submitting a Request for Information to Architect based on requests by others.
 - 1. Contractor may suggest possible solutions to fit Project conditions where appropriate.

- D. Architect reserves right to return RFI's that do not reasonably relate to necessary clarification of intent of Contract Documents and to charge Contractor for time and materials involved in answering RFI's where information is in Contract Documents.
 - 1. RFI's shall not be used as a request for substitutions; refer to Section 01 25 00 – Substitution Procedures.

1.4 CHANGE ORDERS

- A. Owner-Initiated Proposal Requests: Architect will issue detailed description of proposed changes in Work that require adjustment to Contract Sum or Contract Time. If necessary, description will include supplemental or revised Drawings and Specifications.
 - 1. Proposal requests issued by Architect are for information only. Do not consider changer order proposal requests as instruction either to stop work in progress or to execute proposed change.
 - 2. Within 10 days of receipt of a proposal request, submit estimate of cost necessary to execute change to Architect for Owner's review.
 - a. Include list of quantities of products required and unit costs, with total amount of purchases to be made. Where requested, furnish survey data to substantiate quantities.
 - b. Indicate applicable taxes, delivery charges, equipment rental and amounts of trade discounts.
 - c. Include a statement indicating effect of proposed change in Work will have on Contract Time.
- B. Contractor-Initiated Proposals: When latent or unforeseen conditions require modifications to Contract, Contractor may propose changes by submitting a request for a change to Architect and Owner.
 - 1. Include statement of reasons for change and effect of change on Work. Provide a complete description of proposed change. Indicate effect of proposed change on Contract Sum and Contract Time.
 - 2. Include a list of quantities of products required and unit costs with total amount of purchases to be made. Where requested, furnish survey data to substantiate quantities.
 - 3. Indicate applicable taxes, delivery charges, equipment rental and amounts of trade discounts.
 - 4. Comply with requirements in Section 01 25 00 - Substitution Procedures if proposed change requires substitution of unspecified product or system for specified product or system.
- C. Proposal Request Form: Use AIA Document G709 for Change Order Proposal Requests; other substitute formats shall be submitted to Owner and Architect for approval prior to use.

- D. Change Order Procedures: Contractor shall be directed to proceed with Work upon Owner's approval of Proposal.
 - 1. Architect will issue Change Order for signatures of Owner and Contractor on AIA Form G701 or similar form, including approved Change Order proposals for that time period.
 - 2. Amounts of each Change Order shall be indicated in each Request for Payment including payment status for each individual Change Order.

1.5 CONSTRUCTION CHANGE DIRECTIVE

- A. Construction Change Directive: When Owner and Contractor disagree on terms of Proposal Request, Architect may issue a Construction Change Directive per AIA Form G714 or similar form.
 - 1. Construction Change Directive instructs Contractor to proceed with change in Work, for subsequent inclusion in Change Order.
 - 2. Construction Change Directive contains a complete description of change in Work. It also designates method to be followed to determine change in Contract Sum or Contract Time.
- B. Documentation: Maintain detailed records on a time and material basis of Work required by Construction Change Directive. Coordinate scheduling with Construction Manager to allow monitoring by Owner if desired.
 - 1. After completion of change, submit itemized account and supporting data necessary to substantiate cost and time adjustments to Contract.

END OF SECTION

SECTION 01 30 00

ADMINISTRATIVE REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. This section describes general procedural requirements for ongoing submittals.
 - 1. Schedule of values.
 - 2. Product data and manufacturer's literature.
 - 3. Shop drawings.
 - 4. Samples.
 - 5. Manufacturers' certificates.
 - 6. Excess materials and attic stock.
 - 7. Design build (delegated design) procedures.
 - 8. Deferred approval requirements.
- B. Related Requirements:
 - 1. Section 01 31 00: Project management and coordination.
 - 2. Section 01 32 10: Construction Schedule – Bar Chart.
 - 3. Section 01 40 00: Test reports, manufacturer's field reports, and mock-ups.
 - 4. Section 01 70 00: Manufacturers' instructions.
 - 5. Section 01 77 00: Closeout requirements including Project Record Documents.
 - 6. Section 01 78 00: Warranties.

1.2 GENERAL SUBMITTAL PROCEDURES

- A. Submittals: Transmit each item using form approved by Architect; submit sample to Architect for approval prior to use.
 - 1. Identify Project, Contractor, subcontractor, major supplier.
 - a. Attach sequential identification number for each new submittal.
 - b. Identify each resubmittal using original submittal number and sequential identification clearly indicating item is resubmitted.
 - 2. Identify pertinent Drawing sheet and detail number, and Specification section number as appropriate.
 - 3. Identify deviations from Contract Documents.
 - 4. Provide space for Contractor and Architect review stamps.

5. Contractor: Review and stamp submittals from subcontractors prior to submitting to Architect.
 - a. Review submittals and indicate where conflicts occur with Contract Documents and with work of other subcontractors.
 - b. Return submittals that vary significantly from Contract Documents for correction and resubmittal prior to submitting to Architect.
 - c. Submittals that vary significantly from Contract Documents and that fail to indicate thorough Contractor review prior to submission to Architect will be returned without review.
 - d. cursory review and stamping of subcontractor submittal by Contractor shall not be acceptable.
- B. Initial Schedules: Submit initial progress schedule and schedule of value in duplicate within 15 working days after award of Contract.
 1. After review by Owner and Architect revise and resubmit where required.
- C. Comply with progress schedule for submittals related to Work progress. Coordinate submittal of related items.
- D. After Architect review of submittal, revise and resubmit as required, identify changes made since previous submittal.
- E. Distribute copies of reviewed submittals to concerned persons. Instruct recipients to promptly report any inability to comply.

1.3 TYPES OF SUBMITTALS

- A. General: Project requires various types of submittals to maintain communications, minimize misunderstandings, avoid unnecessary conflicts, and to ensure complete documentation for Project Record Documents.
 1. Maintain complete set of submittals including required revisions.
- B. Construction Schedules: Submit construction progress schedules for Design Team and Owner review and to maintain entire team up-to-date on construction activities.
- C. Schedule of Values: Submit Schedule of Values indicating division of Work, subcontractors to perform work, products being used, and values attributed to each to inform Design Team and Owner.
- D. Action Submittals: Submittals relating to product data and manufacturer's literature, shop drawings, and samples for Design Team review and comment; do not begin fabrication, delivery, or installation until Design Team review is complete.
- E. Information Submittals: Submittals relating to certifications, qualifications, reports, including test reports, and instructions are for information; Design Team may choose to comment but action is not generally anticipated.

1. Manufacturer installation instructions and recommendations shall be considered information submittals.
- F. Design/Build Submittals: Where portion of Work requires design by specialized professionals submit information necessary to ensure work complies with Contract Documents along with certifications signed by qualified professional.
 1. Calculations: Do not submit calculations unless specifically required by Contract Documents; submit calculations required by applicable authorities directly to applicable authorities;
 - a. Submit certification by qualified professional indicating required calculations have been prepared and work conforms to Contract Documents and applicable codes and regulations.
- G. Maintenance Materials Submittals: Compile maintenance information and materials during Work to ensure complete set of documents, maintenance manuals, and operation instructions.
- H. Closeout Submittals: Compile closeout submittals, organize, and submit to Owner prior to or at time of Substantial Completion. Project will not be considered Substantially Complete until closeout submittals have been received by Owner.
- I. Material Safety Data Sheets (MSDS): MSDS will only be reviewed by Architect when submitted to show compliance with LEED certification requirements.
 1. Non-LEED submittals that include material safety data sheets will be returned for resubmittal.

1.4 SCHEDULE OF VALUES

- A. Submit typed schedule on AIA Form G703 or another Owner and Architect pre-approved 8-1/2" by 11" paper format; Contractor's standard media-driven printout will be considered on request. Submit within 15 days after award of Contract.
- B. Format: Table of Contents of this Project Manual, with modifications as pre-approved by Owner and Architect; identify each line item with number and title of major Specification sections.
- C. Include in each line item a directly proportional amount of Contractor overhead and profit.
- D. Revise schedule to list change orders for each Application for Payment.
 1. Submit subschedule for each phase of Work.

1.5 PRODUCT DATA/MANUFACTURERS' LITERATURE

- A. Action Submittals: Mark each copy to identify applicable Products, models, options, and other data; supplement manufacturers' standard data to provide information unique to the Work.

- B. Information Submittals: Include manufacturers' installation instructions only when required by Specifications or specifically requested by Architect.
 - 1. Maintain copy of manufacturer installation instructions and recommendations in Contractor's field office for review.
- C. Product data shall be submitted as electronic PDF files unless otherwise noted or approved by Architect in advance.
 - 1. Where paper copies are permitted submit number of copies Contractor requires, plus one copy to be retained by Architect.
- D. Submit number of copies Contractor requires, plus one copy to be retained by Architect.

1.6 SHOP DRAWINGS

- A. Shop drawings shall be submitted as electronic PDF files unless otherwise noted or approved by Architect in advance.
 - 1. Where prints are permitted submit one reproducible print; minimum sheet size 8-1/2" by 11".
- B. Shop drawings shall be submitted in reproducible format acceptable to Architect and Owner; computerized PDF files will be acceptable unless otherwise directed.
 - 1. Prints: Submit one reproducible print; minimum sheet size 8-1/2" by 11".
 - 2. Prints: Submit three reproducible prints; minimum sheet size 8-1/2" by 11".
- C. Distribution: After review, reproduce and distribute.

1.7 SAMPLES

- A. Submit full range of manufacturers' standard colors, textures, and patterns for Architect's selection.
- B. Submit samples to illustrate functional characteristics of Product, with integral parts and attachment devices.
- C. Coordinate submittal of different categories for interfacing work.
- D. Include identification on each sample, giving full information.
- E. Submit number of samples required by Contractor plus one to be retained by Architect.
 - 1. Maintain one set of approved samples at Project Field Office.

F. Sizes: Provide following sizes unless otherwise specified.

1. Flat or Sheet Products: Minimum 6" square, maximum 12" by 12".
2. Linear Products: Minimum 6", maximum 12" long.
3. Bulk Products: Minimum one pint, maximum one gallon.

G. Full size samples may be used in the Work upon approval.

1.8 MANUFACTURERS' CERTIFICATES

A. Submit certificates, in duplicate in accordance with requirements of each Specification section.

1.9 EXCESS MATERIALS AND ATTIC STOCK

A. Excess Materials: Excess materials shall be considered property of Owner; inform Owner of extent of excess materials and methods required for handling and storage; remove from site excess materials not required by Owner for maintenance stock.

B. Attic Stock: Owner may choose to obtain additional attic stock for maintenance purposes where excess materials are not considered adequate.

1. Owner may require as much as 5% extra materials for maintenance purposes. Exact amount of each material shall be determined by Owner based on following meeting and additional costs determined by Contractor.
 - a. Contractor shall be prepared to order up to 5% extra materials on items that may not be readily available in future such as custom colors, off-shore manufacture, anticipated life span under 5 years, and potential for damage.
 - 1) Do not order extra attic stock until extent is determined and agreed to by Owner including which materials require extra stock and exactly how much those materials will cost including shipping and handling.
 - b. Excess Materials: Furnish excess materials only for materials that have a shelf-life of more than three years.
2. Meeting: Conduct meeting prior to beginning Work to discuss extent of materials Owner would like to receive at Project Closeout for attic stock for maintenance materials; where available include personnel from Owner's maintenance crew.
 - a. Estimate amount of excess materials to be anticipated to be ordered in addition to materials for handling and storage and how those materials will be invoiced and identified regarding material and location in Project.
 - b. Determine area necessary for adequate storage, handling, and identifying excess materials and attic stock and discuss with Owner.
 - c. Submit information regarding equipment necessary for handling of excess materials and attic stock due to weight, size, and storage requirements.

- d. Assist Owner in determining where on-site or off-site additional attic stock for maintenance purposes will be delivered and stored.
3. Additional Costs: After meeting submit to Owner detailed listing of additional costs for each material Owner may like to receive for attic stock and assist Owner in modifying listing to determine acceptable final costs.
 - a. Include unit prices for desired attic stock where excess materials are not adequate for Owner maintenance stock.
4. Substantial Completion: Submit Construction Bulletin at Substantial Completion indicating changes to Contract Amount for attic stock including unit price totals for materials where excess materials are not adequate.
5. Final Completion: Ensure attic stock has been received, identified, cataloged, and stored at locations agreed upon with Owner based on Change Order indicating amounts finally agreed to by Owner.

1.10 DESIGN/BUILD PROCEDURES

- A. Design as Part of Means and Methods of Construction: Select Project components require construction team design as part of means and methods of construction as described in various sections.
 1. Terms commonly used such as Design/Build, Delegated Design, and Design/Assist are applicable to these procedures as determined by law but shall be generally referred to in these documents as Design/Build.
 - a. In general Design/Build includes design by licensed professionals with expertise beyond that allowed under standard architectural licensure, and outside of scope of work of other design professionals on the design team.
 2. Contractor may be required to provide design services as part of construction for specific work defined as design or design-build where special expertise is required that is not available in the Project design team.
 3. Subcontractors, fabricators, and manufacturers may be required to provide design services as part of their work due to special expertise in design services for their specific components, refer to technical sections for Design/Build.
 4. Contractor, subcontractors, fabricators, manufacturers, and suppliers shall be responsible for attachments, anchors, fasteners, adhesives, and connectors suitable to applications unless specific items are listed in Contract Documents.
 - a. Where specific items are listed in Contract Documents Contractor, subcontractors, fabricators, manufacturers, and suppliers shall review and submit comments where items listed are not acceptable.
 - b. Where no comments are received, listed items shall be considered acceptable.

- B. Contractor acknowledges and accepts responsibility for specialty design as part of means and methods of construction, as well as coordination of parties involved to achieve architectural design intent indicated in Contract Documents.
 - 1. Design-build work includes sizing, sequencing, and detailing for construction by professional licensed or registered engineer or design professional with special expertise applicable to portion of Work involved.
 - 2. Design-build work shall be constructed in compliance with building codes and regulations in effect and shall be fit and proper for intended use.
 - 3. Design-build work shall include drawings, specifications, and calculations prepared, stamped, and signed by qualified professional licensed or registered engineer licensed in the Project location as appropriate to design-build work.
 - a. Plans, specifications, and calculations shall be acceptable to Owner, Owner's Representative, and applicable authorities.
- C. Where required by Owner Contractor shall submit copies of current insurance policies covering errors and omissions of persons designing design-build work with deductibles and limits per occurrence as mutually agreed by Owner and Contractor.
 - 1. Provide endorsement to insurance providing for 30-day notice to Owner prior to cancellation or material reduction in coverage.
 - 2. Insurance shall be maintained for not less than applicable statute of limitations for claims of latent defects, if such insurance is not written on an occurrence basis during time design-build work is designed and constructed.
- D. Review proposed layouts with Design Team and with various trades prior to commencing work related to design-build work.

END OF SECTION

SECTION 01 31 00

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Description of Project management and coordination including but not necessarily limited to the following:
 - 1. General Project coordination procedures.
 - 2. Coordination drawings.
 - 3. Staff names.
 - 4. Administrative and supervisory personnel.
 - 5. Project meetings.
- B. Related Sections:
 - 1. Section 01 30 00: Administrative requirements.
 - 2. Section 01 79 00: Demonstration and training.

1.2 COORDINATION

- A. Coordination: Coordinate construction operations included in various Specifications sections to ensure efficient and orderly installation of each part of Work.
 - 1. Coordinate construction operations that depend on each other for proper installation, connection, and operation.
 - 2. Coordinate work to assure efficient and orderly sequence of installation of construction elements.
 - 3. Make provisions for accommodating items installed by Owner or under separate contracts.
- B. Prepare memoranda for distribution to each party involved as needed, outlining special procedures required for coordination.
 - 1. Include required notices, reports, and list of attendees at meetings; include Architect and Owner in distribution.
- C. Verify characteristics of interrelated operating equipment are compatible; coordinate work having interdependent responsibilities for installing, connection to, and placing such equipment in service.

- D. Coordinate space requirements and installation of mechanical and electrical work indicated diagrammatically on Drawings.
 - 1. Follow routing shown for pipes, ducts, and conduits as closely as possible; make runs parallel with lines of building.
 - 2. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- E. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated; coordinate locations of fixtures and outlets with finish elements.
- F. Administrative Procedures: Coordinate scheduling and timing of administrative procedures with other construction activities and activities of other contractors to avoid conflicts and ensure orderly progress of Work.

1.3 SUBMITTALS

- A. Coordination Drawings: Prepare Coordination Drawings for areas where space availability is limited and necessitates maximum utilization of space for components and where separate entities, products, and materials require coordination.
 - 1. Require each subcontractor with items located in ceiling space to furnish coordination drawings of their items to assist in preparation of Contractor's Coordination Drawings.
 - 2. Indicate relationship of components shown on separate Shop Drawings.
 - 3. Indicate required installation sequences.
 - 4. Ceiling Spaces: Take special care to coordinate structure, ceiling systems, equipment located in ceiling spaces, fire protection systems, mechanical systems, and electrical systems.
- B. Staff Names: Immediately after receipt of notice to proceed or immediately after signing of Contract by Owner and Contractor, submit list of principal staff assignments, including superintendent and other personnel in attendance at Project site.
 - 1. Post copies of list in Project meeting room, in temporary field office, and by each temporary telephone.

1.4 SUPERVISORY AND ADMINISTRATIVE PERSONNEL

- A. Provide supervisory personnel, in addition to Project Superintendent, as required for proper and timely performance of Work and coordination of subcontracts.
- B. Provide administrative staff as required to allow Project Superintendent and supervisory personnel to allocate maximum time to Project supervision and coordination.

1.5 PROJECT MEETINGS

- A. Schedule and administer Project meetings throughout progress of Work:

1. Pre-construction meeting.
 2. Progress meetings at weekly intervals.
 3. Pre-installation conferences.
 4. Coordination meetings.
 5. Special meetings.
- B. Make physical arrangements for meetings, prepare agenda with copies for participants, preside at meetings, record minutes and distribute copies within two days to Architect, Owner, participants, and those affected.
- C. Attendance: Job superintendent, major subcontractors and suppliers as appropriate to agenda; Architect, Owner, and Owner and Architect's consultants as appropriate to agenda topics for each meeting.
- D. Suggested Agenda: Review of Work progress, status of progress schedule and adjustments, delivery schedules, submittals, requests for information, maintenance of quality standards, pending changes and substitutions, and issues needing resolution.

END OF SECTION

SECTION 01 32 10

CONSTRUCTION SCHEDULE - BAR CHART

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. References.
- B. Performance requirements.
- C. Qualifications.
- D. Quality Assurance.
- E. Project record documents.
- F. Submittals.
- G. Review and evaluation.
- H. Format.
- I. Cost and schedule reports.
- J. Early work schedule.
- K. Construction schedule.
- L. Short interval schedule.
- M. Requested time adjustment schedule.
- N. Recovery schedule.
- O. Updating schedules.
- P. Distribution.

1.2 REFERENCES

- A. Construction Planning and Scheduling Manual - A Manual for General Contractors and the Construction Industry, The Associated General Contractors of America (AGC).
- B. National Weather Service - Local Climatological Data.

1.3 PERFORMANCE REQUIREMENTS

- A. Ensure adequate scheduling during construction activities so work may be prosecuted in an orderly and expeditious manner within stipulated Contract Time.

- B. Ensure coordination of Contractor and subcontractors at all levels.
- C. Ensure coordination of submittals, fabrication, delivery, erection, installation, and testing of materials and equipment.
- D. Ensure on-time delivery of Owner furnished materials and equipment.
- E. Ensure coordination of jurisdictional reviews.
- F. Assist in preparation and evaluation of applications for payment.
- G. Assist in monitoring progress of work.
- H. Assist in evaluation of proposed changes to Contract Time.
- I. Assist in evaluation of proposed changes to Construction Schedule.
- J. Assist in detection of schedule delays and identification of corrective actions.

1.4 QUALIFICATIONS

- A. Scheduler: Personnel with 3 years minimum experience in scheduling construction work of a complexity and size comparable to this Project.
- B. Administrative Personnel: 3 years minimum experience in using and monitoring schedules on comparable projects.

1.5 QUALITY ASSURANCE

- A. Perform work in accordance with Construction Planning and Scheduling Manual published by the AGC.
- B. In the event of discrepancy between the AGC publication and this section, provisions of this section shall govern.

1.6 PROJECT RECORD DOCUMENTS

- A. Submit record documents under provisions of Section 01 77 00.
- B. Submit one reproducible and two copies of final Record Construction Schedule which reflects actual construction of this Project.
- C. Record schedule shall be certified for compliance with actual way project was constructed.
- D. Receipt of Record Construction Schedule shall be a condition precedent to any retainage release or final payment.

1.7 SUBMITTALS

- A. Within 7 days from the Notice of Award submit proposed Early Work Schedule and preliminary Cost Report defining activities for first 60 days of Work.

- B. Within 45 days from the Notice of Award submit proposed Construction Schedule and final Cost Report.
- C. Submit updated Construction Schedule at least 10 days prior to each Application for Payment.
- D. Submit Short Interval Schedule at each Construction Progress Meeting.
- E. Submit Time Adjustment Schedule within 10 days of commencement of a claimed delay.
- F. Submit Recovery Schedules as required by completion of work.
- G. Submit one reproducible and two copies of each schedule and cost report.

1.8 REVIEW AND EVALUATION

- A. Early Work Schedule shall be reviewed during Preconstruction Conference with Owner and Architect.
- B. Within 5 days of receipt of Owner and Architect's comments provide satisfactory revision to Early Work Schedule or adequate justification for activities in question.
- C. Acceptance by Owner of corrected Early Work Schedule shall be a condition precedent to making any progress payments for first 60 days of Contract.
- D. Cost loaded values of Early Work Schedule shall be a basis for determining progress payments during first 60 days of Contract.
- E. Participate in joint review of Construction Schedule and Reports with Owner and Architect.
- F. Within 7 days of receipt of Owner and Architect's comments provide satisfactory revision to Construction Schedule or adequate justification for activities in question.
- G. In the event that an activity or element of work is not detected by Owner or Architect review, such omission or error shall be corrected by next scheduled update and shall not affect Contract Time.
- H. Acceptance by Owner of corrected Construction Schedule shall be a condition precedent to making any progress payments after first 60 days of Contract.
- I. Cost-loaded values of Construction Schedule shall be basis for determining progress payments.
- J. Review and acceptance by Owner and Architect of Early Work Schedule or Construction Schedule does not constitute responsibility whatsoever for accuracy or feasibility of schedules nor does such acceptance expressly or impliedly warrant, acknowledge or admit reasonableness of activities, logic, duration, or cost loading stated or implied on schedules.

1.9 FORMAT

- A. Shall be fully developed horizontal bar-chart-type schedule prepared under concepts and methods outlined in AGC Construction Planning and Scheduling Manual.
- B. Provide separate bar for each activity or operation.
- C. Activity shall not have a duration longer than 14 days or a value over \$20,000.00 except non-construction activities for procurement and delivery.
- D. Prepare schedule on sheet of sufficient width to clearly show data.
- E. Provide continuous heavy vertical line identifying first day of week.
- F. Provide continuous subordinate vertical line identifying each day of week.
- G. Identify activities by number, description, and cost.
- H. Show each activity in proper sequence.
- I. Indicate graphically sequences necessary for related activities.
- J. Provide legend of symbols and abbreviations used.

