



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
OCTOBER 6, 2022
SHELTER ROCK SCHOOL - AUDITORIUM

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President; Ms. Jill Pullano, Vice President; Ms. Erin Royce, Mr. Steven Panzik, Ms. Nadia Giannopoulos, Trustees

MEMBERS OF THE BOARD ABSENT: NONE

STUDENT DELEGATE PRESENT: John Paul Grassano

ADMINISTRATIVE STAFF PRESENT: Dr. Gaurav Passi, Superintendent of Schools; Ms. Allison Rushforth, Assistant Superintendent for Student Services; Dr. Donald Gately, Assistant Superintendent for Curriculum, Instruction and Personnel; Mr. Joseph Dragone, Assistant Superintendent for Business and Operations

A. CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

7:37 pm – over 40 Staff and Community Members were present

B. Student/Staff Recognition
Shelter Rock Student Ambassadors

Maggie Baulch
 Casey Doran
 Oliver Dring
 Marco Krawczyk
 Catherine Menexas
 Marcus Park
 Arlind Shalsi
 Olivia Stenson

NYSSMA All-State Performing Ensembles

Austyn Park
 Zachary Rho
 Ian Huang - alternate
 Christian Kim - alternate
 Neola Low - alternate
 Spencer Wong - alternate

NAfME All-National Honor Ensembles

Connor Gibbons

LIAA Long Island Scholar Artist Merit Award

Alisha Zhou

C. Approval of Minutes (Enclosures)

MOTION: The Board of Education hereby approves the minutes of the September 20, 2022 Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

D. Superintendent's Report

E. Student Delegate's Report

F. Presentation: Long Term Facilities Planning & Scope of Work- Dr. Gaurav Passi

G. State Environmental Quality Review Act (SEQRA) Resolutions for Capital Projects Bond Proposition

1. Type II Determination for Munsey Park Elementary School

Resolution 1: Type II Determination

WHEREAS, the Board of Education of the Manhasset Union Free School District (Board of Education) is proposing building and site improvement projects at the Munsey Park Elementary School located at 1 Hunt Lane, hamlet of Manhasset, Town of North Hempstead ("proposed action"); and

WHEREAS, the proposed projects include: the installation of signage, replacement in-kind of curbing and repaving of all parking lots; installation of a sidewalk to provide safe

access to Munsey Park Elementary School from Village Hall parking lot (located to the adjacent east of the school property); removal and proper disposal of an existing underground storage tank (for No. 2 fuel oil) during repaving of the parking lot, in accordance with Article XV of the Nassau County Public Health Ordinance; replacement of two steam boilers; repair of existing coping stones and waterproofing of exterior walls and columns in select areas; replacement of the multi-purpose room exterior doors, including replacement of frames and hardware; reconstruction of select bathrooms which would include abatement as applicable, demolition, fixtures, partitions, lighting ventilation and finishes; installation of incremental electrical service to the building and installation of additional electrical sub panels; replacement of the fire alarm system; repairs and replacement in-kind of select areas of slate roof and flat roof; replacement of all corridor classroom and office doors to be equipped with inside locking capabilities for security purposes and replacement in-kind of hardware; and the replacement of select classroom unit ventilators (UV's) with cooling capability and associated electrical upgrades; installation of classroom air conditioning window units; interior renovations of existing locker room space for conversion into small group instructional space, physical education (PE) teacher space, PE storage space, and toilet for staff, which also includes associated plumbing, electrical and HVAC improvements and the enlargement of windows for additional natural light; redesign of library space, including relocation of circulation desk area, new small group instructional spaces, replacement of existing carpet, casework and furniture, and cooling of library space via the installation of floor mounted UV's; and the construction of music storage closets; and

WHEREAS, pursuant to 6 NYCRR §617.5(a), “Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part, except as otherwise provided in this section. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (c) of this section apply to all agencies.”; and

WHEREAS, pursuant to 6 NYCRR §§617.5(c)(1), (2), (9) and (10), the “*maintenance or repair involving no substantial changes in an existing structure or facility;*” the “*replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes...*” the “*construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;*” and/or “*routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings*” are Type II actions;

THEREFORE, BE IT RESOLVED, that the Board of Education, after review of the proposed action and 6 NYCRR §617.5, hereby determines that the proposed projects are Type II Actions pursuant to 6 NYCRR §§617.5 (c)(1), (2), (9) and (10) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

2. Designation of Lead Agency and Negative Declaration for Manhasset Secondary School

RESOLUTION 1: LEAD AGENCY DESIGNATION

WHEREAS, the Board of Education of the Manhasset Union School District (Board of Education), is proposing building and site improvements at the Manhasset Secondary School building located at 200 Memorial Place, hamlet of Manhasset, Town of North Hempstead (“proposed action”); and

