



MANHASSET UNION FREE SCHOOL DISTRICT  
Manhasset, New York 11030  
Regular Board MEETING Minutes  
August 23, 2023  
Secondary School/District Office  
Community Room

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Mr. Steven Panzik, President; Ms. Jill Pullano, Vice President; Ms. Erin Royce, Mr. Ted Post, Trustees

**MEMBERS OF THE BOARD ABSENT:** Ms. Nadia Giannopoulos

**STUDENT DELEGATE PRESENT:** Sophia Zouak

**ADMINISTRATIVE STAFF PRESENT:** Dr. Gaurav Passi, Superintendent of Schools; Dr. Sam Gergis, Assistant Superintendent for Business and Operations; Dr. Donald Gately, Assistant Superintendent for Curriculum, Instruction and Personnel; Allison Rushforth, Assistant Superintendent for Student Services

**A. CALL TO ORDER and VERIFICATION OF QUORUM**

**MOTION:** duly made at 5:43 p.m. Mr. Steven Panzik verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**B. APPROVAL OF MINUTES** (Enclosure)

**MOTION:** The Board of Education hereby approves the minutes of the August 3, 2023, Regular Board Meeting

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Ms. Royce, Mr. Post – **YES**

**MOTION APPROVED:** 4-0

**C. STUDENT MATTERS AND CURRICULUM**

1. Superintendent's Report
2. Student Delegate Introduction

**D. REGULAR AGENDA**

**1. Gift to District**

The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of school supplies valued at \$2,500 to be distributed to all students as needed.

## 2. Policy Review

<b>Third Reading and Adoption</b>	
9140.1	Staff Complaints and Grievances
9140.1R	FOR DELETION when policy update is approved
0110	Introduction to Sexual Harassment Policies
0110.1	Sexual Harassment of Students
0110.2	Sexual Harassment of Employees
<p>MOTION: The Board of Education hereby waives additional readings and adopts the policies as listed above.  <b>PROPOSED BY:</b> Mr. Panzik  <b>VOTE:</b> Mr. Panzik, Ms. Pullano, Ms. Royce, Mr. Post – <b>YES</b>  <b>MOTION APPROVED:</b> 4-0</p>	
0110.1R	Sexual Harassment of Students Regulation
0110.2R	Sexual Harassment of Employees Regulation
<p>MOTION: The Board of Education hereby waives additional readings and adopts the policies as listed above.  <b>PROPOSED BY:</b> Mr. Panzik  <b>VOTE:</b> Mr. Panzik, Ms. Pullano, Ms. Royce – <b>YES</b>  Mr. Post - <b>NO</b>  <b>MOTION APPROVED:</b> 3-1</p>	

## 3. Committee Discussion and Committee Reports

1. Audit Committee
2. CAC Finance – **First Meeting 10/24/23, please see school calendar for additional dates.**
3. MAAC (Athletics)
4. School Community Association (SCA)
5. Tower Foundation
6. PASE (Special Education)
7. CASA
8. CAC Technology
9. Economic Opportunity Center (EOC)
10. Mascot
11. Diversity, Equity, and Inclusion

### **E. PERSONNEL** (Enclosures)

#### **1. Resolution to Approve the Personnel Schedule**

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District (“Board”) hereby approves the attached personnel schedule dated August 23, 2023, for Instructional and Non-instructional personnel in accordance

with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 280  
 Instructional Setting of Salary: 24  
 Instructional Termination: 1  
 Non-instructional Appointment: 58  
 Non-instructional Setting of Salary: 7  
 Non-instructional Termination: 5

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education ("Board") appoints Robin Levitt to a three-year probationary appointment as a Business Teacher (tenure area: Business) effective 9/1/2023, subject to applicable laws and regulations regarding the granting of tenure. \*

\*Receiving one year of credit due tenure at a previous district

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education ("Board") appoints Suzanne Mauro to a four-year probationary appointment as an Elementary Teacher (tenure area: Elementary) effective 9/1/2023, subject to applicable laws and regulations regarding the granting of tenure.

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education ("Board") appoints Jennifer Gilhuley to a four-year probationary appointment as an Elementary Teacher (tenure area: Elementary) effective 9/1/2023, subject to applicable laws and regulations regarding the granting of tenure.