1.10 COST AND SCHEDULE REPORTS

- A. Activity Analysis: Tabulate each activity and identify for each activity:
 - 1. Description.
 - 2. Interface with outside contractors or agencies.
 - 3. Duration.
 - 4. Start date.
 - 5. Finish date.
 - 6. Actual start date.
 - 7. Actual finish date.
 - 8. Monetary value keyed to Schedule of Values.
 - 9. Responsibility.
 - 10. Percentage complete.
 - 11. Variance positive or negative.
- B. Cost Report: Tabulate each activity and identify for each activity:

1. Description.
2. Total cost.
3. Percentage complete.
4. Value prior to current period.
5. Value this period.
6. Value to date.

1.11 EARLY WORK SCHEDULE

- A. Shall establish scope of work to be performed during the first 60 days of Contract.
- B. Shall contain the following phases and activities:
 1. Procurement activities to include mobilization, shop drawings and sample submittals.
 2. Identification of key and long-lead elements and realistic delivery dates.
 3. Construction activities in units of whole days limited to 14 days for each activity except non-construction activities for procurement and delivery.
 4. Approximate cost and duration of each activity.
- C. Shall contain seasonal weather considerations. Seasonal rainfall shall be 10 year average for the month as evidenced by Local Climatological Data obtained from U.S. National Weather Service.
- D. Activities shall be incorporated into Construction Schedule.
- E. No application for payment will be evaluated or processed until Early Work Schedule has been submitted and reviewed.
- F. Shall be updated on a monthly basis while Construction Schedule is being developed.
- G. Failure to submit an adequate or accurate Early Work Schedule or failure to submit on established dates will be considered a substantial breach of Contract.

1.12 CONSTRUCTION SCHEDULE

- A. Shall include Early Work Schedule as first 60 days of Construction Schedule.
- B. Shall be a fully developed horizontal bar-chart-type schedule.
- C. Shall indicate a completion date for project that is no later than required completion date.
- D. Conform to mandatory dates specified in the contract documents.

- E. Should schedule indicate a completion date earlier than any required completion date, Owner or Architect shall not be liable for any costs should project be unable to be completed by such date.
- F. Seasonal weather shall be considered in planning and scheduling of all work. Seasonal rainfall shall be 10 year average for the month as evidenced by Local Climatological Data obtained from U.S. National Weather Service.
- G. Provide sub-schedules to define critical portions of entire schedule.
- H. Indicate procurement activities, delivery and installation of Owner furnished material and equipment.
- I. Level of detail shall correspond to complexity of work involved.
- J. As developed shall show sequence of activities required for complete performance of Work.
- K. Shall be logical and show a coordinated plan of Work.
- L. Show order of activities. Include specific dates of completion.
- M. Duration of activities shall be coordinated with subcontractors and suppliers and shall be best estimate of time required.
- N. Failure to include any activity shall not be an excuse for completing all work by required completion date.
- O. An activity shall meet the following criteria:
 - 1. Any portion or element of work, action, or reaction that is precisely described, readily identifiable, and is a function of a logical sequential process.
 - 2. Descriptions shall be clear and concise. Beginning and end shall be readily verifiable. Starts and finishes shall be scheduled by logical restraints.
 - 3. Responsibility shall be identified with a single performing entity.
 - 4. Additional codes shall identify building, floor, bid item and CSI classification.
 - 5. Assigned dollar value (cost-loading) of each activity shall cumulatively equal total contract amount. Mobilization, bond and insurance costs shall be separate. General requirement costs, overhead, profit, shall be prorated throughout all activities. Activity costs shall correlate with Schedule of Values.
- P. For major equipment and materials show a sequence of activities including:
 - 1. Preparation of shop drawings and sample submissions.
 - 2. Review of shop drawings and samples.
 - 3. Finish and color selection.

- 4. Fabrication and delivery.
 - 5. Erection or installation.
 - 6. Testing.
- Q. Include a minimum of 15 days prior to completion date for punch lists and clean up. No other activities shall be scheduled during this period.

1.13 SHORT INTERVAL SCHEDULE

- A. Shall be fully developed horizontal bar-chart-type schedule directly derived from Construction Schedule.
- B. Prepare schedule on sheet of sufficient width to clearly show data.
- C. Identify activities by same description as Construction Schedule.
- D. Show each activity in proper sequence.
- E. Indicate graphically sequences necessary for related activities.
- F. Indicate activities completed or in progress for previous 2 week period.
- G. Indicate activities scheduled for succeeding 2 week period.
- H. Further detail may be added if necessary to monitor schedule.

1.14 REQUESTED TIME ADJUSTMENT SCHEDULE

- A. Updated Construction Schedule shall not show a completion date later than the Contract Time, subject to any time extensions processed as part of a Change Order.
- B. If an extension of time is requested a separate schedule entitled "Requested Time Adjustment Schedule" shall be submitted to Owner and Architect.
- C. Indicate requested adjustments in Contract Time which are due to changes or delays in completion of work.
- D. Extension request shall include forecast of project completion date and actual achievement of any dates listed in Agreement.
- E. To the extent that any requests are pending at time of any Construction Schedule update, Time Adjustment Schedule shall also be updated.
- F. Schedule shall be a fully developed horizontal bar-chart-type schedule.
- G. Accompany schedule with formal written time extension request and detailed impact analysis justifying extension.
- H. Time impact analysis shall demonstrate time impact based upon date of delay, and status of construction at that time.

- I. Activity delays shall not automatically constitute an extension of Contract Time.
- J. Failure of subcontractors shall not be justification for an extension of time.
- K. Extensions will be granted only to extent that time adjustments extend Contract completion date.
- L. Owner shall not have an obligation to consider any time extension request unless requirements of Contract Documents, and specifically, but not limited to these requirements are complied with.
- M. Owner shall not be responsible or liable for any construction acceleration due to failure of Owner to grant time extensions under Contract Documents should requested adjustments in Contract Time not substantially comply with submission and justification requirements of Contract for time extension requests.
- N. In the event a Requested Time Adjustment Schedule and Time Impact Analysis are not submitted within 10 days after commencement of a delay it is mutually agreed that delay does not require a Contract time extension.

1.15 RECOVERY SCHEDULE

- A. When activities are behind Construction Schedule a supplementary Recovery Schedule shall be submitted.
- B. Form and detail shall be sufficient to explain and display how activities will be rescheduled to regain compliance with Construction Schedule.
- C. Maximum duration shall be one month and shall coincide with payment period.
- D. Ten days prior to expiration of Recovery Schedule verification to determine if activities have regained compliance with Construction Schedule will be made. Based upon this verification the following will occur:
 - 1. Supplemental Recovery Schedule will be submitted to address subsequent payment period.
 - 2. Construction Schedule will be resumed.

1.16 UPDATING SCHEDULES

- A. Review and update schedule at least 10 days prior to submitting an Application for Payment.
- B. Approved change orders which affect schedule shall be identified as separate new activities.
- C. Change orders of less than \$20,000.00 value or less than 3 days duration need not be shown unless completion date is affected.
- D. Maintain schedule to record actual prosecution and progress.

- E. No other revisions shall be made to schedule unless authorized by Owner.
- F. Provide narrative Progress Report at time of schedule update which details the following:
 - 1. Activities or portions of activities completed during previous reporting period.
 - 2. Actual start dates for activities currently in progress.
 - 3. List of major construction equipment used during reporting period and any equipment idle.
 - 4. Number of personnel by craft engaged on Work during reporting period.
 - 5. Progress analysis describing problem areas.
 - 6. Current and anticipated delay factors and their impact.
 - 7. Proposed corrective actions for Recovery Schedule.
 - 8. Proposed modifications, additions, deletions and changes in Construction Schedule.
- G. Schedule update will form basis upon which progress payments will be made.
- H. Owner will not be obligated to review or process Application for Payment until schedule and Progress Report have been submitted.

1.17 DISTRIBUTION

- A. Following joint review and acceptance of updated schedules distribute copies to Owner, Architect, and all other concerned parties.
- B. Instruct recipients to promptly report in writing any problem anticipated by projections shown in schedule.

END OF SECTION

SECTION 01 35 15

CALGREEN ENVIRONMENTAL REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Comply with CALGreen environmental requirements related to energy efficiency, water efficiency and conservation, material conservation and resource efficiency, and environmental quality.
 - 1. Comply with specific CALGreen requirements as adopted by authorities having jurisdiction and applicable to Project.

1.2 ENVIRONMENTAL REQUIREMENTS

- A. Mandatory Measures: Comply with CALGreen Mandatory Measures applicable to Project.
 - 1. Design team and construction team are each required to participate to maximum degree possible to achieve CALGreen environmental requirements.
 - 2. Contract Documents are not intended to limit alternative means of achieving environmental requirements.
 - a. Suggestions from Contractor, subcontractors, suppliers, and manufacturers for achieving environmental requirements are encouraged; team approach is also encouraged.
 - 3. Voluntary Tiers: Verify extent of Voluntary Tiers applicability to Project.
 - a. Construction team is encouraged to work with Owner and Design Team to incorporate additional measures as defined in CALGreen Appendixes.
 - b. Contact Owner and Architect regarding extent of intent of Project to reach Voluntary Tiers, additional work necessary to achieve enhanced Voluntary Tiers, and potential costs involved in achieving each Voluntary Tier.
 - c. Construction team is required to achieve Mandatory Measures and Voluntary Tiers as applicable, and to achieve as much as possible without unacceptable cost impact or schedule impact as determined by Owner.
- B. Requirements: Construction team is required to review CALGreen requirements relative to Project related to following.
 - 1. Energy Efficiency: Comply with California Energy Commission requirements.
 - 2. Water Efficiency and Conservation: Comply with requirements for both indoor and outdoor water use.
 - 3. Material Conservation and Resource Efficiency:

- a. Nonresidential Projects: Provide weather-resistant exterior wall and foundation envelope including prevention of landscape irrigation spray on structures (if any) and prevent water intrusion at exterior entries.
 - b. Provide construction waste management plan as defined by CALGreen with demolition and construction waste diverted from landfill by recycling or salvage for reuse.
 - c. Nonresidential Projects Building Maintenance and Operation: Provide for commissioning requirements as required by CALGreen including but not limited to testing, documentation and training, testing and adjusting.
4. Nonresidential Projects Environmental Quality: Comply with following as adopted by authorities having jurisdiction and as applicable to Project.
- a. Fireplaces: Comply with requirement for fireplaces (if any) to be direct-vent sealed-combustion gas type or sealed wood-burning fireplace, woodstove, or pellet stove.
 - b. Mechanical Equipment Pollution Control: Cover duct and related air distribution component openings to prevent dust and debris accumulation.
 - c. Finish Material Pollution Control: Comply with CALGreen requirements for volatile organic compound (VOC) emissions including but not necessarily limited to following (as applicable):
 - 1) Adhesives, sealants and caulks.
 - 2) Paints and coatings.
 - 3) Carpet systems including carpet, carpet cushion, and adhesives.
 - 4) Resilient flooring systems.
 - 5) Composite wood products formaldehyde limitations.
 - d. Filters: Comply with requirements for mechanically ventilated buildings to have air filtration media for outside and return air prior to occupancy.
 - e. Environmental Tobacco Smoke (ETS) Control: Comply with CALGreen requirements for ETS.
 - f. Interior Moisture Control: Comply with California Building Code requirements and CALGreen requirements for vapor retarder at concrete slab foundations and capillary break (aggregate base).
 - g. Building Material Moisture Content: Do not use water damaged building materials, remove and place wet and high moisture content insulation, and do not enclose wall or floor framing when moisture content exceeds 19%.
 - h. Indoor Air Quality: Comply with CALGreen requirements for outside air delivery and carbon dioxide monitoring.
 - i. Environmental Comfort: Comply with CALGreen requirements for whole acoustical control and interior sound control.

- j. Outdoor Air Quality: Comply with CALGreen requirements for reduction of greenhouse gases and ozone depletion.
- C. Planning and Design: Construction team shall coordinate with Design Team regarding Project Planning and Design methods related to CALGreen requirements related to Project design and shall comply with requirements related to construction.

1.3 QUALITY ASSURANCE

- A. Project Management and Coordination: Contractor to identify one person on Contractor's staff to be responsible for CALGreen issues compliance and coordination.
 - 1. Experience: Environmental project manager to have experience relating to CALGreen building construction.
 - 2. Responsibilities: Carefully review Contract Documents for CALGreen issues, coordinate work of trades, subcontractors, and suppliers; instruct workers relating to environmental issues; and oversee Project Environmental Goals.
 - a. Submittals: Collect, compile, verify, and maintain sufficient information for submittals indicating compliance with applicable CALGreen requirements.
 - 3. Meetings: Discuss CALGreen Goals at following meetings.
 - a. Pre-construction meeting.
 - b. Pre-installation meetings.
 - c. Regularly scheduled job-site meetings.
- B. CALGreen Issues Criteria: Comply with requirements listed in CALGreen and various Specification sections.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. General Issues: Do not use materials with moisture stains or with signs of mold or mildew.
 - 1. Moisture Stains: Materials that have evidence of moisture damage, including stains, are not acceptable, including both stored and installed materials; immediately remove from site.
 - 2. Mold and Mildew: Materials that have evidence of growth of molds or of mildew are not acceptable, including both stored and installed materials; immediately remove from site.

2.2 SUBSTITUTIONS

- A. Substitutions Environmental Issues: Requests for substitutions shall comply with requirements specified in Section 01 25 00 – Substitution Procedures, with following additional information required where environmental issues are involved.
 - 1. Indicate each proposed substitution complies with CALGreen requirements.
 - 2. Owner and Architect reserve right to reject proposed substitutions where CALGreen information is not provided and where substitution may impact mandatory requirements or Project voluntary tier requirements.

PART 3 - EXECUTION

3.1 PROTECTION

- A. Environmental Issues: Protect interior materials from water damage; where interior products not intended for wet applications are exposed to moisture, immediately remove from site.
 - 1. Protect installed products using methods that do not support growth of molds and mildews. Immediately remove from site materials with mold and materials with mildew.

END OF SECTION

SECTION 01 40 00

QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. This section describes general quality control requirements.
 - 1. General quality control.
 - 2. Manufacturers' field services.
 - 3. Mock-ups.
 - 4. Independent testing laboratory services and inspections.
- B. Related Requirements:
 - 1. Refer to applicable codes and Specifications sections for test requirements.

1.2 QUALITY CONTROL, GENERAL

- A. Maintain quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce work of specified quality.

1.3 MANUFACTURER'S FIELD SERVICES

- A. When specified in respective Specification sections, require manufacturer or supplier to have qualified personnel provide on-site observations and recommendations.
 - 1. Observe field conditions, including conditions of surfaces and installation.
 - 2. Observe quality of workmanship.
 - 3. Provide recommendations to assure acceptable installation and workmanship.
 - 4. Where required, start, test, and adjust equipment as applicable.
- B. Representative shall submit written report to Architect or Owner listing observations and recommendations.

1.4 MOCK-UPS

- A. Erect field samples and field mock-ups at locations on site as approved in advance and in accordance with requirements where included in Specifications section.
 - 1. Test mock-ups requiring special equipment may be erected at location having access to necessary equipment; coordinate with Architect.
- B. Field samples and mock-ups not approved and not capable of being acceptably revised shall be removed from site.
- C. Approved field samples and mock-ups may be used as part of Project.

1.5 TESTING LABORATORY SERVICES AND INSPECTIONS

- A. Testing laboratory services and inspections specified and required by applicable codes and regulations will be performed by firms independent of firms related to construction operations and shall be acceptable to applicable authorities.
 - 1. Notify Owner immediately where potential conflict of interest may be involved with testing laboratories or inspection services for Project.
 - 2. Owner or Architect may also require independent testing of items where doubts exist that product or system does not conform to Contract Documents.
 - 3. Owner will employ and pay for testing laboratory and special inspectors to provide Project specific testing and inspections under applicable codes and Specification sections except where indicated otherwise.
 - a. Owner employment of testing laboratory and inspectors shall not relieve Contractor of obligation to perform Work in accordance with requirements of applicable codes and Contract Documents.
 - 1) Laboratory and inspectors may not release, revoke, alter, or enlarge on requirements of Contract Documents.
 - b. Retesting required because of non-conformance to specified requirements shall be performed by Owner's testing laboratory.
 - 1) Payment for retesting shall be charged to Contractor by deducting inspection and testing charges from Contract amount.
 - c. Owner provided testing shall be limited to Project specific testing and shall not include general tests or approvals of materials, equipment or systems.
 - d. Owner provided inspections shall be limited to Project design team inspections and special inspectors required by applicable authorities.
- B. Services shall be performed in accordance with requirements of governing authorities and with specified standards.
- C. Reports will be submitted to Architect in duplicate giving observations and results of tests and inspections, indicating compliance or non-compliance with specified standards and with Contract Documents.
 - 1. Where required, testing laboratory and inspectors will submit copy of tests and inspections directly to enforcing agency.
- D. Contractor shall cooperate with testing laboratory and inspection personnel; furnish tools, samples of materials, design mix, equipment, storage and assistance as requested.
 - 1. Notify Owner, Architect, inspectors, and testing laboratory sufficiently in advance of expected time for operations requiring inspection and testing services.

END OF SECTION

SECTION 01 41 10

SLIP-RESISTANT HARD SURFACES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Teamwork is required to establish requirements for slip-resistance for hard floor and paving surfaces.
 - 1. Authorities Having Jurisdiction: Upon publication of standards and tests by authorities having jurisdiction those standards and tests shall take precedence over this Section.
 - 2. Hard Surface Flooring and Paving: Construction team shall review Contract Documents for hard surface flooring and paving systems and work with Designer and Owner to ensure slip-resistant materials are appropriate to each situation.

1.2 SUBMITTALS

- A. Product Data:
 - 1. Submit manufacturer recommendations for areas and locations where flooring and paving systems are considered to have appropriate slip-resistance and areas where flooring and paving systems are not considered appropriate.
 - 2. Submit information regarding special methods materials used to achieve slip-resistance such as integral abrasives, textures, and coatings.
- B. Test Results: Submit test results for each flooring and paving material indicating slip-resistance testing performed by manufacturer for material and as specified under Testing in this Section.
 - 1. Submit test data for slip-resistance on each flooring and paving system specified indicating which testing system was used and where it was installed.
 - 2. Where certain flooring or paving materials have not been tested previously, submit evidence material has been used successfully in similar applications without well-recorded issues of slip resistance.
 - a. Concrete and flooring and paving materials not by a specific manufacturer and with finishes successfully used for decades shall be considered acceptable unless otherwise directed by authorities having jurisdiction.
 - 1) Acceptable Finishes: Broom finish, medium salted finish.
- C. Maintenance Data: Submit manufacturer recommendations for periodic maintenance recommended to ensure continuance of slip-resistance under anticipated use.

1. Indicate special maintenance procedures which might be required due to special circumstances such as special contaminants due to location of flooring or paving such as food preparation areas, auto repair areas, and other special conditions.

1.3 QUALITY ASSURANCE

- A. Manufacturer: Manufacturers of hard flooring and paving materials, including floor coatings, shall be responsible for laboratory testing of each type of flooring material, including each optional finish, to show suitability for each application indicated.
 1. Where tests other than those listed below are used, manufacturer shall provide information indicating comparison of tests results with appropriate tests listed below presented in manner that can be understood by design team
 - a. Acceptable Testing: Following tests may be used where authorities having jurisdiction accept results based on comparisons with other standards.
 - 1) ANSI A326.3 Standard Test Method for Measuring Dynamic Coefficient of Friction of Hard Surface Flooring Materials.
 - a) Limited to interior level hard flooring wet and dry surfaces for tile, stone, terrazzo, and brick.
 - b) Hard floor and paving shall be tested for wet conditions but only those with water and a soap solution comparable to that used in ANSI A326.3, not other contaminants.
 - 2) ASTM E303 Standard Test Method for Measuring Surface Frictional Properties Using the British Pendulum Tester (laboratory or field test).
- B. Suppliers and Subcontractor: Review products specified, supplied, and installed to verify they are appropriate based on manufacturer information.

1.4 CLASSIFICATIONS

- A. Due to the complexity of the determination of slip resistance for hard floor and paving surfaces, several classification systems have been established and are presently being referenced by manufacturers.
- B. Wet Pendulum Test Classifications, ASTM E303 British Pendulum Test:

Classification	Slider 96 Rubber (Hard)	Slider 55 Rubber (Soft)
P5 (most slip-resistant)	>54	>44
P4	45-54	40-44
P3	35-44	35-39
P2	25-34	20-34
P1	12-24	<20

P0 (least slip-resistant)	<12	Not Reliable
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1. Slider 96 Rubber (Hard): Best for surfaces with relatively low slip resistance (also known as Four S Rubber).
2. Slider 55 Rubber (Soft): Best for surfaces with relatively high slip resistance such as textured concrete, textured tiles, and thermal stone finishes (also known as TRL Rubber).
3. Above numbers in table are considered Mean British Pendulum Numbers (BPN).

1.5 SLIP-RESISTANCE REQUIREMENTS

- A. Where specifications include hard floor and paving surfaces materials shall comply with follow requirements for non-slip surfaces.
 1. Maintenance: Numbers are based on wet hard floors or paving surfaces using materials such as soap solutions where included as part of standard test procedure such as ANSI A326.3 SLS solution (wet).
 - a. All test results are to be based on dynamic coefficient of friction (DCOF).
- B. Slip-Resistant Surface Requirements for Dry Level Interior Locations: Note dry floor friction test is not appropriate for heavily profiled surfaces.
 1. Interior Level Surfaces (Dry): ANSI A326.3/0.20 to 0.42.
 2. Interior Level Surfaces (Dry):AS 4586 Dry Floor Friction Test/D1/≥0.40
- C. Slip-Resistant Surface Requirements based on Water Wet Level Interior Locations: Items 2 and higher are based on ASTM E303 British Pendulum Test hard rubber (12 to 55) and soft rubber (NS to 45) in format shown (R9/12-NS or R10/35 - 35).
 1. General Areas: Locations not anticipated to get wet beyond occasional spills.
 - a. ANSI A326.3: 0.42 or greater.
 - b. ASTM E303 Pendulum Tests: R9/25-20.
 2. Foyer, Transition from Exterior to Interior Space (Wet): R10/35-40.
 3. Mall, Food Court (Wet): R10/35-40.
 4. Shops (Dry): R9/25-20).
 5. Commercial Kitchen serving 100 Plus Meals (Wet): R12/55-50.
 6. Warming Kitchen and Kitchens serving less than 100 Meals (Wet): R11/45-40.
 7. Residential Kitchen (Wet): R10/35-30.
 8. Restaurant Seating Area (Dry): R9/25-20.
 9. Bar Seating Area (Wet): R10/35-30.