WHEREAS, the proposed building improvement projects include masonry reconstruction, lintel replacement, maintenance of coping stones, exterior waterproofing and repointing of windowsills; replacement of vinyl asbestos flooring; reconstruction of select bathrooms which would include abatement as applicable, demolition, fixtures, partitions, lighting ventilation and finishes; replacement of the fire alarm system; installation of additional electrical sub panels; replacement of all corridor classrooms and office doors to be equipped with inside locking capabilities for security purposes and replacement in-kind of hardware; replacement of select classroom unit ventilators (UV's) with cooling capability and associated electrical upgrades; installation of classroom air conditioning window units; interior renovations and reconstruction of spaces to the blackbox theater and theater lab, including demolition, upgrades to theatrical lighting, the existing sound system, HVAC system, curtains, dressing room and storage room, as well as the installation of new portable risers, catwalk access, finishes and renovations to all adjacent storage rooms, bathrooms, offices, closets and the creation of storage space; improvements to the existing auditorium, stage fascia, stage and rear corridor would be undertaken, including replacement of seats, carpet, epoxy flooring, sound system, stage floors, stage lighting and housing lighting, stairs, follow spotlighting, curtains and rigging, application of paint and acoustical treatments, construction of a new sound booth and extension of the stage roof upward to create a full fly space; renovations and upgrades to the existing life skills classroom; redesign of the family and consumer sciences classroom to create new instructional space and installation of new exterior doors; redesign of the social studies lab and office space to expand teacher workspaces; and

WHEREAS, the proposed site improvement projects includes reconstruction of the existing internal access road near the intersection of Dennis Street and Memorial Place along the northeastern boundary of the subject property. Specifically, according to the District architect, JAG Architects, P.C., the driveway would be widened by approximately 8 feet (2,040± square feet [SF]) to create a standard two-way traffic lane and the existing exit gates would also be widened; drainage improvements may also be required with supplemental drywells. The existing asphalt, curbing and concrete sidewalk would be replaced. The proposed action also includes the installation of a security booth at the campus entrance atop existing foundations and conduits; the replacement of four (4) existing tennis courts, including demolition and removals, new compacted sub-base, asphalt, fencing, acrylic surfacing and lines, nets, posts, shifting of retaining walls closer to existing tennis fence and the replacement of the drainage system associated with the tennis courts; replacement of the existing carpet and infill on the stadium field and structural spray on track; replacement of the existing asphalt pavement on the east side of the stadium field and installation of a new concrete bleacher pad poured at the midfield line; replacement of the existing turf baseball infield, replacement of the grass area in the baseball outfield with synthetic turf and associated drainage system, installation of elevated bleachers behind home plate with an ADA ramp, installation of new dugouts along first and third base lines; the creation of deck circles; and replacement of select fencing, installation of new fencing and installation of high netting along the backstop and the first and third base lines; and

WHEREAS, pursuant to 6 NYCRR §617.4 and 6 NYCRR §617.5, the Board of Education reviewed the proposed action and has preliminarily determined that same is an Unlisted Action; and

WHEREAS, as coordinated review is optional for Unlisted actions, pursuant to 6 NYCRR Part 617.6(b)(4), and coordinated review was not undertaken by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4), with respect to the above-described proposed action.

**RESOLUTION 2: DETERMINATION OF SIGNIFICANCE: NEGATIVE
DECLARATION**

WHEREAS, the Board of Education of the Manhasset Union School District (Board of Education), is proposing building and site improvements at the Manhasset Secondary School building located at 200 Memorial Place, hamlet of Manhasset, Town of North Hempstead (“proposed action”); and

WHEREAS, the proposed building improvement projects include masonry reconstruction, lintel replacement, maintenance of coping stones, exterior waterproofing and repointing of windowsills; replacement of vinyl asbestos flooring; reconstruction of select bathrooms which would include abatement as applicable, demolition, fixtures, partitions, lighting, ventilation and finishes; replacement of the fire alarm system; installation of additional electrical sub panels; replacement of all corridor classrooms and office doors to be equipped with inside locking capabilities for security purposes and replacement in-kind of hardware; replacement of select classroom unit ventilators (UV's) with cooling capability and associated electrical upgrades; installation of classroom air conditioning window units; interior renovations and reconstruction of spaces to the blackbox theater and theater lab, including demolition, upgrades to theatrical lighting, the existing sound system, HVAC system, curtains, dressing room and storage room, as well as the installation of new portable risers, catwalk access, finishes and renovations to all adjacent storage rooms, bathrooms, offices, closets and the creation of storage space; improvements to the existing auditorium, stage fascia, stage and rear corridor would be undertaken, including replacement of seats, carpet, epoxy flooring, sound system, stage floors, stage lighting and housing lighting, stairs, follow spotlighting, curtains and rigging, application of paint and acoustical treatments, construction of a new sound booth and extension of the stage roof upward to create a full fly space; renovations and upgrades to the existing life skills classroom; redesign of the family and consumer sciences classroom to create new instructional space and installation of new exterior doors; redesign of the social studies lab and office space to expand teacher workspaces; and