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education ("Board") appoints Tina Karagiannis to a four-year probationary appointment as a Teacher Assistant (tenure area: Teacher Assistant) effective 9/1/2023, subject to applicable laws and regulations regarding the granting of tenure.

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education ("Board") appoints Tracey Sanders to a four-year probationary appointment as a Teacher Assistant (tenure area: Teacher Assistant) effective 9/1/2023, subject to applicable laws and regulations regarding the granting of tenure.

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education ("Board") appoints Nicole Amalfitano to a four-year probationary appointment as a Teacher Assistant (tenure area: Teacher Assistant) effective 9/1/2023, subject to applicable laws and regulations regarding the granting of tenure.

**MOTION:** The Personnel Schedule – Excluding NIS1 & NIS2

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Ms. Royce, Mr. Post – **YES**

**MOTION APPROVED:** 4-0

**MOTION:** The Personnel Schedule – NIS1 & NIS2

**PROPOSED BY:** Mr. Panzik

**VOTE:** Ms. Pullano, Ms. Royce, Mr. Post – **YES**

Mr. Panzik - **ABSTAIN**

**MOTION APPROVED:** 3-1

## **F. CONSENT AGENDA**

### **1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated August 23, 2023.

### **2. Appointment to District Positions**

**RESOLVED** that, the Board of Education hereby revises the July 6, 2023, appointment of the following individuals as Dignity Act Coordinators for the 23-24 school year: Allison Rushforth, Deana Folchetti-Puglin, Brian Nolan adding Adam Kuranishi, removing Maram Mabrouk.

### **3. Ratification of Conference Requests** (Enclosures)

The Board of Education hereby ratifies the Conference Requests reviewed by the Assistant Superintendent for Curriculum, Instruction and Personnel and approved by the Superintendent and Assistant Superintendent for Business and Operations.

### **4. Excess World Language Textbook Resolution**

The Manhasset Union Free School District Board of Education has determined that the textbooks listed below are obsolete and cannot be salvaged or utilized effectively or economically by the District and authorizes the textbooks to be discarded or donated in whatever way the District sees fit.

<b>Book Title</b>	<b>Publisher</b>	<b>Quantity</b>	<b>Copyright Date</b>
Glencoe Spanish 1 As se dice!	McGraw Hill	39	2009
Glencoe Spanish 2 As se dice!	McGraw Hill	8	2012
Glencoe Spanish 3 As se dice!	McGraw Hill	14	2009
Spanish 2 As se dice!	McGraw Hill	26	2016

**5. Approval of Private School Instructional Service Agreement**

(Enclosure)

**BE IT RESOLVED** the Manhasset Union Free School District Board of Education authorizes the Board President to execute an Instructional Service Agreement with the Developmental Disabilities Institute in accordance with the IEP(s) of special education student(s) in the 2023-2024 school year.

**6. Approval of DOL/DOR Special Education Contracts** (Enclosure)

**BE IT RESOLVED** the Manhasset Union Free School District Board of Education approves the following DOL/DOR Special Education Services Contracts for students residing in the Manhasset UFSD who attend private school outside of the Manhasset UFSD and receive special education services in the 2023-2024 school district in which the private school is located.

- 1) Agreement with the North Shore Central School District July 12, 2023
- 2) Agreement with the Glen Cove City School District dated as of July 26, 2023
- 3) Agreement with the Wyandanch Union Free School District dated as of July 26, 2023

**7. Approval of Manhasset School District Contracts for Receipt of Federal Part B Flow-Through Allocations** (Enclosures)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute the attached Manhasset School District Contracts for Receipt of Federal Part B Flow-Through Allocations for the 2023-2024 school year. The contract is in accordance with Grants 611 and 619, and the Special Education Provider has met the necessary criteria.

- Brookville Center for Children's Services, Inc.
- Nassau Suffolk Services for Autism
- The Center for Discovery, Inc.
- The Hagedorn Little Village School
- The Martin de Porres School
- The Summit School

**8. Approval of Amended Reunification Agreement** (Enclosure)

**WHEREAS**, the Board of Education is authorized to implement procedures for the safe evacuation of students, teachers, other school personnel, and visitors to the school in the event of an emergency, in connection with its emergency management plan, and has arranged for access to certain sites for that purpose; now, therefore,

**BE IT RESOLVED**, that the Board of Education approves an amended Agreement dated as of August 23, 2023 for use of an emergency evacuation site, and authorizes the Board President to execute said Agreement on behalf of the Board.