10. Back Bar (Wet): R11/45-40.
11. Market General Aisles (Dry): R9/25-20.
12. Market Fresh Food, Meat, and Fish Areas (Wet): R10/35-30.
13. Market Fresh Fruit and Vegetable Area (Wet): R10/35-30.
14. Hospitals and Aged Care Facilities (Dry): R9/25-20.
15. Hospitals and Aged Care Facilities (Wet): R10/35-30.
16. General Public Toilet Facilities without Showers (Wet): R10/35-30.
17. General Public Toilet Facilities with Showers (Wet): R11/45-40.
18. Locker Rooms (Wet): R11/45-40.
19. Interior Stair Tread with Railing (Full tread to minimum 2" at nosing): P2/Hard Rubber 30/Soft Rubber 25.
20. Interior Stair Tread no Railing within 24" (Full treat to minimum 2" at nosing): P3/Hard Rubber 35/Soft Rubber 30.
21. Wet Barefoot Interior Areas (Pools, Showers, Changing Rooms): Limit to materials where manufacturer can provide not less than 5 years successful experience in interior pool, shower, and changing room areas.
 - a. At least 20 projects shall be included in 5-year period with no indication hard floor material involved resulted in recorded slip and fall incidents.

END OF SECTION

SECTION 01 50 00

TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 SUMMARY

- A. This section describes temporary construction facilities and temporary controls.
 - 1. Electricity and lighting.
 - 2. Heat and ventilation.
 - 3. Water and sanitary facilities.
 - 4. Construction aids.
 - 5. Temporary enclosures.
 - 6. Barriers.
 - 7. Cleaning during construction.
 - 8. Project identification.
 - 9. Cellular telephone service.
 - 10. Storage.
- B. Related Requirements:
 - 1. Section 01 70 00: Progress cleaning and final cleaning.
 - 2. Section 01 74 10: Waste management.
- C. Provide temporary construction facilities and temporary controls as required to conform to applicable authorities and as required to complete Project in accordance with Contract Documents.
 - 1. Authorities: Contact governing authorities to establish extent of temporary facilities and temporary controls required by authorities.
 - 2. Building Manager: Contact Building Manager to establish extent of temporary facilities and temporary controls required by building management.

1.2 ELECTRICITY AND LIGHTING

- A. Provide electrical service required for construction operations, with branch wiring and distribution boxes located to allow service and lighting by means of construction-type power cords.
 - 1. Connection to existing electrical service is permitted.
 - 2. Owner will pay costs of energy used from existing on-site services.
 - 3. Provide separate metering and reimburse Owner for costs of energy used from existing on-site services.
- B. Provide lighting for construction operations.

1. Permanent lighting may be used during construction; maintain lighting and make routine repairs.

C. Owner will pay costs of energy used from existing on-site services.

D. Provide separate metering and reimburse Owner for costs of energy used from existing on-site services.

1.3 HEAT AND VENTILATION

A. Provide heat and ventilation as required to maintain specified conditions for construction operation, to protect materials and finishes from damage due to temperature and humidity.

B. Coordinate use of existing facilities with Owner.

1. Supplement with temporary units as required to maintain specified conditions for construction operations, and to protect materials and finishes from damage due to temperature or humidity.

C. Owner will pay costs of energy used from existing on-site services.

1.4 WATER AND SANITARY FACILITIES

A. Provide water service required for construction operations; extend branch piping with outlets located so water is available by use of hoses.

1. Connection to existing facilities is permitted.

2. Owner will pay for water used from existing on-site services.

B. Provide and maintain required sanitary facilities and enclosures.

1. Existing facilities shall not be used.

2. Where existing sanitary facilities are designated to be used during construction operations maintain in sanitary condition. Verify availability with Building Management prior to beginning on-site work.

1.5 CONSTRUCTION AIDS

A. Noise, Dust and Pollution Control: Provide materials and equipment necessary to comply with local requirements for noise, dust and pollution control.

B. Fire Protection: Maintain on-site fire protection facilities as required by applicable authorities and insurance requirements.

C. Security: Protect Site and Work; prevent unauthorized entry, vandalism, and theft.

1. Coordinate with Owner's security program.

- D. Dewatering: Provide and operate drainage and pumping equipment; maintain excavations and site free of standing water.
- E. Use of Existing Facilities: Verify availability of existing facilities for construction operations with Owner prior to beginning on-site construction.
 - 1. Existing stairs shall not be used.
 - 2. Designated existing stairs may be used by construction personnel; coordinate with Owner.
 - 3. Existing elevators shall not be used.
 - 4. Designated elevators may be used, coordinate use with Owner; provide protective coverings for finish surfaces of elevator cars and entrances.

1.6 ENCLOSURES

- A. Temporary Closures: Provide temporary weather-tight closures for exterior openings for acceptable working conditions, for protection for materials, to protect interior materials from dampness, for temporary heating, and to prevent unauthorized entry.
 - 1. Provide doors with self-closing hardware and locks.
- B. Temporary Partitions: Provide temporary partitions as required to separate work areas from occupied areas, to prevent penetration of dust and moisture into occupied areas, and to prevent damage to existing areas and equipment.
 - 1. Construction: Framing and sheet materials with closed joints and sealed edges at intersections with existing surfaces; Flame Spread Rating of 25 in accordance with ASTM E84.
 - 2. Paint surfaces exposed to view in occupied areas.

1.7 BARRIERS

- A. Barriers: Provide barriers as required to prevent public entry to construction areas and to protect adjacent properties from damage from construction operations.
 - 1. Fence: Provide minimum 8-foot high commercial grade chain link or painted solid wood fence around construction site; equip with gates with locks.
 - 2. Covered Walkways: Provide lighted covered painted walkways as required by governing authorities for public rights-of-way and for public access to existing building.
- B. Barricades: Provide barricades as required by governing authorities.
- C. Tree Protection: Provide barriers around trees and plants designated to remain; protect against vehicular traffic, stored materials, dumping, chemically injurious materials, and puddling or continuous running water.

1.8 CLEANING DURING CONSTRUCTION

- A. Control accumulation of waste materials and rubbish; recycle or dispose of off-site.
- B. Clean interior areas prior to start of finish work, maintain areas free of dust and other contaminants during finishing operations.

1.9 PROJECT IDENTIFICATION

- A. Project Sign: Provide minimum 32-square foot Project identification sign of wood frame and exterior grade plywood construction, painted, with computer generated graphics by professional sign maker.
 - 1. Design: As furnished by Architect.
 - 2. Submit to Owner and Architect additional names or changes proposed to Project sign for prior written approval.
 - 3. Erect on site at location established by Architect.
- B. Other Signs: Subject to approval of Architect and Owner.

1.10 CELLULAR TELEPHONE SERVICE

- A. Cellular Telephone Service: Furnish on-site Project Managers with cellular telephone. Ensure Owner and Architect ability to contact site during construction operations.
 - 1. Schedules: Submit schedules of on-site Project Managers with individual cellular telephone numbers to Owner and Architect; maintain schedules and cell phone numbers up to date during Project on-site operations.

1.11 STORAGE

- A. Storage for Tools, Materials, and Equipment: Limit on-site storage to Project area; provide weather-tight storage, with heat and ventilation for products requiring controlled conditions.
 - 1. Maintain adequate space for organized storage and access.
 - 2. Provide lighting for inspection of stored materials.

1.12 REMOVAL

- A. Remove temporary materials, equipment, services, and construction prior to Substantial Completion Inspection.
- B. Clean and repair damage caused by installation or use of temporary facilities.
- C. Restore existing facilities used during construction to specified or original condition.

END OF SECTION

SECTION 01 60 00

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. This section describes basic product requirements governing material and equipment.
 - 1. General product requirements.
 - 2. Product list.
 - 3. Quality assurance.
 - 4. Delivery, storage, and handling.
- B. Related Requirements:
 - 1. Section 01 25 00: Substitution procedures.
 - 2. Section 01 30 00: Submittal of manufacturers' certificates.
 - 3. Section 01 77 00: Operation and maintenance data.

1.2 GENERAL PRODUCTS REQUIREMENTS

- A. Products include material, equipment, and systems.
- B. Comply with Specifications, referenced standards, and applicable codes and regulations as minimum requirements.
- C. Provide new materials except as specifically allowed by Contract Documents.
- D. Materials to be supplied in quantity within a Specification section shall be by one manufacturer, shall be the same, and shall be interchangeable.
- E. Provide equipment and systems composed of materials from a single manufacturer except where otherwise recommended by equipment or systems manufacturer or where otherwise indicated in Contract Documents.
- F. Contractor's Options: Comply with following options; requests for substitutions for named manufacturers and products shall comply with requirements specified in Section 01 25 00 – Substitution Procedures.
 - 1. Products Identified by Reference Standards: Select product meeting referenced standard for products specified only by reference standard.
 - a. Requests for Substitutions to be limited to products not complying with referenced standards.
 - 1) Submit justification for non-compliance with reference standards as part of Request for Substitutions; if product is foreign made submit rationale why foreign standards and basic materials indicates compliance.

2. Named Manufacturers: Where names of manufacturers are specified select any named manufacturer product meeting Specifications for products specified by naming one or more manufacturers.
 - a. Submit Request for Substitution for any manufacturer not named.
 3. Named Manufacturers and Named Products: Select any named manufacturer named product meeting Specifications for products specified by naming one or more manufacturers and products.
 - a. Where only one manufacturer and product is named together with additional manufacturers without specific products, Requests for Substitutions to be limited to products not comparable to that specified.
 - 1) Contractors, subcontractors, suppliers, and manufacturers shall take special care to ensure comparable products are being supplied based on design, performance, quality, and longevity.
 - 2) Substitutions: Submit Request for Substitution for any manufacturer not named and for products not comparable to those specified in design, performance, quality, and longevity.
 4. Basis of Design: Where manufacturer or manufacturer and product both are indicated as Basis of Design, submit Request for Substitution for other manufacturers and products.
 5. "Or Equal" Clauses: Submit request for substitution for manufacturer or product not specifically named in Specifications where terms "or equal", "or approved equal", or similar references are made.
- G. Nameplates: Do not attach or imprint manufacturer or producer nameplates on exposed surfaces in occupied spaces except for required labels and operating data.
1. Equipment Nameplates: Provide permanent nameplate on service connected and power operated equipment located on easily accessible surface inconspicuous in occupied spaces.
 - a. Provide name of product and manufacturer, model and serial number, capacity, speed, rating, and similar information.
- 1.3 SUBMITTALS
- A. Product List: Within 35 days after award of Contract, submit to Owner and Architect a complete list of major products proposed for installation, with name of manufacturer, trade name, and model.
 - B. Product List: Prior to submittal of second Request for Payment, submit to Architect complete list of major products which are proposed for installation, with name of manufacturer, trade name, and model.

1. Tabulate products by Specification number and title.

- C. Substitutions: Refer to Section 01 25 00 – Substitution Procedures.

1.4 QUALITY ASSURANCE

- A. Comply with industry standards and applicable codes except when more restrictive tolerances or requirements indicate more rigid standards or precise workmanship.
- B. Perform work by persons qualified to produce workmanship of specified quality.
- C. Install products straight, true-to-line, and in correct relationship to adjacent materials, with hairline joints, free of rough, sharp and potentially hazardous edges.
- D. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, and racking.

1. Seismic Anchors: Conform to code requirements.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Transport products by methods to avoid product damage, deliver in undamaged condition in manufacturer's unopened containers or packaging.
 - B. Store products in accordance with manufacturer's instructions, with seals and labels intact and legible.
 - C. Store sensitive products in weather-tight enclosures; maintain within temperature and humidity ranges required by manufacturer's instructions.
 - D. For exterior storage of fabricated products, place on sloped supports above ground.
 - E. Store loose granular materials on solid surfaces in a well-drained area; prevent mixing with foreign matter.
 - F. Arrange storage to provide access for inspection; periodically inspect to assure products are undamaged and are maintained under required conditions.
 - G. Provide equipment and personnel to handle products by methods to prevent soiling and prevent damage.
 - H. Promptly inspect shipments to assure products comply with requirements, quantities are correct, and products are undamaged.
 - I. Immediately remove from Project products damaged, wet, stained, and products with mold and products with mildew.
1. Take special care to prevent absorbent products such as gypsum board and acoustical ceiling units from becoming wet.

END OF SECTION

SECTION 01 70 00

EXECUTION REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. This section describes execution requirements.
 - 1. Installer qualifications.
 - 2. Examination.
 - 3. Manufacturer's instructions.
 - 4. Installation.
 - 5. Cleaning.
 - 6. Protection.
- B. Related Requirements:
 - 1. Section 01 50 00: Cleaning during construction.
 - 2. Section 01 77 00: Closeout procedures.
 - 3. Section 01 79 00: Demonstration and training.

1.2 INSTALLER QUALIFICATIONS

- A. Experienced Installers: Installers to have minimum five-years successful experience installing items like those required for Project, except for individuals in training under direct supervision of experienced installer.

1.3 EXAMINATION

- A. Acceptance of Conditions: Beginning installation of a product signifies installer has examined substrates, areas, and conditions for compliance with manufacturer requirements for tolerances and other conditions affecting performance.
- B. Field Measurements: Take field measurements as required to fit Work properly; recheck measurements prior to installing each product.
 - 1. Where portions of Work are to fit to other construction verify dimensions of other construction by field measurements before fabrication; allow for cutting and patching to avoid delaying Work.
- C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

1.4 MANUFACTURERS' INSTRUCTIONS

- A. Manufacturer's Recommendations: When work is specified to comply with manufacturers' recommendations or instructions, distribute copies to persons involved and maintain one set in field office.
 - 1. Conform to requirements specified in Section 01 30 00 for submittal of recommendations or instructions to Architect; submit to Architect only where specified or where specifically requested; otherwise keep in Field Office.
- B. Perform work in accordance with details of recommendations and instructions and specified requirements.
 - 1. Should a conflict exist between Specifications and recommendations or instructions consult with Architect.
- C. Where manufacturer's information notes special recommendations in addition to installation instructions, comply with both recommendations and instructions.

1.5 INSTALLATION

- A. Pre-Installation Meetings: Installers and suppliers are to attend pre-installation meetings scheduled by Contractor.
- B. Comply with manufacturers written recommendations and installation instructions unless more restrictive requirements are specified.
- C. Locate Work and components accurately, in correct alignment and elevation.
 - 1. Make vertical work plumb and horizontal work level.
 - 2. Install components to allow space for maintenance and ease of removal for replacement.
- D. Install products at time and under conditions to ensure best possible results; maintain conditions required for product performance until Substantial Completion.
- E. Conduct operations so no part of Work is subject to damaging operations or excessive loads during normal conditions.
- F. Securely anchor permanent construction in place, accurately located and aligned with other portions of Work.
- G. Allow for building movement including thermal expansion and contraction.
- H. Make joints of uniform width; arrange joints as indicated, for best visual effect where not otherwise indicated; fit exposed connections together to form hairline joints except where otherwise indicated.

1.6 CLEANING

- A. Cleaning During Construction: Specified in Section 01 50 00 - Temporary Facilities and Controls.
- B. Progress Cleaning: Keep installed areas clean using cleaning materials specifically recommended by manufacturers of product being cleaned; where not otherwise recommended use nontoxic materials that will not damage surfaces.
 - 1. Remove debris from concealed spaces before enclosing space.
 - 2. Supervise construction operations to assure no part of construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during construction period.
- C. Final Cleaning: Execute final cleaning at Substantial Completion.
 - 1. Clean interior and exterior surfaces exposed to view; remove temporary labels, stains and foreign substances; polish transparent and glossy surfaces; vacuum carpeted and soft surfaces.
 - a. Vacuuming Equipment: Type with high efficiency particulate arrestor (HEPA) type filters; properly maintained.
 - 2. Clean equipment and fixtures to a sanitary condition, clean filters of mechanical equipment, replace filters where cleaning is impractical.
 - a. Clean ducts.
 - 3. Clean site; sweep paved areas.
 - 4. Remove waste, surplus materials and rubbish from Project and site; recycle to maximum extent feasible.

1.7 PROTECTION

- A. Protect products subject to deterioration with impervious cover. Provide ventilation to avoid condensation and trapping water.
- B. Take care to use protective covering and blocking materials that do not soil, stain, or damage materials being protected.
- C. After installation, provide coverings to protect products from damage from traffic and construction operations, remove when no longer needed.
- D. Protect interior materials from water damage; immediately remove wet materials from site to prevent growth of mold and mildew on site.

END OF SECTION

SECTION 01 73 00

CUTTING AND PATCHING

PART 1 - GENERAL

1.1 SUMMARY

- A. Contractor is responsible for cutting, fitting and patching to complete Work and to:
 - 1. Make its parts fit together properly.
 - 2. Uncover work to provide for installation of ill-timed work.
 - 3. Remove and replace defective work.
 - 4. Remove and replace work not conforming to Contract Documents.
 - 5. Remove samples of installed work as required for testing.
 - 6. Provide routine penetrations of non-structural surfaces for installation of piping.
 - 7. Provide routine penetrations of non-structural surfaces for installation of conduit.
- B. Related Requirements:
 - 1. Section 01 50 00: Temporary facilities and controls.
 - 2. Section 02 41 20: Selective building demolition for remodeling.

1.2 SUBMITTALS

- A. Submit written request well in advance of cutting or alteration which affects:
 - 1. Work of Owner or separate contractor.
 - 2. Structural value or integrity of any element of Project.
 - 3. Integrity of weather-exposed or moisture-resistant elements.
 - 4. Efficiency, operational life, maintenance or safety of operational elements.
 - 5. Visual qualities of sight-exposed elements.
- B. Request shall include:
 - 1. Identification of Project and description of affected work.
 - 2. Necessity for cutting or alteration.
 - 3. Effect on work of Owner or separate contractor.
 - 4. Effect on structural integrity, or weatherproof integrity of Project.
 - 5. Alternatives to cutting and patching.
 - 6. Cost proposal, when applicable.
 - 7. Written permission of separate contractor whose work will be affected.
 - 8. Description of proposed work including:
 - a. Scope of cutting, patching, alteration, or excavation.
 - b. Products proposed to be used.
 - c. Extent of refinishing to be included.
- C. Should conditions of Work or schedule indicate a change of products from original installation, Contractor shall submit request for substitution as specified in Section 01 25 00 – Substitution Procedures.
- D. Submit written notice to Architect designating date and time work will be uncovered.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Comply with Specifications and standards for each specific product involved.
- B. Where Specifications and standards have not been provided, provide materials and fabrication consistent with quality of Project and intended for commercial construction.
- C. Provide new materials for cutting and patching unless otherwise indicated.

PART 3 - EXECUTION

3.1 INSPECTION

- A. Inspect existing conditions of Project, including elements subject to damage or to movement during cutting and patching.
- B. After uncovering work, inspect conditions affecting installation of products, or performance of work.
- C. Report unsatisfactory or questionable conditions to Architect in writing; do not proceed with work until Architect has provided further instructions.

3.2 PREPARATION

- A. Provide adequate temporary support as necessary to assure structural value or integrity of affected portion of Work.
 - 1. Provide services of licensed engineer for designing temporary support where required by applicable authorities for temporary supports and for shoring; submit engineering calculations directly to applicable authorities upon request.
- B. Protect other portions of Project from damage.

3.3 PERFORMANCE

- A. Execute cutting by methods that provide proper surfaces to receive installation of repairs and finishes.
 - 1. Execute excavating and backfilling by methods which will prevent settlement, and which will prevent damage to other work.
- B. Employ same installer or fabricator to perform cutting and patching work as employed for new construction for:
 - 1. Weather-exposed or moisture resistant elements.
 - 2. Sight-exposed finished surfaces.

- C. Execute fitting and adjustment of products to provide a finished installation to comply with specified products, functions, tolerances and finishes.
- D. Restore work that has been cut or removed; install new products to provide completed Work in accordance with requirements of Contract Documents.
- E. Fit work tight to pipes, sleeves, ducts, conduit and penetrations through surfaces.
- F. Refinish entire surfaces as necessary to provide even finish to match adjacent finishes:
 - 1. For continuous surfaces, refinish to nearest intersection.
 - 2. For an assembly, refinish entire unit.

END OF SECTION

SECTION 01 77 00

CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. This section describes Contract closeout procedures.
 - 1. Substantial Completion.
 - 2. Final Completion.
 - 3. Project record documents.
 - 4. Material and finish data.
 - 5. Operation and maintenance manuals.
- B. Related Requirements:
 - 1. Section 01 30 00: Administrative requirements including attic stock.
 - 2. Section 01 78 00: Warranties.
 - 3. Section 01 79 00: Demonstration and training.

1.2 SUBSTANTIAL COMPLETION

- A. Immediately prior to Substantial Completion, schedule agency reviews as required for "temporary certificate of occupancy" or for "certificate of occupancy".
- B. When Contractor considers Work, or a designated portion thereof is substantially complete, submit written notice, with list of items to be completed or corrected.
 - 1. List ("Punch List"): Format pre-approved by Owner and Architect; tabular form with each space listed required.
- C. Within a reasonable time, Owner and Architect will inspect status of completion and may add to "Punch List".
 - 1. Contractor shall pay for Architect's time and direct expenses where more than one Substantial Completion inspection is required.
- D. Should Owner and Architect determine Work is not substantially complete, Contractor will be promptly notified in writing, giving reasons.
- E. Contractor shall remedy deficiencies and send a second written notice of substantial completion; Architect will reinspect Work.
 - 1. Contractor shall pay for Architect's time and direct expenses where more than one Substantial Completion inspection is required.
- F. When Work is determined to be substantially complete by Architect, a Certificate of Substantial Completion will be prepared in accordance with General Conditions.

- G. DSA Projects: Contractor shall complete DSA 6-C Form and upload electronically to DSAbbox within three days of completion of Work.

1.3 FINAL COMPLETION

- A. When Work is complete, submit written certification indicating:
 - 1. Work has been inspected for compliance with Contract Documents.
 - 2. Work has been completed in accordance with Contract Documents and deficiencies listed (in 'Punch List') with Certificate of Substantial Completion have been corrected.
 - 3. Equipment and systems have been tested in presence of Owner's representative and are operational.
 - 4. Work is complete and ready for final inspection.
- B. Special Submittals: In addition to submittals required by Contract, submit following.
 - 1. Provide submittals required by governing authorities to governing authorities with copies included in Project Record Documents.
 - 2. Submit final statement of accounting giving total adjusted Contract Sum, previous payments, and sum remaining due.

1.4 PROJECT RECORD DOCUMENTS

- A. Keep documents current; do not permanently conceal any work until required information has been recorded.
 - 1. Owner will provide Contractor with a separate set of Drawings to maintain for Project Record Documents.
 - 2. Store reproducible Drawings, one set of Project Manual, and one copy of each Change Order separate from documents used for construction, for use as Project Record Documents.
 - 3. Indicate actual work on Drawings; indicate actual products used in Project Manual, including manufacturer, model number and options.
 - 4. Update Project Record Documents daily and allow for Architect inspection at least once a month.
- B. At Contract close-out submit documents with transmittal letter containing date, Project title, Contractor's name and address, list of documents, and signature of Contractor.
- C. As-Built Documents: General Contractor shall have electronic "As Built" sets of Contract Documents (Project Drawings and Project Specifications) prepared prior to Final Completion.