WHEREAS, the proposed site improvement projects includes reconstruction of the existing internal access road near the intersection of Dennis Street and Memorial Place along the northeastern boundary of the subject property. Specifically, according to the District architect, JAG Architects, P.C., the driveway would be widened by approximately 8 feet (2,040± square feet [SF]) to create a standard two-way traffic lane and the existing exit gates would also be widened; drainage improvements may also be required with supplemental drywells. The existing asphalt, curbing and concrete sidewalk would be replaced. The proposed action also includes the installation of a security booth at the campus entrance atop existing foundations and conduits; the replacement of four (4) existing tennis courts, including demolition and removals, new compacted sub-base,

asphalt, fencing, acrylic surfacing and lines, nets, posts, shifting of retaining walls closer to existing tennis fence and the replacement of the drainage system associated with the tennis courts; replacement of the existing carpet and infill on the stadium field and structural spray on track; replacement of the existing asphalt pavement on the east side of the stadium field and installation of a new concrete bleacher pad poured at the midfield line; replacement of the existing turf baseball infield, replacement of the grass area in the baseball outfield with synthetic turf and associated drainage system, installation of elevated bleachers behind home plate with an ADA ramp, installation of new dugouts along first and third base lines; the creation of deck circles; replacement of select fencing, installation of new fencing and installation of high netting along the backstop and the first and third base lines; and

WHEREAS, the Board of Education declared itself lead agency for the proposed action, pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4); and

WHEREAS, the Board of Education, as lead agency, has caused to be prepared Parts 1, 2 and 3 of the Short Environmental Assessment Form (SEAF) with a Supplemental Analysis (as prepared by P.W. Grosser Consulting, Inc.) and

WHEREAS, the Board of Education has reviewed the aforesaid SEAF and assessments and agrees with the contents thereof;

NOW, THEREFORE, BE IT RESOLVED that, the Board of Education, as lead agency for the action contemplated herein, after review of the proposed action and 6 NYCRR Part 617, hereby determines that the above-described project is an Unlisted action; and

BE IT FURTHER RESOLVED that, based upon the information contained in the SEAF and other relevant information, the Board of Education, as lead agency for the action contemplated herein, and after due deliberation, review and analysis, hereby determines that the proposed action will not result in significant adverse impacts to the environment, and hereby adopts the annexed Negative Declaration.

3. Designation of Lead Agency and Negative Declaration for Shelter Rock Elementary School

RESOLUTION 1: LEAD AGENCY DESIGNATION

WHEREAS, the Board of Education of the Manhasset Union School District (Board of Education), is proposing building and site improvements at the Shelter Rock Elementary School building located at 27A Shelter Rock Road, Village of North Hills, Nassau County (“proposed action”); and

WHEREAS, the proposed building improvement projects include replacement of vinyl tile flooring including vinyl asbestos flooring; removal and replacement of asbestos ceiling tiles; reconstruction of select bathrooms which would include abatement as applicable, demolition, fixtures, partitions, lighting ventilation and finishes; replacement of the fire alarm system; installation of additional electrical sub panels; replacement of select upper-level HVAC units; replacement of all corridor classroom and office doors to be equipped with inside locking capabilities for security purposes and replacement in-kind of hardware; replacement of select classroom unit ventilators (UV’s) with cooling capability and associated electrical upgrades; installation of classroom air conditioning window units; reconstruction and redesign of the speech services program suite to accommodate separate offices, access to bathroom and installation of a new rooftop unit (RTU) for proper climate control; removal of sunken built-in structures and leveling of floors in select classrooms; replacement of air conditioning, existing ceiling and lighting in the library; and

reconstruction of the auditorium, including ADA improvements and code compliant upgrades which would reduce the number of existing auditorium seats, installation of aisle lighting, acoustical treatment and a new sound booth, replacement of the existing sound system, house and stage lighting as well as carpeting and rigging; and

WHEREAS, the proposed site improvement projects include replacement of select areas of curbing and concrete sidewalks and replacement of the existing parking areas, internal roadway/bus loop and asphalt play areas including the installation of new stormwater drainage pools; soil studies would be performed to assess the occurrence of sink holes in the northern parking lot; removal and proper disposal of underground storage tank (for No. 2 fuel oil) during replacement of the parking lot in accordance with Article XV of the Nassau County Public Health Ordinance; and

WHEREAS, pursuant to 6 NYCRR §617.4 and 6 NYCRR §617.5, the Board of Education reviewed the proposed action and has preliminarily determined that same is an Unlisted Action; and

WHEREAS, as coordinated review is optional for Unlisted actions, pursuant to 6 NYCRR Part 617.6(b)(4), and coordinated review was not undertaken by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4), with respect to the above-described proposed action.

**RESOLUTION 2: DETERMINATION OF SIGNIFICANCE: NEGATIVE
DECLARATION**

WHEREAS, the Board of Education of the Manhasset Union School District (Board of Education), is proposing building and site improvements at the Shelter Rock Elementary School building located at 27A Shelter Rock Road, Village of North Hills, Nassau County (“proposed action”); and

