



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**AUGUST 25, 2022**  
**SECONDARY SCHOOL**  
**DISTRICT OFFICE-COMMUNITY ROOM**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken President; Ms. Erin Royce, Mr. Steven Panzik, Ms. Nadia Giannopoulos, Trustees

**MEMBERS OF THE BOARD ABSENT:** Ms. Jill Pullano

**STUDENT DELEGATE PRESENT:** John Paul Grassano

**ADMINISTRATIVE STAFF PRESENT:** Dr. Gaurav Passi, Superintendent of Schools; Ms. Allison Rushforth, Assistant Superintendent for Student Services; Dr. Donald Gately, Assistant Superintendent for Curriculum, Instruction and Personnel

**A. CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 5:30 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

On motion duly made at 5:30 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

6:37 pm – 6 Community Members were present and 7 participated via Zoom

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

**B. Approval of Minutes** (Enclosures)

**MOTION:** The Board of Education hereby approves the minutes of the August 9 , 2022 Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

**C. Superintendent’s Report**

**D. Student Delegate’s Report**

**E. Presentation: Update on Long-term Facilities Planning Committee** – Rosemary Johnson

**F. Discussion: Live-streaming and Public Participation via Zoom at Board of Education Meetings** – The Board reached a consensus to live-stream future Board meetings.

**G. Public Hearing-Expenditure of Repair Reserve Funds**

**Appropriation of Repair Reserve Funds**

**WHEREAS** the Board of Education of the Manhasset Union Free School District has determined that it is in the best interest of the District to appropriate existing funds from the District’s Repair Reserve Fund for the purpose of undertaking repairs and remediation work necessary to restore the Munsey Park Auditorium HVAC system(s) to code compliant operating condition (“HVAC Repairs”); now, therefore

**BE IT HEREBY RESOLVED**, that the Board of Education of the Manhasset Union Free School District authorizes the following appropriation and expenditure from the District’s Repair Reserve Fund to fund the aforementioned repairs and remediation work: an amount not to exceed One Hundred Ninety-Two Thousand Dollars (\$192,000) for the purpose of funding the HVAC Repairs; and authorizes and directs the Superintendent of Schools and/or his designees to undertake the necessary steps to effectuate and undertake the aforementioned repair work in accordance with this resolution, including the execution of contracts for services and/or the purchase of supplies, material or equipment in connection therewith, in accordance with this resolution.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

**H. SEORA Determination**

**Proposed Field Lighting at the Manhasset High School**

**WHEREAS**, the Board of Education of the Manhasset Union Free School District (Board of Education) is considering the installation of additional lighting instruments on two, existing 80-foot poles and four (4) supplemental light poles (three, 60-foot poles and one 80-foot pole), for a total of six light poles at the existing softball field at the Manhasset High School;

**WHEREAS**, pursuant to 6 NYCRR §617.5(a), “Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part, except as otherwise provided in this section. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (c) of this section apply to all agencies.”; and

**WHEREAS**, pursuant to 6 NYCRR §§617.5(c)(9) and (10), the “construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;” and/or “routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings” are Type II actions;

**THEREFORE, BE IT RESOLVED**, that the Board of Education, after review of the proposed action and 6 NYCRR §617.5, hereby determines that the proposed project is a Type II Action pursuant to 6 NYCRR §§617.5 (c)(9) and (10) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

**I. Gifts to District**

**Acceptance of Gift of Pavers from the Manhasset SCA** (Enclosures)

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of \$31,201.90 for new pavers for the picnic area in front of the Middle School entrance from the Manhasset SCA.

**Acceptance of Gift of Signs form the Tower Foundation** (Enclosures)

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of signs from the Manhasset Tower Foundation valued at \$5,100.

**Acceptance of Gift of Field Lighting** (Enclosures)

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of lighting on Rocky's Field (also known as the softball field) at the Secondary School by the Manhasset Athletic Booster Club, Manhasset Soccer Club, Manhasset Lacrosse and Manhasset Baseball Units of the Nassau County Police Activity League, and the Manhasset School Community Association in the amount of \$609,000.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

**J. Policy Review** (Enclosures)

<b>For Deletion</b>	
0210	Goals for Instructional Program (incorporated in 0000 and annual goals)
0200	School District Goals and Objectives (incorporated in 0000 and annual goals)
9110	Equal Employment Opportunity (incorporated in 0100)

<b>First Reading and Adoption</b>	
0100	Equal Opportunity and Non-Discrimination
0100R	Equal Opportunity and Non-Discrimination Regulation
0100E	Equal Opportunity and Non-Discrimination Exhibit - Complaint Form
0110	Sexual Harassment - Introduction to Policies
0110.1	Sexual Harassment of Students
0110.1R	Sexual Harassment of Students Regulation
0110.2	Sexual Harassment of Employees
0110.2R	Sexual Harassment of Employees Regulation
0110.2E	Sexual Harassment of Employees Exhibit - Complaint Form
0115	Student Harassment and Bullying Prevention and Intervention
0115R	Student Harassment and Bullying Prevention and Intervention Regulation
0115E	Student Harassment and/or Bullying Exhibit - Complaint Form

**MOTION:** The Board of Education hereby adopts and deletes the above-named policies

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

#### **K. PERSONNEL SCHEDULE:**

##### **RESOLUTION TO APPROVE THE PERSONNEL SCHEDULE:**

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated August 25, 2022 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 106

Instructional Leave of Absence: 2

Non-instructional Appointment: 27

Non-Instructional Termination: 4

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education (“Board”) appoints Alexander Han to a four-year probationary appointment as a Social Studies Teacher (tenure area: Social Studies) effective 9/1/2022, subject to applicable laws and regulations regarding the granting of tenure.