1. Contractor shall use one complete electronic set of Contract Documents (Drawings and Specifications) for use for "As-Builts".
 2. As-Built Drawings: Revise Drawings based on Record Documents and field measurements made after installation and indicate actual locations of structural elements, ducts, piping, wiring, and equipment.
 - a. Professional draftspersons experienced in electronic media used for Contract Documents shall revise original Project Drawings based on information recorded on Project Record Documents.
 3. As-Built Specifications: Revise Specifications to indicate manufacturers who provided materials specified along with specifics indicating accessories, options, and finishes used in Project.
 - a. Cross referencing Submittal records is acceptable for accessories only.
 4. Review Submittal: Submit two copies of electronic media of "As-Built" Documents to Architect for review.
 - a. After Architect review, revise where indicated and submit final electronic media to Owner.
- D. Final Completion Submittal: At Project Completion submit both Project Record Documents and As-Built Documents with transmittal letter containing date, Project title, Contractor's name and address, list of documents, and signature of Contractor.

1.5 MATERIAL AND FINISH DATA

- A. Provide data for primary materials and finishes.
- B. Submit two sets prior to final inspection, bound in 8-1/2" by 11" three-ring binders with durable plastic covers, clearly identified regarding extent of contents.
 1. Electronic Format: Where available in electronic format, submit USB 3.0 flash drives with information required for material and finish data.
- C. Arrange by Specification division and give names, addresses, and telephone numbers of subcontractors and suppliers. List:
 1. Trade names, model or type numbers.
 2. Cleaning instructions.
 3. Product data.
 4. Maintenance recommendations.

1.6 OPERATION AND MAINTENANCE MANUALS

- A. Provide manuals for:
 1. Electrically operated items.
 2. Electrical equipment and controls.
 3. Maintenance manuals provided as part of Submittals.

- B. Submit two sets prior to final inspection, bound in 8-1/2" by 11" three-ring binders with durable plastic covers, clearly identified regarding extent of contents.
- C. Provide a separate volume for each system, with a table of contents and index tabs for each volume.
- D. Arrange by Specification division and gives names, addresses, and telephone numbers of Subcontractors and suppliers. List:
 - 1. Appropriate design criteria.
 - 2. List of equipment and parts lists.
 - 3. Operating and maintenance instructions.
 - 4. Shop drawings and product data.
- E. Electronic Format: Where available in electronic format, submit two USB 3.0 flash drives with information required for operation and maintenance manuals.

END OF SECTION

SECTION 01 78 00

WARRANTIES

PART 1 - GENERAL

1.1 SUMMARY

- A. Warranties: Compile required, and incidental warranties required by Contract Documents.
 - 1. Manufacturer Warranties: Provide manufacturer's standard warranties where specified including inspections and services included or required as part of manufacturer's standard warranty.
 - 2. Special Warranties: Provide special warranties as required by Specifications sections.
 - 3. These warranties shall be in addition to and not a limitation of other rights Owner may have against Contractor under Contract Documents and which may be prescribed by law, regardless of wording of warranty.
- B. Extended Correction Period: Contractor shall correct failure of materials and systems to perform in a manner consistent with their intended use including but not limited to failure of waterproofing and roofing systems to resist penetration from water.
 - 1. Standard Correction Period: One year after Substantial Completion or Beneficial Occupancy by Owner except where otherwise noted in Contract Documents; coordinate with General Conditions and Supplementary Conditions.
 - a. Items used by Contractor during construction operations shall not be considered substantially completed.
 - b. Correction of Work Period begins with Owner occupancy not completion of component.
 - 2. Extended Correction Period: Requirements are same as standard correction period but for an extended period as indicated in Specifications sections.
 - 3. Contractor Responsibilities: Bear cost of correcting failed work and replacing construction damaged by failure of materials and systems to perform in a manner consistent with their intended use during correction period.
 - a. Requirements for correction period shall apply to Subcontractors, suppliers, installers, and those responsible for failed work.
 - b. Owner and Design Team shall not be responsible for determining degree of responsibility of those involved.

4. Owner's Rights under Law: Correction period shall be in addition to and not a limitation of other rights Owner may have against Contractor under Contract Documents and which may be prescribed by law.

1.2 FORM OF SUBMITTAL

- A. Special Warranty and Extended Correction Period Forms: Provide duplicate copies, notarized or on Contractor and Manufacturer's letterhead without conditions or exceptions to requirements specified.
 1. Assemble documents executed by subcontractors, installers, suppliers, and manufacturers.
 2. Provide table of contents and assemble in binder with durable plastic cover, clearly identified regarding extent of contents.
 3. Electronic Format: Submit USB 3.0 flash drives of warranties, in Microsoft Word.
- B. Manufacturer Warranty Forms: Use manufacturer's standard forms unless otherwise directed in Contract Documents; completed form shall not detract from or confuse interpretations of Contract Documents.
 1. Manufacturer's authorized representative shall sign manufacturer warranties.
 2. Subcontractor and installer shall countersign warranty where specified.
 - a. Provide required warranties for waterproofing and roofing systems countersigned by subcontractor and installer.
- C. Submit final warranties prior to final application for payment.
 1. For equipment put into use with Owner's permission during construction, submit within ten days after first operation.
 2. For items of Work delayed materially beyond Date of Substantial Completion, provide updated submittal within ten days after acceptance, listing date of acceptance as start of warranty period.
- D. Provide information for Owner's personnel regarding proper procedure in case of failure and instances that might affect validity of manufacturer warranty.
- E. Size: 8-1/2" by 11" for three-ring binder; fold larger sheets to fit.

1.3 WARRANTIES AND CORRECTION OF WORK DOCUMENTS

- A. Warranties and Correction of Work Documents are intended to protect Owner against failure of work and against deficient, defective and faulty materials and workmanship, regardless of sources.
- B. Limitations: Warranties and correction of work requirements are not intended to cover failures that result from:

1. Unusual or abnormal phenomena of the elements.
 2. Owner's misuse, maltreatment or improper maintenance of work.
 3. Vandalism after substantial completion.
 4. Insurrection or acts of aggression including war.
- C. Related Damages and Losses: Remove and replace work which is damaged as result of failure, or which must be removed and replaced to provide access for correction of work.
- D. Reinstatement: After correction of work reinstate warranty or extended correction period for corrected work to date of original expiration, but not less than half original period.
1. Correction of Work Period: The general correction of work period specified shall not be extended by corrective work except to extent required to correct failure and repair or replace materials damaged by failure.
- E. Replacement Cost: Replace or restore failing items without regard to anticipated useful service lives where part of correction of work period, extended correction of work period, and special warranty period unless otherwise noted.
- F. Rejection of Warranties: Owner reserves right to reject unsolicited and coincidental product warranties that detract from or confuse interpretations of Contract Documents.

END OF SECTION

SECTION 01 79 00

DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Provide equipment and systems demonstration and instruction in accordance with Contract Documents.
 - 1. Video record seminars and system demonstrations.
- B. Related Sections:
 - 1. Section 01 31 00: Project management and coordination.
 - 2. Section 01 77 00: Contract closeout procedures.
 - 3. Refer to Facility Services Subgroups for mechanical and electrical requirements.

1.2 DESCRIPTION

- A. Seminar Agenda and Outline:
 - 1. Prepare a seminar agenda and outline in consultation and cooperation with Owner. Include following:
 - a. Equipment and systems that will be included in seminars.
 - b. Name of companies and representatives presenting at seminars.
 - c. Outline of each seminar's content.
 - d. Time and date allocated to each system and item of equipment.
 - 2. Submit preliminary seminar agenda and outline for review and comment by Owner.
 - a. Revise and resubmit agenda and outline until all seminar requirements have been satisfied and seminar dates and presenters have been finalized.
 - 3. Submit final seminar agenda and outline no later than eight weeks before date of Acceptance of Work.
- B. Seminar Organization:
 - 1. Contractor's presentation leaders shall chair seminars.
 - a. Coordinate qualification of training personnel, seminar contents, and presentations with Owner.
 - 2. Coordinate individual presentations and ensure manufacturer's representatives scheduled to be at training seminars are present.

3. Arrange for presentation leaders familiar with design operation, maintenance and troubleshooting of equipment and systems.
 - a. Where one person is not familiar with all aspects of equipment or system; arrange for specialists familiar with each aspect.
4. Coordinate proposed seminar dates with Owner and select mutually agreeable dates.
5. Video Recording: Arrange for video recording (audio and video) of training seminars and system demonstrations, including seminar and demonstration questions and answers.

C. Seminar Content:

1. Architect's Consultants will explain design philosophy of primary systems.
2. Include following information in presentations dealing with specific systems.
 - a. An overview of how system is intended to operate.
 - b. Describe design parameters, constraints and operational requirements.
 - c. Describe system operation strategies.
 - d. Provide information to help in identifying and troubleshooting problems.
3. Include following information in presentations dealing with equipment.
 - a. Explanation of how equipment operates.
 - b. Recommended preventative and routine maintenance.

D. System Demonstration:

1. Demonstrate operation of equipment and systems when specified in individual technical sections. Include following in demonstration.
 - a. Start-up and shut down.
 - c. Operation.
 - d. Scheduled and preventative maintenance.
 - e. Troubleshooting.
2. Demonstration may be conducted at time of original starting with Owner's prior approval.

E. Seminar and Demonstration Questions:

1. Be prepared to answer questions raised by Owner's personnel at demonstrations and seminars.
2. If unable to satisfactorily answer questions immediately, provide written response within three days.

F. Use manufacturer's operation and maintenance data as basis of instruction.

1.3 SUBMITTALS

- A. Video Recording: Submit three copies of each video recording in DVD format acceptable to Owner; include label on each DVD and on each container identifying Project and Seminar content.

END OF SECTION

SECTION 02 40 00

DEMOLITION

PART 1 - GENERAL

1.01 SUMMARY

- A. Removing above-grade site improvements within limits indicated.
- B. Disconnecting, capping or sealing, and abandoning site utilities in place.
- C. Disconnecting, capping or sealing, and removing site utilities.
- D. Disposing of objectionable material.

1.02 RELATED SECTIONS

- A. Section 31 23 00 – Excavation and Fill.
- B. Section 31 23 33 – Trenching and Backfill.

1.03 RELATED DOCUMENTS

- A. California Building Code: Chapter 33 – Site Work, Demolition and Construction.
- B. California Building Code: Section 1809A.14 – Pipes and Trenches.

1.04 DEFINITIONS

- A. ANSI: American National Standards Institute.
- B. CAL-OSHA: California Occupational Safety and Health Administration.

1.05 SUBMITTALS

- A. Follow Submittal procedure outlined in Section 01 33 00 – Submittal Procedures.

1.06 PROJECT CONDITIONS

- A. Except for materials indicated to be stockpiled or to remain the Owner's property, cleared materials are the Contractor's property. Remove cleared materials from site and dispose of in lawful manner.
- B. Salvable Improvements: Carefully remove items indicated to be salvaged and store where indicated on plans or where designated by the Owner. Avoid damaging materials designated for salvage.
- C. Unidentified Materials: If unidentified materials are discovered, including hazardous materials that will require additional removal other than is required by the Contract Documents, immediately report the discovery to the Owner. If necessary, the Owner will

arrange for any testing or analysis of the discovered materials and will provide instructions regarding the removal and disposal of the unidentified materials.

PART 2 - PRODUCTS

2.01 SOIL MATERIALS

- A. Backfill excavations resulting from demolition operations with on-site or import materials conforming to structural backfill defined in Section 31 23 00 – Excavation and Fill.

PART 3 - EXECUTION

3.01 PREPARATION

- A. Protect and maintain benchmarks and survey control points during construction.
- B. Protect existing site improvements to remain during construction.

3.02 RESTORATION

- A. Restore damaged improvements to their original condition, as acceptable to the Owner.

3.03 UTILITIES

- A. Locate, identify, disconnect, and seal or cap off utilities indicated to be removed or abandoned.
- B. Arrange to shut off indicated utilities with utility companies or verify that utilities have been shut off.
- C. Existing Utilities: Do not interrupt utilities serving facilities occupied by Owner or others unless authorized in writing by the Owner, and then only after arranging to provide temporary utility services according to requirements indicated.
- D. Coordinate utility interruptions with utility company affected.
- E. Do not proceed with utility interruptions without the permission of the Owner and utility company affected. Notify Owner and utility company affected two working days prior to utility interruptions.
- F. Excavate and remove underground utilities that are indicated to be removed.
- G. Securely close ends of abandoned piping with tight fitting plug or wall of concrete minimum 6-inches thick.

3.04 SITE IMPROVEMENTS

- A. Remove existing above- and below-grade improvements as indicated and as necessary to facilitate new construction.
- B. Remove slabs, paving, curbs, and gutters, as indicated. Where concrete slabs, curb, gutter and asphalt pavements are designated to be removed, remove bases and subbase to surface of underlying, undisturbed soil.
- C. Unless the existing full-depth joints coincide with line of pavement demolition, neatly saw-cut to full depth the length of existing pavement to remain before removing existing pavement. Saw-cut faces vertically.
- D. Remove driveways, curbs, gutters and sidewalks by saw cutting to full depth. If saw cut falls within 30-inches of a construction joint, expansions joint, score mark or edge, remove material to joint, mark or edge.

3.05 BACKFILL

- A. Place and compact material in excavations and depressions remaining after site clearing in conformance with Section 31 23 33 – Trenching and Backfill.

3.06 DISPOSAL

- A. Remove surplus obstructions, demolished materials, and waste materials, including trash and debris, and legally dispose of them off the Owner's property.

END OF SECTION

SECTION 02 41 20

SELECTIVE BUILDING DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Selectively remove materials, systems, components, fixtures and equipment as designated and as required for completion of Project as indicated.
 - 1. Cap and identify active utilities.
- B. Related Sections:
 - 1. Section 01 10 00: Summary of work including hazardous materials requirements.
 - 2. Section 01 50 00: Temporary facilities including barriers and waste management.
 - 3. Section 01 73 00: Cutting and patching.

1.2 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Do not interfere with use of adjacent building spaces not in Project; maintain free and safe passage to and from.
 - 2. Prevent movement of structural components, provide and place bracing and be responsible for safety and support of structural components. Assume liability for movement, settlement, damage or injury.
 - 3. Cease operations and notify Architect immediately if safety of structural components appears to be endangered; take precautions to properly support structures. Do not resume operations until safety is restored.
 - 4. Prevent dust from selective demolition from contaminating adjacent occupied building areas; clean construction dust from adjacent occupied area immediately upon direction of Building Manager.
- B. Design/Build: Provide special engineering to ensure compliance with applicable codes and Contract Documents for support systems.
- C. Scheduling: Do not close or obstruct roadways without permits. Conduct operations with minimum interference to adjacent traffic.

1.3 SUBMITTALS

- A. Action Submittals: Submit selective demolition operational sequence to ensure Project sequencing is consistent with Owner needs.
- B. Informational Submittals: Submit permits for transport and disposal of debris.

1.4 QUALITY ASSURANCE

- A. Sustainability Requirements: Comply with CALGreen requirements including those relative to finish material pollution control and for construction waste.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Debris: Maintain possession of materials being demolished except where noted as a material for reinstallation or a material to be retained by Owner. Immediately remove debris from site.
 - 1. Immediately remove from site wet materials and materials with water stains, with mold, and with mildew.
- B. Materials for Reinstallation: Carefully remove, store and protect materials indicated to be reinstalled. Contact Owner and Architect prior to beginning demolition to determine extent of other materials that might be suitable for reinstallation.
 - 1. Inventory and record condition of items to be reinstalled.
- C. Owner Retained Materials: Contact Owner prior to beginning demolition to determine extent of materials to be retained. Carefully remove materials indicated to be retained by Owner; deliver and store where directed.
 - 1. Inventory and record condition of items to be retained by Owner.

PART 3 - EXECUTION

3.1 EXISTING SERVICES

- A. Disconnect or remove utility services as required for completion of Project; disconnect, stub off, and cap utility service lines not required for new construction.
 - 1. Do not remove utilities discovered during demolition but not indicated without first determining purpose for utility; coordinate with Architect and Engineers.
- B. Do not disrupt services to adjacent building areas not in Project.
- C. Place markers to indicate location of disconnected services; identify service lines and capping locations on Project Record Documents.

3.2 DEMOLITION

- A. Demolish indicated appurtenances as indicated and as required for Project completion in an orderly and careful manner.
 - 1. Use methods that do not damage materials indicated to remain.
 - 2. Cut concrete and masonry using masonry saws and hand tools; provide sharp clean cuts requiring minimal patching for new construction.

- 3. Use impact tools only where specifically approved in advance for areas where operations do not disturb building occupancy.
- B. Perform demolition in accordance with authorities having jurisdiction.
- C. Remove demolished materials from site, unless otherwise directed.
- 1. Remove from site, contaminated, vermin infested, and dangerous materials encountered and dispose of by safe means so as not to endanger health of workers or public.
- D. Remove tools and equipment upon completion of work; leave area in condition acceptable to Owner and Architect.

3.3 REPAIR

- A. Repair damage to adjacent construction caused as result of this work.
- B. Repair demolition beyond that required.

END OF SECTION

SECTION 02 43 20

STRUCTURE MOVING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Prepare existing structure indicated for move, move to new location, and set on new foundation as required for completion of moving existing structure as indicated on Drawings.
 - 1. Coordinate Work with work under other sections and under separate contracts, including earthwork, foundation construction, and disconnecting and installation of utilities.
- B. Related Sections:
 - 1. Section 02 41 50: Selective building demolition.
 - 2. Division 26: Disconnecting and reconnecting electrical systems.

1.2 ADMINISTRATIVE REQUIREMENTS

- A. Design/Build: Provide special engineering for structure both for moving and for connection to new foundation to ensure compliance with applicable codes and Contract Documents.
- B. Transport: Carefully examine structure and design structural supports, framing, reinforcement, and bracing to transfer loads of structure to transport carrying structure.
- C. Route: Investigate and confirm load bearing capacity of route over which structure will be moved.
- D. Coordination: Arrange with applicable authorities for traffic control, police escorts, relocation of services, and arrangements for legally moving structure.
 - 1. Coordinate exact route with authorities.
 - 2. Verify locations of utility services and establish and obtain approvals for methods of avoiding.
- E. Pre-Moving Conference: Convene pre-moving conference at least one week prior to commencing work for moving structure. Require attendance of parties involved with moving structure.
 - 1. Ascertain method for determining damage to structure and finishes before and after moving.
 - 2. Review intended route for moving and identify existing damage to surfaces on route of move.

3. Identify method and responsibility for repairs after moving.
4. Review coordination with affected utility companies.

1.3 SUBMITTALS

- A. Subcontractor Experience: Submit experience information including details regarding damages from moving existing structures and methods used to be prevent such damages on this Project.
- B. Methods: Submit detailed description of method of moving structure along with designated route for move.
- C. Permits: Submit permits for moving structure.
- D. Design/Build Certificates: Submit certification signed by California licensed structural engineer indicating compliance with Contract Documents and code requirements.

1.4 QUALITY ASSURANCE

- A. Moving Subcontractor Qualifications: Company with minimum five years successful experience moving structures like Project and capable of providing complete information regarding experience.
 1. Submit complete information indicating experience in building moving including list of projects, dates, name of owner, telephone number, and pictures of structure before and after move.

1.5 PROJECT CONDITIONS

- A. Place markers to indicate location of disconnected services.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Provide equipment, supports, framing, reinforcement, and bracing as required to transfer loads of structure to transport carrying structure and to prevent damage to structure.
- B. Carefully remove, store and protect materials that cannot be secured during move and which can be removed and reinstalled to original condition.
 1. Inventory and record condition of items removed that cannot be secured.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Prepare site, route of transport, and destination site.

- B. Secure operating, moving, and suspended items such as doors, windows, and light fixtures, in manner to prevent damage to items and to structure during move.

- 1. Items may be removed and reinstalled after structure is moved.

3.2 APPLICATION

- A. Prevent movement of building components to maximum degree possible, provide and place bracing and be responsible for safety and support of structure and components.

- 1. Assume liability for damage and injury.

- B. Carefully shore and brace structure prior to final disconnection and removal from existing foundation; cut structure free of foundation.

- 1. Use methods that do not damage materials indicated to remain.
 - 2. Cut concrete and masonry using masonry saws and hand tools; provide sharp clean cuts requiring minimal patching for new construction.
 - 3. Use impact tools only where specifically approved in advance for areas where operations do not damage building.
 - 4. Perform work in accordance with authorities having jurisdiction.
 - 5. Remove demolished materials from site along with contaminated, vermin infested, and dangerous materials encountered; dispose of by safe means so as not to endanger health of workers or public.

- C. Move structure in one piece, unless otherwise approved in writing, maintaining structural and integrity of structure for future restoration.

- 1. Raise structure clear of foundation in manner to prevent damage.
 - 2. Cease operations if safety of structure appears to be endangered; take precautions to properly support structure.
 - 3. Do not resume operations until safety is restored.
 - 4. Move structure, control speed, and provide anchor and restraining devices; maintain integrity of structure.

- D. Transport structure by methods which minimize transfer of movement to structure and which prevents racking, twisting, and distortion.

- 1. Protect adjacent structures and property from damage during move.

- E. Carefully position and lower structure onto new foundation and secure in place to resist seismic loads in conformance with California Building Code.

- 1. Do not remove bracing, shoring, and supports until structure is fully secured to new foundation.

2. Adjust structure on new foundation level and true to lines to permit doors to swing properly, windows to open properly, floor surfaces level, and walls plumb.

3. Acceptable Tolerances:

- a. Maximum Variation from Level and Plumb: 1/4".
- b. Maximum Offset from Original Position: 1/4".

- F. Reinstall items temporarily removed prior to moving to prevent damage.
- G. Leave structure secure from unauthorized entry with doors intact and locked and temporary plywood construction covering holes and openings not otherwise enclosed.
- H. Remove tools and equipment upon completion of work; leave both areas in condition acceptable to Owner and Architect.

3.3 REPAIR

- A. Repair damage to building, route, and adjacent construction caused as result of moving structure.
- B. Refinish damaged surfaces to match original condition.
- C. Pay third party claims for incidental damages.

END OF SECTION

SECTION 09 65 10

RESILIENT BASE

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Provide resilient base and accessories as required for complete finished installation.
- B. Related Sections:
 - 1. Section 09 68 10: Carpet tile edge strips.

1.2 SUBMITTALS

- A. Product Data: Furnish manufacturer's product literature.
- B. Samples: Furnish samples of each base color and type.

1.3 QUALITY ASSURANCE

- A. Sustainability Requirements: Comply with CALGreen requirements including those relative to finish material pollution control for adhesives and resilient flooring.

1.4 SITE CONDITIONS

- A. Comply with manufacturer recommendations for site conditions but not less than following; maintain minimum 70-degree F air temperature at installation area for three days prior to, during, and for 24 hours after installation.
- B. Store materials in area of application; allow three days for material to reach same temperature as area.

PART 2 - PRODUCTS

2.1 SYSTEMS MANUFACTURERS

- A. Johnsonite, Inc.
- B. Burke Flooring, Division of Burke Industries.
- C. Roppe Rubber Corporation.
- D. Armstrong World Industries.
- E. Flexco Co.
- F. Allstate Rubber Corp.