WHEREAS, the proposed building improvement projects include replacement of vinyl tile flooring including vinyl asbestos flooring; removal and replacement of asbestos ceiling tiles; reconstruction of select bathrooms which would include abatement as applicable, demolition, fixtures, partitions, lighting ventilation and finishes; replacement of the fire alarm system; installation of additional electrical sub panels; replacement of select upper-level HVAC units; replacement of all corridor classroom and office doors to be equipped with inside locking capabilities for security purposes and replacement in-kind of hardware; replacement of select classroom unit ventilators (UV’s) with cooling capability and associated electrical upgrades; installation of classroom air conditioning window units; reconstruction and redesign of the speech services program suite to accommodate separate offices, access to bathroom and installation of a new rooftop unit (RTU) for proper climate control; removal of sunken built-in structures and leveling of floors in select classrooms; replacement of air conditioning, existing ceiling and lighting in the library; and reconstruction of the auditorium, including ADA improvements and code compliant upgrades which would reduce the number of existing auditorium seats, installation of aisle lighting, acoustical treatment and a new sound booth, replacement of the existing sound system, house and stage lighting as well as carpeting and rigging; and

WHEREAS, the proposed site improvement project includes replacement of select areas of curbing and concrete sidewalks and replacement of the existing parking areas, internal roadway/bus loop and asphalt play areas including the installation of new stormwater drainage pools; soil studies would be performed to assess the occurrence of sink holes in

the northern parking lot; removal and proper disposal of underground storage tank (for No. 2 fuel oil) during replacement of the parking lot in accordance with Article XV of the Nassau County Public Health Ordinance; and

WHEREAS, the Board of Education declared itself lead agency for the proposed action, pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4); and

WHEREAS, the Board of Education, as lead agency, has caused to be prepared Parts 1, 2 and 3 of the Short Environmental Assessment Form (SEAF) with a Supplemental Analysis (as prepared by P.W. Grosser Consulting, Inc.) and

WHEREAS, the Board of Education has reviewed the aforesaid SEAF and assessments and agrees with the contents thereof;

NOW, THEREFORE, BE IT RESOLVED that, the Board of Education, as lead agency for the action contemplated herein, after review of the proposed action and 6 NYCRR Part 617, hereby determines that the above-described project is an Unlisted action; and

BE IT FURTHER RESOLVED that, based upon the information contained in the SEAF and other relevant information, the Board of Education, as lead agency for the action contemplated herein, and after due deliberation, review and analysis, hereby determines that the proposed action will not result in significant adverse impacts to the environment, and hereby adopts the annexed Negative Declaration.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

H. Resolution for Capital Projects Bond Proposition

Resolution of the Manhasset Union Free School District, New York, calling a Special District Meeting to Authorize the Expenditure of Moneys for School Purposes and the Levy of a Tax Therefor.

Resolved by The Board of Education of the Manhasset Union Free School District, in the County of Nassau, New York as follows:

Section 1. A Special District Meeting of the qualified voters of the Manhasset Union Free School District, in the County of Nassau, New York (the “District”), shall be held on Thursday, December 8, 2022, at 7:00 A.M. (Prevailing Time) at the Secondary School, 200 Memorial Place, Manhasset, New York, as provided in the notice calling said Special District Meeting hereinafter prescribed. The voting at such Special District Meeting shall be by voting machine or paper ballot, as provided by the Education Law, and the polls shall remain open from 7:00 A.M. until 9:00 P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in “*The Manhasset Press*”, and “*Manhasset Times*”, two newspapers having general circulation within the District, such publications to be made four (4) times within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be substantially in the following form:

**NOTICE OF SPECIAL DISTRICT MEETING
OF THE MANHASSET UNION FREE SCHOOL DISTRICT,
IN THE COUNTY OF NASSAU, NEW YORK**

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Education of the Manhasset Union Free School District, in the County of Nassau, New York, adopted on October 6, 2022, a Special District Meeting of the qualified voters of said School District will be held on

**Thursday, December 8, 2022
from 7:00 A.M. to 9:00 P.M. (Prevailing Time) at:
SECONDARY SCHOOL
200 MEMORIAL PLACE
MANHASSET, NEW YORK**

for the purpose of voting upon the following Bond Proposition:

BOND PROPOSITION

RESOLVED:

(a) That the Board of Education of the Manhasset Union Free School District, in the County of Nassau, New York, (the "District"), is hereby authorized to construct improvements and alterations to all District school buildings and the sites thereof (the "Project"), substantially as described in a plan prepared for the District by John A. Grillo Architect, P.C., Port Jefferson, New York, which plan is on file and available for public inspection at the office of the District Clerk, including (as and where necessary): reconstruction and reconfiguration of interior space to provide for auditorium, theater, instructional, social studies, library, lavatory and other space; improvements to heating, ventilation, air conditioning, fire alarm, electrical, plumbing, and security systems; roof reconstruction and/or replacement; door, ceiling and floor replacement; exterior masonry improvements; roadway, parking lot, sidewalk and pavement improvements; and athletic and recreation improvements, including installation and/or replacement of turf fields, reconstruction of the baseball field, bleacher upgrades, tennis court reconstruction, and other athletic facilities enhancements; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$43,996,484; provided that the estimated costs of the components of the Project as set forth in the plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interest of the District;

(b) that donated funds in the amount of \$70,000 expected to be received by the District are hereby authorized to be expended to pay a part of the cost of the Munsey Park pavement project;