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education (“Board”) appoints Danielle Beza to a four-year probationary appointment as an ENL Teacher (tenure area: English as a Second Language) effective 9/1/2022, subject to applicable laws and regulations regarding the granting of tenure.

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education (Board) appoints Deborah Littman to a four-year

probationary appointment as a Teacher Assistant (tenure area: Teacher Assistant) effective 9/1/2022.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

#### **L. Consent Agenda**

##### **1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated August 25, 2022.

##### **2. Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by the Assistant Superintendent for Curriculum, Instruction and Personnel and approved by the Superintendent and Assistant Superintendent for Business and Operations.

##### **3. Approval of Manhasset Union Free School District - District-Wide School Safety Plan** (Enclosure)

**WHEREAS**, pursuant to Project SAVE, the Manhasset Union Free School District is required to develop and annually update a District-Wide School Safety Plan which seeks to provide for the safety, health and security of both students and staff by through a comprehensive plan addressing risk reduction/prevention, response and recovery with respect to a variety of emergencies that may occur in the District and its component school buildings: Munsey Park School, Shelter Rock School and the Manhasset Secondary School; and

**WHEREAS**, the District-Wide Safety Plan for 2022-23 was made available for public comment for 30 days prior to its adoption and provided for participation of the entire school community, in accordance with Project Save, and

**WHEREAS**, a public hearing on the District-Wide Safety Plan for 2022-23 was held on June 23, 2022, in accordance with Project Save, and

**WHEREAS**, the Building-Level Emergency Response Plans for 2022-23 were adopted by the Board of Education on June 23, 2022, in accordance with Project Save, now, therefore, be it

**RESOLVED**, that the Board of Education of the Manhasset Union Free School District hereby approves and adopts the District-Wide Safety Plan for 2022-23

##### **4. Warrant and Wire Report for the Period Ended May 2022** (Enclosures)

**MOTION:** The Board of Education of the Manhasset Union Free School District approves the Warrant and Wire Report for the period ended May 2022.

##### **5. Participation in East Meadow UFSD Bid Award**

**WHEREAS**, the Board of Education of the Manhasset UFSD is authorized to participate in contracts for the purchase of apparatus, materials, equipment and supplies awarded by other governmental entities and political subdivisions in accordance with General

Municipal Law section 103(16); and

**WHEREAS**, the East Meadow UFSD solicited bids for Band/Orchestra/Choral Sheet Music/Method Books for the 2022-23 school year and awarded the contract to Loser's Music Inc., which contract was extended by its terms to other governmental entities and political subdivisions in accordance with GML section 103(16);

now, therefore, be it

**RESOLVED**, that the Board of Education of the Manhasset UFSD hereby approves and authorizes the District's purchase of Band/Orchestra/Choral Sheet Music/Method Books for the 2022-23 school year from Loser's Music Inc., in accordance with the terms of the above-referenced bid award; and be it further

**RESOLVED**, that the Board of Education hereby authorizes the President of the Board of Education, the Superintendent and/or their designees to execute any necessary documents for said purchases in accordance with this resolution and Board policy and regulations.

**6. Approval of Amended Agreement with Capital Markets Advisors, LLC** (Enclosure)

**MOTION:** The Board of Education hereby approves the amended agreement previously approved at the June 23, 2022 Board of Education meeting between Manhasset Union Free School District and Capital Market Advisors, LLC according to the terms in the attached amended agreement for the 2022-2023 school year, and authorizes the Board President to execute said amended agreement on behalf of the Board.

**7. Approval of Manhasset School District Contract for Receipt of Federal Part B Flow-Through Allocations** (Enclosure)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute the attached Manhasset School District Contract for Receipt of Federal Part B Flow-Through Allocation for the 2021-2022 school year. The contract is in accordance with grants 611 and 619, and the Special Education Provider has met the necessary criteria.

- The Martin de Porres School

**8. Approval of Private School Instructional Services Agreements** (Enclosures)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute Private School Instructional Services Agreements with the following schools in accordance with the IEP(s) of special education student(s) for the 2021-2022 school year:

- The Brookville Center for Children's Services

- Tiegerman School

**9. Approval of Agreement with the Teachers College, Reading Writing Project Network, LLC** (Enclosure)

**MOTION:** The Board of Education of the Manhasset UFSD hereby approves the agreement with the Teachers College, Reading Writing Project Network, LLC, for professional development and site based/virtual coaching services for the 2022-2023 school year, and authorizes the Board President to execute said agreement on behalf of the Board.

**10. Approval of New Board Members to Attend Conference/Training** (Enclosures)

**MOTION:** The Board of Education hereby approves the attendance of newly-elected Board members Steven Panzik and Nadia Giannopoulos for State-mandated training with NYSSBA in accordance with the attached registration forms.

**11. Approval of Contract with Bell Auto School** (Enclosures)

**MOTION:** The Board of Education hereby approves the contract and rider between Manhasset Union Free School District and Bell Auto School, Inc., 251 East Shore Road, Manhasset, NY 11030, for sixteen 1-1/2 hour sessions at \$370.00 per student for the term September 1, 2022 through June 30, 2023 and that the Board authorizes the President of the Board to execute said contract and rider.

**MOTION:** The consent agenda is hereby unanimously approved.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

**M. Upcoming Items of Interest**

**Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Anticipated Presentations/Discussions</b>	<b>Location</b>	<b>Time</b>
<b>September</b>					
8	Thursday	Board of Education Meeting	District Priorities and Goals  Long Term Facilities Planning Committee Update	District Office	7:30 PM
20	Tuesday	Board of Education Meeting	Long Term Facilities Planning Overview	District Office	7:30 PM

**N. Public Comment**

**O. MOTION TO ADJOURN**

At 7:44 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 4-0

Respectfully submitted,  
Christine N. Michelen, District Clerk