



# MANHASSET UNION FREE SCHOOL DISTRICT

Manhasset, New York 11030

Regular Board MEETING Minutes

September 28, 2023

Secondary School/District Office

Community Room

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Mr. Steven Panzik, President; Ms. Jill Pullano, Vice President; Dr. Nadia Giannopoulos, Trustee; and Mr. Ted Post, Trustee

**MEMBERS OF THE BOARD ABSENT:** Ms. Erin Royce

**STUDENT DELEGATE PRESENT:** Sophia Zouak

**ADMINISTRATIVE STAFF PRESENT:** Dr. Gaurav Passi, Superintendent of Schools; Dr. Sam Gergis, Assistant Superintendent for Business and Operations; Dr. Donald Gately, Assistant Superintendent for Curriculum and Instruction and Human Resources and Allison Rushforth, Assistant Superintendent of Student Services

## **A. CALL TO ORDER and VERIFICATION OF QUORUM**

**MOTION:** duly made at 7:11 p.m. Mr. Steven Panzik verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Dr. Giannopoulos and Mr. Post- **YES**

**MOTION APPROVED:** 4-0

### **1. Student/Staff Recognition**

#### **AP Capstone Diploma**

Marissa Cerrone  
Siri Craven  
Mirei Kuzukyan  
Joella Linder  
Sophia Motroni  
Eileen Shum  
Anna Stougiannou  
Veronica Tsalikis  
William Tsay  
Andrea Vases

**AP Seminar and Research Certificate**

Madeleine Chun  
 Claire LaBenne  
 Max Majewski  
 Senan Marcus  
 Lucas Rieppi  
 Georgia Sacha

**B. APPROVAL OF MINUTES** (Enclosure)

**MOTION:** The Board of Education hereby approves the minutes of the September 14, 2023, Regular Board Meetings

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Dr. Giannopoulos, & Mr. Post – **YES**

**MOTION APPROVED:** 4-0

**C. STUDENT MATTERS AND CURRICULUM**

1. **Superintendent's Report**
2. **Student Delegate's Report**

**D. PRESENTATIONS** (Enclosures)

**Secondary School Data Presentation:** Dr. Donald Gatley, Ms. Ryan Aliperti, Dr. Rebecca Chowske, Ms. Kerry Fallon, Ms. Christina Lang, Dr. Teresa McGrath, Dr. Joseph Owens, Ms. Chritine Raffo, Ms. Margaret Ronai and Ms. Lauren Tallarine

**E. REGULAR AGENDA****Board Discussion and Committee Reports**

1. **Audit Committee** Meeting dates to be announced
2. **CAC Finance** 1<sup>st</sup> Meeting 10/24/23 - Kickoff/reorganization
3. **MAAC (Athletics)** 1<sup>st</sup> Meeting 10/17/23
4. **School Community Association (SCA)** 1<sup>st</sup> Meeting 9/22/23 with Rich Roder and Kerry Fallon; The committee is looking for a chair or co-chairs for SCA Fair for anyone who is interested.
5. **Tower Foundation** 10/30/23 – Jr. Tower will be hosting Halloween Bingo with costumes all are welcome. Currently, discussing their district initiative with administration. Looking forward: a spring event will be held for all elementary students transitioning into middle school.

6. **PASE (Special Education)** 9/26/23 meeting – Presentation and discussion by Dr. Deena Abbe on Executive Functioning and ADHD. Next meeting 10/17/23, Dr. Rebecca Chowske and district reading teachers will provide a presentation on our district reading programs.
7. **CASA** Presentation 10/18/23, at 7:00pm, “What Made Maddie Run” (2 hours of community service will be given to students that attend). Looking forward: Six webinars in the Parent and Partnership series, starting in October; November 3, 2023, at 7:00pm the Harlem Wizards will be at the HS gym.
8. **CAC Technology** Next meeting 10/25/23 at 6:30
9. **Economic Opportunity Center (EOC)** 1<sup>st</sup> Meeting 9/21/23 discussing about the summer program and the positive response; 42 students invited 16 participated. Looking forward: there will be a semiannual “Tech Nights” staff will be available at the EOC to assist parents/students accessing Canvas, sports, guidance, AP Class guidance. Dates to be announced.

Funds are trying to be raised to help plan a tour of the historically black colleges/universities, an additional \$10,000 is needed for bussing (privately funded). Approximately 26-28 kids from Great Neck, Port Washington, Manhasset and Roslyn would like to tour, exploring a fundraising partnership with the 4 school districts.

Career fair tentatively scheduled for the spring.

10. **Mascot Committee** Meeting dates to be announced

## **F. PERSONNEL** (Enclosures)

### 1. **Appointments**

#### Appointment of ACT and SAT Proctors

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, be it RESOLVED that all members of the Manhasset Education Association (MEA) and the Manhasset Educational Support Personnel Association (MESPA) are approved as ACT and SAT proctors on an as needed basis for the 2023-2024 school year at the rate of \$123.54 per standard time exams or \$154.29 per session for proctoring extended time exams or SAT with essay.