(c) that a tax is hereby voted in the aggregate amount of not to exceed \$43,926,484 to finance the balance of the cost of the Project, such tax to be levied by and collected in installments in such years and in such amounts as may be determined by said Board of Education; and

(d) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$43,926,484 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Bond Proposition shall appear on the ballot used for voting at said Special District Meeting in substantially the following form:

BOND PROPOSITION

YES

NO

RESOLVED:

(a) That the Board of Education of the Manhasset Union Free School District, in the County of Nassau, New York, is hereby authorized to construct improvements and alterations to all District school buildings and the sites thereof (the "Project"), all in accordance with a plan prepared for the District by John A. Grillo Architect, P.C., Port Jefferson, New York, and to expend not to exceed \$43,996,484; (b) that donated funds in the amount of \$70,000 expected to be received by the District are hereby authorized to be expended to pay a part of the cost of the Munsey Park pavement project; (c) that a tax is hereby voted in the aggregate amount of not to exceed \$43,926,484 to finance the balance of the cost of the Project, such tax to be levied by and collected in installments in such years and in such amounts as may be determined by said Board of Education; and (d) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$43,926,484 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

The voting will be conducted by ballot on voting machines or paper ballot as provided in the Education Law and the polls will remain open from 7:00 A.M. to 9:00 P.M. (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots.

FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Education Law 2014, personal registration of voters is required for the Special District Meeting, and no person shall be entitled to vote at the Special District Meeting whose name does not appear on the register of the District. The names of those persons who have: (a) registered to vote with the County Board of Elections and voted at least once in any local, state or national election within the last four calendar years, or (b) registered to vote with the District's Board of Registration, or (c) voters permanently registered with the Nassau County Board of Elections are contained on the District's register. Registration will be conducted from 8:00 A.M. to 4:00 P.M. (Prevailing Time) on days when school is in session in the District Clerk's office up to and including December 3, 2022, by appointment only due to the District's visitor's policy by contacting the District Clerk by telephone: 516-267-7724 facsimile: 516-627-1618 email: districtclerk@manhassetchools.org. The register will be filed in the District Clerk's office and will be open for inspection by any qualified voter of the District on each of the five (5) days prior to the day set for the Special District Meeting from 9:00 A.M. to 3:00 P.M. (Prevailing Time), except Sundays, and by appointment on the Saturday before the Special District Meeting.

FURTHER NOTICE IS HEREBY GIVEN, that applications for absentee ballots for the Special District Meeting are to be completed on a form prescribed by the State Board of Elections and may be obtained by visiting the New York State Education Department's Website: English: <http://www.counsel.nysed.gov/common/counsel/files/absentee-ballot-application-and-instructions-english.pdf> Spanish: <http://www.counsel.nysed.gov/common/counsel/files/absentee-ballot-application-and-instructions-spanish.pdf> or by contacting the District Clerk by email districtclerk@manhassetchools.org or phone 516-267-7724. Completed applications must be received at least seven (7) days before the Special District Meeting if the ballot is to be mailed to the applicant, or the day before the Special District Meeting if the ballot is to be delivered personally to the applicant or to his or her designated agent. Absentee ballot applications will not be accepted by the District Clerk before November 8, 2022. Further, no absentee voter's ballot shall be canvassed unless it has been received at the District Clerk's office by 5:00 P.M. (Prevailing Time) on the date of the Special District Meeting. A list of

all persons to whom absentee ballots shall have been issued will be available during regular office hours in the District Clerk's office on each of the five (5) days prior to the day of the Special District Meeting, except Sunday, and Saturday by appointment only. Any qualified voter may upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, stating the reasons for such challenge, prior to such ballots being canvassed.

FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Education Law §2018-d, any person serving in the military, including spouses and dependents, may register to vote in the Special District Meeting. A military voter who is a qualified voter of the school district may obtain a registration form by contacting the District Clerk by telephone: 516-267-7724 facsimile: 516-627-1618 email: districtclerk@manhassetchools.org or mail: District Clerk, Manhasset Union Free School District, 200 Memorial Place, Manhasset, New York 11030, or in person by appointment only due to the District's visitor policy (during regular office hours of 8:00 A.M. - 4:00 P.M. (Prevailing Time)). A military voter who is duly registered may apply for a military ballot by requesting an application form from the District Clerk. Completed applications must be personally delivered or mailed to the District Clerk and received no later than 5:00 P.M. (Prevailing Time) on November 14, 2022. Military ballots must be received by 5:00 P.M. (Prevailing Time) on December 8, 2022 if signed and dated by the military voter and one witness thereto with a date which is not later than the day before the Special District Meeting, or not later than the close of the polls on December 8, 2022 if showing a cancellation mark of the United States postal service or a foreign country's postal service or showing a dated endorsement of receipt by another agency of the United States government. A military voter may designate a preference to receive a military voter registration form, military ballot application or military ballot by mail, facsimile or electronic mail in the request for such registration, ballot application, or ballot.

FURTHER NOTICE IS HEREBY GIVEN, that this Board shall convene a special meeting thereof within 24 hours after the filing with the District Clerk of a written report of the results of the ballot for the purpose of examining and tabulating said reports of the result of the ballot and declaring the result of the ballot; that the Board hereby designates itself to be a set of poll clerks to cast and canvass ballots pursuant to Education Law §2019-a(2)(b) at said special meeting of the Board.