- G. Substitutions: Refer to Section 01 25 00.

2.2 MATERIALS

- A. System Description: Provide resilient base and accessories as required for complete finished installation.
- B. Performance Requirements: Provide materials tested under ASTM E648, Flooring Radiant Panel Test, with results of 0.45 watts/sq. cm or higher.
- C. Resilient Base: Conform to ASTM F1861, with premolded end stops and external corners; 1/8" gage; provide coved base at hard floor surfaces, straight base at carpet unless otherwise indicated.
1. Type: Molded rubber, available in 4' lengths.
 2. Type: Extruded rubber, in rolls.
 3. Type: Vinyl base.
 4. Height: 4" unless otherwise indicated.
 5. Colors: Where color is not indicated on Drawings or Finish Schedule, provide custom color as directed by Architect.
- D. Primers and Adhesives: Water-resistant nontoxic types recommended by base manufacturer for specified material and application.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Apply to walls, columns, pilasters, casework, and other permanent fixtures in rooms and areas where base is required.
1. Fit base joints tight and vertical.
 2. Maintain minimum measurement of 18" between joints.
- B. Miter internal corners; use molded sections for external corners and exposed ends.
- C. Install base on solid backing, adhere tightly to wall and floor surfaces; fill voids along top edge of base with manufacturer's recommended adhesive filler.
- D. Scribe and fit to door frames and other obstructions.
- E. Install straight and level to variation of plus or minus 1/8" over 10'-0".

3.2 CLEAN-UP

- A. Remove excess adhesive from floor, base and wall surfaces without causing damage.

- B. Clean surfaces in accordance with manufacturer's recommendations.

END OF SECTION

SECTION 09 65 20

RESILIENT TILE FLOORING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Provide resilient tile flooring and accessories as required for complete finished installation.
- B. Related Sections:
 - 1. Section 09 65 10: Resilient base.
 - 2. Section 09 68 10: Carpet tile edge strips.

1.2 SUBMITTALS

- A. Product Data: Furnish manufacturer's product literature.
- B. Samples: Furnish samples of each type of flooring color and pattern.

1.3 QUALITY ASSURANCE

- A. Sustainability Requirements: Comply with CALGreen requirements including those relative to finish material pollution control for adhesives and resilient flooring.

1.4 SITE CONDITIONS

- A. Ensure floor surfaces are smooth and flat with maximum variation of 1/8" in 10'-0".
- B. Ensure concrete floors are dry and exhibit negative alkalinity, carbonizing, and dusting.
- C. Maintain minimum 70-degree F air temperature at flooring installation area for three days prior to, during, and for 24 hours after installation.
- D. Store flooring materials in area of application; allow three days for material to reach same temperature as area.

PART 2 - PRODUCTS

2.1 SYSTEMS MANUFACTURERS

- A. Armstrong World Industries, Inc.
- B. Congoleum Corp.
- C. Tarkett Inc/Azrock.
- D. Armstrong World Industries.

- E. Tarkett Inc./Azrock.
- F. Flexco Flooring.
- G. Burke Mercer.
- H. Johnsonite, Inc.
- I. Flexco Flooring.
- J. Freudenberg Building Systems, Inc. (NORA).
- K. Substitutions: Refer to Section 01 25 00.

2.2 MATERIALS

- A. System Description: Provide resilient tile flooring and accessories.
- B. Regulatory Requirements, Flammability: Provide materials tested under ASTM E648, Flooring Radiant Panel Test, with results of 0.45 watts/sq cm or higher.
- C. Regulatory Requirements, Slip-Resistance:
 - 1. Slip-Resistant Hard Surfaces: Hard surface finishes to comply with requirements of authorities having jurisdiction for slip-resistant hard surfaces, including general code requirements and requirements for access for persons with disabilities.
- D. Vinyl Composition Tile (VCT): 12" by 12" by 1/8" thick; vinyl composition tile conforming to ASTM F1066, Composition 1.
 - 1. Colors: Where color is not indicated on Drawings or Finish Schedule, provide custom color as directed by Architect.
- E. Edge Strips: Homogeneous vinyl or rubber, tapered or bullnose edge, color as selected by Architect.
- F. Sub-Floor Filler: White premixed latex-cement paste designed for providing thin solid surface for leveling and minor ramping of subsurface to adjacent floor finishes.
 - 1. Use material capable of being applied and feathered out to adjacent floor without spalling.
- G. Primers and Adhesives: Waterproof nontoxic types as recommended by flooring manufacturer for specified material and application.
- H. Sealer and Wax: Type recommended by flooring manufacturer for material type and location.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Conform to manufacturer's recommendations for preparation and to ASTM F710.
- B. Remove sub-floor ridges and bumps; fill low spots, cracks, joints, holes and defects with sub-floor filler.
- C. Clean floor and apply, trowel and float filler to leave smooth, flat hard surface; prohibit traffic until filler is cured.
- D. Test substrate for moisture content in accordance with flooring manufacturer recommendations; where moisture content exceeds recommendations take measures recommended by flooring manufacturer.

3.2 INSTALLATION

- A. Conform to manufacturer recommendations and installation instructions.
 - 1. Open floor tile cartons, enough to cover each area, and mix tile to ensure shade variations do not occur within any one area.
- B. Spread cement evenly in quantity recommended by manufacturer to ensure adhesion over entire area of installation; spread only enough adhesive to permit installation of flooring before initial set.
- C. Set flooring in place using methods to ensure full adhesion.
- D. Lay flooring with joints parallel to building lines to produce symmetrical pattern.
- E. Install minimum 1/2 tile at room and area perimeter.
- F. Terminate resilient flooring at centerline of door openings where adjacent floor finish is dissimilar.
- G. Install edge strips at unprotected and exposed edges.
- H. Scribe flooring to walls, columns, floor outlets and other appurtenances, to produce tight joints.
- I. Consult with Architect for floor pattern desired in each area.
- J. Edge Strips: Install where edge of tile would otherwise be exposed; butt to flooring without gaps; set in adhesive.

3.3 CLEAN-UP AND PROTECTION

- A. Remove excess adhesive from floor, base and wall surfaces without causing damage.
- B. Clean, seal and wax floor surfaces in accordance with manufacturer's recommendations.

- C. Prohibit traffic from floor for 48 hours after installation.

END OF SECTION

SECTION 09 90 00

PAINTING AND COATING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Provide painting and finishing of exposed items and surfaces requiring field painting and finishing including shop primed items.
 - 1. Specified surface preparation, priming and coats of paint are in addition to shop-priming and surface treatment specified under other sections of work.
 - 2. Painting and finishing include field finishing of exterior and interior items not listed as "Surfaces not to be Painted" unless clearly indicated otherwise.
 - 3. Painting and finishing include field finishing of select shop finished items such as mechanical grilles and registers and shop primed items such as access panels and louvers in doors, to match adjacent surfaces.
 - a. Match adjacent surfaces in color and sheen unless otherwise indicated.
 - 4. Field paint exposed bare and covered pipes, ducts, and hangers, exposed steel and iron work, and primed metal surfaces of equipment installed under mechanical and electrical work in occupied spaces.
 - 5. Wood Doors: Contractor option to factory finish or field finish, coordinate with Section 08 14 00 - Wood Doors.
- B. Surfaces Not to be Painted:
 - 1. Finished items including finished metal surfaces.
 - 2. Walls and ceilings in concealed areas and generally inaccessible areas.
 - 3. Moving parts of operating mechanical and electrical units.
 - 4. Labels: Keep equipment identification and fire rating labels free of paint.
 - 5. Plastic smoke stops and weather-stripping at doors.
- C. Related Sections: Shop priming of ferrous metal items is included under various Specification sections.
 - 1. Section 06 40 00: Shop finishing of architectural woodwork.

1.2 SUBMITTALS

- A. Product Data: Submit manufacturer's technical information, including paint label analysis and application instructions for each material.

- B. Samples: Submit samples for review of color and texture; provide list of material and application for each coat of each finish sample.
 - 1. Brush-Outs: Submit samples of each color and material with texture to simulate actual conditions, on hardboard.
 - a. Submit 8" by 10" samples of wood finishes on actual wood surfaces; label and identify each as to location and application.
 - b. Submit samples of concrete masonry (maximum 4" square) defining filler, prime and finish coats.
 - 2. Field Samples: Duplicate painted finishes of approved samples on actual wall surfaces and components for approval prior to commencing work.
 - a. Size: Minimum 100 sf located where approved.
 - b. Components: One full component as directed.
 - c. Simulate finished lighting conditions for review.
- C. Manufacturer Certificates: Furnish certificates from each manufacturer stating materials are top quality lines and suitable for intended use on this Project.

1.3 QUALITY ASSURANCE

- A. Sustainability Requirements: Comply with CALGreen requirements including those relative to finish material pollution control for paints and coatings.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Deliver materials to job site in original, new and unopened packages and containers bearing manufacturer's name and label, with:
 - 1. Name of material, color and sheen.
 - 2. Manufacturer's name, stock number and date of manufacture.
 - 3. Contents by volume, for major pigment and vehicle constituents.
 - 4. Thinning and application instructions.

1.5 SITE CONDITIONS

- A. Apply water-base paints when temperature of surfaces and surrounding air are between 50 and 90-degrees F.
- B. Do not apply paint in rain, fog or mist; or when relative humidity exceeds 85 percent; or to damp or wet surfaces.
- C. Painting may be continued during inclement weather if areas to be painted are enclosed and heated within temperature limits specified.
- D. Provide additional temporary ventilation during interior application of paints to eliminate volatile organic compound (VOC) emissions from interior spaces as quickly as possible.

PART 2 - PRODUCTS

2.1 SYSTEMS MANUFACTURERS

- A. Benjamin Moore & Co.
- B. Sherwin-Williams Co.
- C. Pittsburgh Paints, PPG Pittsburgh Paints, including Glidden Professional.
- D. Dunn-Edwards Corp.
- E. Kelly Moore Paint Co.
- F. Vista Paint Co.
- G. Frazee Paint Co.
- H. Substitutions: Refer to Section 01 25 00.

2.2 MATERIALS

- A. System Description: Provide painting and finishing of exposed items and surfaces requiring field painting and finishing including shop primed items.
 - 1. Definition: "Painting" and "coating" as used herein means systems including primers, emulsions, enamels, stains, sealers and fillers, whether used as prime, intermediate or finish coats.
- B. Regulatory Requirements:
 - 1. Volatile Organic Compound (VOC) Emissions: Furnish materials approved for use by applicable air quality management district for limitations of volatile organic compounds for architectural or special coatings as applicable.

CALIFORNIA REQUIREMENT BELOW, REVISE IF OTHER METHOD USED AT EXIT STAIRS.

- 2. California Stair Stripes: Paint 2" stripes at stair nosing not otherwise marked, full tread and landing width, in accordance with California Code of Regulations, Title 24, Access Compliance requirements.
 - a. Exterior Stairs: Provide at landing and each tread in each stair run.
 - b. Interior Stairs: Provide at landing and last tread at each stair run.
- C. Material Quality: Provide top line quality commercial grade (professional painter) paints; materials not bearing manufacturer's identification as their top line product shall not be acceptable.
 - 1. Primers: Provide premium grade primers recommended by paint manufacturer for substrates indicated and for finish systems specified.

2. Undercoats and Barrier Coats: Provide undercoat paints produced by same manufacturer as finish coats; use only thinners approved by paint manufacturer and use only within recommended limits.
 3. Finish Coats: Provide finish coats capable of being washed with mild detergent without loss of color, sheen, or pigments.
 - a. Color pigments: Pure, non-fading, applicable types to suit substrates and service indicated; no lead content permitted.
 4. Finish Coat Coordination: Provide finish coats which are compatible with prime paints, undercoats, and barrier coats used.
 - a. Review other Specification sections in which prime paints are provided; ensure compatibility of total coatings systems.
 - b. Upon request from other trades furnish information on characteristics of finish materials proposed for use.
 - c. Provide barrier coats over incompatible primers or remove and prime as required.
 - d. Notify Architect in writing of any anticipated problems in use of specified coating systems with substrates primed by others.
- D. Colors and Finishes: Prior to commencement of painting work, Architect will furnish color chips for surfaces to be painted.
1. Use of proprietary names in color selection is not intended to imply exclusion of equivalent products of other manufacturers.
 2. Final acceptance of colors will be from samples applied on site.
 3. Colors: Where color is not indicated on Drawings or Finish Schedule, provide custom color as directed by Architect.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Inspection: Examine areas and conditions under which painting work is to be applied.
1. Start of painting work indicates acceptance of surfaces and conditions of surfaces and conditions within any area.
 2. Where exposed items or surfaces are not specifically mentioned in Schedules, paint same as adjacent similar materials or areas.
 3. Do not paint over dirt, rust, scale, grease, moisture, scuffed surfaces, or conditions detrimental to a durable paint film.

- B. Perform preparation and cleaning procedures in accordance with paint manufacturer's instructions and as specified for substrate condition.
 - 1. Existing Painted Finishes:
 - a. Clean existing painted surfaces and remove oil, grease, dust, stains, scale, efflorescence, mildew, mold, algae, blisters, and non-adhering paint.
 - b. Measure adhesion of existing paints using ASTM D3359 tape test; remove existing coatings where poor adhesion is indicated.
 - c. Feather edges of severely deteriorated paint where several coats are removed as part of cleaning, to provide smooth transition for new paint.
 - d. Fill holes, cracks, and defects and fill and sand smooth, ready for new paint finish.
- C. Remove hardware, accessories, and items in place and not to be painted, or provide protection prior to surface preparation and painting; after painting reinstall removed items.
- D. Clean surfaces before applying paint; remove oil and grease prior to mechanical cleaning; program cleaning so contaminants from cleaning process do not fall onto wet, newly painted surfaces.
- E. Cementitious Materials: Prepare by removing efflorescence, chalk, dirt, grease, oils, and by roughening as required to remove glaze.
 - 1. Determine alkalinity and moisture content of surfaces to be painted.
 - 2. If surfaces are found to be sufficiently alkaline to cause blistering and burning of finish paint, neutralize before application of paint.
 - 3. Do not paint over surfaces where moisture content exceeds manufacturer's printed directions.
- F. Wood: Clean wood surfaces of dirt, oil, and other foreign substances; sandpaper smooth surfaces exposed to view and dust off.
 - 1. Scrape and clean seasoned knots and apply thin coat of recommended knot sealer, before application of priming coat.
 - 2. Prime, stain, or seal wood required to be job-painted immediately upon delivery to job; prime edges, ends, faces, undersides, and backsides of wood.
 - 3. After priming, fill holes and imperfections in finish surfaces with putty or plastic wood-filler; sandpaper smooth when dry.
- G. Ferrous Metals: Touch up shop-applied prime coats wherever damaged using same type of primer as applied in shop or barrier coat compatible with finish paint.
 - 1. Bare Surfaces: Clean surfaces that are not galvanized or shop-coated, of oil, dirt, loose mill scale and other foreign substances by solvent or mechanical cleaning.

2. Galvanized Surfaces: Clean free of oil and surface contaminants, using non-petroleum-based solvent; primer and touch-up primer to be zinc-rich primer.
- H. Mix painting materials in accordance with manufacturer's directions.
- I. Store materials in tightly covered containers; maintain containers used in storage, mixing and application of paint in a clean condition, free of foreign materials and residue.
- J. Stir materials before application to produce mixture of uniform density and stir as required during application; do not stir surface film into material, if necessary, strain material before using.

3.2 APPLICATION

- A. Apply paint in accordance with manufacturer's directions; use applicators and techniques best suited for substrate and type of material being applied.
 1. Apply additional coats when stains or blemishes show through final coat, until paint is a uniform finish, color and appearance.
 2. Provide extra attention during application to assure dry film thickness at corners and crevices is equivalent to that of flat surfaces.
 3. Paint surfaces behind movable equipment and furniture same as similar exposed surfaces; paint surfaces behind permanently fixed equipment and furniture with prime coat only.
 4. Finish doors on tops, bottoms and side edges same as faces.
 5. Paint back sides of access panels and removable or hinged covers to match exposed surfaces.
 6. Paint interior surfaces of ducts, where visible through registers or grilles, with a flat, non-specular black paint.
 7. Sand lightly between coats when recommended by system manufacturer.
- B. Scheduling Painting: Apply first coat to surfaces that have been cleaned, pretreated or prepared for painting as soon as practicable after preparation.
 1. Allow time between successive coatings to permit proper drying.
 2. Do not recoat until paint feels firm and does not deform or feel sticky under moderate thumb pressure.
- C. Minimum Coating Thickness: Apply materials at not less than manufacturer's recommended spreading rate, to establish a total dry film thickness as recommended by coating manufacturer.
- D. Prime Coats: Apply to items not previously primed; recoat primed and sealed surfaces where there is evidence of suction spots or unsealed areas in first coat.

- E. Finish Coats: Provide even texture; leave no laps, irregularity in texture, skid marks, or other surface imperfections.
 - 1. Opaque Finishes: Provide opaque, uniform finish, color and coverage; cloudiness, spotting, holidays, brush marks, runs, sags, ropiness, and other surface imperfections are not acceptable.
 - 2. Transparent and Stained Finishes: Produce glass smooth surface film of even luster; provide with no cloudiness, color irregularity, runs, brush marks, orange peel, nail holes, and other surface imperfections.
- F. Completed Work: Match approved samples for color, texture and coverage; remove, refinish or repaint work not accepted.

3.3 PAINTING SCHEDULE

- A. Exterior Work: Provide following paint systems and sheens unless otherwise indicated.
 - 1. Metal: Semigloss sheen.
 - a. 1st Coat: Touch-up primer, prime if none.
 - b. 2nd and 3rd Coat: Exterior 100% acrylic enamel.
 - 2. Fiber Cement Siding: Flat sheen.
 - a. 1st Coat: Alkali resistant primer.
 - a. 2nd and 3rd Coat: Exterior 100% acrylic enamel.
 - 3. Opaque Finished Wood: Semigloss sheen.
 - a. 1st Coat: Primer undercoat.
 - b. 2nd and 3rd Coat: Exterior 100% acrylic enamel.
 - 4. Stained Wood: Flat sheen.
 - a. 1st Coat: Exterior semi-transparent penetrating stain.
 - 5. Natural Finish Wood: Flat sheen.
 - a. 1st Coat: Exterior clear penetrating wood sealer and preservative.
 - 6. Traffic Line Paint: Manufacturer's standard sheen; colors as required by line or symbol; blue for handicapped parking spaces.
 - a. 1st and 2nd Coat: Water based acrylic/epoxy traffic line paint; other systems subject to prior approval by Architect.
- B. Interior Work: Provide following paint systems and sheens unless otherwise indicated.
 - 1. Gypsum Board Systems: Eggshell (satin) sheen at walls, flat sheen at ceilings, semigloss sheen at toilet rooms.

- a. 1st Coat: Universal primer.
 - b. 2nd and 3rd Coat: Interior latex or acrylic latex emulsion.
2. Metal: Semigloss sheen.
 - a. 1st Coat: Touch-up primer, prime if none.
 - b. 2nd and 3rd Coat: 100% acrylic enamel.
3. Opaque Finished Wood: Semigloss sheen.
 - a. 1st Coat: Primer undercoat.
 - b. 2nd and 3rd Coat: 100% acrylic enamel.
4. Stained Wood: Satin rubbed sheen.
 - a. 1st Coat: Wood stain.
 - b. 2nd Coat: Sanding sealer.
 - c. 3rd and 4th Coat: Acrylic modified urethane.
 - d. Fill open grained wood with filler and wipe before 2nd coat.
5. Transparent Finished Wood: Satin rubbed sheen.
 - a. 1st Coat: Bleached shellac.
 - b. 2nd and 3rd Coat: Acrylic modified urethane rubbing varnish.
 - c. Fill open grained wood with filler and wipe before 1st coat.
- C. Sheens: Comply with ASTM D523, reflectance of paint.
 1. Flat: 1-10.
 1. Satin: 15-30.
 2. Eggshell: 30-45.
 3. Semigloss: 45-75.
 4. Gloss: 75-100.

3.2 CLEAN-UP, PROTECTION, AND REPAIR

- A. Clean-Up: During progress of work, remove discarded paint materials, rubbish, cans and rags from site at end of each workday.
 1. Clean glass and paint-spattered surfaces immediately by proper methods of washing and scraping, using care not to scratch or damage finished surfaces.
- B. Protection: Protect work of other trades, whether to be painted or not; correct damage by cleaning, repairing or replacing, and repainting, as acceptable to Architect.
 1. Provide "Wet Paint" signs to protect newly painted finishes.
 2. Remove temporary protective wrappings provided by others for protection of their work, after completion of painting operations.

- C. Repair: At completion of work of other trades, touch-up and restore damaged surfaces or defaced painted surfaces.

END OF SECTION

SECTION 32 05 23

CONCRETE FOR EXTERIOR IMPROVEMENTS

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Materials for portland cement concrete.
- B. Aggregate and aggregate grading for portland cement concrete.
- C. Water for portland cement concrete.
- D. Admixtures for portland cement concrete.
- E. Proportioning for portland cement concrete.
- F. Mixing and transporting portland cement concrete.
- G. Formwork for cast in place portland cement concrete.
- H. Embedded materials for portland cement concrete.
- I. Steel reinforcement for portland cement concrete.
- J. Placing and finishing portland cement concrete.
- K. Curing portland cement concrete.
- L. Protecting portland cement concrete.

1.02 RELATED DOCUMENTS

- A. ASTM Standards
 - 1. A 1064, Standard Specification for Carbon-Steel Wire and Welded Wire Reinforcement, Plain and Deformed, for Concrete.
 - 2. A 615, Standard Specification for Deformed and Plain Carbon-Steel Bars for Concrete Reinforcement.
 - 3. C 94, Standard Specification for Ready-Mixed Concrete.
 - 4. C 114, Standard Test Methods for Chemical Analysis of Hydraulic Cement.
 - 5. C 150, Standard Specification for Portland Cement.
 - 6. C 618, Standard Specification for Coal Fly Ash and Raw or Calcined Natural Pozzolan for Use in Concrete.
 - 7. D 1751, Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Non-extruded and Resilient Bituminous Types).
- B. Caltrans Standard Specifications:
 - 1. Section 51: Concrete Structures.
 - 2. Section 73: Concrete Curbs and Sidewalks.
 - 3. Section 90-1: General section of Concrete section.
- C. California Building Code:
 - 1. Chapter 11B – Accessibility To Public Buildings, Public Accommodations, Commercial Buildings and Public Housing.
 - 2. Chapter 19A – Concrete.
 - 3. Chapter 33 – Safeguards During Construction.

1.03 DEFINITIONS

- A. ASTM: American Society for Testing and Materials.

1.04 SUBMITTALS

- A. Follow submittal procedures outlined in Section 01 33 00 – Submittal Procedures.