#### Appointment of Pre-ACT / PSAT Proctors

**BE IT HEREBY RESOLVED THAT** upon the recommendation of the Superintendent of Schools, be it RESOLVED that all members of the Manhasset Education Association (MEA) and the Manhasset Educational Support Personnel Association (MESPA) are approved as Proctors for the Pre-ACT / PSAT Exams as needed for the 2023-2024 school year at the rate of \$213.41 per 4 hours.

Appointment of Pre-ACT / PSAT Clericals

**BE IT HEREBY RESOLVED THAT** Upon the recommendation of the Superintendent of Schools, be it RESOLVED that all members of the Manhasset Education Association (MEA) and the Manhasset Educational Support Personnel Association (MESPA) are approved as Proctors for the PSAT Exams as needed for the 2023-2024 school year at the rate of \$168.47 per 4 hours.

Appointment of Homebound Instructors

**BE IT HEREBY RESOLVED THAT** Upon the recommendation of the Superintendent of Schools, that all members of the Manhasset Education Association (MEA) and all NYS Certified Teachers who are members of the Manhasset Educational Support Personnel Association (MESPA) are approved as Homebound Instructors as needed for the 2023-2024 school year at the rate of \$63.78 per hour.

**2. Resolution to Approve the Personnel Schedule**

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District ("Board") hereby approves the attached amended personnel schedule dated September 28, 2023, for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 56  
 Instructional Setting of Salary: 48  
 Instructional Leave of Absence: 2  
 Instructional Termination: 1  
 Non-instructional Appointment: 7  
 Non-Instructional Setting of Salary: 26  
 Non-instructional Termination: 3

**3. RESOLUTION TO APPROVE MEMORANDUM OF AGREEMENT REGARDING Webmaster Position**

**BE IT RESOLVED THAT**, the Board of Education of the Manhasset Union Free School District hereby approved and ratified the memorandum of agreement dated September 15, 2023 between the District and the Manhasset Educational Support Personnel Association ("MESPA") relating to the duties of the District Webmaster that are to be performed by a member of the MESPA bargaining unit for the 2023-24 school year.

BE IT FURTHER RESOLVED THAT, the Superintendent of Schools is authorized to sign said Side Letter.

**MOTION:** The Personnel Schedule

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Dr. Giannopoulos, & Mr. Post – **YES**

**MOTION APPROVED:** 4-0

## **G. CONSENT AGENDA**

### **1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approved recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated September 28, 2023.

### **2. Ratification of Conference Requests** (Enclosures)

The Board of Education hereby ratifies the Conference Requests reviewed by the Assistant Superintendent for Curriculum, Instruction and Personnel and approved by the Superintendent and Assistant Superintendent for Business and Operations.

### **3. Approval of Decision-Making Teams** (Enclosures)

The Board of Education of the Manhasset Union Free School District hereby appoints the following members to the Shared Decision-Making Teams for the terms listed.

<b>MUFSD Shared Decision-Making Teams 2023-24</b>		
<b>Role</b>	<b>Name</b>	<b>Term of Service</b>
<b>District Team 2023-24</b>		
Parent	Claudine Fini	9/29/2023 – 8/31/2025
Parent	Melissa Napolitano	9/29/2023 - 8/31/2024
Teacher	Frank Russo	7/1/2022-8/31/2025
MESPA Member	Sal Pergola	7/1/2022-8/31/2024
Administrator	Joe Owens	7/1/2022-8/31/2025
Supt. Designee	Donald Gately	7/1/2022-8/31/2025
<b>Munsey Park Elementary School 2023-24</b>		
Parent	Ted Lyu	7/1/2022-8/31/2024
Parent	Jackie Renton	7/1/2022-8/31/2025
Teacher	Debra Costello	7/1/2022-8/31/2024
Teacher	Danielle Mora	7/1/2022-8/31/2025
MESPA	Reba Ruthenberg	7/1/2022-8/31/2024
MESPA	Michele Albert	7/1/2022-8/31/2025
Bldg. Principal	Chad Altman	7/1/2022-8/31/2025
Administrator	Brian Nolan	7/1/2022-8/31/2024