Only qualified voters who are registered to vote will be permitted to vote.

BY THE ORDER OF THE BOARD OF EDUCATION

Dated: October 6, 2022

Christine N. Michelen
District Clerk

Section 4. The vote upon the Proposition to be submitted to the qualified voters shall be by voting machines or by paper ballot, and the District Clerk is hereby authorized and directed to have the necessary ballot printed in form corresponding as nearly as may be with the requirements of the Education Law and to lease or rent voting machines for such vote.

Section 5. The proceeds of the bonds authorized pursuant to the Bond Proposition set forth in Section 3 hereof, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 6. This resolution shall take effect immediately.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

I. Approval of Legal Notice

Approval of Legal Notice for Special District Meeting for the purpose of voting upon a Capital Projects Bond Proposition

Resolved, that the Board of Education of the Manhasset Union Free School District hereby approves the following Legal Notice for the December 8, 2022 Special District Meeting for the purpose of voting upon a Capital Projects Bond Proposition and authorizes the District Clerk to take all necessary action in connection with the publication and posting of said notice.

**NOTICE OF SPECIAL DISTRICT MEETING
OF THE MANHASSET UNION FREE SCHOOL DISTRICT,
IN THE COUNTY OF NASSAU, NEW YORK**

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Education of the Manhasset Union Free School District, in the County of Nassau, New York, adopted on October 6, 2022, a Special District Meeting of the qualified voters of said School District will be held on

**Thursday, December 8, 2022
from 7:00 A.M. to 9:00 P.M. (Prevailing Time) at:
SECONDARY SCHOOL
200 MEMORIAL PLACE
MANHASSET, NEW YORK**

for the purpose of voting upon the following Bond Proposition:

BOND PROPOSITION

RESOLVED:

(a) That the Board of Education of the Manhasset Union Free School District, in the County of Nassau, New York, (the “District”), is hereby authorized to construct improvements and alterations to all District school buildings and the sites thereof (the “Project”), substantially as described in a plan prepared for the District by John A. Grillo Architect, P.C., Port Jefferson, New York, which plan is on file and available for public inspection at the office of the District Clerk, including (as and where necessary): reconstruction and reconfiguration of interior space to provide for auditorium, theater, instructional, social studies, library, lavatory and other space; improvements to heating, ventilation, air conditioning, fire alarm, electrical, plumbing, and security systems; roof reconstruction and/or replacement; door, ceiling and floor replacement; exterior masonry improvements; roadway, parking lot, sidewalk and pavement improvements; and athletic and recreation improvements, including installation and/or replacement of turf fields, reconstruction of the baseball field, bleacher upgrades, tennis court reconstruction, and other athletic facilities enhancements; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$43,996,484; provided that the estimated costs of the components of the Project as set forth in the plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interest of the District;

(b) that donated funds in the amount of \$70,000 expected to be received by the District are hereby authorized to be expended to pay a part of the cost of the Munsey Park pavement project;

(c) that a tax is hereby voted in the aggregate amount of not to exceed \$43,926,484 to finance the balance of the cost of the Project, such tax to be levied by and collected in installments in such years and in such amounts as may be determined by said Board of Education; and

(d) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$43,926,484 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Bond Proposition shall appear on the ballot used for voting at said Special District Meeting in substantially the following form:

BOND PROPOSITION

YES

NO

RESOLVED:

(a) That the Board of Education of the Manhasset Union Free School District, in the County of Nassau, New York, is hereby authorized to construct improvements and alterations to all District school buildings and the sites thereof (the "Project"), all in accordance with a plan prepared for the District by John A. Grillo Architect, P.C., Port Jefferson, New York, and to expend not to exceed \$43,996,484; (b) that donated funds in the amount of \$70,000 expected to be received by the District are hereby authorized to be expended to pay a part of the cost of the Munsey Park pavement project; (c) that a tax is hereby voted in the aggregate amount of not to exceed \$43,926,484 to finance the balance of the cost of the Project, such tax to be levied by and collected in installments in such years and in such amounts as may be determined by said Board of Education; and (d) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$43,926,484 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

The voting will be conducted by ballot on voting machines or paper ballot as provided in the Education Law and the polls will remain open from 7:00 A.M. to 9:00 P.M. (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots.

FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Education Law 2014, personal registration of voters is required for the Special District Meeting, and no person shall be entitled to vote at the Special District Meeting whose name does not appear on the register of the District. The names of those persons who have: (a) registered to vote with the County Board of Elections and voted at least once in any local, state or national election within the last four calendar years, or (b) registered to vote with the District's Board of Registration, or (c) voters permanently registered with the Nassau County Board of Elections are contained on the District's register. Registration will be conducted from 8:00 A.M. to 4:00 P.M. (Prevailing Time) on days when school is in session in the District Clerk's office up to and including December 3, 2022, by appointment only due to the District's visitor's policy by contacting the District Clerk by telephone: 516-267-7724 facsimile: 516-627-1618 email: districtclerk@manhassetchools.org. The register will be filed in the District Clerk's office and will be open for inspection by any qualified voter of the District on each of the five (5) days prior to the day set for the Special District Meeting from 9:00 A.M. to 3:00 P.M. (Prevailing Time), except Sundays, and by appointment on the Saturday before the Special District Meeting.