**9. Approval of Agreement with Hofstra** (Enclosure)

**BE IT RESOLVED**, the Board of Education of the Manhasset Union Free School District hereby approves the High School Pathways to Communication Agreement between the Manhasset UFSD and Hofstra University, permitting the on-site teaching of a college level course, Media Production Practicum, to Manhasset UFSD students on a tuition basis, in return for college credit from Hofstra University, as described in the attached agreement. The Board President is hereby authorized to execute the agreement on behalf of the Board.

**10. Approval of Agreement with Erie 1 Board of Cooperative Educational Services (BOCES) (Enclosure)**

**BE IT RESOLVED**, the Board of Education of the Manhasset UFSD hereby approves the agreement with the Erie 1 Board of Cooperative Educational Services (Erie 1 BOCES) to renew the existing agreement with Erie 1 BOCES and Boom Learning, Canva, Classcraft Studios Inc., Code.Org, Desmos, Digital Teaching Tools, EVERFI, Nearpod, Suntex International Inc First in Math, Tools for Schools, Wakelet Limited, Khan Academy, and World Wide Scholast Esports Foundation services for the 2023-2024 school year, and authorizes the Board President to execute said agreement on behalf of the Board.

**11. Approval of Agreement with the Teachers College, Reading Writing Project Network, LLC (Enclosure)**

The Board of Education of the Manhasset UFSD hereby approves the agreement with the Teachers College, Reading Writing Project Network, LLC, for professional development and site based/virtual coaching services for the 2023-2024 school year, and authorizes the Board President to execute said agreement on behalf of the Board.

**12. Approval of Award for Food Service Bid Agreement Development (Enclosure)**

**BE IT RESOLVED** whereas, the Manhasset Union Free School District advertised for bids for Food Service Company Operations for the 2023-2024 school year; and WHEREAS, the Board of Education has determined, upon recommendation of the Assistant Superintendent for Business and the District's Food Service Consultant, that Aramark Educational Services, LLC is the lowest responsible bidder meeting the bid specifications. Therefore, be it resolved that the Board of Education accepts Aramark Educational Services, LLC's offer and awards to it the contract for 2023-2024 Food Service Management Company Operations, as the lowest responsible bidder meeting the bid specifications, and authorizes the Board President to execute the contract with Aramark Educational Services, LLC in accordance with the bid specifications on behalf of the Board.

**13. Approval of Amended Agreement for Orthopedic Associations of Manhasset (Enclosure)**

**BE IT RESOLVED** that the following 2023-2024 appointments be approved including approval of an Amendment to the agreement with, Orthopedic

Associates of Manhasset. Be it Further Resolved that the Board President is hereby authorized to execute said agreements on behalf of the Board. to Section 6 20.0 of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Board of Assessors, Mineola, New York, on or before August 15th, 2023.

**MOTION:** The consent agenda is hereby unanimously approved.

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Ms. Royce, Mr. Post – **YES**

**MOTION APPROVED:** 4-0

## **G. UPCOMING ITEMS OF INTEREST**

### **Upcoming Board of Education Meetings**

Date	Day	Meeting	Anticipated Presentations/Discussions	Location	Time
September					
14	Thursday	Board of Education Meeting	District Priorities & Goals 2023-24/Professional Development Overview	District Office	7:30pm
28	Thursday	Board of Education Meeting	Secondary School Data Presentation (including AIS)	District Office	7:30pm
October					
5	Thursday	Board of Education Meeting	Elementary Data Presentation (including AIS)	Shelter Rock School	7:30pm

## **H. OPEN TIME**

### **1. Public Comment**

## **I. ADJOURN**

### **1. Motion To Adjourn into Executive Session**

At 6:18 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting

**MOTION:** The Board of Education adjourns the Regular Meeting.

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Ms. Royce, Mr. Post – **YES**

**MOTION APPROVED:** 4-0

### **2. Motion To Adjourn**

At 6:35 p.m., a motion was made and unanimously approved to adjourn the Executive Meeting

**MOTION:** The Board of Education adjourns the Regular Meeting.

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Ms. Royce, Mr. Post – **YES**

**MOTION APPROVED:** 4-0

Respectfully submitted,  
Nicole M. Rosenberg, District Clerk