- B. Design Mixes: Have all concrete mixes designed by a testing laboratory and approved by the Consulting Engineer. Conform all mixes to the applicable building code requirement, regardless of other minimum requirements listed herein or on the drawings. Submit mix designs for review before use. Show proportions and specific gravities of cement, fine and coarse aggregate, and water and gradation of combined aggregates.
- C. Reinforcing Steel Shop-Drawings

1.05 QUALITY ASSURANCE

- A. Concrete shall be subject to quality assurance in accordance with Section 90 of the Standard Specifications.
 - 1. Slump tests: Have available, at job site, equipment required to perform slump tests. Make one slump test for each cylinder sample, from same concrete batch. Allowable maximum slump shall be 4 inches for walls and 3 inches for slabs on grade and other work.
- B. Certifications:
 - 1. Provide Owner's Representative at the time of delivery with certificates of compliance signed by both Contractor and Supplier containing the following statements:
 - 2. Materials contained comply with the requirements of the Contract Documents in all respects.
 - 3. Proportions and mixing comply with the design mix approved by the Consulting Engineer. Design mix shall have been field tested in accordance with the herein requirements of the Caltrans Standard Specifications and produces the required compressive strength under like conditions.
 - 4. Statement of type and amount of any admixtures.
 - 5. Provide Owner's Representative, at time of delivery, with certified delivery ticket stating volume of concrete delivered and time of mixing, or time of load-out in case of transit mixers.
- C. Conform to the applicable provisions of Section 51, 73 and 90 of the Caltrans Standard Specification and these Technical Specifications.
 - 1. Conform construction of portland cement concrete surface improvements (including curbs, gutters, medians, valley gutters, walks) to the requirements of Section 73 of the Caltrans Standard Specifications unless otherwise required in these Technical Specifications or shown on the Plans.
 - 2. Construct "V" ditches in accordance with Section 72-5.03 of the Standard Specifications; except that finishing shall be in accordance with Standard Specification Section 73 instead of 53, or as otherwise required in these Technical Specifications or shown on the Plans.
 - 3. Conform other construction of portland cement concrete items to the requirements of Section 51 of the Caltrans Standard Specifications unless otherwise required in these Technical Specifications or shown on the Plans.
- D. Conform to the requirements of the California Building Code section 1929A.2 for testing of reinforcing bars.

1.06 DESIGNATION

- A. General: Whenever the 28-day compressive strength is designated herein or on the plans is greater than 3,600 psi, the concrete shall be considered to be designated by compressive strength. The 28-day compressive strength shown herein or on the

plans which are 3,600 psi or less are shown for design information only and are not considered a requirement for acceptance of the concrete. Whenever the concrete is designated by class or as minor concrete herein or on the plans, the concrete shall contain the cement per cubic meter shown in section 90-1.01 of the Caltrans Standard Specifications.

- B. Unless specified otherwise herein or on the Plans, Portland Cement Concrete for this Project shall be Class "2" as specified in the Caltrans Standard Specifications.

PART 2 - PRODUCTS

2.01 PORTLAND CEMENT

- A. General: Type V or type II (modified) cement conforming to the requirements of ASTM C 150, with the following modifications:
 - 1. Cement shall not contain more than 0.60% by weight of alkalis, calculated as the percentage of Na_2O plus 0.658 times the percentage of K_2O when determined by either 4 intensity flame photometry or by the atomic absorption method. The instrument and procedure used shall be qualified as to precision and accuracy in accordance with the requirements of ASTM C 114.
 - 2. The autoclave expansion shall not exceed 0.50%.
 - 3. Mortar containing the Portland Cement to be used and the sand, when tested in accordance with Test Method No. Calif. 527, shall not expand in water more than 0.010% and shall have an air content less than .048%.
 - 4. Allowable tri-calcium Aluminate (C_3A) by weight shall not exceed 5%. Allowable tetracalcium aluminoferrite plus twice the tricalcium aluminate ($\text{C}_4\text{AF}+2\text{C}_3\text{A}$) by weight shall not exceed 25%. The sulfate expansion test (ASTM C 452) may be used in lieu of the above chemical requirements, provided the sulfate expansion does not exceed 0.040% at 14 days (max.).
 - 5. Contractor may substitute pozzolan for Portland Cement in amounts up to 15% of the required mix unless high early strength concrete is specified. Pozzolan shall consist of Class F Fly Ash meeting the requirements of ASTM C 618.
- B. Cement for Surface Improvements: Provide a coloring equivalent to ¼ pound of lampblack per cubic yard. Add to the concrete at the central mixing plant.
- C. Liquiblack, as supplied by Concrete Corporation of Redwood City, California, may be used in lieu of lampblack. One pint of liquiblack shall be considered equal to one pound of lampblack.

2.02 AGGREGATE AND AGGREGATE GRADING

- A. General: Conform to the requirements of Section 90-1.02C(1), 1.02C(2) and 1.02C(3) of the Caltrans Standard Specifications.
- B. Aggregate Size and Gradation: Conform to the requirements of the Caltrans Standard Specifications for 25-mm (1-inch) maximum combined aggregate.

2.03 WATER

- A. General: Conform to the requirements of section 90-1.02D of the Caltrans Standard Specifications, for mixing and curing portland cement concrete and for washing aggregates.

2.04 CLASSIFICATION OF PORTLAND CEMENT CONCRETE

- A. Concrete for the following items shall be designated by the following classes per the Caltrans Standard Specifications:
1. Vehicular Pavement: Class 2.
 2. Curbs, Gutters, and Sidewalks: Minor Concrete.
 3. Cast in place Concrete Pipe: The concrete shall consist of a minimum of 564 pounds of Portland cement per cubic yard of concrete.
 4. Thrust Blocks: The concrete shall have a minimum compressive strength of 3,000 psi.
 5. Sign and Fence Footings: The concrete shall consist of a minimum of 376 pounds of Portland cement per cubic yard of concrete.
 6. Water, Storm, and Sanitary Structures: The concrete shall consist of a minimum of 564 pounds of Portland cement per cubic yard of concrete.

2.05 EXPANSION JOINT MATERIAL

- A. Material for expansion joints in portland cement concrete improvements shall be premolded expansion joint fillers conforming to the requirements of ASTM Designation D 1751. Expansion joint material shall be shaped to fit the cross section of the concrete prior to being placed. Suppliers certificates showing conformance with this specification shall be delivered with each shipment of materials delivered to the job site. Unless noted otherwise herein or on the Plans expansion joint thickness shall be as follows:
1. Curbs, Curb Ramps, Island Paving, Sidewalks, Driveways and Gutter Depressions: ¼-inch.
 2. Concrete Slope Protection, Gutter Lining, Ditch Lining and Channel Lining: ½-inch.
 3. Structures: As indicated.

2.06 REINFORCEMENT AND DOWELS

- A. Bar reinforcement for concrete improvements shall be deformed steel bars of the size or sizes called for on the plans conforming to the requirements of ASTM Designation A 615 for Grade 60 bars. Size and shape for bar reinforcement shall conform to the details shown or called for on the Plans. Substitution of wire mesh reinforcement for reinforcing bars will not be allowed.
- B. Slip dowels, where noted or called for on the plans or detail drawings shall be smooth billet-steel bars as designated and conforming to the requirements of ASTM Designation A 615 for Grade 60 bars. Ends of bars inserted in new work shall be covered with a cardboard tube sealed with cork; no grease or oil shall be used.
- C. Mesh for reinforcement for concrete improvements shall be cold drawn steel wire mesh of the size and spacing called for on the plans conforming to the requirements of ASTM Designation A 1064 for the material and mesh. Size and extent of mesh reinforcement shall conform to the details shown or called for on the plans.
- D. Tie wire for reinforcement shall be eighteen (18) gauge or heavier, black, annealed conforming to the requirements of ASTM Designation A 1064.
- E. Suppliers certificates showing conformance with this specification shall be delivered with each shipment of materials delivered to the job site.

2.07 COLOR AND PATTERN FOR DECORATIVE SURFACES

- A. Colors for decorative surfacing shall be CHROMIX admixtures as manufactured by

the L. M. Scofield Company, Schedule A-312.05 or approved equal. The specific color shall be as designated or called for on the Plans.

- B. Patterns for decorative surfacing shall be standard "Bomanite" patterns as copyrighted by the Bomanite Corporation of Palo Alto, California or equal. The specific pattern shall be as designated or called for on the Plans.

2.08 ACCESSORY MATERIALS

- A. Conform water stops and other items required to be embedded in of Portland Cement Concrete structures to the applicable requirements of Section 51 of the Caltrans Standard Specifications unless otherwise specifically noted or called for on the Plans or detail drawings.
- B. Curing Compounds:
 - 1. Regular Portland Cement Concrete: "Non-Pigmented Curing Compound - chlorinated Rubber Base-Clear" conforming to the requirements contained in Section 90-1.03B(3), of the Caltrans Standard Specifications.
 - 2. Color Conditioned Decorative Portland Cement Concrete: LITHOCHROME colorwax as manufactured by the L. M. Scofield Company or approved equal.

2.09 FORMS

- A. Conform to the requirements of Section 51-1.03C(2) of the Caltrans Standard Specifications.

2.10 PRECAST CONCRETE STRUCTURES

- A. Conform to the following Sections of Caltrans Standard Specifications:
 - 1. 51-7, Minor Structures.
 - 2. 70-5.02, Flared End Sections.
 - 3. 70-1.02H, Precast Concrete Structures.

2.11 PORTLAND CEMENT CONCRETE VEHICULAR PAVEMENT

- A. General: See Section 32 13 00 – Rigid Paving.

PART 3 - EXECUTION

3.01 STRUCTURAL EXCAVATION

- A. Structural excavation may be either by hand, or by machine and shall be neat to the line and dimension shown or called for on the plans. Excavation shall be sufficient width to provide adequate space for working therein, and comply with CAL-OSHA requirements.
- B. Where an excavation has been constructed below the design grade, refill the excavation to the bottom of the excavation grade with approved material and compact in place to 95% of the maximum dry density.
- C. Remove surplus excavation material remaining upon completion of the work from the job site, or condition it to optimum moisture content and compact it as fill or backfill on the site.

3.02 SOIL STERILANT

- A. Furnish and apply to areas indicated in accordance with Section 31 31 19 – Vegetation Control.

3.03 BRACING AND SHORING

- A. Conform to California and Federal OSHA requirements.
- B. Place and maintain such bracing and shoring as may be required to support the sides of the excavations for the proper protection of workmen; to facilitate the work; to prevent damage to the facility being constructed; and to prevent damage to adjacent structures or facilities. Remove all bracing and shoring upon completion of the work.
- C. Be solely responsible for all bracing and shoring and, if requested by the Owner's Representative, submit details and calculations to the Owner's Representative. The Owner's Representative may forward the submittal to the Consulting Engineer and/or the California Division of Industrial Safety for their review. The Contractor's submittal shall include the basic design, assumed soils conditions and estimation of forces to be resisted, together with plans and specifications of the materials and methods to be used, and shall be prepared by a civil engineer or structural engineer registered in California. No excavations related to the proposed facility shall precede a response to the submittal by the Owner's Representative.
- D. Be solely responsible for installing and extracting the sheathing in a manner which will not disturb the position or operation of the facility being constructed or adjacent utilities and facilities.

3.04 PLACING CONCRETE FORMS

- A. Form concrete improvements with a smooth and true upper edge. Side of the form with a smooth finish shall be placed next to concrete. Construct forms rigid enough to withstand the pressure of the fresh concrete to be placed without any distortion.
- B. Thoroughly clean all forms prior to placement and coat forms with an approved form oil in sufficient quantity to prevent adherence of concrete prior to placing concrete.
- C. Carefully set forms to the alignment and grade established and conform to the required dimensions. Rigidly hold forms in place by stakes set at satisfactory intervals. Provide sufficient clamps, spreaders and braces to insure the rigidity of the forms.
- D. Provide forms for back and face of curbs, lip of gutters and edge of walks, valley gutters or other surface slabs that are equal to the full depth of the concrete as shown, noted or called for on the Plans. On curves and curb returns provide composite forms made from benders or thin planks of sufficient ply to ensure rigidity of the form.

3.05 PLACING STEEL REINFORCEMENT

- A. Bars shall be free of mortar, oil, dirt, excessive mill scale and scabby rust and other coatings of any character that would destroy or reduce the bond. All bending shall be done cold, to the shapes shown on the plans. The length of lapped splices shall be as follows:
 - 1. Reinforcing bars No. 8, or smaller, shall be lapped at least 45 bar diameters of the smaller bar joined, and reinforced bars Nos. 9, 10, and 11 shall be lapped at least 60 bar diameters of the smaller bars joined, except when otherwise shown on the plans.
 - 2. Splice locations shall be made as indicated on the plans.
- B. Accurately place reinforcement as shown on the plans and hold firmly and securely in position by wiring at intersections and splices, and by providing precast mortar blocks or ferrous metal chairs, spacers, metal hangers, supporting wires, and other approved devices of sufficient strength to resist crushing under applied loads. Provide supports

and ties of such strength and density to permit walking on reinforcing without undue displacement.

- C. Place reinforcing to provide the following minimum concrete cover:
 - 1. Surfaces exposed to water: 4-inches.
 - 2. Surfaces poured against earth: 3-inches.
 - 3. Formed surfaces exposed to earth or weather: 2-inches.
 - 4. Slabs, walls, not exposed to weather or earth: 1-inch.
- D. Minimum spacing, center of parallel bars shall be two and one half (2-1/2) times the diameter of the larger sized bar. Accurately tie reinforcing securely in place prior to pouring concrete. Placing of dowels or other reinforcing in the wet concrete is not permitted.

3.06 MIXING AND TRANSPORTING PORTLAND CEMENT CONCRETE

- A. Transit mix concrete in accordance with the requirements of ASTM Designation C 94. Transit mix for not less than ten (10) minutes total, not less than three (3) minutes of which shall be on the site just prior to pouring. Mix continuous with no interruptions from the time the truck is filled until the time it is emptied. Place concrete within one hour of the time water is first added unless authorized otherwise by the Owner's Representative.
- B. Do not hand mix concrete for use in concrete structures.

3.07 PLACING PORTLAND CEMENT CONCRETE

- A. Thoroughly wet subgrade when concrete is placed directly on soil. Remove all standing water prior to placing concrete.
- B. Do not place concrete until the subgrade and the forms have been approved.
- C. Convey concrete from mixer to final location as rapidly as possible by methods that prevent separation of the ingredients. Deposit concrete as nearly as possible in final position to avoid re-handling.
- D. Place and solidify concrete in forms without segregation by means of mechanical vibration or by other means as approved by the Owner's Representative. Continue vibration until the material is sufficiently consolidated and absent of all voids without causing segregation of material. The use of vibrators for extensive shifting of fresh concrete will not be permitted.
- E. Concrete in certain locations may be pumped into place upon prior approval by the Owner's Representative. When this procedure requires redesign of the mix, such redesign shall be submitted for approval in the same manner as herein specified for approval of design mixes.

3.08 PLACING ACCESSORY MATERIALS

- A. Place water stops and other items required to be embedded in of portland cement concrete structures at locations shown or required in accordance with Section 51 of the Caltrans Standard Specifications unless otherwise specifically noted or called for on the Plans.
- B. Curing Compounds:
 - 1. Regular Portland Cement Concrete: Apply "Non-Pigmented Curing Compound - chlorinated Rubber Base-Clear" in accordance with Section 90-1.03B(3), 1.03B(5) and 1.03B of the Caltrans Standard Specifications.
 - 2. Color Conditioned Decorative Portland Cement Concrete: Apply LITHOCHROME colorwax in accordance with the manufactures instructions.

3.09 EXPANSION JOINTS

- A. Construct expansion joints incorporating premolded joint fillers at twenty (20) foot intervals in all concrete curbs, gutters, sidewalks, median/island paving, valley gutters, driveway approaches and at the ends of all returns. At each expansion joint install one-half inch by twelve inch (1/2" x 12") smooth slip dowels in the positions shown or noted on the detail drawings.
- B. Orient slip dowels at right angles to the expansion joint and hold firmly in place during the construction process by means of appropriate chairs.

3.10 WEAKENED PLANE JOINTS

- A. Construct weakened plane joints in concrete curbs, gutters, sidewalks, median/island paving and valley gutters between expansion joints at ten (10) foot intervals throughout, or as otherwise indicated. Depth of joint score depth to be one-fourth (25%) the thickness of the concrete.
 - 1. Grooved Joints: Form weakened plane joints after initial floating by grooving and finishing each edge of joint to a radius of 1/8-inch. Repeat grooving of weakened plane joints after applying surface finishes. Eliminate groover tool marks on concrete surfaces.

3.11 FINISHING CONCRETE

- A. Finish curb and gutter in conformance with the applicable requirements of Section 73-1.03C and 73-1.05A of the Caltrans Standard Specifications as modified herein.
- B. Where monolithic curb, gutter and sidewalk is specified, separate concrete pours will not be allowed.
- C. Provide a medium broom finish to all horizontal surfaces unless otherwise shown.

3.12 FORM REMOVAL

- A. Remove forms without damage to the concrete. Remove all shores and braces below the ground surface, before backfilling.
- B. Do not backfill against concrete until the concrete has developed sufficient strength to prevent damage.
- C. Leave forms for cast-in-place walls in place at least 72 hours after pouring.
- D. Leave edge forms in place at least 24 hours after pouring.

3.13 CONSTRUCTION

- A. Form, place and finish concrete walkways, island paving, valley gutters and driveway approaches in conformance with the applicable requirements of the Caltrans Standard Specifications as modified herein.
- B. Construct new concrete curb, curb and gutter and valley gutters against existing asphalt concrete by removing a minimum of 12-inches of the asphalt concrete to allow placement of curb or gutter forms. Patch pavement with a 6-inch deep lift of asphalt concrete after gutter form is removed.

3.14 CONNECTING TO EXISTING CONCRETE IMPROVEMENTS

- A. New curb, gutter, or sidewalk is to connect to existing improvements to remain by saw cutting to existing sound concrete at the nearest score line, expansion joint or control joint. Drill and insert 1/2-inch diameter by 12-inch long dowels at 24-inches on center into existing improvements. Install pre-molded expansion joint filler at the matching

joint.

- B. A cold joint to the existing curb is not acceptable.

3.15 DECORATIVE SURFACING CONSTRUCTION

- A. Decorative surfacing concrete walks, concrete median islands or other installations shall be formed and placed as a concrete slab conforming to the details shown or noted on the Plans.

3.16 FIELD QUALITY CONTROL

- A. Finish subgrade for concrete improvements shall be subject to approval prior to placement of forms.
- B. No concrete shall be placed prior to approval of forms.
- C. Concrete improvements constructed shall not contain "bird baths" or pond water and shall be smooth and ridge free.
- D. Conform the finish grade at top of curb, flow line of gutter, and the finish cross section of concrete improvements to the design grades and cross sections.
- E. Variation of concrete improvements from design grade and cross section as shown or called for on the plans shall not exceed the tolerances established in Sections 73-1.03 and/or 73-3 of the Caltrans Standard Specifications.

3.17 RESTORATION OF EXISTING IMPROVEMENTS

- A. Replace in kind all pavement or other improvements removed or damaged due to the installation of concrete improvements.
- B. Remove, landscaping or plantings damaged or disturbed due to the installation of concrete improvements. Replace in kind.

END OF SECTION

SECTION 32 11 00

BASE COURSES

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Aggregate subbase.
- B. Aggregate base.
- C. Cement treated base.
- D. Lime stabilization.

1.02 RELATED DOCUMENTS

- A. ASTM:
 - 1. D 3740, Standard Practice for Minimum Requirement for Agencies Engaged in Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction.
 - 2. E 329, Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection.
 - 3. E 548, Standard Guide for General Criteria Used for Evaluating Laboratory Competence.
- B. Caltrans Standard Specifications:
 - 1. Section 24-2, Lime Stabilized Soil.
 - 2. Section 25, Aggregate Subbases.
 - 3. Section 26, Aggregate Bases.
 - 4. Section 27, Cement Treated Bases.

1.03 DEFINITIONS

- A. Geotechnical Testing Agency: An independent testing agency qualified according to ASTM E 329 to conduct soil materials and rock definition testing, as documented according to ASTM D 3740 and ASTM E 548.
- B. Rock: Rock material in beds, ledges, unstratified masses, and conglomerate deposits and boulders of rock material $\frac{3}{4}$ -cubic yards or more in volume that when tested, according to ASTM D 1586, exceeds a standard penetration resistance of 100 blows/2-inches.
- C. Structures: Buildings, footings, foundations, retaining walls, slabs, tanks, curbs, mechanical and electrical appurtenances, or other man made stationary features constructed above or below grade.
- D. Subgrade: Surface or elevation remaining after completing excavation, or top surface of a fill or backfill immediately below subbase, base or topsoil materials.

1.04 SUBMITTALS

- A. Follow submittal procedures outlined in Section 01 33 00 – Submittal Procedures.
- B. Submit material certificates signed by the material producer and the Contractor, certifying that that each material item complies with, or exceeds the specified requirements.

1.05 QUALITY ASSURANCE

- A. Percentage of compaction specified shall be the minimum acceptable. The percentage represents the ratio of the dry density of the compacted material to the maximum dry density of the material as determined by the procedure set forth in ASTM D 1557.
- B. Do not mix or place cement treated base when the temperature is below 36 degrees F or when the ground is frozen.
- C. Finish surface of material to be stabilized prior to lime treatment shall be as specified in Section 24-2.01D(1)(a) of Caltrans Standard Specifications.
- D. Finish surface of the stabilized material after lime treatment shall be as specified in Section 24-2.03F of Caltrans Standard Specifications.
- E. Finish surface of cement treated base shall be as specified in Section 27 of Caltrans Standard Specifications.
- F. Do not project the finish surface of aggregate subbase above the design subgrade.
- G. Finish grade tolerance at completion of base installation: +0.05'

1.06 PROJECT CONDITIONS

- A. Protect open excavations, trenches, and the like with fences, covers and railings to maintain safe pedestrian and vehicular traffic passage.
- B. Temporarily stockpile material in an orderly and safe manner and in a location approved by the Owner.
- C. Provide dust and noise control in conformance with Division 1 General Requirements.

PART 2 - PRODUCTS

2.01 AGGREGATE SUBBASE

- A. Material: Caltrans Standard Specification Section 25.
 - 1. Class 1, 2, or 3: Section 25-1.02B.
 - 2. Class 4: Section 25-1.02C.
 - 3. Class 5: Section 25-1.02D.

2.02 AGGREGATE BASE

- A. Material: Caltrans Standard Specification Section 26.
 - 1. Class 2, 1-1/2-inch Maximum: Section 26-1.02B.
 - 2. Class 2, 3/4-inch Maximum: Section 26-1.02B.
 - 3. Class 3: Section 26-1.02C.

2.03 CEMENT TREATED BASE

- A. Materials: Caltrans Standard Specification Section 27-1.02.

2.04 LIME STABILIZATION

- A. Lime Treatment Material: Conform to Section 24-2.03B and 24-2.03C of Caltrans Standard Specifications.

PART 3 - EXECUTION

3.01 GENERAL

- A. Placement and compaction of material by flooding, ponding, or jetting will not be permitted.

3.02 WET WEATHER CONDITIONS

- A. Do not place or compact subgrade if above optimum moisture content.