FURTHER NOTICE IS HEREBY GIVEN, that applications for absentee ballots for the Special District Meeting are to be completed on a form prescribed by the State Board of Elections and may be obtained by visiting the New York State Education Department's

Website:

English:

<http://www.counsel.nysed.gov/common/counsel/files/absentee-ballot-application-and-instructions-english.pdf>

Spanish:

<http://www.counsel.nysed.gov/common/counsel/files/absentee-ballot-application-and-instructions-spanish.pdf>

or by contacting the District Clerk by email districtclerk@manhassetsschools.org or phone 516-267-7724. Completed applications must be received at least seven (7) days before the Special District Meeting if the ballot is to be mailed to the applicant, or the day before the Special District Meeting if the ballot is to be delivered personally to the applicant or to his or her designated agent. Absentee ballot applications will not be accepted by the District Clerk before November 8, 2022. Further, no absentee voter's ballot shall be canvassed unless it has been received at the District Clerk's office by 5:00 P.M. (Prevailing Time) on the date of the Special District Meeting. A list of all persons to whom absentee ballots shall have been issued will be available during regular office hours in the District Clerk's office on each of the five (5) days prior to the day of the Special District Meeting, except Sunday, and Saturday by appointment only. Any qualified voter may upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, stating the reasons for such challenge, prior to such ballots being canvassed.

FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Education Law §2018-d, any person serving in the military, including spouses and dependents, may register to vote in the Special District Meeting. A military voter who is a qualified voter of the school district may obtain a registration form by contacting the District Clerk by telephone: 516-267-7724 facsimile: 516-627-1618 email: districtclerk@manhassetsschools.org or mail: District Clerk, Manhasset Union Free School District, 200 Memorial Place, Manhasset, New York 11030, or in person by appointment only due to the District's visitor policy (during regular office hours of 8:00 A.M. - 4:00 P.M. (Prevailing Time)). A military voter who is duly registered may apply for a military ballot by requesting an application form from the District Clerk. Completed applications must be personally delivered or mailed to the District Clerk and received no later than 5:00 P.M. (Prevailing Time) on November 14, 2022. Military ballots must be received by 5:00 P.M. (Prevailing Time) on December 8, 2022 if signed and dated by the military voter and one witness thereto with a date which is not later than the day before the Special District Meeting, or not later than the close of the polls on December 8, 2022 if showing a cancellation mark of the United States postal service or a foreign country's postal service or showing a dated endorsement of receipt by another agency of the United States government. A military voter may designate a preference to receive a military voter registration form, military ballot application or military ballot by mail, facsimile or electronic mail in the request for such registration, ballot application, or ballot.

FURTHER NOTICE IS HEREBY GIVEN, that this Board shall convene a special meeting thereof within 24 hours after the filing with the District Clerk of a written report of the results of the ballot for the purpose of examining and tabulating said reports of the result of the ballot and declaring the result of the ballot; that the Board hereby designates itself to be a set of poll clerks to cast and canvass ballots pursuant to Education Law §2019-a(2)(b) at said special meeting of the Board.

Only qualified voters who are registered to vote will be permitted to vote.

BY THE ORDER OF THE BOARD OF EDUCATION

Dated: October 6, 2022
Christine N. Michelen, District Clerk

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

J. PERSONNEL

1. **RESOLUTION TO APPROVE THE PERSONNEL SCHEDULE** (Enclosure)
BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated October 6, 2022, for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:
Instructional Appointment: 93
Instructional Setting of Salary: 34
Non-instructional Appointment: 1
Non-instructional Setting of Salary: 2
Non-instructional Leave of Absence: 1
Non-Instructional Termination: 3

2. **RESOLUTION TO APPROVE MEMORANDUM OF AGREEMENT WITH THE MANHASSET EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION (“MESPA”) AND EMPLOYEE** (Enclosures)
BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District approves a Memorandum of Agreement with the Manhasset Educational Support Personnel Association (MESPA) and the District employee named in Confidential Attachment “A”.
BE IT FURTHER RESOLVED THAT, the Superintendent of Schools is authorized to sign said Memorandum of Agreement.

3. **RESOLUTION TO APPROVE THE CREATION OF A NEW COACHING POSITION TITLED “FALL CHEERLEADING” WITH THE MANHASSET EDUCATION ASSOCIATION (“MEA”)** (Enclosure)
BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District approves a Memorandum of Agreement with the Manhasset Education Association (“MEA”) regarding the newly created coaching position titled “Fall Cheerleading.”
BE IT FURTHER RESOLVED THAT, the Superintendent of schools is authorized to sign said sign letter.