<b>MUFSD Shared Decision-Making Teams 2023-24</b>		
<b>Role</b>	<b>Name</b>	<b>Term of Service</b>
<b>Shelter Rock Elementary School 2023-24</b>		
Parent	Rada Giordano	7/1/2022-8/31/2024
Parent	Lily Chan	7/1/2022-8/31/2025
Teacher	Allyson Weis-Begley	7/1/2022-8/31/2024
Teacher	Dina Merolesi	7/1/2022-8/31/2025
MESPA	Santina Nikolaidis	7/1/2022-8/31/2024
Bldg. Principal	Jessica Zimmer	9/29/2023 -8/31/2025
Administrator	Deana Folchetti-Puglin	7/1/2022-8/31/2024
<b>Middle School / Secondary School 2023-24</b>		
Parent	Tanja Milewski	7/1/2022-8/31/2024
Teacher	Michelle Fazzolari	7/1/2022-8/31/2024
Parent	Claudine Fini	7/1/2022-8/31/2025
Teacher	Natalya Panullo	7/1/2022-8/31/2025
MESPA	Pam Henderson	7/1/2022-8/31/2025
MESPA	Doris Pacak-Jonczyk	7/1/2022-8/31/2024
Bldg. Principal	Richard Roder	7/1/2022-8/31/2025
Administrator	Rebecca Chowske	7/1/2022-8/31/2024
Student	John Paul (JP) Grassano	7/1/2022-8/31/2024
Student	Victoria Gipp	7/1/2022-8/31/2024

#### **4. Approval of Manhasset School District Contracts for Receipt of Federal Part B Flow-Through Allocations**

The Manhasset Union Free School District Board of Education authorized the Board President to execute the attached Manhasset School District Contracts for Receipt of Federal Part B Flow-Through Allocations for the 2022-2023 school year. The contracts are in accordance with Grants 611 and 619, and the Special Education Provider has met the necessary criteria.

- Nassau BOCES
- The Center for Developmental Disabilities

#### **5. Resolution to Excess Folding Risers**

The Manhasset Union Free School District Board of Education has determined that the Sisco folding risers are obsolete and cannot be salvaged or utilized effectively and safely by the District and authorized the furniture to be discarded or donated in whatever way the District sees fit.

#### **6. Approval of Proposal for Healthcare/Benefit Consultant Services for September 19, 2023- June 30.**

The Board of Education approved a proposal from Jacqueline Yorio, to provide Health Care/Benefit Consulting Services to the Manhasset Union Free School District from September 19, 2023 - June 30, 2024, at an hourly rate of \$46.42/Daily rate \$325.00; fees in excess of \$10,000 will require prior Board approval. The Board authorizes the President of the Board to execute said Proposal.

#### **7. Approval of Memorandum of Agreement with Nassau County Board of Elections** (enclosure)

The Board of Education of the Manhasset UFSD hereby approved the Memorandum of Agreement between The Manhasset Union Free School District and The Nassau County Board of Elections for the rental of voting machines for the May 21, 2024, school vote and election, and authorizes the Board President to execute said Memorandum of Agreement on behalf of the Board.

#### **8. Treasurer's Financial Reports - June 2023**

1. Summary of Bank Balances
2. Interest Earnings
3. Budget Transfers
4. Trial Balances
5. Revenue Status Reports
6. Appropriation Status Reports

## **9. Appointment of Members to Team Mascot Committee**

The Board of Education of the Manhasset Union Free School District hereby appoints the following members to Team Mascot Committee: Daniela Eli, Pam Momfort, Isabelle Cholowsky, Daniel Hsu, David Smetana, Karen Mahoney Soni, Carolyn Conkling, Elena Vases, Jack Voelker, Tim Burke, Contantine (Gus) Petropoulos, Bobby Anastasia, Linda Yenicag, Allan Gibson, Joseph "Mickey" Giacobbe, Leslie Arluck, Marianne Buzzitta, Andrew Schwenk, Joanne Thalheimer, Christopher Simeti, Thomas Grygiel, Thomas Twomey, Peter Karropoulos, and Anthony Cacioppo.

**MOTION:** The consent agenda is hereby unanimously approved.

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Dr. Giannopoulos, Mr. Post – **YES**

**MOTION APPROVED:** 4-0

## **H. UPCOMING ITEMS OF INTEREST**

Date	Day	Meeting	Anticipated Presentations/Discussions	Location	Time
October					
5	Thursday	Board of Education	Elementary Data Presentation	Shelter Rock School	7:00pm
19	Thursday	Board of Education	Tenure Recognition Event	Black Box Theater	6:00pm
			BOE Meeting to Follow	District Office	7:30pm
November					
2	Thursday	Board of Education	Audited Financial Statements and Reserves of Year Ended June 30,2023	District Office	7:00pm

## **I. EXECUTIVE RESOLUTION:**

**BE IT RESOLVED THAT,** the Board of Education of the Manhasset Union Free School District hereby denies the appeal submitted to the Superintendent on September 7, 2023, with the student named in confidential attachment A.

**MOTION:** The executive resolution is approved.

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Mr. Post – **YES**

Dr. Giannopoulos - **NO**

**MOTION APPROVED:** 3-1

**J. PUBLIC COMMENT****K. ADJOURN****1. Motion To Adjourn**

At 8:40 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting.

**MOTION:** The Board of Education adjourns the Regular Meeting.

**PROPOSED BY:** Mr. Panzik

**VOTE:** Mr. Panzik, Ms. Pullano, Dr. Giannopoulos, Mr. Post – **YES**

**MOTION APPROVED:** 4-0

Respectfully submitted,  
Nicole M. Rosenberg, District Clerk