3.03 AGGREGATE SUBBASE

- A. Spreading and Compacting: Sections 25-1.03D and 25-1.03E of Caltrans Standard Specifications.

3.04 AGGREGATE BASE

- A. Spreading and Compacting: Section 26-1.03D and 26-1.03E of Caltrans Standard Specifications.

3.05 CEMENT TREATED BASE

- A. Cement treated base shall be as follows: Proportioning and Mixing Plant-Mixed: Section 27-1.03D of Caltrans Standard Specifications.

3.06 LIME STABILIZATION

- A. Performing the stabilization shall conform to Section 24-2.03C through 24-2.03F of Caltrans Standard Specifications and the following:
 - 1. Add lime in the amount specified by a Geotechnical Consultant.
 - 2. Lime treat subgrade soils from back of curb to back of curb to a depth specified by a Geotechnical Consultant.
 - 3. Mix in two mixing periods, both with the tines lowered to the same depth. Both mixing periods shall be monitored and verified by a Geotechnical Consultant. The second mixing shall occur at about 36 hours after the initial mixing.
 - 4. Compact and grade the lime mixed subgrade immediately after the second mixing.
 - 5. Compact the lime treated subgrade to 95 percent as determined by ASTM D1557.
 - 6. After application of the curing seal, do not allow traffic on the lime treated material for a period of 7 days in lieu of the 3 days specified in Section 24-2.03A of Caltrans Standard Specifications.
 - 7. Proof-roll the stabilized subgrade after compacting to confirm that a non-yielding surface has been achieved. Yielding areas, if any, shall be mitigated. Mitigation could consist of over-excavation, utilization of stabilization fabric, or chemical treatment. Each case shall be addressed individually in the field by a Geotechnical Consultant.

3.07 DISPOSAL

- A. Lawfully dispose of all unsuitable and excess or surplus material off-site at no cost to the Owner.

END OF SECTION

SECTION 32 12 00

FLEXIBLE PAVING

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Prime coat.
- B. Tack coat.
- C. Asphaltic concrete paving.
- D. Asphaltic concrete overlay and slurry seals.
- E. Speed bumps.
- F. Asphalt curbs.
- G. Pavement grinding.

1.02 RELATED DOCUMENTS

- A. ASTM:
 - 1. D 979: Standard Practice for Sampling Bituminous Paving Mixtures.
 - 2. D 1073: Standard Specification for Fine Aggregate for Asphalt Paving Mixtures.
 - 3. D 1188: Standard Test Method for Bulk Specific Gravity and Density of Compacted Bituminous Mixtures Using Coated Samples.
 - 4. D 2041: Standard Test Method for Theoretical Maximum Specific Gravity and Density of Bituminous Paving Mixtures.
 - 5. D 2726: Standard Test Method for Bulk Specific Gravity and Density of Non-Absorptive Compacted Asphalt Mixtures.
 - 6. D 2950: Standard Test Method for Density of Bituminous Concrete in Place by Nuclear Methods.
 - 7. D 3549: Standard Test Method for Thickness or Height of Compacted Bituminous Paving Mixture Specimens.
 - 8. D 3666: Standard Specification for Minimum Requirements for Agencies Testing and Inspecting Road and Paving Mixtures.
- B. Caltrans Standard Specifications.
 - 1. Section 37: Bituminous Seals.
 - 2. Section 39: Asphalt Concrete.
 - 3. Section 96: Geosynthetics.
 - 4. Section 92: Asphalt Binders.
 - 5. Section 94: Asphaltic Emulsions.
- C. California Building Code:
 - 1. Chapter 11B – Accessibility to Public Buildings, Public Accommodations, Commercial Buildings, and Public Housing.
 - 2. Section 1127B – Exterior Routes of Travel.

1.03 DEFINITIONS

- A. ASTM: American Society for Testing Materials.

1.04 QUALITY ASSURANCE

- A. Testing Agency: Owner will engage a qualified independent testing agency to perform field inspections and tests and to prepare test reports.
 - 1. Testing agency will conduct and interpret tests and state in each report whether tested work complies with or deviates from specified requirements.
- B. Additional testing, at Contractor's expense, will be performed to determine compliance of corrected Work with specified requirements.
- C. Thickness of Asphaltic Concrete: In-place compacted thickness of asphalt courses will be determined according to ASTM D 3549.
- D. Surface Smoothness: Finished surface of each asphalt course will be tested for compliance with smoothness tolerances.
- E. In-Place Density: Samples of uncompacted paving mixtures and compacted pavement will be secured by testing agency according to ASTM D 979.
 - 1. Reference maximum theoretical density will be determined by averaging results from 4 samples of hot-mix asphalt-paving mixture delivered daily to site, prepared according to ASTM D 2041, and compacted according to job-mix specifications.
 - 2. In-place density of compacted pavement may be determined by testing core samples according to ASTM D 1188 or ASTM D 2726.
 - (a) One core sample may be taken for every 1000 sq. yd. or less of installed pavement, but in no case will fewer than 3 cores be taken.
 - (b) Field density of in-place compacted pavement may also be determined by nuclear method according to ASTM D 2950 and correlated with ASTM D 1188 or ASTM D 2726.

1.05 SUBMITTALS

- A. Follow submittal procedures outlined in Section 01 33 00 – Submittal Procedures.
- B. Job-Mix Designs: Certificates signed by manufacturers certifying that each asphaltic concrete mix complies with requirements.
- C. Material Certificates: Certificates signed by manufacturers certifying that each material complies with requirements.

1.06 PROJECT CONDITIONS

- A. Environmental Limitations:
 - 1. Prime Coat: Minimum surface temperature of 60 deg F at application.
 - 2. Tack Coat: Minimum surface temperature of 60 deg F at application.

3. Asphalt Base Course: Minimum surface temperature of 40 deg F and rising at application.
4. Asphalt Surface Course: Minimum surface temperature of 60 deg F at application.
5. Reinforcing Fabric: Air temperature is 50 deg F and rising and pavement temperature is 40 deg F and rising.

PART 2 - PRODUCTS

2.01 ASPHALTIC CONCRETE

- A. Caltrans Standard Specifications Section 39, Type B.
- B. Asphalt Materials:
 1. Asphalt: Caltrans Standard Specification Section 92, steam refined paving asphalt.
 - (a) Asphalt Curbs: use grade PG 70-10
 - (b) All other asphalt products: use grade PG 64-10.
 2. Prime Coat: Caltrans Standard Specification Section 93, SC-70.
 3. Tack Coat: Caltrans Standard Specification Section 94, SS1.
 4. Asphaltic Emulsion: Caltrans Standard Specification Section 94, quick-setting type, Grade QS1h anionic or CQS1h cationic.
- C. Aggregates: Conform to Caltrans Standard Specification Sections 37-3.02B(2) and 39-2.02 as applicable.
- D. Storing, Proportioning and Mixing Materials: Caltrans Standard Specification Section 39-3.
- E. Pavement Reinforcing Fabric: Caltrans Standard Specification Section 96.
- F. Sand: ASTM D 1073, Grade No. 2 or 3.

PART 3 - EXECUTION

3.01 EXAMINATION

- A. Verify that subgrade is dry and in suitable condition to support paving and imposed loads.
- B. Proof-roll subbase using heavy, pneumatic-tired rollers to locate areas that are unstable or that require further compaction.
- C. Notify Owner in writing of any unsatisfactory conditions. Do not begin paving until these conditions have been satisfactorily corrected.

3.02 PAVEMENT GRINDING

- A. Clean existing paving surface of loose or deleterious material immediately before pavement grinding.
- B. Grind conforms as indicated.

3.03 SOIL STERILANT

- A. Furnish and apply to areas indicated in accordance with Section 31 31 19 – Vegetation Control.

3.04 SURFACE PREPARATION FOR AGGREGATE BASE MATERIALS

- A. General: Immediately before placing asphalt materials remove loose and deleterious material from substrate surfaces and ensure that prepared subgrade is ready to receive paving according to the Caltrans Standard Specifications.
- B. Prime Coat: Apply uniformly over surface of compacted-aggregate base according to the Caltrans Standard Specifications. Apply enough material to penetrate and seal, but not flood, surface. Allow prime coat to cure for 24 hours minimum.
 - 1. If prime coat is not entirely absorbed within 8 hours after application, spread excess prime coat with hand tools and broadcast sand over surface to blot excess asphalt. Use just enough sand to prevent pickup under traffic. Remove loose sand by sweeping before pavement is placed and after volatiles have evaporated.
 - 2. Protect primed substrate from damage until ready to receive paving.
- C. Tack Coat: Apply uniformly to all vertical surfaces against which asphaltic concrete is to be placed, including existing surfaces of previously constructed asphalt or portland cement concrete paving and to surfaces abutting or projecting into new asphalt pavement, according to the Caltrans Standard Specifications.
 - 1. Allow tack coat to cure undisturbed before paving.
 - 2. Avoid smearing or staining adjoining surfaces, appurtenances, and surroundings. Remove spillages and clean affected surfaces.

3.05 SURFACE PREPARATION FOR PAVEMENT AT ASPHALTIC CONCRETE OVERLAYS AND SLURRY SEALS

- A. Pavement Irregularities: Level with asphaltic concrete, Type B, No. 4 maximum.
- B. Pavement Cracks:
 - 1. Less than 1/8-inch wide: Clean of all dirt by compressed air jet, spray and seal with RS-1 asphaltic emulsion.
 - 2. Wider than 1/8-inch: Clean of all dirt by compressed air jet, spray and seal with RS-1 asphaltic emulsion and skin patch.
- C. Clean surface of all material, such as leaves, dirt, sand, gravel, water and vegetation including roots prior to applying binder of paving asphalt to existing surface.
- D. Oil spots shall be removed with brush and detergents and covered with Oil Spot Sealer by OverKote or an equal product.
- E. Prior to first application in exceptionally hot weather, dampen surface with water. Remove excess water and leave surface slightly damp.

3.06 APPLYING ASPHALT PAVEMENT OVERLAYS AND SLURRY SEALS

- A. Use OverKote Asphalt Pavement Coating or equal product.
- B. Apply at a rate of 25 gallons per 1,000 sf of surface area.
- C. Follow all manufacturers' recommendations for preparation and applications procedure of the products used.
- D. Apply second coat as soon as first coat is dry.

3.07 PAVEMENT REINFORCING FABRIC

- A. Protect from exposure to ultraviolet rays until placed.
- B. Reject rolls with broken or damaged cores, or factory wrinkled fabric that prevents wrinkle free placement.
- C. Place with binder of paving asphalt in accordance with Caltrans Standard Specifications.

3.08 ASPHALTIC CONCRETE SPREADING AND COMPACTING EQUIPMENT

- A. Spreading Equipment: Caltrans Standard Specification Section 39-5.01.
- B. Compaction Equipment: Caltrans Standard Specification Section 39-5.02.

3.09 ASPHALTIC CONCRETE PLACEMENT

- A. Place, spread and compact asphaltic concrete to required grade, cross section, and thickness according to the Caltrans Standard Specifications.
- B. Promptly correct surface irregularities in paving course behind paver. Use suitable hand tools to remove excess material forming high spots. Fill depressions with hot asphalt to prevent segregation of mix; use suitable hand tools to smooth surface.

3.10 JOINTS

- A. Construct joints to ensure continuous bond between adjoining paving sections according to the Caltrans Standard Specifications.
 - 1. Construct joints free of depressions with same texture and smoothness as other sections of asphalt course.
 - 2. Clean contact surfaces and apply tack coat.
 - 3. Offset longitudinal joints in successive courses a minimum of 6 inches.
 - 4. Offset transverse joints in successive courses a minimum of 24 inches.
 - 5. Compact joints as soon as asphaltic concrete will bear roller weight without excessive displacement.

3.11 COMPACTION

- A. General: Begin compaction as soon as placed hot-mix paving will bear roller weight without excessive displacement. Compact according to the Caltrans Standard Specifications.
- B. Compaction Requirements: Average Density to be 92 percent of reference maximum theoretical density according to ASTM D 2041, but not less than 90 percent nor greater than 96 percent.
- C. Finish Rolling: Finish roll paved surfaces to remove roller marks while asphalt is still warm.
- D. Edge Shaping: While surface is being compacted and finished, trim edges of pavement to proper alignment. Bevel edges while still hot, with back of rake or smooth iron. Compact thoroughly using tamper or other satisfactory method.
- E. Repairs: Remove paved areas that are defective or contaminated with foreign materials and replace with fresh asphalt. Compact by rolling to specified density and surface smoothness.
- F. Protection: After final rolling, do not permit vehicular traffic on pavement until it has cooled and hardened. Erect barricades to protect paving from traffic until mixture has cooled enough not to become marked.

3.12 ASPHALT CURBS

- A. Construction: Place over compacted surfaces according to Caltrans Standard Specification Section 39-7.01 as specified for dikes. Apply a light tack coat prior to construction, unless pavement surface is still tacky and free of dust.
- B. Shape: Place asphaltic concrete to curb cross section indicated.

3.13 SPEED BUMPS

- A. Construct speed bumps over compacted pavement surfaces according to Caltrans Standard Specifications. Apply a light tack coat prior to construction, unless pavement surface is still tacky and free of dust.
- B. Place asphaltic concrete by hand using a template/screed designed to result in speed bump cross-section indicated after compaction.
- C. Compact speed bumps with 8-ton static roller.

3.14 INSTALLATION TOLERANCES

- A. Asphalt Pavement:
 - 1. Course thickness and surface smoothness within the tolerances in the Caltrans Standard Specifications.
 - 2. Total Thickness: Not less than indicated.

B. Trench Patch:

1. Compacted surface: Within 0.01 foot of adjacent pavement.
2. Do not create ponding.

END OF SECTION

SECTION 32 13 00

RIGID PAVING

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Furnishing, placing, spreading, compacting and shaping portland cement concrete pavement with undoweled transverse weakened plane joints, for vehicular traffic.
- B. Form construction and use in placing portland cement concrete pavement.
- C. Joints for portland cement concrete pavement.
- D. Finishing portland cement concrete pavement.
- E. Curing and protecting portland cement concrete pavement.

1.02 RELATED DOCUMENTS

- A. AASHTO Standard Specifications
 - 1. T 53: Standard Method of Test for Softening Point of Bitumen (Ring-and-Ball Apparatus).
- B. ASTM Standards
 - 1. A 615: Standard Specification for Deformed and Plain Carbon-Steel Bars for Concrete Reinforcement.
 - 2. A 775: Standard Specification for Epoxy-Coated Steel Reinforcing Bars.
 - 3. A 934: Standard Specification for Epoxy-Coated Prefabricated Steel Reinforcing Bars.
 - 4. C 881: Standard Specification for Epoxy-Resin-Base Bonding Systems for Concrete.
 - 5. D 2628: Standard Specification for Preformed Polychloroprene Elastomeric Joint Seals for Concrete Pavements.
 - 6. D 2835: Standard Specification for Lubricant for Installation of Preformed Compression Seals in Concrete Pavements.
 - 7. D 6690: Standard Specification for Joint and Crack Sealants, Hot-Applied , for Concrete and Asphalt Pavements.
 - 8. D 3963: Standard Specification for Fabrication and Jobsite Handling of Epoxy-Coated Steel Reinforcing Bars.
- C. Caltrans Standard Specifications:

1. Section 40, Concrete Pavement.
2. Section 52, Reinforcement.
3. Section 90, Concrete.
4. Section 95, Epoxy.

D. Caltrans Standard Plans:

1. Plan A35A: Portland Cement Concrete Pavement (Undoweled Transverse Joints).
2. Plan A35C: Portland Cement Concrete Pavement Joint and End Anchor Details.

1.03 DEFINITIONS

- A. AASHTO: American Association of State Highway and Transportation Officials.
- B. ASTM: American Society for Testing and Materials.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Manufacturer of ready-mixed concrete products complying with ASTM C 94 requirements for production facilities and equipment.
 1. Manufacturer must be certified according to the National Ready Mix Concrete Plant Certification Program.
- B. Installer Qualification: An experienced installer who has completed pavement work similar in material, design and extent to that indicated for this Project and whose work has resulted in construction with a record of successful in-service performance.
- C. Source Limitations: Obtain each type or class of cementitious material of the same brand from the same manufacturer's plant and each aggregate from one source.

1.05 SUBMITTALS

- A. Follow submittal procedures outlined in Section 01 33 00 – Submittal Procedures.
- B. Design Mixes: For each concrete pavement mix. Include alternate mix designs when characteristics of materials, project conditions, weather, test results or other circumstances warrant adjustments.
- C. Material Certificates: Signed by manufacturers certifying that each of the following materials complies with requirements.
 1. Cementitious materials and aggregates.
 2. Steel reinforcement and reinforcement accessories.
 3. Admixtures.

4. Curing compound.
5. Applied finish material.
6. Bonding agent of adhesive.
7. Joint filler.
8. Joint Sealant.
9. Tie Bars.
10. Epoxy.
11. Backer Rods.

PART 2 - PRODUCTS

2.01 PORTLAND CEMENT CONCRETE

- A. General: Conform to Caltrans Standard Specifications, Section 90. Use Class 2 Concrete.

2.02 TIE BARS

- A. Deformed reinforcing steel bars conforming to the requirements of ASTM Designation A 615/A (615M), Grade 40 or 60 (Grade 300 or 420).
- B. Epoxy-coat in conformance with the provisions in Section 52-2.02 of Caltrans Standard Specifications, except that references made to ASTM Designation D 3963/D 3963M shall be deemed to mean ASTM Designation A 934/A 934M or A 775/775M.
- C. Do not bend tie bars.

2.03 EPOXY

- A. Bond tie bars to existing concrete with epoxy resin conforming to Section 95-1.02D, "Epoxy Resin Adhesive for Bonding Freshly Mixed Concrete to Hardened Concrete," of the Caltrans Standard Specifications.

2.04 SILICONE JOINT SEALANT

- A. Furnish low modulus silicone joint sealant in a one-part silicone formulation. Do not use acid cure sealants. Compound to be compatible with the surface to which it is applied and conform to the following requirements:

Specification	Test Method	Requirement
Tensile stress, 150% elongation, 7-day cure at 25°± 1°C and 45% to 55% R.H. ^e	ASTM D 412 (Die C)	310 kPa max.

Flow at 25° ± 1°C	ASTM C 639 ^a	Shall not flow from channel
Extrusion Rate at 25° ± 1°C	ASTM C 603 ^b	75-250 g/min.
Specific Gravity	ASTM D 792 Method A	1.01 to 1.51
Durometer Hardness, at -18°C, Shore A, cured 7 days at 25° ± 1°C	ASTM C 661	10 to 25
Ozone and Ultraviolet Resistance, after 5000 hours	ASTM C 793	No chalking, cracking or bond loss
Tack free at 25° ± 1°C and 45% to 55% R.H. ^e	ASTM C 679	Less than 75 minutes
Elongation, 7 day cure at 25° ± 1°C and 45% to 55% R.H. ^e	ASTM D 412 (Die C)	500 percent min.
Set to Touch, at 25° ± 1°C and 45% to 55% R.H. ^e	ASTM D 1640	Less than 75 minutes
Shelf Life, from date of shipment	—	6 months min.
Bond, to concrete mortar-concrete briquets, air cured 7 days at 25° ± 1°C	AASHTO T 132 ^c	345 kPa min.
Movement Capability and Adhesion, 100% extension at -18°C after, air cured 7 days at 25° ± 1°C, and followed by 7 days in water at 25° ± 1°C	ASTM C 719 ^d	No adhesive or cohesive failure after 5 cycles

Notes:

ASTM Designation: C 639 Modified (15 percent slope channel A).

ASTM Designation: C 603, through 3-mm opening at 345 kPa.

Mold briquets in conformance with the requirements in AASHTO Designation: T 132, sawed in half and bonded with a 1.5 mm maximum thickness of sealant and tested in conformance with the requirements in AASHTO Designation: T 132. Briquets shall be dried to constant mass at 100 ± 5° C.

Movement Capability and Adhesion: Prepare 305 mm x 25 mm x 75 mm concrete blocks in conformance with the requirements in ASTM Designation: C 719. A sawed face shall be used for bond surface. Seal 50 mm of block leaving 12.5 mm on each end of specimen unsealed. The depth of sealant shall be 9.5 mm and the width 12.5 mm.

- a. R.H. equals relative humidity.
- B. Formulate the silicon joint sealant to cure rapidly enough to prevent flow after application on grades of up to 15 percent.
- C. Furnish to the Owner a Certificate of Compliance. Accompany certificate with a certified test report of the results of the required tests performed on the sealant material within the previous 12 months prior to proposed use. Provide the certificate and accompanying test report for each lot of silicone joint sealant prior to use on the project.

2.05 ASPHALT RUBBER JOINT SEALANT

- A. Conform to the requirements of ASTM Designation: D 6690 as modified herein or to the following:
 - 1. Provide a mixture of paving asphalt and ground rubber. Ground rubber to be vulcanized or a combination of vulcanized and de-vulcanized materials ground so that 100 percent will pass a 2.36-mm sieve and contain not less than 22 percent ground rubber, by mass. Modifiers may be used to facilitate blending.
 - 2. The Ring and Ball softening point shall be 57°C minimum, when tested in conformance with the requirements in AASHTO Designation: T 53.
 - 3. Provide asphalt rubber sealant material capable of being melted and applied to cracks and joints at temperatures below 204°C.
- B. The penetration requirement of Section 4.2 of ASTM Designation: D 6690 do not apply. The required penetration at 25°C, 150g, 5s, shall not exceed 120.
- C. The resilience requirement of Section 4.5 of ASTM Designation: D 6690 do not apply. The required resilience, when tested at 25°C, shall have a minimum of 50 percent recovery.
- D. Accompany each lot of asphalt rubber joint sealant shipped to the job site, whether as specified herein or conforming to the requirements of ASTM Designation D 6690, as modified herein, by a Certificate of Compliance, storage and heating instructions and precautionary instructions for use.
- E. Heat and place in conformance with the manufacturer's written instructions and the details shown on the plans. Provide manufacturer's instructions to the Owner. Do not place when the pavement surface temperature is below 10°C.

2.06 PREFORMED COMPRESSION JOINT SEALANT

- A. Material: ASTM Designation: D 2628.
 - 1. Number of cells: 5 or 6.
 - 2. Lubricant Adhesive: ASTM Designation D 2835.
 - 3. Install compression seals along with lubricant adhesive according to the manufacturer's recommendations. Submit manufacturer's recommendations to the Owner's Representative`.
- B. Accompany each lot of compression seal and lubricant adhesive by a Certificate of Compliance, storage instructions and precautionary instructions for use. Also submit the manufacturer's data sheet with installation instructions and recommended model or type of preformed compression seal for the joint size and depth as shown on the plans. Show evidence that the selected seal is being compressed at level between 20 and 50 percent at all times for the joint width and depth shown on the plans.

2.07 BACKER RODS

- A. Provide backer rods that have a diameter prior to placement at least 25 percent greater than the width of the saw cut after sawing and are expanded, crosslinked, closed-cell polyethylene foam that is compatible with the joint sealant so that no bond, adverse reaction occurs between the rod and sealant. In no case use a hot pour sealant that will melt the backer rod. Submit a manufacturer's data sheet verifying that the backer rod is compatible with the sealant to be used.