4. **RESOLUTION TO APPROVE MODIFICATION OF MINIMUM PERIOD FOR HEALTH INSURANCE ELIGIBILITY**
BE IT RESOLVED THAT, the Board of Education of the Manhasset Union Free School District modifies the minimum period for employee eligibility for health insurance in retirement under the New York State Health Insurance Program to five years

of Manhasset District service for the following class of employees:
Superintendents of Schools appointed on or after 7/1/2005 through 12/31/2018.

- 5. RESOLUTION REGARDING STIPULATION OF SETTLEMENT** (Enclosures)
BE IT RESOLVED THAT, the Board of Education of the Manhasset Union Free School District approves a Stipulation of Settlement dated October 3, 2022, between the Board and the employee named in Confidential Attachment B; and
BE IT FURTHER RESOLVED THAT, the President of the Board of Education be authorized to execute said Stipulation of Settlement on behalf of the Board.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

K. Board Discussion and Committee Reports

1. Audit Committee - Jill Pullano
2. CAC Finance
3. MAAC and Indians Rock (Athletics)
4. School Community Association (SCA) – Jill Pullano
5. Tower Foundation
6. PASE (Special Education)
7. CASA – Pat Aitken
8. CAC Technology
9. Diversity, Equity and Inclusion – Gaurav Passi
10. Long-Term Facilities Planning Committee – see Presentation Item F

L. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated October 6 2022.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by the Assistant Superintendent for Curriculum, Instruction and Personnel and approved by the Superintendent and Assistant Superintendent for Business and Operations.

3. Approval of Memorandum of Agreement with Nassau County Board of Elections (Enclosure)

MOTION: The Board of Education of the Manhasset UFSD hereby approves the Memorandum of Agreement between The Manhasset Union Free School District and The Nassau County Board of Elections for the rental of voting machines for the December 8,

2022 Capital Projects Bond Vote and authorizes the Board President to execute said Memorandum of Agreement on behalf of the Board.

4. Adoption of Shared Decision-Making District Plan (Enclosure)

WHEREAS, pursuant to New York State Education Department's Part 100.11 of the Commissioner's Regulations, the Manhasset Union Free School District is required to develop a district plan for the participation of parents and teachers in school-based planning and shared decision making.

Whereas, the Board of Education believes that positive parent and family engagement is essential to student achievement, and thus encourages such involvement in school educational planning and operations. (1900- Parental involvement) Shared decision-making is a process by which all stakeholders of the district collaborate in identifying problems, defining goals, formulating policy and implementing programs by consensus. Information is shared, communication improved, and imaginative and innovative thinking cultivated at the building level. (1900E)

Whereas, there has been a well-established history in Manhasset of engaging students, staff, and families in planning to improve student / school performance, to identify and implement activities to enhance learning and to foster a culture of reflection, continuous improvement, and innovation.

Whereas, the school district is committed to the belief that decisions are in the best interests of students and the school community when they are appropriately shared. Opportunities for students are improved when those affected by decisions have the opportunity to influence the outcome. Building and District level Shared Decision-Making (SDM) Teams are powerful vehicles to leverage the voices of key stakeholders in order to influence the policies and procedures that lead to student success.

Now, therefore, be it

RESOLVED, that the Board of Education of the Manhasset Union Free School District hereby approves and adopts the MANHASSET SCHOOL DISTRICT PLAN for SHARED DECISION MAKING for 2022-23

5. Approval of a DOL/DOR Special Education Services Contract (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute a DOL/DOR Special Education Services Contract with the Herricks Union Free School District for a student from the Manhasset UFSD ("District of Residence") who attends a private school in the Herricks UFSD ("District of Location") and receives special education services from the Herricks UFSD in the 2022-2023 school year.

6. Approval of a DOL/DOR Special Education Services Contract (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute a DOL/DOR Special Education Services Contract with the Locust Valley Union Free School District for a student from the Manhasset UFSD ("District of Residence") who attends a private school in the Locust Valley UFSD ("District of Location") and receives special education services from the Locust Valley UFSD in the 2022-2023 school year.

7. Appointment of Members to the Manhasset Athletics Advisory Committee

MOTION: The Board of Education of the Manhasset Union Free School District hereby appoints John Harley and Anthony Cacioppo to the Manhasset Athletics Advisory Committee (MAAC) for the term July 1, 2022 until June 30, 2025.

8. Approval of Medical Waste Management Services Agreement (Enclosure)

MOTION: The Manhasset Union Free School District authorizes the Board President to execute the attached Medical Waste Management Services Agreement with Sharps Compliance Inc. for a one-time Munsey Park Elementary School regulated medical waste pick-up.

MOTION: The consent agenda is hereby unanimously approved.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

M. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Anticipated Presentations/Discussions	Location	Time
October					
20	Thursday	Tenure Recognition Event		Black Box Theatre	7:00 PM
20	Thursday	Board of Education Meeting	Instructional Spotlight: Broadcast Journalism	District Office	8:00 PM
November					
3	Thursday	Board of Education Meeting	Audited Financial Statement and Reserves of Year Ended June 30, 2022	District Office	7:30 PM
17	Thursday	Board of Education Meeting	Counseling Plan/Northwell Services Update	District Office	7:30 PM

N. MOTION TO ADJOURN

9:10 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen, District Clerk