PART 3 - EXECUTION

3.01 WATER SUPPLY

- A. Conform to Section 40-1.02 of Caltrans Standard Specifications.

3.02 SUBGRADE

- A. Conform to Section 40-1.04 of Caltrans Standard Specifications.

3.03 SOIL STERILANT

- A. Furnish and apply to areas indicated in accordance with Section 31 31 19 – Vegetation Control.

3.04 PLACING

- A. Conform to Section 40-1.03F of Caltrans Standard Specifications.

3.05 SPREADING COMPACTING AND SHAPING

- A. Conform to Section 40-1.07 of Caltrans Standard Specifications.
 - 1. Stationary Side Form Construction: Section 40-1.03F(4) of Caltrans Standard Specifications.
 - 2. Slip Form Construction: Section 40-1.03F(5) of Caltrans Standard Specifications.

3.06 INSTALLING TIE BARS

- A. Install at longitudinal contact joints, longitudinal weakened plane joints, and transverse contact joints as shown on the plans. In no case, shall any consecutive width of new portland cement concrete pavement tied together with tie bars exceed 15 meters. In no case shall tie bars be used at a joint where portland cement concrete and asphalt concrete pavements abut.
- B. Tie bars shall be installed at longitudinal joints by one of the 3 following methods:
 - 1. Drilling and bonding in conformance with the details shown on the plans. Provide a two-component, epoxy-resin, conforming to the requirements of ASTM Designation: C 881, Type V. Grade 3 (Non-Sagging), Class shall be as follows:

<u>Temperature of Concrete</u>	<u>Required Class of Epoxy Resin</u>
Lower than 40° F (4.5 °C)	A
40° F (4.5° C) through 60° F (15.5° C)	B
Above 60° F (15.5° C)	C

2. Provide, at least 7 days prior to start of work, a Certificate of compliance and a copy of the manufacturer's recommended installation procedure. The drilled holes shall be cleaned in accordance with the epoxy manufacturer's instructions and shall be dry at the time of placing the epoxy and tie bars. Immediately after inserting the tie bars into the epoxy, the tie bars shall be supported as necessary to prevent movement during the curing and shall remain undisturbed until the epoxy has cured a minimum time as specified by the manufacturer. Tie bars that are improperly bonded, as determined by the Owner, will be rejected. If rejected, adjacent new holes shall be drilled, as directed by the Owner, and new tie bars shall be placed and securely bonded to the concrete. All work necessary to correct improperly bonded tie bars shall be performed at the Contractor's expense.
3. Insert the tie bars into the plastic slip-formed concrete before finishing the concrete. Inserted tie bars shall have full contact between the bar and the concrete. When tie bars are inserted through the pavement surface, the concrete over the tie bars shall be reworked and refinished to such an extent that there is no evidence on the surface of the completed pavement that there has been any insertion performed. Any loose tie bars shall be replaced by drilling and grouting into place with epoxy as described in method 1 above at the Contractor's expense.
4. By using threaded dowel splice couplers fabricated from deformed bar reinforcement material, free of external welding or machining. Threaded dowel splice couplers shall be accompanied by a Certificate of Compliance and installation instructions. Installation of threaded dowel splice couplers shall conform to the requirements of the manufacturer's recommendations.

3.07 JOINTS

- A. Conform to Section 40-1.03B of Caltrans Standard Specifications, except that tie bars shall be as specified under Part 2, Products.
 1. Transverse Contact Joints: Section 40-1.08A of Caltrans Standard Specifications.
 - (a) Construct a transverse contact (construction) joint at the end of each day's work, or where concrete placement is interrupted for more than 30 minutes, to coincide with the next weakened plane joint location.
 - (b) If sufficient concrete has not been mixed to form a slab to match the next weakened plane joint, when an interruption occurs, the excess concrete shall be removed and disposed of back to the last preceding joint. The cost of removing and disposing of any excess concrete shall be at the Contractor's expense. Any excess material shall become the property of the Contractor and shall be properly disposed of.

(c) A metal or wooden bulkhead (header) shall be used to form the joint. The bulkhead shall be designed to accommodate the installation of tie bars.

2. Weakened Plane Joints: Section 40-1.08B, except that the insert method of forming joints in pavement shall not be used.

3.08 FINISHING

- A. Conform to Sections 40-1.03H(2) and 40-1.103H(3) of Caltrans Standard Specifications.

3.09 CURING

- A. Conform to Section 40-1.03I of Caltrans Standard Specifications.

3.10 SEALING JOINTS

- A. Liquid Joint Sealant Installation.

1. The joint sealant detail for transverse and longitudinal joints, as shown on the plans, shall apply only to weakened plane joints. Construct weakened plane joints by the sawing method. Should grinding or grooving be required over or adjacent to any joint after sealant has been placed, completely remove the joint material and disposed of, and replace at the Contractor's expense. Recess sealant below the final finished surface as shown on the plans.
2. At the Contractor's option, transverse weakened plane joints shall be either Type DSC or Type SSC as shown on the plans. Longitudinal weakened plane joints shall be Type SSC only as shown on the plans.
3. Seven days after the concrete pavement placement and not more than 4 hours before placing backer rods and joint sealant materials, clean the joint walls by the dry sand blast method and other means as necessary to completely remove from the joint all objectionable material such as soil, asphalt, curing compound, paint and rust. After cleaning the joint, remove all traces of sand, dust and loose material from and near the joint for a distance along the pavement surfaces of at least 50 mm on each side of the joint by the use of a vacuum device. Remove surface moisture at the joints by means of compressed air or moderate hot compressed air or other means approved means. Do not use drying procedures that leave a residue or film on the joint wall. Sandblasting equipment shall have a maximum nozzle diameter size of 6 ± 1 mm and a minimum pressure of 0.62-MPa.
4. Install backer rod as shown on the plans. Provide an expanded, closed-cell polyethylene foam backer rod that is compatible with the joint sealant so that no bond or adverse reaction occurs between the rod and sealant. Install backer rod when the temperature of the portland cement concrete pavement is above the dew point of the air and when the air temperature is 4°C or above. Install backer rod when the joints to be sealed have been properly patched, cleaned and dried. Do not use a method of placing backer rod that leave a residue or film on the joint walls.
5. Immediately after placement of the backer rod, place the joint sealant in the clean, dry, prepared joints as shown on the plans. Apply the joint sealant by a mechanical

device with a nozzle shaped to fit inside the joint to introduce the sealant from inside the joint. Apply adequate pressure to the sealant to ensure that the sealant material is extruded evenly and that full continuous contact is made with the joint walls. After application of the sealant recess the surface of the sealant as shown on the plans.

6. Any failure of the joint material in either adhesion or cohesion of the material will be cause for rejection of the joint. Conform the finished surface of joint sealant to the dimensions and allowable tolerances shown on the plans. Rejected joint materials or joint material whose finished surface does not conform to the dimensions shown on the plans shall be repaired or replaced, at the Contractor's expense, with joint material that conforms to the requirements.
7. After each joint is sealed, remove all surplus joint sealer on the pavement surface. Traffic shall not be permitted over the sealed joints until the sealant is tack free and set sufficiently to prevent embedment of roadway debris into the sealant.

B. Preformed Compression Joint Seal Installation

1. The compression seal alternative joint detail for transverse and longitudinal joints, as shown on the plans, shall apply only to weakened plane joints. Construct weakened plane joints by the sawing method. Should grinding or grooving be required over or adjacent to any joint after the compression seal has been placed, completely remove the joint materials and disposed of, and replace at the Contractor's expense. Compression seal shall be recessed below the final finished surface as shown on the plans.
2. At the Contractor's option, transverse weakened plane joints shall be either Type DSC or Type SSC as shown on the plans. Longitudinal weakened plane joints shall be Type SSC only as shown on the plans.
3. Seven days after the concrete pavement placement and not more than 4 hours before placing preformed compression joint seals, clean the joint walls by the dry sand blast method and other means as necessary to completely remove from the joint all objectionable material such as soil, asphalt, curing compound, paint and rust. After cleaning the joint, remove all traces of sand, dust and loose material from and near the joint for a distance along the pavement surfaces of at least 50 mm on each side of the joint by the use of a vacuum device. Remove surface moisture at the joints by means of compressed air or moderate hot compressed air or other means. Do not use drying procedures that leave a residue or film on the joint wall. Sandblasting equipment shall have a maximum nozzle diameter size of 6 ± 1 mm and a minimum pressure of 0.62-MPa.

3.11 PROTECTING CONCRETE PAVEMENT

- A. Conform to Section 40-1.12 of Caltrans Standard Specifications.

END OF SECTION

**SECTION 32 16 13
CONCRETE CURBS AND GUTTERS**

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Concrete curbs and gutters.

1.02 RELATED DOCUMENTS

- A. American Concrete Institute (ACI):
 - 1. ACI 301 - Specifications for Structural Concrete for Buildings.
 - 2. ACI 308 - Standard Practice for Curing Concrete.
- B. American society for Testing and Materials (ASTM):
 - 1. ASTM A 185 - Specification for Steel Welded Wire, Fabric, Plain, for Concrete Reinforcement.
 - 2. ASTM A 615 - Specification for Deformed and Plain Billet-Steel Bars for Concrete Reinforcement.
 - 3. ASTM D 1751 - Specification for Preformed Expansion Joint Fillers for Concrete Paving and Structural Construction (Nonextruding and Resilient Bituminous Types).
- C. Caltrans Standard Specifications:
 - 1. Section 73: Concrete Curbs and Sidewalks.
 - 2. Section 90: Portland Cement Concrete.

1.03 DEFINITIONS

- A. ASTM: American Society for Testing Materials

1.04 SUBMITTALS

- A. Submittal procedures shall be as outlined in Section 01 33 00 – Submittal Procedures.
- B. Concrete Mix Design: Have all concrete mixes designed by a testing laboratory and approved by the Owner. Conform all mixes to the applicable building code requirement, regardless of other minimum requirements listed herein or on the drawings. Submit mix designs for review before use. Show proportions and specific gravities of cement, fine and coarse aggregate, and water and gradation of combined aggregates.

1.05 QUALITY ASSURANCE

- A. Concrete shall be subject to quality assurance in accordance with Section 90 of the Standard Specifications.

B. Certifications:

1. Provide Owner at the time of delivery with certificates of compliance signed by both Contractor and Supplier containing the following statements:
 - (a) Materials contained comply with the requirements of the Contract Documents in all respects.
 - (b) Proportions and mixing comply with the design mix approved by the Consulting Engineer. Design mix shall have been field tested in accordance with the herein requirements of the Caltrans Standard Specifications and produces the required compressive strength under like conditions.
 - (c) Statement of type and amount of any admixtures.
2. Provide Owner, at time of delivery, with certified delivery ticket stating volume of concrete delivered and time of mixing, or time of load-out in case of transit mixers.

C. Conform to the applicable provisions of Section 51, 73 and 90 of the Caltrans Standard Specification and these Technical Specifications.

1. Conform construction of portland cement concrete surface improvements (including curbs, gutters, medians, valley gutters, walks) to the requirements of Section 73 of the Caltrans Standard Specifications unless otherwise required in these Technical Specifications or shown on the Plans.
2. Construct "V" ditches in accordance with Section 72-4 of the Standard Specifications; except that finishing shall be in accordance with Standard Specification Section 73 instead of 53, or as otherwise required in these Technical Specifications or shown on the Plans.

1.06 DESIGNATION

- A. General: Whenever the 28-day compressive strength is designated herein or on the Plans is 3,500 psi or greater, the concrete shall be considered to be designated by compressive strength. The 28-day compressive strength shown herein or on the plans which are less than 3,500 psi are shown for design information only and are not considered a requirement for acceptance of the concrete. Whenever the concrete is designated by class or as minor concrete herein or on the Plans, the concrete shall contain the cement per cubic yard shown in Section 90-1.01 of the Caltrans Standard Specifications.

PART 2 - PRODUCTS

2.01 GENERAL

- A. Comply with requirements of Section 32 05 23 – Concrete for Exterior Improvements.

2.02 PORTLAND CEMENT CONCRETE

- A. Unless specified otherwise herein or on the Plans, Portland Cement Concrete for items in this section shall be Minor Concrete as specified in Section 90-1.01 of the Caltrans Standard Specifications.

2.03 CURBS AND GUTTERS FORMS

- A. Use flexible spring-steel forms or laminated boards to form radius bends. Tolerance: Not to deviate more than 1/4 inch in 10 feet in grade and alignment.

2.04 EXPANSION JOINT MATERIAL

- A. Material for expansion joints in portland cement concrete improvements shall be premolded expansion joint fillers conforming to the requirements of ASTM Designation D 1751. Expansion joint material shall be shaped to fit the cross section of the concrete prior to being placed. Suppliers certificates showing conformance with this specification shall be delivered with each shipment of materials delivered to the job site.
- B. Unless noted otherwise herein or on the Plans expansion joint thickness shall be as follows:
 - 1. Curbs, Curb Ramps, Island Paving, Driveways and Gutter Depressions: 1/4-inch.

PART 3 - EXECUTION

3.01 GENERAL

- A. Comply with requirements of Section 32 05 23 – Concrete for Exterior Improvements.
- B. Form, place and finish concrete walkways, island paving, valley gutters and driveway approaches in conformance with the applicable requirements of Section 73-2.03B and 73-3 of the Caltrans Standard Specifications as modified herein.
- C. Construct new concrete curb, curb and gutter and valley gutters against existing asphalt concrete by removing a minimum of 12-inches of the asphalt concrete to allow placement of curb or gutter forms. Patch pavement with a 6-inch deep lift of asphalt concrete after gutter form is removed.

3.02 SUBGRADE

- A. Conform to Section 40-1.04 of Caltrans Standard Specifications.

3.03 SOIL STERILANT

- A. Furnish and apply to areas indicated in accordance with Section 31 31 19 – Vegetation Control.

3.04 PLACING CONCRETE FORMS

- A. Form concrete improvements with a smooth and true upper edge. Side of the form with a smooth finish shall be placed next to concrete. Construct forms rigid enough to withstand the pressure of the fresh concrete to be placed without any distortion.
- B. Thoroughly clean all forms prior to placement and coat forms with approved form oil in sufficient quantity to prevent adherence of concrete prior to placing concrete.
- C. Carefully set forms to the alignment and grade established and conform to the required dimensions. Rigidly hold forms in place by stakes set at satisfactory intervals. Provide sufficient clamps, spreaders and braces to insure the rigidity of the forms.
- D. Provide forms for back and face of curbs, lip of gutters and edge of walks, valley gutters or other surface slabs that are equal to the full depth of the concrete as shown, noted or called for on the Plans. On curves and curb returns provide composite forms made from benders or thin planks of sufficient ply to ensure rigidity of the form.

3.05 PLACING STEEL REINFORCEMENT

- A. Bars shall be free of mortar, oil, dirt, excessive mill scale and scabby rust and other coatings of any character that would destroy or reduce the bond.
- B. Accurately place reinforcement as shown on the plans and hold firmly and securely in position by wiring at intersections and splices, and by providing precast mortar blocks or ferrous metal chairs, spacers, metal hangers, supporting wires, and other approved devices of sufficient strength to resist crushing under applied loads. Provide supports and ties of such strength and density to permit walking on reinforcing without undue displacement.
- C. Place reinforcing to provide the following minimum concrete cover:
 - 1. Surfaces exposed to water: 4-inches.
 - 2. Surfaces poured against earth: 3-inches.
 - 3. Formed surfaces exposed to earth or weather: 2-inches.
 - 4. Slabs, walls, not exposed to weather or earth: 1-inch.
- D. Minimum spacing, center of parallel bars shall be two and one half (2-1/2) times the diameter of the larger sized bar. Accurately tie reinforcing securely in place prior to pouring concrete. Placing of dowels or other reinforcing in the wet concrete is not permitted.

3.06 PLACING PORTLAND CEMENT CONCRETE

- A. Thoroughly wet subgrade when concrete is placed directly on soil. Remove all standing water prior to placing concrete.
- B. Do not place concrete until the subgrade and the forms have been approved.

- C. Convey concrete from mixer to final location as rapidly as possible by methods that prevent separation of the ingredients. Deposit concrete as nearly as possible in final position to avoid re-handling.
- D. Place and solidify concrete in forms without segregation by means of mechanical vibration or by other means as approved by the Owner. Continue vibration until the material is sufficiently consolidated and absent of all voids without causing segregation of material. The use of vibrators for extensive shifting of fresh concrete will not be permitted.
- E. Concrete in certain locations may be pumped into place upon prior approval by the Owner. When this procedure requires redesign of the mix, such redesign shall be submitted for approval in the same manner as herein specified for approval of design mixes.

3.07 EXPANSION JOINTS

- A. Construct expansion joints incorporating pre-molded joint fillers at twenty (20) foot intervals in all concrete curbs, gutters, median/island paving, valley gutters, driveway approaches and at the ends of all returns. At each expansion joint install one-half inch by twelve inch (1/2" x 12") smooth slip dowels in the positions shown or noted on the detail drawings.

3.08 WEAKENED PLANE JOINTS

- A. Construct weakened plane joints in concrete curbs, gutters, median/island paving and valley gutters between expansion joints at ten (10) foot intervals throughout, or as otherwise indicated. Depth of joint score depth to be one-fourth (25%) the thickness of the concrete.
- B. Grooved Joints: Form weakened plane joints after initial floating by grooving and finishing each edge of joint to a radius of 1/8-inch. Repeat grooving of weakened plane joints after applying surface finishes. Eliminate groover tool marks on concrete surfaces.

3.09 FINISHING CONCRETE

- A. Finish curb and gutter in conformance with the applicable requirements of Section 73-2.03B and 73-1.03C of the Caltrans Standard Specifications as modified herein.
- B. Where monolithic curb, gutter and sidewalk is specified, separate concrete pours will not be allowed.
- C. Provide a medium broom finish to all horizontal surfaces unless otherwise shown.

3.10 FORM REMOVAL

- A. Remove forms without damage to the concrete. Remove all shores and braces below the ground surface, before backfilling.
- B. Do not backfill against concrete until the concrete has developed sufficient strength to prevent damage.

- C. Leave edge forms in place at least 24 hours after pouring.

3.11 CONNECTING TO EXISTING CONCRETE IMPROVEMENTS

- A. New curb or gutter is to connect to existing improvements to remain by saw cutting to existing sound concrete at the nearest score line, expansion joint or control joint. Drill and insert ½-inch diameter by 12-inch long dowels at 24-inches on center into existing improvements. Install pre-molded expansion joint filler at the matching joint.
- B. A cold joint to the existing curb is not acceptable.

3.12 FIELD QUALITY CONTROL

- A. Conform the finish grade at top of curb, flow line of gutter, and the finish cross section of concrete improvements to the design grades and cross sections.
- B. Variation of concrete improvements from design grade and cross section as shown or called for on the plans shall not exceed the tolerances established in Sections 73-1.05 and/or 73-1.06 of the Caltrans Standard Specifications.

3.13 RESTORATION OF EXISTING IMPROVEMENTS

- A. Replace in kind all pavement or other improvements removed or damaged due to the installation of concrete improvements.
- B. Remove, landscaping or plantings damaged or disturbed due to the installation of concrete improvements. Replace in kind.

END OF SECTION

SECTION 32 17 23

PAVEMENT MARKINGS

PART 1 - GENERAL

1.01 WORK INCLUDED

- A. General: The Contract General Conditions and Division 1, General Requirements, including, but not limited to, Summary of Work, Submittals and Cleaning, shall form a part of these Specifications with the same force and effect as though repeated herein. Work shall be done according to the Contract Documents and to the satisfaction of the Owner. That which is called for in one of the Contract Documents is binding as though called for in all.
- B. Scope: The Work included under this Section consists of furnishing and/or paying for all fees and permits, all labor, tools, equipment, transportation and services required to complete all on and off site parking and traffic controls as required by the contract drawings and specifications, including, but not necessarily limited to the following:
 - 1. Directional pavement markings.
 - 2. Painted stall striping, including handicapped stencils.
 - 3. Painted crosshatch on walkways.
 - 2. Handicap signs as per code, installed.
 - 5. Street name signs.
 - 6. No parking signs.
 - 7. Miscellaneous signs as required.
 - 8. Wheel Stops

1.02 REFERENCES

- A. ANSI A117.1: Standards of Accessible and Usable Buildings and Facilities.
- B. Caltrans Standard Specifications
 - 1. Section 84 - Markings
 - 2. Traffic Manual
 - 3. Section No. PTWB-01 Paint Waterborne Traffic Line.

PART 2 - PRODUCTS

2.01 MATERIALS

- A. At locations shown on the plans, traffic stripes and pavement markings shall be painted with paint meeting the applicable State Standard Specifications for traffic line paint, and as required by the City.
- B. Paint: Latex, water-borne and chromate free, ready mixed. Caltrans No. PTWB-01
 - 1. VOC Content: No more than is allowed by local and federal regulations.
 - 2. Color White: Parking stall striping and accessible parking symbols.
 - 3. Color Blue (Federal Standard No. 15090): Striping for accessible parking stall loading area at perimeter border and diagonal hatching. Accessible parking symbol background.
- C. Wheel Stops: Prefabricated Recycled Plastic or Rubber: 4-in. high by 6-in. wide by 6-ft long. Adhered to asphalt paving with Overkote Bumper adhesive or equal product. Overdrive five (5) ½-in. diameter by 14-in. long galvanized spikes into asphalt. Head to set below finish by 1/4-in.

PART 3 - EXECUTION

3.01 APPLICATION

- A. Preparation of Surface: All dirt, oil, grease and other foreign matter shall be removed from the areas of the pavement to be painted with traffic paint.
 - 1. Traffic paint shall not be applied to pavements which are excessively dirty, damp or cold. Traffic paint shall not be applied when temperature is less than 60° F, or when the pavement is wet or damp.
- B. Paint Application: Traffic paint shall be applied with approved atomizing spray type striping machine. Where required, the paint striping machine shall be equipped with separate thermostatically controlled heating devices for paint and bead pots.
 - 1. The machine shall be capable of applying paint whereby the lines and markings have clear-cut edges, true and smooth alignments and uniform thickness.
 - 2. All completed lines and markings shall be clean and sharp as to dimensions. Ragged ends of segments, fogginess along the sides or objectionable dribbling of paint along the unpainted portions of the stripes will be not be permitted.
 - 3. The Subcontractor shall exercise all reasonable precautions to protect the paint, as applied, during drying time and shall remove all objectionable tracking.

4. The finished paint shall have an opaque, well painted appearance with no black or other discoloration showing through.
- C. Rate of Application: Traffic paint shall be applied at the following rates:
Parking Stripe Rate of Application /Square Feet Per Gallon
First Coat 150 square feet per gallon
- D. Traffic Paint Removal
 1. Traffic stripes and other pavement markings shall be removed by sand blasting only. Under no circumstances are traffic lines to be obliterated with black traffic paint.
 2. When temporary traffic lines are to be painted for construction detours or for some other reason, the old lines, which do not apply, shall be entirely obliterated by sand blasting.

END OF SECTION